

**Minutes of Stiffkey Parish Council Meeting held on Monday 9<sup>th</sup> January 2006 at 7.00pm**

Present: Lawrence Jordan (Chairman), Karen Pickles, Cherry Martin

In attendance: The Clerk and 2 Parishioners

Apologies: Stanley Sutton, Mark Harrison, Eddie Procter, Michael Jordan,  
Councillor Jonathan Savory and Councillor Derek Baxter

**Declaration of Interest** - No declarations of interest were declared.

**1 Minutes**

The Minutes of the last meeting held on Monday 5<sup>th</sup> December 2005 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**Bangay Right of Way** Concerns were raised regarding a lime spreader which has caused a considerable amount of surface damage to the right of way at the bottom of Bangay. It was agreed these concerns would be raised at the next meeting.

The Clerk will enquire if it is possible for the Council to be provided with two hardwood treated posts approximately 7foot high to be used for the erection of the Bangay Bridleway Footpath notice.

**3 Correspondence**

**North Norfolk District Council:**

- Area Forum Meetings 2006
- Agenda

**Norfolk County Council:**

- Norfolk Matters January 2006 Issue
- Norfolk Mineral and Waste Development Framework- Core Strategy: Issues and Options Stage
- Consultation on the County Council's Budget for 2006 2007 – timetable and process

**English Nature** - Sitelines

**Norfolk Gypsy & Traveller Liaison Group** – Management Guidance for use by County and District Councils

**Office of the Deputy Prime Minister** - Standards of Conduct in English Local Government – The Future

**North Norfolk Primary Care Trust** - Wells Cottage Hospital – Services for the future



#### 4 Finance

The following invoice has been received and was approved for payment:

Audit Commission £58.75

#### 5 A O B

**River Stiffkey – Dredging at Whitebridges** The Chairman informed the meeting that in response to a number of persistent complaints about the dredging works at the Whitebridges and the possible damage to the mussel beds due to the drainage, the Environment Agency has suspended the operation. Following suspension of the dredging concerns have been raised that this may now cause over topping of the river in the future.

#### 6 Reports

##### **Local Government Reform**

District and County Councils throughout the country face being abolished under a Whitehall initiative to reform the local government system in rural England.

David Miliband the Local Government minister has proposed an end to the two tier system, arguing it is inefficient and confusing, in the 30 plus years since the last reorganisation we all recognise how inefficient local government can be but I am sure none of us are confused by it!

He proposes that all - purpose unitary authorities would replace County or District councils in 34 English shire counties.

Mr Miliband is hoping to improve community participation in decision making in order to deliver more cost effective services.

This leads to the question of the future role of District and County Councillors, there are 48 District Councillors working in 29 wards in North Norfolk alone.

Priory Ward comprises of Holkham, Wells, Warham, Stiffkey, Langham, Binham and Hindringham the electorate in 2005 numbered just over 3500.

County Council wards number 11 within the North Norfolk District with some County Councillors being responsible for more than twenty parishes.

The cost of reorganisation would be massive and to date no indication of how this is to be met has been published.

##### **North Norfolk Business Forum**

The NNBF has now completed the sixth month of its establishment phase. The Forums inaugural event was a Business Leaders Luncheon held at Wolterton Hall and hosted by Lord and Lady Walpole. Up to seventy members of North Norfolk's business men and women attended this event.

##### **Programme of Meetings of North Norfolk District Council**

The programme of meetings for 2006 can be viewed at <http://www.northnorfolk.org>.

Many of the meetings are open to the public including the Full Council meetings which commence at 6pm.



**STIFFKEY PARISH COUNCIL**  
*Chairman: Mr Lawrence Jordan*

Clerk's Address:  
Morning Flight  
42 High Street  
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Tel: 01263 741576 (evenings/weekends)  
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e-mail: [stiffkey@glavenvalleycouncils.co.uk](mailto:stiffkey@glavenvalleycouncils.co.uk)

2<sup>nd</sup> February 2006

The next meeting of Stiffkey Parish Council will be held on **MONDAY 6<sup>th</sup> FEBRUARY 2006 in the Village Hall at 7.00pm.** All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the January Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting which will be MONDAY 6<sup>th</sup> MARCH 2006 at 7.00pm**

## **Minutes of Stiffkey Parish Council Meeting held on Monday 6<sup>th</sup> February 2006 at 7.00pm**

Present: Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan and Cherry Martin

In attendance: Councillor Jonathan Savory and Councillor Derek Baxter, the Clerk and 2 Parishioners

Apologies: Karen Pickles, Mark Harrison, Eddie Procter

**Declaration of Interest** - No declarations of interest were declared.

### **1 Minutes**

The Minutes of the last meeting held on Monday 9<sup>th</sup> January 2006 were read approved and signed as a true record by the Chairman.

### **2 Matters Arising**

**Bangay Right of Way** At the last meeting concerns had been raised regarding a lime spreader which has caused a considerable amount of surface damage to the right of way at the bottom of Bangay. It was agreed this would be deferred until the next meeting.

The Clerk had ordered two hardwood treated posts approximately 7 foot high to be used for the erection of the notice and these will be delivered to the Chairman within the next two days.

### **3 Correspondence**

**Road Gritting** - A map had been received of the roads that had to be gritted if the weather forecast predicted frost.

**The Norfolk Protocol** on how to deal with unauthorised encampments had also been received.

### **North Norfolk District Council Area Forum meetings for 2006**

The timetable of these meetings was included and the Chairman was of the opinion that all Councillors should endeavour to try to attend one of each session. The first one in particular was important because it would include a one hour talk on the Planning Process as it applies to Parish Council.

**North Norfolk Conference** Crime and Disorder and anti-social behaviour

**Eastern Mobile Police Office** will be at Langham outside the Bluebell P.H. on various dates in the year. A poster will be on display in the Post Office

### **4 Finance**

The following payments were approved:

E.on Energy Monthly standing order  
Local Lynx £25 donation  
Wells and Fakenham C A B £25 donation  
Audit Commission £58.75



## 5 Planning

**9 – 7 Bridge Street** Following concerns raised at the last meeting the Clerk informed the Councillors that an inspection by the Enforcement Officer had taken place and no evidence could be found of any authorised building works.

**No 2 River Bank, Wells Road** Concerns were raised regarding what appears to be the unauthorised building of a side extension. The Clerk agreed to contact the Enforcement Officer to request a further inspection for this property.

**46 Wells Road Planning Consent** - The Chairman asked for a copy of the planning consent for this application.

## 6 A O B

**Vegetation on the footpath** - Concerns have been raised regarding the amount of leaves on the footpath along the main street up past the shop. It would appear the street cleaning machinery is unable to get close to the wall and therefore a residue of leaves, rubbish etc. is left behind. The Chairman with assistance from Cherry Martin offered to carry out a general 'leave clearance' of the area.

**Little Hill and Surveyors Allotment** - It was with considerable regret that Alan Curtis had to announce that although he would continue to look after war memorial, he would be unable to continue with the maintenance of the Little Hill and the Surveyors Allotments. The Chairman wished to place on record the thanks of the Council and everyone in the village for the many years of service that had been carried out by Alan and hopefully a volunteer would come forward to continue Alan's work.

**Dredging** John Pearson asked for clarification regarding the dredging of the River Stiffkey. The Chairman explained that it was hoped that it might be possible to continue with the dredging at the end of the mussel season.

## 7 Reports

### Report from Councillor Jonathan Savory

#### Local Government Reform

District and County Councils throughout the country face being abolished under a Whitehall initiative to reform the local government system in rural England.

David Miliband the Local Government minister has proposed an end to the two tier system, arguing it is inefficient and confusing, in the 30 plus years since the last reorganisation we all recognise how inefficient local government can be but I am sure none of us are confused by it!

He proposes that all - purpose unitary authorities would replace County or District councils in 34 English shire counties.

