

**STIFFKEY PARISH COUNCIL**  
*Chairman: Mr Lawrence Jordan*

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**Clerk's Address:**

Wildfowlers Cottage  
High Street  
Cley  
NR25 7AP  
Tel: 01263 740843

e-mail: [stiffkey@glavenvalleycouncils.co.uk](mailto:stiffkey@glavenvalleycouncils.co.uk)

**PARISH COUNCIL MEETINGS FOR 2005**

**Monday 10<sup>th</sup> January**

**Monday 7<sup>th</sup> February**

**Monday 7<sup>th</sup> March**

**Monday 4<sup>th</sup> April**

**Monday 9<sup>th</sup> May**

**Monday 6<sup>th</sup> June**

**Monday 4<sup>th</sup> July**

**Monday 12<sup>th</sup> September**

**Monday 3<sup>rd</sup> October**

**Monday 7<sup>th</sup> November**

**Monday 5<sup>th</sup> December**

**Minutes of Stiffkey Parish Council Meeting held on Monday 10<sup>th</sup> January 2005 at 7.00pm.**

**Present:** Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter and Michael Jordan

**In attendance:** Councillor Jonathan Savory, the Clerk and 4 Parishioners

**Apologies:** Stanley Sutton, Karen Pickles, Mark Harrison and Councillor Derek Baxter

There were no declarations of interest.

**1 Minutes**

The Minutes of the last meeting held on Monday 6<sup>th</sup> December 2004 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**Winter Gritting** The Councillors agreed representation should be made to the Highways Department to request if the Cockthorpe to Stiffkey Road could be included in the winter gritting programme.

**3 Correspondence**

**Mr Peter Thomas** - Offer of a replacement Ash tree at the bottom of the Greenway

**Norfolk County Council:**

- A149 Pedestrian Safety
- East of England plan : Consultation Document
- Norfolk Matters

**Norfolk Police Authority** Budget Consultation Financial Year 2005/2006 Open Meeting for the business sector and the general public – Monday 24<sup>th</sup> January 2005

**Environment Agency** - North Norfolk Catchment Abstraction Management Strategy Consultation Document

**4 Finance**

**The following invoices were approved for payment:**

- **E.on Energy** Monthly energy charge £28.77
- **Alfred McAlpine** – Public Lighting Maintenance for December £48.96

Requests for donations were received from:

- Fakenham and Wells citizens Advice Bureau - £25 donation agreed
- Local Lynx - £25 donation was agreed

**Audit Commission** The Clerk was pleased to report that the annual audit has now been successfully completed and no queries raised.

**EDF Energy** - New Contract Information following the change from E.on Energy to EDF Energy.

1.9.1

## 5 Planning

The following planning application had been received:

**Stiffkey Old Hall, Church Street** - Installation of stairs and viewing platform in North West Tower - The Councillors had no objection to this application.

The following Notice of Decision has been received:

**6 Holy Road** - Alterations and Extensions to Holiday Accommodation - Permission for Development

## 5 Reports

**Bangay Lane** The Chairman informed the meeting that he felt that the situation regarding unauthorised access has begun to improve but he would have a better indication later in the year.

**Overhanging Vegetation** The Chairman informed the Councillors that a further meeting had taken place with Mr White regarding the Clerk's request to cut back of the overhanging vegetation. Mr White had expressed his concern at the continual complaints against him.

Mr Michael Jordan proposed that Mr White had already been given ample opportunity to cut back the vegetation and felt that the Highways Department should be requested to cut back the vegetation if Mr White did not take the appropriate action. The Chairman suggested that he would visit Mr White again and agree a timescale for the vegetation to be cut back.

**Speeding Traffic** Eddie Proctor once again raised the issue of traffic speeding through the village and suggested that more prominent signage may help to alleviate the problem. It was with regret that the Council noted that speed restriction signs on the road surface e.g. 'SLOW' were no longer used to help reduce speed by the Highways Department and the speed restriction signs were a uniform size issued by the Highways Department

**Camping Hill** The Chairman had received a complaint regarding a disturbance at Camping Hill but had explained that this was not an issue for the Parish Council but one that was for the residents of Camping Hill to deal with together and express their concerns to the Police if the problem continued.



