

STIFFKEY PARISH COUNCIL

Clerk Glynis Williamson 01263 711371 e mail: clerk@stiffkeyvillage.org

Minutes of Stiffkey Parish Council Meeting
held on Tuesday 24th July 2017 7p.m. at Stiffkey Village Hall.

Present: Vincent Fitzpatrick, Cllrs Cooke, Curtis, Harrison, Jones, Pickels and one member of the public.

The Councillors met at 7pm without press or public to discuss the vacant position of Clerk.

As a result of this meeting the position of Clerk was offered to Glynis Williamson who accepted.

1) Apologies Cllr Lawrence Cllr Strong (NCC)
and declarations of interest. Cllr Harrison declared an interest in item 7d

2) To approve the minutes of 20nd June 2017 and matters arising not on the agenda. With the correction of the spelling of Cllr Pickels name it was proposed by IC seconded CC that the minutes were a true record.

Cobbled Path VF had spoken with NNDC but needs to take forward again to investigate contract with Keir. MH said the gullies at junction of Wells Road and Cockthorpe Road needed to be cleaned

Action: Clerk to report to Highway Rangers

Allotment shed. Clerk had emailed Davy Jackson and was awaiting reply

End of Year Accounts Clerk reported that because of confusion over assets the end of year return had be sent back for 2015/16 to be amended. Clerk produced a copy of the asset register and asked councillors to check and e mail if incorrect.

3) Nominations for the position of Vice Chair. Cllr Curtis nominated Alex Jones seconded by Cllr Cooke. There were no other nominations. Cllr Jones accepted the nomination and the acceptance of office was completed.

4) Written reports from Cllr Fitzpatrick NNDC, Cllr Marie Strong and comments from members of the public. No police in attendance.

Action: Clerk to write re non attendance.

5) Governance and Financial Matters

a) To approve the following payments:

North Norfolk District Council	Dog Bin emptying	199.68
Grant Payment		2000.00
TT Jones		83.47

It was agreed to hold the grant payment until the work had been completed.

On the proposal of Cllr Jones seconded Cllr Pickels the payments for NNDC and TT Jones were approved.

It was noted NNDC need to be notified there was a new dog bin to be emptied. National Trust to be notified a bigger bin was needed.

Action: Clerk to notify National Trust a bigger bin was needed and to add to NNDC collections.

Cllr Pickels had received a cheque for the Village Hall which had been incorrectly made out to the Parish Council. AJ proposed that if she passed the cheque to the clerk it could be banked and the Parish Council would then reimburse the Village Hall. This was agreed and details of this transaction would appear on the next agenda.

Action: Agenda item for next meeting.

6) Continued Business

a) LED lights discuss and update. Cllr Jones had put together a specification for the new lights and the clerk had sent it out. Because of the detail of the spec it had been decided to allow 28 days for tenders to be returned, these could then be circulated so a decision could be reached at the next meeting.

To consider the contract of TT Jones a letter had been received to advise the lights had received their annual chack and there were no problems. This was disputed because there were problems with at leasy three separate lights. This matter to be considered after the tender for LED lights had been agreed.

b) Website The Clerk had sent Cllr Jones details of information that must be posted on the website all this had been done. She was now working on content.

c) Litter pick – to discuss and decide on future action. The lady who had raised this point was unable to attend the meeting but cllrs felt litter was not a huge problem. It was agreed the clerk would write to Ms McDougall and ask her to forward a half A4 page report and ideas to be presented to the next meeting.

Action: Clerk to write requesting report.

7) New business

a)Footpaths to discuss the action needed

i) to notify permissive paths

ii) to improve the condition of rights of way

iii) who looks after path beyond bangay

All paths had recently or would soon be cleared and cut. AJ proposed we obtain the information regarding which paths we had to maintain.

b) Sam 2 – new brackets for existing sites. AJ had produced a sketch to show the type of bracket we required she would pass this to Cllr Lawrence.

c)Stiffkey Communities. This matter was no longer required.

d) To discuss ownership of land to the north of the Village Hall. Cllr Curtis was concerned that the trees overhang the Village Hall and who should be contacted to make them safe.

The gentleman (Mr White) attending as a member of the public offered the following advice, the top of the ridge is owned by his wife and the land at the bottom by Cllr Harrison. However the slope was considered no mans land but through agentlemans agreement had always been maintained by the owner of the lower land. Which in this case is Cllr Harrison. The lower land stretches from 15 Church Street Cottages (to the east) to the edge of the village hall car park (to the west).

e) Open Spaces: Cllr Curtis has put together a very comprehensive list of spaces which the clerk circulated.

8). Planning.

To Discuss PF/17/1062 Erection of single storey rear extension
The Old Beam, 80 Wells Road, Stiffkey NR23 1AJ
No comments or objections.

PF/17/0941 Erection of two storey extension to rear and canopy over rear door,
7, Bridge Street, Stiffkey NR23 1QP
No Comments or objections

9) Correspondence

- Clerks and Councils direct July edition.
- TT Jones Annual Service
- NNDC 50/50 parish partnership scheme
- NNDC update on community housing fund – emailed to all

The clerk was asked to send the 50/50 parish partnership scheme to all.
The clerk was asked to take up the offer from Graham Connelly to attend a meeting and discuss the Community Housing Fund.

Action: Clerk to invite Graham Conneley to next meeting.

10) Dates of next Meeting.

25th Sept; 27th November

11) Agenda Items for next meeting

Footpaths – recording

Footpaths and boundaries

LED tenders

Website

Police attendance

Payments for Meeting venue.

The meeting closed at 20.43