Mr Miliband is hoping to improve community participation in decision making in order to deliver more cost effective services.

This leads to the question of the future role of District and County Councillors, there are 48 District Councillors working in 29 wards in North Norfolk alone.

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The cost of reorganisation would be massive and to date no indication of how this is to be met has been published.

### **North Norfolk Business Forum**

The NNBF has now completed the sixth month of its establishment phase. The Forums inaugural event was a Business Leaders Luncheon held at Wolterton Hall and hosted by Lord and Lady Walpole. Up to seventy members of North Norfolk's businessmen and women attended this event.

### **Programme of Meetings of North Norfolk District Council**

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### **Report from Councillor Derek Baxter**

**Gritting Routes** Following concerns raised by Patrick Allen regarding the need for road gritting outside the Primary School Councillor Baxter agreed to contact the Highways Department to urge them grit roads outside Schools.

**Area Forum Meetings** Councillor Baxter urged the Councillors to attend these meetings if at all possible, the planning aspects of these meetings are particularly informative.

**Waste Plant** A new waste plant to facilitate the burning of 750,000 tons of waste will be ready later in the year.

**Council Tax** Councillor Baxter informed the meeting that the Council Tax increase has been set at 4.99% for 2006 – 2007 which had been necessary due to a considerable reduction in revenue from central government.



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*Chairman: Mr Lawrence Jordan*

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2<sup>nd</sup> March 2006

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**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the February Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting which will be MONDAY 3<sup>rd</sup> APRIL 2006 at 7.00pm**

**Minutes of Stiffkey Parish Council Meeting held on Monday 6<sup>th</sup> March 2006 at 7.00pm**

Present: Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Mark Harrison, Eddie Procter and Cherry Martin

In attendance: The Clerk

Apologies: Karen Pickles, Councillor Jonathan Savory and Councillor Derek Baxter

**Declaration of Interest** - Mark Harrison declared in interest in the planning application for Hawthorne Cottage

**1 Minutes**

The Minutes of the last meeting held on Monday 6<sup>th</sup> February 2006 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**Bangay Right of Way** The Chairman was pleased to report that the Bangay Right of Way notice board had been erected and to date was still in place, although the Chairman was disappointed to report that some people are continuing to drive down the right of way despite the notices.

**Road Gritting** – Mark Harrison expressed his concern regarding the lack of gritting to Cockthorpe Hill which was very dangerous in icy conditions despite a request to the County Highways Department to include this hill in their gritting programme which was not possible due to lack of funding.

**3 Correspondence**

**Norfolk County Council** - Norfolk bus changes due to take place in the summer of 2006

**North Norfolk Housing Trust** – New contact details for housing

**C P R E** - The Field Issue for March

**N N D C**

- Details regarding a day out at Pensthorpe organised by the NNDC
- Area Parish Forum – 24<sup>th</sup> March, Walsingham Village Hall
- Area Parish Forum - February Newsletter issue

**4 Finance**

The following payments were approved:

E.on Energy Monthly standing order

Local Lynx - £25 donation

CAB - £25 donation

**5 Planning**

**The following planning application has been received:**

**Hawthorn 62A Holy Road Cottage** - Erection of one and a half storey extension, new roof and installation of cladding and replacement windows - The Council had no objection to this application.



## 6 A O B

**Dredging** Mark Harrison informed the meeting that a small amount of dredging had been carried out which had alleviated some of the concerns relating to the height of the water in the river. It had originally been proposed that further dredging would be carried out in August, but it had been considered that this was not a good time for this work to be carried out and therefore it is anticipated that the dredging would be carried out in July instead.

**Traffic Calming** The Chairman expressed his concern regarding the ongoing concerns of speeding traffic through the village he felt there needed to be an increase in the Police presence to act as a deterrent.

## 7 Reports

### Report from Councillor Jonathan Savory

#### Local Government Reform

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31<sup>st</sup> March 2006

The next meeting of Stiffkey Parish Council will be held on **Monday 3<sup>rd</sup> April 2006 in the Village Hall at 7.00pm**. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the March Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting which will be the Annual General Meeting will be held on**  
**MONDAY 8<sup>th</sup> MAY 2006 at 7.00pm**

## **Minutes of Stiffkey Parish Council Meeting held on Monday 3<sup>rd</sup> April 2006 at 7.00pm**

Present: Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Mark Harrison, Eddie Procter, Karen Pickles and Cherry Martin

In attendance: Councillor Jonathan Savory, The Clerk and 1 parishioner

Apologies: Councillor Derek Baxter

**Declaration of Interest** - here were no declarations of interest.

### **1 Minutes**

The Minutes of the last meeting held on Monday 6<sup>th</sup> March 2006 were read approved and signed as a true record by the Chairman.

### **2 Matters Arising**

**Traffic Calming** Following the ongoing concerns of speeding traffic through the village the Clerk has applied to the Highways Department for Stiffkey to be included on the list of parishes for the loan of a temporary traffic speed indicator.

**Land at Camping Hill** Councillor Jonathan Savory informed the Council that following an enquiry with Mr Frew at the NNDC it would appear that due to the current policy of 'best value' this land has been retained by the NNDC for either future social housing or will be sold as a building plot.

The Councillors felt that the issue of access would need to be clarified before the land could be used for future development and hoped that this land would eventually be used for social housing. They did however express their concern regarding the need for the NNDC to carry out a general tidy up of this area and Councillor Savory confirmed this would be conveyed to the NNDC.

### **3 Correspondence**

**C P R E** – Annual Review 2004 – 2005

**C P R E** – Annual Report to 31<sup>st</sup> March 2006

**C P R E** – Invitation to a Garden Party 20<sup>th</sup> May 2.00 – 5.00pm at Mannington Hall

**Norfolk County Association of Parish and Town Councils** - Norfolk Planning Conference 2006 – Thursday 15<sup>th</sup> June 10.00am to 3.30pm The Assembly Rooms, Swaffham

**Defra** Clean Neighbourhoods and Environment Act 2005

**NNDC** Dog Controls - The Dog (Fouling Land) Act 1996

### **4 Finance**

The following payments were approved:

E.on Energy Monthly standing order

Norfolk County Association of Parish and Town Councils Subscription £78.64

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## 5 Planning

**Re 46 Wells Road** Following considerable concerns regarding the proposed development at 46 Wells Road which had obtained planning permission, the Clerk would obtain a copy of the plans and the terms and conditions of the planning permission and the views of the Highways Department. The Council agreed that this would have been an ideal opportunity for the Highways Department to make provision for a much needed footpath in front of the proposed development and this issue still needed to be pursued before the building work commences. A further issue raised by Mark Harrison was that permission for a drainage way-leave into the River Stiffkey had not been applied for.

## 6 A O B

**Whirly Gig** Mark Harrison informed the Council that he had been approached by an historian regarding the preservation of the Whirly Gig which it was felt should be preserved as a monument. Concerns had also been expressed that if the gorse was not cut back, it would in time destroy the rare orchids that grew in this area. It was thought that if a small area of gorse was cut back on a regular basis and the centre post of the Whirly Gig painted and oiled it would help preserve the whole area. Although there appeared to be some differing views as to the ownership of the Whirly Gig, the Councillors had no objection to this request.