## **Report from Councillor Jonathan Savory**

### **Freedom Of Information Act 2000**

This act is intended to promote openness and accountability amongst public sector bodies including North Norfolk District Council by providing people with rights of access to information held by the council.

It is expected these new rights will provide the public with a better understanding of how authorities operate, arrive at the decisions they do and most importantly how the council spend public money.

As from January 1st 2005 everyone anywhere in the world will have the right to make a request for any information held by North Norfolk District Council, the council will then have 20 working days to respond in order to comply with the act.

However, there are exemptions that permit the withholding of certain information where non-disclosure outweighs the public interest in disclosure.

### **Wells Cottage Hospital**

The future of the hospital is in jeopardy again, North Norfolk Primary Care Trust have recently closed beds at Kelling, North Walsham and Benjamin Court, lets hope that a combination of public pressure and common sense prevail so that patients can continue to recuperate in their local community.

### **Licensing Act 2003**

This act, which I have reported on previously, will finally come into effect in February 2005. This work is being transferred from the magistrate's courts and comes without any funding from central government.



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3<sup>rd</sup> February 2005

The next Parish Council Meeting will be held on **MONDAY 7<sup>th</sup> FEBRUARY 2005 in the village hall at 7.00pm.** All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the January Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting: Monday 7<sup>th</sup> March 2005 at 7.00pm**

**Minutes of Stiffkey Parish Council Meeting held on Monday 7<sup>th</sup> February 2005 at 7.00pm.**

**Present:** Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Mark Harrison and Michael Jordan

**In attendance:** Councillor Jonathan Savory, Councillor Derek Baxter, the Clerk and 1 Parishioners

**Apologies:** Karen Pickles

There were no declarations of interest.

**1 Minutes**

The Minutes of the last meeting held on Monday 10<sup>th</sup> January 2005 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**Overhanging Vegetation** The Chairman informed the Councillors that he had been unable to arrange a meeting with Mr White but would endeavour to do so before the next meeting regarding the Clerk's request to cut back of the overhanging vegetation.

**3 Correspondence**

Norfolk Constabulary - Withdrawal of the Police Liaison Officer initiative

**North Norfolk County Council:**

- Nelson Bicentennial Celebrations 2005
- Car Parking Policy
- Conference on Crime and Disorder and Anti-Social Behaviour - Friday 4<sup>th</sup> March

**Office of the Deputy Prime Minister** - Freedom of Information Act 2000 - Authorisations of the qualified person and amendments to Schedule 12A of the Local Government Act 1972

**Norfolk County Council:**

- Local Bus Variation

**Norman Lamb MP** - Ofcom Consultation : Universal Service Obligation

**Improvements and Development Agency for Local Government** - Re National Training Steering Group Project – Chairmanship Skills Development

**4 Finance**

The following invoices were approved for payment:

Audit Commission £58.75  
E.on Energy Monthly unmetered supplies £28.77  
Alfred McAlpine £143.28

Alfred McAlpine standing order for public lighting maintenance contract



## 5 A O B

**Village Hall** It was felt that a diary of the village hall bookings would be useful to the Councillors to enable them to see how much the hall is in use and to also be given an indication as to the income from hall lettings.

Concern was also expressed regarding the indication that there was the possible use of illegal substance at a recent 'outside' booking.

The Chairman suggested that Jamie and Alison Lawrence should be invited to attend the next Parish Council meeting to discuss the Village Hall in general.

## P Q T

**Signage** The Councillors agreed that a sign to indicate that the Bangay Greenway is a 'Bridleway Footpath Only' would be ordered by the Clerk.

### **District Councillors Notebook by Jonathan Savory**

#### **Wells Cottage Hospital**

At the time of writing this report the future of the hospital is still not assured. North Norfolk Primary Care Trust have said that a locum qualified nurse from their senior management team will be installed in the hospital but have refused to announce a date for its reopening. My member colleagues at North Norfolk District Council are aware that the trust has closed a large number of beds throughout the district and therefore fully supported a motion I put forward at a meeting of the Full Council.

