

# STIFFKEY PARISH COUNCIL

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Minutes of Stiffkey Parish Council Meeting  
on Tuesday 20<sup>th</sup> June 2017 7p.m. at Stiffkey Village Hall.

Present: Councillor Vincent Fitzpatrick, Parish Councillors Cooke, Curtis, Harrison, Jones, Lawrence and Pickles. Dr Marie Strong (NCC) and one member of the public.

1) Apologies and declarations of interest. Cllrs Cooke, Harrison and Lawrence declared an interest in item 5b

2) To approve the minutes of 22<sup>nd</sup> May 2017 and matters arising not on the agenda: On the proposal of IC seconded AJ the minutes of 22<sup>nd</sup> May 2017 were accepted as a true record.  
Cobbled path: VP apologised for not having followed up the matter of the cobbled path. The complaints concerned sweeping and the general condition, and parking on this area. It was unclear if this stretch is path or road and therefore the responsibility of NNDC or NCC. VP suggest he meets with both to discuss responsibility. This led to discussion regarding vehicles parking on Bridge Street near the junction of Wells Road creating difficulties for tractors/large vehicles turning. It was decided in the first instance to put signs on the wall “no parking please – tractors turning”.

Dangerous Tree: This had now been dealt with and the tree removed.

Allotment Shed :The clerk had contacted Davy Jackson to advise they could purchase a shed and the PC would reimburse to the value of £710.00

3) Reports from Cllr Fitzpatrick NNDC, Cllr Marie Strong NCC and police and comments from members of the public.

Marie Strong commented that litter in and around the village had been reported and a lady in the village was interested in a litter pick. The lady was unable to attend the meeting so this matter would be on the next agenda.

She advertised the Norfolk Apprentices celebration.

She explained how highway problems could be reported

[www.norfolk.gov.uk/roads-and-transport/report-a-problem](http://www.norfolk.gov.uk/roads-and-transport/report-a-problem)

There was a new competition called ‘Write on Norfolk.’

Vincent Fitzpatrick reported on the new big bellies solar compacter bins at Wells and Cromer.

Any pre planning application given after 1<sup>st</sup> June 2017 details will be shown on the planning website.

4) Vacant position of Clerk to discuss and decide future action. Temporary Clerk advised the meeting she was interested in the permanent position and there had been one applicant for the position. It was decided in the interest of fairness the Clerk would make available the

CV of the applicant to all councillors. It was proposed by AJ seconded by MH they would hold a short closed meeting immediately before the next meeting to discuss this matter.

**Action: Clerk to pass on CV and add item to next agenda.**

#### 5) Governance and Financial Matters

a) On the proposal of MH seconded IC the following payments were approved:

Came and Company	2017/18 Insurance	£479.00
A J Williamson	2016/17 Audit	£30.00

b) To discuss and decide on application of Grant to Stiffkey Social Services Committee based on appeal information being available. Cllr Cooke advised the meeting that the appeal regarding the Big Society Grant had been refused and the Committee were now £4,000.00 short of the target to fence the playground equipment. They will go back to the fencing supplier and ask how much fence they can obtain with the money they have. With a further £1,000.00 it may be possible they could fence the whole area in a modified form. VF proposed a further £1,000.00 is granted to finish the fencing AJ wished to add the caveat that should the fencing not be completed the grant would be refunded. CC assured the meeting there would be no further requests for cash and they would go for the best possible fencing they could obtain for the money they had available.

The proposal was carried 3 votes in favour and one abstention.

#### 6) Continued Business

a) LED lights discuss and update. Councillor Jones had looked at the tenders and was concerned neither tender quoted on what we asked for. With the dark sky campaign the lights should be lower than 3,000 kelvin. She expected that the lights would cost more than the current Sheringham Shoal grant.

AJ and GW will revise the spec and go out to tender once again, the PC needs to decide if the lights need to be dimmed or switched off during the early hours of the morning. At North Norfolk Coastal Partnership Kate Duggen is dealing with this AJ would speak to her for advice. It was agreed to ask for quotes by the next meeting.

**Action: AJ and Clerk will revise spec, contact Kate Duggen and go out to quote again.**

#### 7) New business

a) Website – to discuss and decide on a request from Cllr Jones to have the website and protocols updated. Some information currently on the website was not correct. The clerk and AJ had ensured the documents that needed to be on the website legally had been posted. It was agreed, in principle, that the website should be updated. The clerk will look at the protocols AJ would look at other information. They would make things clearer at the next meeting. When discussing posting of agendas etc. AJ commented that the shop had placed a lot of flowers in front of the notice board at the old post office store, making it difficult to put up notices and for people to read information.

**Action: Clerk /AJ to provide details regarding website, Clerk to write to Mr Griffin asking if he could leave the area clear.**

b) Litter Pick It had been agreed to defer this item to the next meeting and to ask the member of the public who had shown an interest to attend.

**Action: Clerk to advise member of public.**

8). Planning. None reported

NNDC Decision PF/17/0616 Holly Breck House, Greenway

Demolition of existing garage, erection of new garage and studio, erection of porch to front elevation and first floor rear and single storey rear extensions.

Permit with conditions.

9) Correspondence

- Seafarers UK – Fly the Ensign for Navy Day 3<sup>rd</sup> September 2017 with Clerk
- Coastal Partnership East Newsletter distributed by e mail
- Coastal Forum Newsletter distributed by email
- Coastal Forum Meeting Mon 10<sup>th</sup> July Annual Field Trip distributed by e mail
- North Norfolk Big Society Fund information held by clerk
- Norfolk Constabulary Cluster 1 newsletter distributed by email

10) Dates of next Meeting.

24th July; 25th Sept

11) Agenda Items for next meeting:

Nominations for the position of Vice Chair VF asked if Councillors would consider this position and bring any thoughts to the next meeting.

Footpaths, both litter collection and permissive paths.

Sam 2, request for two more brackets Cllr Lawrence would look at making these. Clerk to check price.

Website.

State of the coastal path beyond the Banghay – this could be NT property MH would try to contact them.

Stiffkey communities.

TT Jones contract.

Meeting closed at 20.43