## 7 Reports

### **Report from Councillor Jonathan Savory**

#### **Local Government Reform**

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1<sup>st</sup> May 2006

The next meeting of Stiffkey Parish Council will be the **ANNUAL PARISH MEETING** and will be held on **Monday 8<sup>th</sup> MAY 2006 in the Village Hall at 7.00pm**. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Election of Officer:
  - 3:1 Chairman
  - 3:2 Vice Chairman
- 4 Minutes of the April Meeting
- 5 Matters Arising
- 6 Correspondence
- 7 Finance
- 8 Planning
  - 8:2 Erection of 2 Cottages at 46 Wells Road – Response from Saunders Associates
  - 8:1 The Old Hall, Church Street – Partial Re-Building of Chimney Stack – Planning Application
- 9 Reports for Information
- 10 Parishioners Question Time

**Date of Next Meeting will be held on MONDAY 5<sup>th</sup> JUNE 2006 at 7.00pm**

# STIFFKEY PARISH COUNCIL

**Chairman: L Jordan**

**Parish Clerk:**

Tricia Temple-Crowe, Morning Flight, 42 High Street, Blakeney, Holt Norfolk, NR25 7AL

Tel: 01263 741576 (evenings/weekends) 01263 710345 (daytime)

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1<sup>st</sup> May 2006

The Annual Report to Parishioners will be held on **MONDAY 8<sup>th</sup> MAY 2006** at 7.00pm in **STIFFKEY VILLAGE HALL** All parishioners are welcome to attend.

This will be followed by the Annual General Meeting of the Parish Council.

## **A G E N D A - ANNUAL REPORT TO PARISHIONERS**

- 1 Apologies
- 2 Minutes of previous Annual Parish Council Meeting
- 3 Presentation of the Annual Report of the Council
- 4 Accounts for the year ended 31<sup>st</sup> March 2005

**Minutes of Stiffkey Annual Report to Parishioners held on Monday 9<sup>th</sup> May 2005 at 7.00pm.**

**Present:** L Jordan (Chairman), M Jordan C Martin, K Pickles, E Procter, M Jordan and M Harrison

**In attendance:** Councillor J Savory the Clerk and 3 parishioners

**Apologies:** S Sutton and Councillor Derek Baxter

**1 Minutes**

The Minutes of the last Annual Parish Meeting held on Monday 10<sup>th</sup> May 2004 were read approved and signed as a true record by the Chairman.

**2 Annual Report**

**Appreciation** Mr L Jordan Chairman of the Parish Council thanked the Councillors for their support during the past year and also expressed his thanks and that of the Council to Councillor Jonathan Savory, Councillor Derek Baxter and the Clerk.

**RUPS Public Inquiry** Following the Public Inquiry last year no appeal had been lodged against any of the decisions taken by the Inspector and the reclassification of the RUPPS had therefore been approved. Signage to ensure everyone was aware of the reclassification was now required.

**Traffic Calming Measures** The Council has continued to press for the provision of a footpath and measures to achieve a reduction in the speed of traffic through the village, although sadly negotiations and progress on both of these issues was extremely slow if not static .

**Surplus Land** The Chairman was sorry to report that the Parish Council had still not received a decision from the NNDC regarding the surplus land at Camping Hill. The Parish Council had accepted that 'best value' denies the Parish Council the opportunity of leasing the land from the North Norfolk District Council at a peppercorn rent for the provision of a conservation site.

The Parish Council had therefore suggested that the land should be used to provide social housing under the exemptions policy.

**Signage** There had been a problem throughout the last year with the disappearance of signs throughout the village, it is still not known who has a fascination for the collection of these signs but they have now been replaced once again by the local authority.

**Planning** The Parish Council had considered 5 planning applications during the past year.

The Chairman wished to record a particular vote of thanks to Mr Alan Curtis and Mr Eddie Procter for their help in the village.

The homewatch scheme was working very well and an asset to the village as was the Shop and Post Office.

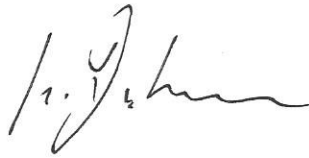
The Village Hall and Playing Field Committees had been run in their usual very efficient manner.

Finally the Chairman thanked everyone who had helped keep the village in such neat and tidy order; it was a credit to everyone.

### 3 Finance Report

The Clerk presented the annual accounts for the year ending 31<sup>st</sup> March 2005 (copy enclosed in the Minute Book) that were unanimously approved and duly signed by the Chairman and Clerk.

There being no further business the Annual Parish Council Meeting closed at 8.20pm.

A handwritten signature in black ink, appearing to read 'H. J. Khan', is written in a cursive style.



**Minutes of Stiffkey Parish Council Meeting held on Monday 8<sup>th</sup> May 2006 following the Annual Report to Parishioners.**

**Present:** Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Mark Harrison, Eddie Procter, Karen Pickles and Cherry Martin

**In attendance:** Councillor Jonathan Savory, The Clerk and 3 parishioners

**Apologies:** Councillor Derek Baxter

**Declaration of Interest** - There were no declarations of interest

**1 Minutes**

The Minutes of the last meeting held on Monday 3<sup>rd</sup> April 2006 were read approved and signed as a true record by the Chairman.

**2 Election of Officers**

Lawrence Jordan was unanimously elected Chairman of the Parish Council.

Mark Harrison was unanimously elected Vice Chairman of the Parish Council.

**3 Matters Arising**

**Re 46 Wells Road** Following considerable concerns regarding the proposed development at 46 Wells Road a site meeting had taken place with the Architect and builders and a further site meeting had taken place with an Officer from the Highways Department. Following the site meeting with the architect a response has been received from Saunders Associates informing the Parish Council that they would be willing to leave sufficient land on the boundary of their development to allow for the provision of a footpath and asking if in return the Parish Council would be willing to grant a drainage way-leave into the River Stiffkey.

The Parish Councillors had held a further meeting before the commencement of the Parish Council Meeting and were in agreement that the Clerk should request representatives from the Highways Department to attend an urgent site meeting with representatives of the Parish Council to discuss the concerns raised by the Parish Councillors before much further progress on the development has taken place.

**4 Correspondence**

**N.C.C.**

- Re. Highways Maintenance Contracts
- Re. Speed Awareness Message (SAM) - Stiffkey will go on the waiting list for the availability of a temporary speed awareness sign

**Ms S Elliott** Informing the Council that due to some essential urgent building works it will be necessary for scaffolding to be erection for approximately six weeks.

**Mrs G Green** re Wells Road wayleave – Letter of objection to the possible provision of a wayleave into the River Stiffkey on behalf of the Blakeney Harbour mussel Society.



## 5 Finance

The following payments were approved:

E.on Energy Monthly standing order  
Allianz Cornhill Insurance Provision £315.72

## 6 Planning

The following planning application has been received:

**The Old Hall, Church Street** – Partial Re-Building of Chimney Stack – The Councillors had no objection to this application.

## 7 A O B

**Dog Fouling Signs** The Clerk will apply to the NNDC for the provision of some more dog fouling signage.

## 7 Reports

### **Report from Councillor Jonathan Savory**

**The Annual Full Council Meeting** The Annual Full Council meeting of North Norfolk District Council was held on 26th April 2006. Two issues of concern raised at the meeting were the lack of progress in

the provision of the new Cromer Hospital and the withdrawal of public transport from rural areas. It was resolved that representatives of the Primary Care Trust be invited to the next Full Council meeting to present the current situation and answer members questions. Whilst on the subject of hospitals congratulations are due to Mr Peter Rainsford, his team and everyone who has fought so hard to save our cottage hospital.

**The Local Development Framework** All towns and villages in the district have been reviewed against criteria to find their suitability for future development. The main elements of the preferred development strategy are: to concentrate development in the principle towns, Cromer Fakenham, Holt & North Walsham, to plan for particular needs and issues of secondary centres, such as Hoveton, Sheringham Stalham & Wells. For example in Wells sites are being considered for future housing development and the provision of a new car park.

The LDF is aiming to provide an increase of dwellings of either 6400 or 8000 across the district up to the year 2021 subject to regional allocations. Also to ensure that affordable housing constitutes at least 40% of any new housing development over ten dwellings in towns and villages. Public consultation will occur from September 2006, the LDF is expected to be adopted by North Norfolk District Council by May 2008.

**Voluntary and Community Sector Forum** This forum will be held in The Maltings Hall, Staithe Street on June 15th 10 am to 3 pm by Norwich and Norfolk Voluntary Services and is designed for volunteers to meet and exchange ideas.