The Save Wells Hospital Campaign led by Mr Peter Rainsford and the local newspapers are doing a great job in highlighting the main issues involved and ensuring that NNPCT are doing what they say they intend to do.

Lets look forward to a firm date for reopening our fine hospital and also keeping it open.

#### **Additional Tax On Second Homes**

The additional tax raised from second homes in 2004/05 has been distributed to reflect the apportionment of council tax between the three precepting authorities,

Norfolk County Council 80%, Norfolk Police Authority 11% and NNDC 9%.

Across the County Norfolk County Council will raise an estimated £2.4 million, £1.05 million of which has been generated in North Norfolk, the Council had received 50% of this back but feel this is not enough. Norfolk County Council have now agreed to hand back 75% which will be reallocated within North Norfolk.

It is recommended that 2/3<sup>rd</sup>s of this should be ring fenced for affordable housing, the remaining 1/3<sup>rd</sup> to be spent on community projects

#### **Parish Review**

In October 2003 I reported that North Norfolk District Council were to undertake a review of parish boundaries and electoral arrangements, this review was launched in December 2003, the first stage invited submissions from individuals for changes to existing arrangements. There has been no request to change the boundaries in the Wells parish or indeed any of the other village parishes within Priory Ward.



## **Report from Councillor Derek Baxter**

### **Wells Cottage Hospital**

News has been leaked to indicate that the Cottage Hospital may become a Hospice.

The Friends of the Hospital have recently raised 80% towards the provision of equipment. The Primary Care Trust has not said that the hospital will close, but neither will they give any indication as when it might re-open.

The Councillors unanimously agreed that a letter of support for the re-opening of the Cottage Hospital would be sent to the Primary Care Trust

**Civil Marriages** The Victoria Hotel, Holkham has applied for civil marriages to be held on their premises.

**Wiveton Downs** A 5 year management plan is now under discussion with the County Council, Wiveton Parish Council and Defra to reintroduce grazing as traditional management on the Downs.

**Langham School** Has obtained permission for the classroom extension.

**Council Tax** It is anticipated that the Council Tax increase for 2005 – 2006 will be under 4%.





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1<sup>st</sup> March 2005

The next Parish Council Meeting will be held on **MONDAY 7<sup>th</sup> MARCH 2005 in the Village Hall at 7.00pm**. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the February Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting: Monday 4<sup>th</sup> April 2005 at 7.00pm**

**Please note as from the 26<sup>th</sup> March the contact address for the Parish Clerk will be:**

**Morning Flight, 42 High Street, Blakeney, Holt, Norfolk, NR25 7AL**

Minutes of Stiffkey Parish Council Meeting held on Monday 7th March 2005 at 7.00pm.

Present: Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Mark Harrison and Michael Jordan

In attendance: The Clerk and 1 Parishioners

Apologies: Karen Pickles, Councillor Jonathan Savory and Councillor Derek Baxter

There were no declarations of interest.

### 1 Minutes

The Minutes of the last meeting held on Monday 7th February 2005 were read approved and signed as a true record by the Chairman.

### 2 Matters Arising

**Signage** - The Clerk informed the Councillors that the sign for Bangay Lane has been ordered..

**Overhanging Vegetation** - The Chairman would go to see Mr White as soon as time allowed to request that the vegetation overhanging his wall in ~~Bridge~~ <sup>Church</sup> Street is cut back as requested by the Clerk earlier in the year.

**Village Hall** - The Chairman informed the Councillors that a meeting of the Village Hall Committee would be held on Thursday 10<sup>th</sup> March. The Chairman reminded all the Councillors that they serve on the Village Hall Committee as Trustees on behalf of the Parish Council and felt that the meeting would give an ideal opportunity for any questions or queries to be raised regarding hall bookings. The Chairman informed the Councillors that ~~Michael~~ <sup>Michael & Alison</sup> and Alison Lawrence had indicated that they would be pleased to hand over the management and responsibility of the village hall to any volunteers who wished to come forward.

