

STIFFKEY PARISH COUNCIL

Tel: 01493 253041; Email: clerk@stiffkeyvillage.org

Chairman: Mrs Alexandra Hooper

Locum Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend an electronic meeting¹ of Stiffkey Parish Council on **Monday 25th January 2021, 7pm** for the purpose of transacting the following business:

C Moore Parish Clerk 19th January 2021

1. **To consider apologies for absence**
2. **Public Forum**
 - a. Public
 - b. County / District Councillors
3. **Declaration of interest for items on the agenda and applications for dispensation**
4. **To approve the minutes of the meeting held on 24th September 2020**
5. **Matters Arising from the Minutes**
 - a. None.
6. **Finance**
 - a. Financial Update 2020/21
 - b. Approval of 2019/20 Annual Return
 - c. To consider payment of the following:

i.	G Williamson	Final Salary	£1,982.40
ii.	HMRC	PAYE	£470.60
iii.	Information Commissioner	Registration (Annual)	£35.00
iv.	The Poppy Appeal	Remembrance Wreath	£18.50
v.	North Norfolk District Council	Dog Bin Emptying	£218.40
vi.	K Wilton	Internal Audit	£50.00
vii.	TT Jones Electrical Ltd	Overdue Invoices – Street Lights	£428.52
viii.	TT Jones Electrical Ltd	Street Lights – December Invoice	£33.06
ix.	Stiffkey Village Hall	Village Hall Insurance	£550.93
x.	Local Lynx	Newsletter Donation	£TBC
xi.	Stiffkey Village Hall	Cottage Access Payment	£1,500.00
xii.	North Norfolk District Council	Licence Fee 2019-2021	£200.00
7. **Correspondence**
 - a. General Correspondence
8. **Planning**
 - a. New Applications
PF/20/2526 Seacrest, 154 Camping Hill: Single storey side extension, dormers, rooflights to front and rear to allow for use of loft as living space.
 - b. Decisions
None
9. **Other Matters**
 - a. Review of Standing Orders and Financial Regulations
 - b. Recruitment of Parish Clerk and Delegation to Chairman and nominated Councillor
 - c. Budget and Precept Setting 2021/22
 - d. Suggested Community Library – Telephone Box
10. **Date of Next Meeting**

¹ Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting from 6.55pm using the following credentials:
Meeting ID: 2015140757 Password: 365665