**STIFFKEY PARISH COUNCIL**  
*Chairman: Mr Lawrence Jordan*

Clerk's Address:  
Morning Flight  
42 High Street  
Blakeney  
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Norfolk  
NR25 7AL

Tel: 01263 741576 (evenings/weekends)  
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1<sup>st</sup> June 2006

The next meeting of Stiffkey Parish Council will be held on **Monday 5<sup>th</sup> June 2006 in the Village Hall at 7.00pm**. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the May Meeting
  - 4:1 46 Wels Road
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
  - 7:1 31 Wells Road, Stiffkey – Construction of first floor balcony
  - 7:2 Marsh Cottage 9A, Greenway - Erection of single storey rear extension
  - 7:3 Red Lion, 4A Wells Road - Erection of detached two-storey bedroom accommodation
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting will be held on MONDAY 3<sup>rd</sup> July 2006 at 7.00pm**

## Minutes of Stiffkey Parish Council Meeting held on Monday 5<sup>th</sup> June 2006

**Present:** Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Mark Harrison, Eddie Procter and Karen Pickles

**In attendance:** Councillor Jonathan Savory, The Clerk and 3 parishioners

**Apologies:** Councillor Derek Baxter and Cherry Martin

**Declaration of Interest** - Lawrence Jordan declared in interest in the planning application for the rear of the Red Lion P.H. at 44 Wells Road.

### 1 Minutes

The Minutes of the last meeting held on Monday 8<sup>th</sup> May 2006 were read approved and signed as a true record by the Chairman.

### 2 Matters Arising

**Re 46 Wells Road** The Chairman wished to record a vote of thanks to Mark Harrison for his persistence regarding the approved planning application for 46 Wells Road. It now seems possible that following a number of site meetings with Planning Officers, Highways Officers, the architect, builder and Parish Councillors the boundary of the development will be moved back sufficiently to allow for the provision of a footpath in the future. The Councillors were in agreement that the footpath should be flagstone cobbles like those outside the village shop and not a pavement with a kerb. The Clerk provided the Councillors with copies of all correspondence relating to this development. The provision of drainage way-leave was discussed at length by the Councillors and this was agreed in principle on condition that any terms and conditions imposed by the Environmental Agency were complied with.

### 3 Correspondence

**NNDC :**

- Parish Review
- Registers of Electors – changes to the electoral role

**Barbara Butters**, Expressing concern regarding the current state of 46 Wells Road site. She felt it was a danger to pedestrian and traffic passing through the village. Mark Harrison offered to contact the developer to request that the fence which had blown over in the recent very strong winds should be put back up and the site secured.

### 4 Finance

**Expenditure:**

The following payments were approved:

E.on Energy Monthly standing order £41.31

E.On Energy notification that the supply of un-metered electricity will increase to £555.45 due to the increases in wholesale energy costs



## 5 Finance

### Income

NNDC BACS payment £14.84 (wayleave)

NNDC Recycling credits £95.95

## 6 Planning

The following planning applications have been received:

**Marsh Cottage, 9A Greenway** – Erection of single-storey rear extension – The Councillors were in support of this application

**31 Wells Road** – Construction of first floor balcony – The Councillors were in support of this application

**Rear of Red Lion, Wells Road** - Erection of detached single storey bedroom accommodation. - The Councillors were in support of this application but stressed the need for the materials to be brick and flint in keeping with the rest of the village. *Provided the sewage system is upgraded to accommodate the increase in usage and the material to be brick and flint*

### Notice of Decision:

Hawthorns 62A, Holly Road – Erection of one and a half storey extension, new roof and installation of cladding – Permission for development.

## 7 A O B

**Vegetation** The Councillors expressed concern regarding the overhanging vegetation at the Blacksmiths Shop and the location of their rubbish bins which were put out close to the road. The Councillors were in agreement that this is not an appropriate location for the bins but felt there was very little that could be done about it.

## 7 Reports

### Report from Councillor Jonathan Savory

#### The Annual Full Council Meeting

The Annual Full Council meeting of North Norfolk District Council was held on 26th April 2006. Two issues of concern raised at the meeting were the lack of progress in

the provision of the new Cromer Hospital and the withdrawal of public transport from rural areas. It was resolved that representatives of the Primary Care Trust be invited to the next Full Council meeting to present the current situation and answer members questions. Whilst on the subject of hospitals congratulations are due to Mr Peter Rainsford, his team and everyone who has fought so hard to save our cottage hospital.

#### The Local Development Framework

All towns and villages in the district have been reviewed against criteria to find their suitability for future development.

The main elements of the preferred development strategy are: to concentrate development in the principle towns, Cromer Fakenham, Holt & North Walsham, to plan for particular needs and issues of secondary centres, such as Hoveton, Sheringham Stalham & Wells. For example in Wells sites are being considered for future housing development and the provision of a new car park.

The LDF is aiming to provide an increase of dwellings of either 6400 or 8000 across the district up to the year 2021 subject to regional allocations. Also to ensure that affordable housing constitutes at least 40% of any new housing development over ten dwellings in towns and villages. Public consultation will occur from September 2006, the LDF is expected to be adopted by North Norfolk District Council by May 2008.

### **Voluntary and Community Sector Forum**

This forum will be held in The Maltings Hall, Staithe Street on June 15th 10 am to 3 pm by Norwich and Norfolk Voluntary Services and is designed for volunteers to meet and exchange ideas.

A handwritten signature in black ink, appearing to be 'H. D. L.', is centered on the page below the text.

**STIFFKEY PARISH COUNCIL**  
*Chairman: Mr Lawrence Jordan*

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1<sup>st</sup> July 2006

The next meeting of Stiffkey Parish Council will be held on **Monday 3<sup>rd</sup> July 2006 in the Village Hall at 7.00pm**. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the June Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning  
7:1 46 Wells Road, Stiffkey
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting will be held on MONDAY 4<sup>th</sup> September 2006 at 7.00pm**

## Minutes of Stiffkey Parish Council Meeting held on Monday 3<sup>rd</sup> July 2006

**Present:** Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Eddie Procter and Karen Pickles *and Cherry Markin*

**In attendance:** Councillor Jonathan Savory, Councillor Derek Baxter, the Clerk and 4 parishioners.

Mr Saunders was also in attendance to answer any queries that might arise regarding the development at 46 Wells Road.

**Apologies:** Mark Harrison

**There were no declaration of interest**

### 1 Minutes

The Minutes of the last meeting held on Monday 5<sup>th</sup> June 2006 were read approved and signed as a true record by the Chairman.

### 2 Matters Arising

**46 Wells Road** The Clerk read out the following contents of an email received from Jo Medler at the Planning Department:

*Further to our earlier telephone conversation the County Council Highways Officers consultation response in relation to the block plan of the highway and access submitted by Mr Saunders reads as follows:*

*"The amended proposal accords approximately with what was agreed on site recently, however, I do note that the frontage wall to the east of the access (non-traffic direction) potentially restricts visibility in this direction.*

*To ensure that this is not the case, the first five metres of this section of the wall should either be restricted to below 1.05m in height above the adjacent highway carriageway or removed/set back in the site".*

*For your information, with regard to the siting of the proposed dwellings it would appear that the plan from Mr Saunders differs to that of the architect and one comprehensive plan has been requested showing the access and accurate positioning of the proposed dwellings in relation to the boundaries of the site in order for this matter to be considered further.*

Mr Saunders confirmed that an accurate comprehensive plan has been provided to the Planning Department and circulated copies of the revised plan for the Councillors information.

Although Mr Mark Harrison was unable to attend the meeting he had requested the Clerk to make the following comments:

- 1 The hedge to the rear of the property must not be undermined any further than it already has to ensure this does not create and problems on the boundary of his property.