### 3 Correspondence

#### North Norfolk District Council

- Day Out in North Norfolk 2005 - Hosted by the North Norfolk Railway at Holt on Friday 22nd April 10.00am – 4.00pm
- East Area Meeting 21st March /West Area Meeting 2nd March – Cancelled
- Notice of Meetings
- Agenda for Planning Meeting 24th February
- **Norfolk County Council:**  
Traffic Management Act

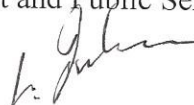
**Norman Lamb MP** - Meeting between Parish Councils and the Head of Planning, NNDC - Thursday 10th March 2005 at Holt Community Centre at 6.00pm.

**Standards Board** - A Code for the Future

**Office of the Deputy Prime Minister** - Citizens Engagement and Public Services Why Neighbourhoods Matter

Defra – Re Clean Neighbourhoods and Environment Bill

Shaping the future - Norfolk on the move



## 4 Finance

### **The following invoice has been received for payment:**

E.on Energy unmetered supply for March £28.77

A request has been received for financial assistance towards the upkeep of the Churchyard - The Clerk would investigate if and when donations have been made in the past.

## 5 Matters for Information

**Street Light** The street light opposite the village shop is not working – the Clerk will inform the contractors.

**Village Shop** The Councillors were very sorry to hear that Mr and Mrs Gambrill have decided to give up the village store although it is understood that they will not give up until they have found someone else to take it on.

**Overhanging Vegetation in Church Street** The Clerk was requested to contact the Highways Department to request that the overhanging vegetation is cut back through the Street.

## 5 Reports

### **Report from Jonathan Savory**

#### **Wells Cottage Hospital**

At the time of writing this report the future of the hospital is still not assured. North Norfolk Primary Care Trust have said that a locum qualified nurse from their senior management team will be installed in the hospital but have refused to announce a date for its reopening. My member colleagues at North Norfolk District Council are aware that the trust has closed a large number of beds throughout the district and therefore fully supported a motion I put forward at a meeting of the Full Council. The Save Wells Hospital Campaign led by Mr Peter Rainsford and the local newspapers are doing a great job in highlighting the main issues involved and ensuring that NNPC are doing what they say they intend to do. Lets look forward to a firm date for reopening our fine hospital and also keeping it open.

#### **Additional Tax On Second Homes**

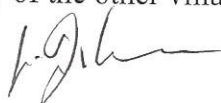
The additional tax raised from second homes in 2004/05 has been distributed to reflect the apportionment of council tax between the three precepting authorities, Norfolk County Council 80%, Norfolk Police Authority 11% and NNDC 9%.

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It is recommended that 2/3 of this should be ring fenced for affordable housing, the remaining 1/3 to be spent on community projects

#### **Parish Review**

In October 2003 I reported that North Norfolk District Council were to undertake a review of parish boundaries and electoral arrangements, this review was launched in December 2003, the first stage invited submissions from individuals for changes to existing arrangements. There has been no request to change the boundaries in the Wells parish or indeed any of the other village parishes within Priory Ward.





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*Chairman: Mr Lawrence Jordan*

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31<sup>st</sup> March 2005

The next Parish Council Meeting will be held on **MONDAY 4<sup>th</sup> APRIL 2005 in the Village Hall at 7.00pm.** All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the March Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning Application
  - 7:1 7 Bridge Street - Erection of first floor extension and replacement Conservatory
  - 7:2 Shereen 4 Greenway – Erection of replacement side extension
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting which will be the Annual Report to Parishioners will be held on Monday 9<sup>th</sup> May 2005 at 7.00pm**

**Please note the contact address for the Parish Clerk is:**

**Morning Flight, 42 High Street, Blakeney, Holt, Norfolk, NR25 7AL**



**Minutes of Stiffkey Parish Council Meeting held on Monday 4<sup>th</sup> April 2005 at 7.00pm**

Present: Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Mark Harrison, Karen Pickles and Michael Jordan

In attendance: Councillor Jonathan Savory, Councillor Derek Baxter, the Clerk and 3 Parishioners

Declaration of Interest - Cherry Martin declared an interest in connection with the planning application for 7 Bridge Street, Stiffkey.

