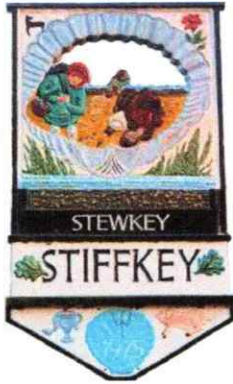


STIFFKEY PARISH COUNCIL

Chairman:- Councillor M. Williams

Vice-Chairman:- Councillor J. Lawrence




Dear Sir/Madam,

18th March, 2024

You are hereby summoned to attend a meeting of **Stiffkey Parish Council** to be held on **Monday 25th March, 2024** at **7.00 pm** in **Stiffkey Village Hall**.

Yours faithfully,


Mrs J. L. Chance
Locum Clerk.

AGENDA

- 1. Election.**
 - 1.1** To welcome Cllr. J. Sugden to Stiffkey Parish Council.
 - 1.2** To sign the Declaration of Office Form witnessed by the Locum Clerk.

- 2. Minutes of the Meeting held on Monday 22nd January, 2024.**

To agree the Minutes of the Meeting held on Monday 22nd January, 2024.

- 3. To receive apologies for Absence.**

- 4. To receive declarations of interest and requests for dispensations.**

- 5. Public Participation –** To allow members of the public opportunity to inform the meeting. This item is limited 15 minutes (maximum of 3 minutes per person).

Locum Clerk:- Julie Chance, Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP
Telephone No:- 07305048062
Email:- clerkstiffkey@gmail.com

- | | | |
|------|--|--------|
| 16.6 | To consider the following payments. | £ |
| | Clerk's salary, office allowance and travel
payslip circulated – February and March | 554.56 |
| | HMRC | 115.36 |
| 16.7 | To report payment made to T.T. Jones | 41.51 |
| 16.8 | To receive update concerning purchase of Defibrillator. | |
| 16.9 | To appoint Internal Auditor. | |
- 17. Reports from meetings attended and updates.**
- 17.1 Norfolk Coast Forum.
 - 17.2 Parish Online.
 - 17.3 Digital BT.
 - 17.4 Community First Responders.
- 18. Annual Parish Meeting.**
- 19. Highways.**
- 19.1 Temporary Road Closures – Circulated.
- 20. Matters for next agenda.**
- 21. Correspondence – To note.**
- 21.1 Norfolk ALC – Various Papers – Circulated.
 - 21.2 NPTS – Various Papers – Circulated.
 - 21.3 CAN's Newsletter – Circulated.
 - 21.4 Environment Agency – Circulated.
 - 21.5 NNDC – Various – Circulated.
 - 21.6 Update – Letter to resident concerning bins.
- 22. Date of the next meeting.**
- The next meeting has been noted as Monday 13th May, 2024 at 7.00 pm in the Stiffkey Village Hall. Please note this will be the Annual Parish Meeting and the Annual Parish Council Meeting.
- 23. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC.**
- 24. To agree Contract of Employment for Locum Clerk.**

- 6. To receive update concerning SAM2 Battery and Sign – Cllr. A. Hooper.**
- 7. County and District Councillors' Reports.**
 - 7.1** County Councillor's Report.
 - 7.2** District Councillor's Report.
- 8. To consider any Planning Matters and agree action.**
- 9. To receive information concerning permissive footpaths.**
- 10. To receive update concerning Bridge.**
 - 10.1** To receive report from community meeting held on 25th January, 2024.
 - 10.2** To receive update concerning planning application.
- 11. To receive update on Social Media Facebook and Website.**

Cllrs. Husain and Hooper to report.
- 12. To receive update concerning Blakeney Surgery – Report from Members.**
 - 12.1 Health and Wellbeing:-** To consider information.
- 13. Police.**
 - 13.1** To receive report from Cllr. Williams following SNAP meeting.
 - 13.2** To receive update concerning request for speed checks and Community Speed Watch.
- 14. To receive Policy Review Schedule.**
- 15. To receive update concerning Maintenance of Assets.**
- 16. Finance.**
 - 16.1** To receive cash book to 29th February, 2024 and agree action.
 - 16.2** To agree bank statements against cash book to 29th February, 2024. To note automatic payments from bank account.
 - 16.3** To receive update concerning NPTS Training.
 - 16.4** To consider subscription renewal for Norfolk ALC or NPTS.
 - 16.5** To consider a Project for Covid Earmarked Reserves of £800.