## 2 Matters Arising - Continued

- 2 It would be appropriate to take the wall referred to paragraph two of the above email, back approximately 3 feet in line with the path.

Mr Saunders confirmed that as indicated on the plan circulated to the Councillors the wall will be reduced back in line with the Red Lion Cottages.

The Chairman expressed his concern regarding the use of a perforated pipe at the outlet into the River Stiffkey. Mr Saunders explained that this was the Environment Agency's preferred method.

In return for the granting of a wayleave by the Parish Council, Mr Saunders confirmed that the developer has agreed to provide a footpath with the use of brick weave similar to that which is used in the street, along the edge of the property.

The Clerk will contact Mr Philip Shramm at the Highways Department to ensure they will be prepared to maintain the footpath in the future.

To enable the development to be progressed as soon as possible the Councillors unanimously agreed that as all the queries and concerns that had been raised were now resolved permission for a wayleave was approved. The Chairman thanks Mr Saunders for his attendance at the meeting.

## 3 Correspondence

**Mr John Adnitt P.C.C.** Notification of the Church closure for redecoration from the 14<sup>th</sup> August to the end of September and details of alternative venues for Church Services.

They also welcomed the Parish Council's advice regarding the provision of the rubbish bin on the Knoll. In recent months the bin has been regularly mis-used to deposit a variety of household rubbish, some of it of an extremely unpleasant nature. In very recent weeks it has required emptying every few days. Would the Parish Council support the P.C.C. in asking for the bin to be emptied at least once a week or alternatively if no-one knows who put it there, would the Parish Council agree to its removal as soon as Possible.

The Councillors agreed to the temporary removal of the bin to see if the depositing of rubbish stops, if this does not work the Clerk will contact the NNDC to request the provision of one of their rubbish bins. However the Councillors felt that as on National Trust properties, if there is no provision of a rubbish bin, visitors tend to take their rubbish home.

### **NNDC:**

- Area Parish Forum - 27<sup>th</sup> June
- Draft Gambling Policy

### **NCC:**

- Highways Maintenance Contracts
- Woodfuel In Norfolk Booklet
- Norfolk Minerals and Waste Development Framework – Draft Statement

**The Playing Field Association** - Newsletter



### 3 Correspondence - Continued

CPRE – Fieldwork

### 4 Finance

#### Expenditure:

The following payments were approved:

E.on Energy Monthly standing order £41.31

NAP&TC Annual subscription £78.64

**Hall Hire** The Councillors agreed that £15 per month would be paid to the Village Hall Committee for the use of the room for Parish Meetings.

**Recycling** The Parish Council had received an income of £95.94 from the bottle bank located outside the village shop. Karen Pickles informed the Councillors that further income from the bottle bank situated in the car park of the Red Lion P.H. was donated by the Red Lion Pub to the Village Hall Committee which was very much appreciated.

### 7 A O B

**Warborough House - Removal of trees** - Despite notification from the NNDC that this work would be carried out some months ago, the work had not been actioned.

### 7 Reports

**Reports from Councillor Jonathan Savory and Councillor Derek Baxter are enclosed in the Minute Book.**

**Land at Camping Hill** Councillor Jonathan Savory confirmed he has been in communication with the NNDC regarding the neglected condition of land at Camping Hill and has requested that this is cleaned up as soon as possible.

**Traffic Survey** The Chairman asked Councillor Baxter to investigate if it would be possible to have a traffic survey carried out as it is at least 5 years since the last one took place and he stressed that the traffic problems through the village of Stiffkey are on the increase.

**Bangy Greenway** - Again it has been noted that unauthorized vehicles continue to drive down this bridleway. The Chairman asked everyone to take a note of the number plate of any vehicles that are being driven down this bridleway and report the details to the Police to enable them to take the appropriate action.



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31<sup>st</sup> August 2006

The next meeting of Stiffkey Parish Council will be held **MONDAY 4<sup>th</sup> SEPTEMBER 2006 in the Village Hall at 7.00pm.** All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the July Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
  - 7:1 46 Wells Road, Stiffkey
  - 7:2 Erection of one and a half storey extension, 9 Bridge Street
  - 7:3 Increase depth of internal wall to accommodate fireplace and alter junction between main roof and tower, The Old Hall, Church Street
  - 7:4 Internal alterations, Old Hall, Church Street
  - 7:5 Erection of single-storey rear extension at Marsh Cottage, 9A Greenway
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting will be held on MONDAY 9<sup>th</sup> OCTOBER at 7.00pm**

## Minutes of Stiffkey Parish Council Meeting held on Monday 4<sup>th</sup> September 2006

**Present:** Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Eddie Proctor, Cherry Martin and Mark Harrison,

**In attendance:** Councillor Derek Baxter, the Clerk and 2 parishioners

**Apologies:** Councillor Jonathan Savory and (Karen Pickles *was in attendance*)

**Declarations of Interest** - Lawrence Jordan declared in interest in item 7:1, 7:3 and 7:4 planning applications

### 1 Minutes

The Minutes of the last meeting held on Monday 3<sup>rd</sup> July 2006 were read approved and signed as a true record by the Chairman.

### 2 Matters Arising

**Re: 46 Wells Road** The Clerk informed the Councillors that no further correspondence has been received from the NNDC regarding this revised planning application and the site meeting which has recently taken place during August.

#### **Removal of Rubbish Bin on Knoll**

Following the removal of the rubbish bin from the Knoll for a trial period due to the mis-use of the bin which had been caused a problem for some time, the dumping of rubbish has stopped. It would appear that as a bin is no longer located on the Knoll the offenders are taking their rubbish home. The situation will be monitored over the next few months

**Traffic Survey 'Smiley Man'** This recent initiative to encourage motorists to adhere to the speed limit has recently taken place in the village and it was anticipated the Council would receive a report of the average speed limit of vehicles being driven through the village while this initiative was taking place.

### 3 Correspondence

#### **N.C.C.**

- Norfolk Matters which is now available on the web.

#### **Environment Agency:**

- Coastline issue

#### **C P R E - Voice**

**Go East** Details of Draft East of England Plan

**English Nature** Issue of Sitelines

**Norfolk Fire Service** - Details of the revised response standards.



### 3 Correspondence - Continued

#### N. N. D. C.

- New requirements for pre-planning applications and community involvement on major planning proposals.

### 4 Finance

#### Expenditure

The following expenditure was approved:

**N C A P & T C** £78.64

### 6 Planning

The following planning applications have been received:

**Erection of one and a half storey extension – 9 Bridge Street** : The Councillors had no objection to this application.

**Increase in depth of internal wall to accommodate fireplace and alter junction between main roof and Tower, Old Hall, Church Street** : The Councillors had no objection to this application.

**Internal alterations, Old Hall, Church Street** : The Councillors had no objection to this application

The following Notice of Decision has been received:

**Erection of single storey rear extension, Marsh Cottage, 9A Greenway** - Planning approval granted.

### 7 A O B

**Signage** The Councillors were in agreement that the village sign on the Knoll and on Camping Hill at the approach to the village are in need of refurbishment and Mr McDougal has been invited to carry out the necessary work.

#### **Bangay - Unauthorised Vehicles Signage**

Karen Pickles informed the Councillors that she had recently spoken to someone who has been using this track for over 30 years, but who had indicated that following the erection of the sign, had ceased to do so. They had queried why posts had not also been erected which they felt would stop the continued use of this track by other unauthorised vehicles. The Chairman reminded the Councillors that posts would prevent those users who have customary rights to use the track and who are therefore authorised users.

However the Councillors were in agreement that the sign was having a positive effect regarding the unauthorised vehicles using this track.



## **Plot of Land - Camping Hill**

Despite a request to the NNDC from Councillor Jonathan Savory for the vegetation clearance of this land, the work has still not been carried out.