**1 Minutes**

The Minutes of the last meeting held on Monday 7<sup>th</sup> March 2005 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**Overhanging Vegetation** - Following concerns raised at the last meeting the Chairman was pleased to inform the Councillors that the vegetation overhanging the wall in Church Street has been cut back as requested by the Clerk earlier in the year.

**Village Hall Committee Meeting** Karen Pickles informed the Councillors that the scheduled meeting had taken place on the 10<sup>th</sup> March but only 6 people were in attendance, she had taken over the role as Treasurer. The overheads for the hall are approximately £1,000 per year and due to the donation from the Village Fete Committee the hall has run at a profit for the past year. Without the donations from the Fete Committee there would be an average loss of £200 to £300 per year. It has been agreed that some of the charges will be slightly increased to ensure that if the donation from the Village Fete Committee is discounted the hall will not run at a loss.

**Street Light** The Clerk informed the Council that the fault with the light outside the Post Office has been reported.

**Post Office** No further news is available regarding the change of ownership.

**3 Correspondence**

**North Norfolk District Council**

- New Planning System for North Norfolk

**Standards Board** - A Code for the Future

**Norfolk County Council**

- Local Bus Contracts being Reviewed to start September 2005
- Norfolk Matters Issue Number 15

**Norfolk County Association** of Parish and Town Councils - Norfolk Link Issue 145

**K A McDougall** Expressing concern regarding the speed of traffic through the village



#### 4 Planning

- The following planning applications have been received:

7 Bridge Street - Erection of first floor extension and replacement Conservatory - The Parish Councillors had no objection to this application

- Shereen 4 Greenway – Erection of replacement side extension - The Parish Councillors had no objection to this application

#### 5 Finance

The following invoices were approved for payment:

- Norfolk County Association of Parish and Town Council - £76.26
- E.on Energy Monthly energy charge for March £28.77
- Clerk salary and Expenses £300

#### 6 A O B

**Speeding Traffic** Once again concerns were raised regarding the speed of traffic through the village. The Chairman reminded the Councillors and parishioners that when the speed check survey had been carried there had unfortunately been no evidence at that time of vehicles breaking the speed limit. The Councillors were in agreement that the measures taken to reduce the speed of traffic along the A49 had not worked and the provision of a flashing speed reduction light was not within the means of the Parish Council. The Councillors agreed that the Clerk would write again to the Chief Constable to register their concern and to request that more speed checks are carried out to help deter regular offenders.

**Signs** The footpath signs have still not been replaced and the Clerk will contact Sarah Price to enquire when new signs will be put in place.

**Rodent Control** Concerns were raised regarding the NNDC's current policy following the introduction of charges for rodent control by the NNDC. Because people were not prepared to pay for this service the initial charges had been reduced but it had become obvious that people still did not wish to pay the reduced charge and the problem of the rats continues.

**Underground Telephone Lines** John Pearson informed the Councillors that some work for the provision of underground telephone lines are now being carried out to his property but assured the Councillors that once the pipe work had been laid the road surface would be redone to match the current traffic calming colour.

**Report from Councillor ~~John Sizer~~ Savory**

#### Council Housing Proposed Stock Transfer

The tenants ballot has now been completed the result of which is in favour of transfer of the housing stock from North Norfolk District Council to the North Norfolk Housing Trust. Total votes cast numbered 4387 out of an eligible 5775 which equals a turnout of 76%

*J. Sizer*

Tenants in favour were 64% compared to 36% against  
Approval will be sought from the Secretary of State to proceed with the transfer.

### **The Local Development Framework**

The Government recently announced a comprehensive overhaul of the planning system. The new system is based on a two tier set of plans the Regional Spatial Strategy for the East of England and the documents contained in the Local Development Framework.

The Local Development Framework will replace the existing Local Plan which is only applicable to planning policies.

The LDF will be much more expansive and will embrace such issues as environmental protection, economic development and the provision of community facilities.

The existing Local Plan policies will continue to be effective until the LDF is adopted in approximately three years.

### **The Cabinet**

It is expected that there will be a reshuffle in the Cabinet at the Full Council meeting of 13 April. The Cabinet is the main decision making committee of the District Council and is wholly made up of nine members of the Liberal Democrat Group.

