

STIFFKEY PARISH COUNCIL

Clerk Glynis Williamson 01263 711371 e mail: clerk@stiffkeyvillage.org

Minutes of the Parish Council Meeting of Stiffkey Parish Council held on Monday 25th September 2017 7p.m. at Stiffkey Village Hall.

Present: Alexandra Jones (Chair) Chris Cooke, Ian Curtis, Mark Harrison, Karen Pickels and one member of the public.

1) Apologies Vincent Fitzpatrick, Marie Strong

and declarations of interest.

2) To approve the minutes of 24th July 2017 and matters arising not on the agenda. On the proposal of CC seconded IC the minutes were approved.

Cobbled Path - update Cllr Fitzpatrick No update available.

Allotment shed - Davy Jackson e mailed twice no response CC will speak

Gullies Bridge Road - NCC reported this had now been dealt with. CC reported the Gullies had not been done, the problem had been caused by the collapse of one of the banks which spilled all over the road. Highway rangers need to take away debris not clear it onto the Bank MH would have a word with environment agency debris was washing down road and into river.

Graham Connely - will attend Nov meeting to speak on community housing.

4) Written reports had been received from Cllr Fitzpatrick NNDC, Cllr Marie Strong NCC and police plus comments from members of the public. The police officer reported that since July there had been 3 calls resulting in no crimes. The next SNAP meeting would be 23rd November and there would be an open public engagement meeting on 13/11 between 5.30 and 6.30.

Questions: the traffic lights currently in the village along with inconsiderate parking were causing long delays through the village. If the parked cars were causing an obstruction the police could help PCSO Artingstall would ride through the village tomorrow and take a look. There was also concern over people speeding through the village so the PCSO asked if the SAM 2 stored Data and it would be helpful if the information was collated and sent to him so he could check for any trends which he could follow up.

KP asked about the parking at the junction of Bridge Street and the main coast road. Signs could be attached to the wall but were not enforceable on privately owned land. Karen would talk to those whose walls fronted the road.

5) Governance and Financial Matters

Direct Debit e.on £83,67

a) On the approval of KP seconded CC the following payments were approved:

Clerk 6 week Salary August/Sept	216.08
Mazars Audit Queries	30.00
Grant Payment	2000.00

The Grant Payment was held over until the next Meeting.

To discuss and decide renewal of Wix -domain and website. This had been agreed last year and CC proposed as we had little time we went with it again this year and review next year

To consider adding the village hall and land to the asset register. During decisions to improve the Village Hall it was clear the land the hall stood on was gifted to the Parish Council. This should therefore be on the Parish Council asset register, the land registry document shows it was owned by the Parish Council. The clerk felt as it was gifted for a set purpose it had no monetary value and could be added for a nominal value of £1. The village Hall was a charity run by a committee.

Action: Clerk to investigate.

To confirm signatories for account and amend following resignation of Cllr Lawrence. The clerk had written to Barclays asking for statement to be sent to her. They had refused saying the signatures were incorrect. Further information suggests the last changes had not been actioned.

It was suggested the clerk re writes asking for change of correspondent details to current clerk and a new bank mandate form.

After discussion it was proposed by KP seconded by CC that all five current councillors become signatories.

Action: Clerk to write to Barclays.

6) Continued Business

a) LED lights to discuss and decide on way forward/contract for new LED lights. To consider the contract of TT Jones. Only one response had been received from TT Jones so the option was to go with them or get rid of lights completely. AJ had done a lot of calculations and it was estimated the electricity bills of £79 - £85 could be reduced by 50%. T Jones contract was £69.56 per quarter and this would be reduced to £60 per year. Total savings would be in the region of £700.00 per year. If the PC budgeted to ring fence £4 -500 per year when the warranty runs out money would be available to renew. It was suggested the four Camping Hill lights were being paid for by residents.

AJ would need to check on the lenses and confirm dimming.

It was proposed by KP seconded by MH that in principle we accept T Jones quote subject to AJ happy with final responses.

b) Website - this matter was ongoing please let AJ have any current photos suitable for publication.

- c) Litter pick – to discuss and decide on future action. The report from the member of the public was suggesting a litter pick between villages. This would not be possible for the PC to arrange and it was suggested it should be passed onto the District Council.
- d) Footpaths to discuss action needed. The footpath on the Bangay was a bit rickety, the handrail loose and the steps crumbling away this had been reported by a member of the public. It was decided to get a crew together from the community. MH would liaise about the costs.
- e) Sam 2 - update on brackets. These had been made and 12 had been delivered. Only 6 were needed and it was suggested the PC sell the other 6 @£50 each.

7) New business

- a) Dog bin and collections Stiffkey Marshes site. A local newspaper had sent a photo to the clerk that had been sent to them showing a very overfull bin. The clerk had arranged emergency collection. It was agreed the bin was too small and the National Trust had been asked (and agreed) to provide a larger one. A second problem was general rubbish was being left at the base of the dog bin. NT had agreed to monitor the situation. This may be improved now the holiday season was ended but would need to be looked at again next year.
- b) Village Hall - a request was made for the PC to submit the planning application for the new building. It was not known how much the fee was.
Action: KP to research Planning Fees.
- b) To consider request for salt bin in car park of Village Hall for adjoining roadway and car park. This was not now required.
- c) 3 Stiffkey signs with bird on top, base going rotten - to discuss and decide action. The Bridge Street sign had already been repaired. It was decided as the signs were quite tall the best option was to cut off the rotten base and replant. IC to do two AJ will look at Camping Hill sign. The jubilee sign on the Knoll was rotten at the bottom AJ will deal
Action: AJ and IC to resolve.

8). Planning.

To discuss PF/17/1232 Erection of Single Storey Extension. 15, Bridge Street, Stiffkey. To discuss PF/17/1428 Erection of two storey side extension, 149 Camping Hill, Stiffkey. To Discuss PF/17/1463 Erection of outbuilding in rear garden, 31, Wells Road, Stiffkey. To Discuss PF/17/1464 Erection of single-storey side extension, Flint Cottage. 21. Wells Road, Stiffkey.

There were no objections to any of the four planning applications.

NNDC Decisions

PF/17/1062 Erection of single storey rear extension
The Old Beam, 80 Wells Road, Stiffkey NR23 1AJ - Approved

PF/17/0941 Erection of two storey extension to rear and canopy over rear door,
7, Bridge Street, Stiffkey NR23 1QP - Approved

Pre planning

IS2/17/0962 Demolition of existing dwelling and erection of new architecturally outstanding house under paragraph 55 of the NPPF together with ancillary accommodation and landscape improvements, Hillcrest, 36. Wells Road, Stiffkey

CC advised as this was under paragraph 55 there was no way we could object and it will be permitted.

9) Correspondence

- Clerks and Councils direct July edition.
- NNDC Big Soc Update
- Norfolk Constabulary Warning over cold callers pretending to be police officers.
- NNDC update on community housing fund – emailed to all
- Michael Rayner -CPRE Norfolk Alliance meeting 7/11/17

10) Dates of next Meeting.

27th November 2017 7pm

11) Agenda Items for next meeting.