**Village Seat** The Chairman was very pleased to report that he had received an offer for the donation of a seat from Mr and Mrs Hannant to be located adjacent to the flood sign in Bridge Street which the Councillors were delighted to accept.

## **Village Fete**

The Chairman wished to record a vote of thanks to everyone who had been involved in the village fete which had been a tremendous success and to those who had contributed to the amazing variety of scarecrows positioned throughout the village during the weekend.

## **7 Reports**

### **Report from Councillor Jonathan Savory**

#### **Transport Grants**

The North Norfolk District Council recognise the need to support the provision of transport opportunities and has grant aided the following:

West Norfolk Community Transport Project has been awarded £3040 for the provision and expansion of dial a ride in the western part of the district, this scheme was previously operated by North Norfolk Community Transport Partnership. Kick-start a moped hire scheme enabled people of all ages without transport to access training or employment has been awarded £1,100. Fakenham Age Concern provides minibus transport for older folks has been awarded £1,325.

#### **Car Park Signs**

Car Parks throughout the District are to have new signs including Stearmans Yard Car Park, Wells where the signage is currently poor. The idea behind this is to help make the car parks user friendly for all.

### **Report from Councillor Derek Baxter**

**Traffic Census** Councillor Derek Baxter informed the Councillors that he had been in communication with Quiton Barker of the Highways Department regarding a request for a traffic census and to stress that that the Council is to be informed as to where the equipment would be located in the village.

Mr Barker has responded with the following comments:

*Stiffkey already has a 20mph speed limit, in fact I have recently erected further signs to reinforce the message to drivers. We would not do a census as we have no reason to, the speed limits are already in place, if speeding is an issue then enforcement is for the Police. As for volume, it is an 'A' road in a holiday area in peak season, I do not see what we can do about that.*

Councillor Baxter informed the Councillors that if the average speed of vehicles obtained from the 'Smiley Man' initiative highlights areas of concern he would investigate this matter further.

A planning application for 108 wind turbines in the wash is going through the consultation process at the moment and although it is expected to obtain approval, the N.C.C. has not voted in favour of this application. They strongly feel that insufficient consultation has taken place.



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29<sup>th</sup> September 2006

The next meeting of Stiffkey Parish Council will be held on **Monday 2<sup>nd</sup> October 2006 in the Village Hall at 7.00pm**. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the September Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning  
7:1 46 Wells Road, Stiffkey
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting will be held on Monday 6<sup>th</sup> November 2006 at 7.00pm**

## Minutes of Stiffkey Parish Council Meeting held on Monday 2<sup>nd</sup> October 2006

**Present:** Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Karen Pickles, Cherry Martin and Mark Harrison,

**In attendance:** Councillor Jonathan Savory, the Clerk and 2 parishioners

**Apologies:** Eddie Proctor and Councillor Derek Baxter

**Declarations of Interest** - Lawrence Jordan declared in interest in the planning application for 151 Camping Hill.

### 1 Minutes

The Minutes of the last meeting held on Monday 4<sup>th</sup> September 2006 were read approved and signed as a true record by the Chairman after the following amendment had been made:

**Signage** The Councillors were in agreement that the village signs at the entrance to the village in the east and west directions are in need of refurbishment and Mr McDougal has been invited to carry out the necessary work. *Not the sign at the Knoll as recorded in the previous minutes.*

### 2 Matters Arising

**Re: 46 Wells Road** The Clerk informed the Councillors that no further correspondence has been received from the NNDC regarding this revised planning application and the site meeting which has recently taken place during August.

**Traffic Survey 'Smiley Man'** This recent initiative to encourage motorists to adhere to the speed limit has recently taken place in the village and the Council had received a report of the average speed limit of vehicles being driven through the village while this initiative was taking place. The Councillors were disappointed to note that the average speed recorded was not above the speed limit, but they felt that this was due to the volume of traffic through the village during the peak summer weeks when the survey was carried out and asked the Clerk to contact the Highways Department to request that the survey is carried again, but this time during the autumn/winter months when the volume of traffic is considerably reduced and the speed of traffic increases.

### 3 Correspondence

#### N.C.C.

- Norfolk Matters which is now available on the web.
- Speed Awareness Message – Report of the speed of traffic at the entrances to the village.

#### Environment Agency:

- Coastline issue

#### CPRE - Voice

**Annabel Maingay** Re the dumping of bags of excrement in the woodlands at Hollow Lane





### 3 Correspondence – Continued

**Blakeney Parish Council** - Regarding the Joint Planning Meeting which will take place on Wednesday 15<sup>th</sup> November at 7.00pm in the Blakeney Parish Office.

### 4 Expenditure

The following expenditure was approved:

**T T Jones Electrical Ltd** Initial Street Light Survey prior to commencement of contract £88.12

**T T Jones Electrical Ltd** Street Lighting Maintenance Contract £210.00 This is a reduction of £300.

### 5 Planning

The following planning applications have been received:

**151 Camping Hill** - Erection of single-storey side extension – The Chairman declared an interest in this planning application and took no part in the deliberations – The Councillors had no objection to this application.

**Stiffkey Lamp Shop and the Chapel - Change of use of shop/workshop and chapel to two dwellings.** Although the Councillors had no objection to the change of use for the Lamp Shop and the Chapel they did express their concern regarding the proposed development of the site and also the proposed access onto the right of way and requested that the Planning Committee should hold a site meeting before a decision was taken.

**The following Notice of Decision has been received:**

**Stiffkey Red Lion** - Erection of detached two-storey bedroom accommodation - Permission for development

### 7 A O B

#### **Plot of Land - Camping Hill**

Despite a request to the NNDC from Councillor Jonathan Savory for the vegetation clearance of this land, the work has still not been carried out and Councillor Jonathan Savory offered to contact the NNDC again to request clearance of the site.

**Stiffkey Camp** Due to its historic interest Mark Harrison outlined a plan to erect a sign at the entrance to Stiffkey Camp which will include a brick plinth and incorporate a photograph of the Camp as it was during the war years. The Councillors unanimously gave their support to this initiative.

**Signage** In response to a letter from Mrs Maingay regarding litter and the dumping of dog excrement bags in Hollow Lane the Clerk will contact the NNDC to request some appropriate signage.



## 7 Reports

### Report from Councillor Jonathan Savory

#### Lyons Inquiry Into Local Government

This inquiry has been jointly commissioned by the Deputy Prime Minister and Chancellor of the Exchequer.

The Lyons inquiry is considering changes to the current system of local government funding and also issues relating to the function and role of local government. Recommendations on any changes are expected in late 2006.

One idea of raising local taxation is the introduction of a " Bed Tax " .

Many people in Priory Ward are dependant on the tourism sector to earn a living and this idea if implemented would have a severe negative impact on our local economy. If you are involved in tourism you may like to add your voice to the "Say no to bed tax campaign" by writing to:

Sir Michael Lyons  
Room 3/12  
1 Horse Guards Road  
London  
SW1A 2HQ

#### Local Development Framework

The LDF will form the basis of all planning applications for the next 15 years  
This is now open for public consultation until November 6 2006. The public are being asked for their views and comments, please get involved your views are important.  
A comments form is available from any NNDC office or tel. 01263 516318

#### Affordable Housing

Much credit is due to Wells Town Council and Wells Area Partnership for instigating a Housing Needs Survey which has highlighted the severe shortage of housing for our young people.

This issue is not new in Priory Ward but has been getting significantly worse in recent years.

The Preferred Options of the LDF has identified a possible residential development off Market Lane where the number of affordable dwellings could reach 40 units this would go some way to addressing this problem.



**I have been asked by Councillor Jonathan Savory to circulate a copy of his emails received on the 6<sup>th</sup> October 2006 which are as follows:**

**Re Land at Camping Hill**

**Copy of an Email from Councillor Jonathan Savory**

Yesterday I spoke with Paul Ingham with regard to the above. He said he had visited the site and reported back to Mr D Feltham (Corporate Asset Manager)

He told Mr Feltham the site would cost a lot of money to clear so they decided to do nothing and furthermore did not refer to me with their decision.