Decisions of the Cabinet can be "called in " by the Scrutiny Committee which is made up of 8 Liberal Democrat, 5 Conservative and 1 Independent members.





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**Parish Clerk:**

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1st May 2005

The Annual General Meeting of Stiffkey Parish Council will be held on **MONDAY 9<sup>th</sup> MAY 2005** in the **Village Hall at 7.00pm** following the Annual Report to Parishioners. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
  - 2 Election of Officers:  
Chairman  
Vice Chairman
  - 3 Declarations of Interest on the Agenda
  - 4 Minutes of the April Meeting
  - 5 Matters Arising
  - 6 Correspondence
  - 7 Finance
  - 8 Planning Application
    - 8:1 80 – 82 Wells Road – Erection of one and a half storey extension
    - 8:2 River House, 1 Bridge Street - Removal of door and window and installation of replacement window
- Notice of Decision  
Shereen, 4 Greenway – Erection of replacement side extension – Permission for development
- 9 Reports for Information
  - 9 Parishioners Question Time

**Date of Next Meeting which will be Monday 6<sup>th</sup> June 2005 at 7.00pm**



## **Minutes of Stiffkey Parish Council Meeting held on Monday 9<sup>th</sup> May 2005 following the Annual Report to Parishioners**

Present: Lawrence Jordan (Chairman), Cherry Martin, Karen Pickles, Eddie Procter, Mark Harrison and Michael Jordan

In attendance: Jonathan Savory, the Clerk and 3 Parishioners

Apologies: Stanley Sutton and Councillor Derek Baxter

There were no declarations of interest.

### **Election of Officers**

The Parish Council unanimously elected the following Officers:

Chairman: Lawrence Jordan  
Vice Chairman: Mark Harrison

### **1 Minutes**

The Minutes of the last meeting held on Monday 4<sup>th</sup> April 2005 were read approved and signed as a true record by the Chairman.

### **2 Matters Arising**

Signing of Public Rights of Way The Clerk will contact the Countryside Officer, Sarah Price and request a meeting with the Chairman to discuss the lack of signs for the public rights of way.

### **3 Correspondence**

#### **North Norfolk District Council:**

- Planning consultation and related matters following the meeting between Parish Councils and the North Norfolk District Council organized by Norman Lamb

#### **Norfolk County Council:**

- Passenger Transport Board
- Community Transport Guide for Norfolk

**Norfolk Wildlife Trust** - Wise-up to wildlife

### **4 Finance**

#### **The following invoices were approved for payment:**

Allianz Cornhill £303.95  
E.on Energy £28.77  
A Curtis Grass Cutting Expenses £6.30

#### **Income**

Vat Refund £229.72  
Recycling credit £19.33  
Precept 1<sup>st</sup> instalment £1700



## 5 Planning

### The following planning applications had been received:

80 –82 Wells Road – Erection of one and half storey extension – The Parish Council had no objections to this application

River House, 1 Bridge Street – Removal of door and window and installation of replacement window - The Parish Council had no objection to this application

**Notice of Decision** - Shereen, 4 Greenway – Erection of replacement side extension – Permission for development.

**Notice** - Hawthorne, 62A Holly Road Erection of single-storey extension and raising of roof to provide first floor bedroom accommodation - application withdrawn.

## 6 Matters for Information

**Overnight Parking** Concerns were raised regarding the illegal parking of overnight vehicles and caravans at the bottom of the Greenway and the unauthorised use of the caravan facilities. It was felt an appropriately worded notice informing visitors that “No Overnight Camping and Caravans by order of the National Trust” was needed. The Councillors agreed that the Clerk would contact John Sizer at the National Trust to arrange a meeting with the Chairman of the Parish Council to get this issue resolved.

**Flood Level Notice** The sign at the junction of Bridge Street has become obscured by vegetation - Mark Harrison offered to tidy the area.

**Road Sweeping** Concerns were raised regarding the amount of rubbish in the street between the shop and Bridge Street. The Clerk would contact the Norfolk County Council Highways representative to request that the street is cleaned and to meet th Chairman to discuss any other outstanding issues.