I told Mr Ingham of the concerns of the Stiffkey Parish Council and I asked him to clear the site. He said he would speak with Mr Feltham again.

I am now waiting for Mr Ingham to respond back to me.

**Re 46 Wells Road**

**Copy of an email from Councillor Jonathan Savory**

I have spoken with Miss Medlar NNDC who says she is still trying to get an answer from the architect. Until a satisfactory answer the stop notice will remain in force.



## Minutes of Stiffkey Parish Council Meeting held on Monday 5<sup>th</sup> November 2006

**Present:** Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Karen Pickles, Cherry Martin, Eddie Proctor and Mark Harrison,

**In attendance:** Councillor Jonathan Savory, Councillor Derek Baxter the Clerk and 2 parishioners

### 1 Minutes

The Minutes of the last meeting held on Monday 2<sup>nd</sup> October 2006 were read approved and signed as a true record by the Chairman after the following amendment had been made:

**Signage** The Councillors were in agreement that the village signs at the entrance to the village in the east and west directions are in need of refurbishment and Mr McDougal has been invited to carry out the necessary work. *Not the sign at the Knoll as recorded in the previous minutes.*

### 2 Matters Arising

**Re: 46 Wells Road** The Clerk informed the Councillors that no further correspondence has been received from the NNDC regarding this revised planning application and the site meeting which has recently taken place during August.

Councillor Jonathan Savory informed the Councillors that he had spoken with Miss Medlar at the NNDC who has confirmed she is still trying to get an accurate plan from the architect. Until a satisfactory plan is produced the stop notice will remain in force.

### Re Land at Camping Hill

Councillor Jonathan Savory informed the Councillor that he had yesterday spoken with Paul Ingham with regard to the above. Mr Ingham said he had visited the site and reported back to Mr D Feltham (Corporate Asset Manager)

Mr Ingham had told Mr Feltham that the site would cost a lot of money to clear so they decided to do nothing and furthermore did not refer to Councillor Savory with their decision.

Councillor Savory informed Mr Ingham of the concerns of the Stiffkey Parish Council and again asked him to clear the site. Mr Ingham agreed that he would speak with Mr Feltham again.

Councillor Savory had now been informed that this area of land will be cleared within the next week.

### 3 Correspondence

#### N.C.C.

- Norfolk Matters which is now available on the web

#### Environment Agency:

- Coastline issue

C P R E - Voice



### 3 Correspondence - Continued

**Blakeney Parish Council** - Regarding the Joint Planning Meeting which will take place on Wednesday 15<sup>th</sup> November at 7.00pm in the Blakeney Parish Office.

**Fiona MacCallum Re Wells Area Partnership** The Councillors agreed that Ms MacCallum would be invited to give a presentation to Stiffkey Parish Council at a meeting in the new year.

**Mrs G Green, Mussel Association** Expressing concern regarding the proposed bio digester sewage system to be installed for 46 Wells Road.

The Parish Councillors understood Mrs Green concerns but they had been assured that the proposed system was appropriate and no problems were envisaged. The consent by the Parish Council for the provision of a way leave across village land had been granted in lieu of the provision by the developer of a brick and weave footpath along the boundary of the development which would provide a considerable safety improvement to pedestrians. The bio digester system had been approved by the Environment Agency and the Parish Council had also been assured that adequate ongoing maintenance procedures and all the necessary fail safe devices would be put in place and checked on a regular basis, so that if a problem did arise in the future it would be identified at an early stage and this would all help to ensure no contamination of the River Stiffkey occurred. Referring to Mrs Green's concerns regarding any bio digester system that may be in use for current properties, the Councilors were aware that the River Stiffkey is tested on a regular basis and no problems have been identified from any sewage systems that are currently in use with an outlet into the River Stiffkey.

**N. N. D. C.**

Area Forum – Newsletter – Copies distributed to Councillors

### 4 Expenditure

**Precept 2007 2008** The Clerk had provided Councillors with a breakdown of anticipated expenditure for 2006 – 2007 and 2007 2008 and after careful consideration the Councillors agreed that the precept for 2007 – 2008 should be set at £3,800.

### 5 Planning

**The following Notices of Decision have been received:**

**151 Camping Hill** - Erection of single-storey side extension – Permission for development

**Stiffkey Lamp Shop and the Chapel Reference 01 20061351PF - Change of use of shop/workshop and chapel to two dwellings. Permission for Development** Although the Councillors had no objection to the change of use for the Lamp Shop and the Chapel they had expressed their concern regarding the proposed development of the site and also the proposed access onto the right of way and had requested that the Planning Committee should hold a site meeting before a decision was taken. However the Parish Council's comments appear to have been ignored and it was agreed that the Clerk would write to Mr Linder to express the Parish Council's concern that their views appear to have been ignored and to also ask Mr Linder to explain how the decision was reached regarding this permission for development without a site meeting taking place.



## 7 A O B

**Retirement** After many years of service to the village, the Councillors were informed that Clive and Eva Gambrell will shortly be retiring from the village store and a collection for a retirement gift from parishioners will be undertaken.

### **Signage :**

**Bangay** The Chairman was sorry to inform the Councillors that the sign provided by Lord Buxton has been removed from the bottom of Bangay.

**Village Signs** The Councillors will organise the removal of the village signs at the entrance to the village from the east and west and take them to Mr McDougal to be repainted. The Chairman was pleased to inform the Councillors that a further new sign has kindly been produced by Mr Fielding for the entrance to the village from Bridge Street and will be erected shortly

**Memorial at Camp Site Entrance** Mark Harrison informed the Councillors that he has met with Mr Murden regarding the provision of a suitable memorial at the entrance to Stiffkey Camp.

**War Memorial** Allan Curtis expressed his concern regarding the lettering on the war memorial which is in need of refurbishment. Fakenham War Memorial has just had some major refurbishment work carried out and this may have been funded with a grant. The Clerk would investigate if it was still possible to obtain a grant for the repair and refurbishment of war memorials.

**Notice Board** Due to the very dilapidated condition of the current notice board opposite Gracious Cottage the Councillors agreed to investigate the purchase of a new notice board.

**Electricity Wires** The Chairman expressed his concern regarding the overhanging vegetation growing through the electricity wires and asked Councillor Savory if there was a Health and Safety Officer at the NNDC who would deal with these areas of concern.

A handwritten signature in black ink, appearing to be 'H. John', written in a cursive style.

## 7 Reports

### Report from Councillor Jonathan Savory

#### Lyons Inquiry Into Local Government

This inquiry has been jointly commissioned by the Deputy Prime Minister and Chancellor of the Exchequer. The Lyons inquiry is considering changes to the current system of local government funding and also issues relating to the function and role of local government. Recommendations on any changes are expected in late 2006.

One idea of raising local taxation is the introduction of a " Bed Tax ". Many people in Priory Ward are dependant on the tourism sector to earn a living and this idea if implemented would have a severe negative impact on our local economy.

If you are involved in tourism you may like to add your voice to the "Say no to bed tax campaign" by writing to:

Sir Michael Lyons  
Room 3/12  
1 Horse Guards Road  
London  
SW1A 2HQ

#### Local Development Framework

The LDF will form the basis of all planning applications for the next 15 years. This is now open for public consultation until November 6 2006. The public are being asked for their views and comments, please get involved your views are important.

A comments form is available from any NNDC office or tel. 01263 516318

#### Affordable Housing

Much credit is due to Wells Town Council and Wells Area Partnership for instigating a Housing Needs Survey which has highlighted the severe shortage of housing for our young people.

This issue is not new in Priory Ward but has been getting significantly worse in recent years. The Preferred Options of the LDF has identified a possible residential development off Market Lane where the number of affordable dwellings could reach 40 units this would go some way to addressing this problem..

#### Report from Councillor Derek Baxter

Wells new Car Park - Councillor Baxter informed the Parish Councillors that following consultation the NCC objections to the new car park application at Wells have been lifted.

Intensive Home Support - This initiative is to provide care in the home for elderly people to enable them to remain in their own homes for as long as possible.



Norwich City Council is to consider the introduction of congestion charges.

**The following meeting dates were approved for 2007**

**Monday 8<sup>th</sup> January**

**Monday 5<sup>th</sup> February**

**Monday 5<sup>th</sup> March**

**Monday 2<sup>nd</sup> April**

**Monday 14<sup>th</sup> May**

**Monday 4<sup>th</sup> June**

**Monday 2<sup>nd</sup> July**

**Monday 3<sup>rd</sup> September**

**Monday 1<sup>st</sup> October**

**Monday 5<sup>th</sup> November**

**Monday 3<sup>rd</sup> December**



**STIFFKEY PARISH COUNCIL**  
*Chairman: Mr Lawrence Jordan*

Clerk's Address:  
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42 High Street  
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31<sup>st</sup> November 2006

Dear All

The agenda and minutes for the meeting on Monday evening are enclosed.

I anticipate that by sometime on Monday after my visit to the Hospital that I will, after almost 5 months be able to drive.

Tricia

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The next meeting of Stiffkey Parish Council will be held on **Monday 4<sup>th</sup> December 2006 in the Village Hall at 7.00pm.** All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the November Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting will be held on Monday 8<sup>th</sup> January 2007 at 7.00pm**

## Minutes of Stiffkey Parish Council Meeting held on Monday 4<sup>th</sup> December 2006

**Present:** Lawrence Jordan (Chairman), Stanley Sutton, Michael Jordan, Karen Pickles and Eddie Proctor

**Apologies:** Cherry Martin and Mark Harrison

**In attendance:** Councillor Jonathan Savory, Councillor Derek Baxter and the Clerk

### 1 Minutes

The Minutes of the last meeting held on Monday 5<sup>th</sup> November 2006 were read approved and signed as a true record by the Chairman.

### 2 Matters Arising

**Re: 46 Wells Road** Councillor Jonathan Savory informed the Councillors that Andy Mitchell and Jo Medler have been out to measure the site and check the measures appertaining to the submitted plans. It is anticipated that as soon as some final minor issues have been resolved the 'stop' will be lifted. The Highways Agency are aware of the issues regarding the footpath and stressed that it will be up to the Parish Council to ensure the developer keeps to his part of the agreement and provides the footpath as promised.

**Re Clearance of land at Camping Hill** Councillor Savory was pleased to inform the Council that this area of land has now been cleared.

**War Memorial** The Clerk informed the Councillors that following concerns raised regarding the condition of the war memorial some investigations had been carried out and it is possible to obtain grants up to a maximum of £10,000 for free standing war memorials from a charitable organisation for the upkeep of War memorials and an application pack has been requested. Grant applications are looked at twice a year and the next will be in April 2007. It will be necessary to obtain 3 quotes for any refurbishment that may be necessary.

### 3 Correspondence

#### N.C.C.

- Norfolk Matters
- Q Barker in connection with a visit to The Old Forge regarding concerns raised in a letter from the Clerk on behalf of the Parish Council regarding overhanging vegetation. The Councillors felt that problem had not be addressed by Mr Barker and therefore requested the Clerk to contact Mr Barker again to stress that the overhanging vegetation that does need to be cut back is along the boundary of The Old Forge to the War Memorial and not just on the corner of the property.

#### Environment Agency:

- Coastline issue

#### CPRE - Voice

**Blakeney Parish Council** - Final agenda for the Joint Planning Meeting which will take place on Wednesday 15<sup>th</sup> November at 7.00pm in the Blakeney Parish Office.



#### 4 Expenditure

**The following expenditure was approved:**

C P R E Membership renewal - £25.00

**Annual Accounts Auditors Report** The Clerk was pleased to report that the financial accounts have been audited by the Audit Commission. The accounts have been approved and that no areas of concern have been raised.

#### 5 Planning

**The following planning application has been received:**

131 Camping Hill, Stiffkey - Erection of two-storey side extension with rear conservatory - The Parish Council had no objection to this application but did wish to query that the material to be used indicated PVC-U frames and doors and the Council has been lead to believe that this type of extension must be produced with wood and not PVC-U as has been a requirement for properties in a conservation area in the past.

**The following Notices of Decision have been received:**

The Old Hall, Church Street – Internal alterations – Permission for listed building consent.

#### 7 A O B

**Street Light – Camping Hill** There has been a problem with a street light not working at Camping Hill. M Jordan informed the Councillors that the street lighting engineers T T Jones have been working in the area in the past few days and it is anticipated the problem has been sorted.

**Notice Board Replacement** Due to the very poor dilapidated state of the notice board adjacent to Gracious Cottage, the Clerk has requested some literature and brochures from appropriate suppliers and this item will be put on the agenda at the January meeting for consideration by the Councillors.

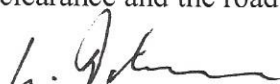
#### 7 Reports

**Report from Councillor Derek Baxter**

Councillor Baxter informed the Council that 3 Police Community Support Officers will be in place at Wells by August 2007. At the moment Community Support Officers in Norwich do not have the authority to act as traffic wardens, it is understood that this is down to the discretion of the Chief Constable of an area. However due to major regularisation in 2007 of all C.S.O. throughout the country they will all be working under the same remit in the future. It has been finally agreed that the new car park for Wells will be located in an area off Freeman Street.

Norwich City Council has decided to apply to become a Unitary Authority; this will in effect set the District Council against the County Council and will incur a considerable increase in costs not only to the city residents but also the County residents.

Councillor Baxter has also raised concerns with the Highways Dept regarding the road surface from Warborough Hill down through the village and on the southeast side going east. The run off from all of the drains are also in need of clearance and the road signs need to be cleared of overhanging vegetation.



## **Report from Councillor Jonathan Savory**

**Recycling** North Norfolk District Council has launched their Green Bin Code an initiative aimed at all of us to recycle as much of our waste as we can. In your green wheelie bin you can recycle newspapers, mags, cardboard, catalogues, phone books and yellow pages, aluminium and steel food and drink cans, empty aerosols and plastic bottles. A recycling bank for cardboard drinks cartons has proved so successful at Wells recycling centre it is now to be expanded to other sites. The council are also committed to composting green garden waste, a brown wheelie bin for this purpose costs £30 per annum and will be collected fortnightly. To order a brown bin tel. 01263 516301

**Prospective Candidates Evening** This was held on the 30 October at the Council Offices, Cromer the purpose was to show how being a councillor can make a difference in your own community. Around 50 members of the public attended a successful evening where they were briefed by the Leader of the Council, the Leader of the Opposition Group and Sheila Oxtoby Chief Financial Officer at NNDC who outlined the financial resources of the council and explained how they are used within the District.

**Public Conveniences** This issue has never been far from the headlines in my three and a half years as District Councillor for Wells and Priory Ward. North Norfolk District Council has acknowledged that public conveniences within Wells are some of the most used in the District. The success and reliance of the town as a tourist destination demands that Wells should not end up with less toilet provision that it currently has. Lets all keep lobbying for a positive outcome for the town, improve and modernise by all means but not at the expense of any facilities.



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1<sup>st</sup> January 2007

The next meeting of Stiffkey Parish Council will be held on **Monday 8<sup>th</sup> January 2007 in the Village Hall at 7.00pm**. All parishioners are welcome to attend.

**A G E N D A**

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**PLEASE NOTE THE CHANGE OF DATE FOR THE FEBRUARY MEETING**

**Date of Next Meeting will be held on Monday 12<sup>th</sup> February 2007 at 7.00pm**