**Greenway** Concerns were once again expressed regarding the state of the bottom of the Greenway and it was agreed that these concerns would be conveyed to the National Trust

**Village Hall Annual General Meeting** - Mr A Curtis expressed his concern regarding the lack of notification of the Village Hall Annual General Meeting. Mr Curtis was assured that the appropriate notices advertising the Annual General Meeting had been on display in the notice boards.

**Overhanging Branches** concerns were raised regarding overhanging branches growing through the electricity lines and it was agreed the Clerk would request that an inspection is carried out by Alfred McAlpine.

## 5 Reports

### Report from Jonathan Savory

North Norfolk District Council has been chosen to be a Regional Champion for Homelessness, this is in recognition of the work of the Strategic Housing Service.



There are thirteen regional champions in total, it is interesting to note that North Norfolk is the only rural based authority.

North Norfolk was chosen because they have demonstrated their strengths in tackling and preventing homelessness.

It is expected that each champion will work with other local authorities to provide support and share good practice.

Funding of up to £17,000 will be received by each champion in recognition of the work involved in participation of the programme.

It is good to report that from a taxpayers point of view the government are providing funding for something extra the authority is undertaking.

A handwritten signature in black ink, appearing to read 'L. John', is centered on the page. The signature is fluid and cursive, with a long horizontal stroke extending to the right.



## **Chairman's Report**

Mr L Jordan Chairman of the Council thanked the Councillors for their support during the past year and also expressed his thanks and that of the Council to Councillor Jonathan Savory, Councillor Derek Baxter and the Clerk.

In October the Councillors were very sad to received Mary Gerrard's resignation from the Council. Mary's considerable support and help over the past few years had been much appreciated. Following the formal advertisement to advertise the vacancy the Councillors were pleased to co-opt Eddie Procter on to the Council

During the year a joint meeting had taken place between Lord Buxton, John Sizer from the National Trust and the Parish Council. The meeting had given all parties an opportunity to discuss issues of concern relating to the unauthorised access. The National Trust and Lord Buxton were in agreement to the concerns raised by the Councillors and agreed that some appropriate signage may resolve the problem.

Reclassification of the RUPPS The Greenway, Width Appeal - The Inspector had issued his report following an appeal regarding the width of the Greenway. The Inspector had originally stated that the Greenway was 10 metres wide but following his report 4 residents in the Greenway had appealed against the width stating that it was 6 metres wide. The Inspector had upheld the appeal and the Greenway had therefore been reduced to 6 metres.

The Clerk had obtained advice from the Senior Legal Officer, Ms Denise Bales and she has indicated that it is unlikely that any action will be taken by the County Council to reinstate the width of the public right of way if the public can still exercise the right of passage with or without vehicles and to bear in mind that the width is currently protected at 6 metres.

The Chairman was sorry to report that the Parish Council had still been enable to make any further progress regarding the surplus land at Camping Hill.

There continues to be a problem with the disappearance of signs throughout the village, it is still not known who has a fascination for the collection of these signs but they are now due to replaced once again by the local authority.

The Parish Council had considered 10 planning applications during the past year.

The Chairman wished to record a particular vote of thanks to Mr Alan Curtis and Mr Eddie Procter for their help in the village.

The homewatch scheme continues to work very well and is an asset to the village as was the Shop and Post Office.

The Village Hall and Sports /Playing Field had been run in their usual very efficient manner under the guidance of Stanley Sutton and his Committee and Alison and Jamie Lawrence and their Committee.

Finally the Chairman thanked everyone who had helped keep the village in such neat and tidy order; it was a credit to everyone.



## **Chairman's Report**

Mr L Jordan Chairman of the Council thanked the Councillors for their support during the past year and also expressed his thanks and that of the Council to Councillor Jonathan Savory, Councillor Derek Baxter and the Clerk.

In October the Councillors were very sad to received Mary Gerrard's resignation from the Council. Mary's considerable support and help over the past few years had been much appreciated. Following the formal advertisement to advertise the vacancy the Councillors were pleased to co-opt Eddie Procter on to the Council

During the year a joint meeting had taken place between Lord Buxton, John Sizer from the National Trust and the Parish Council. The meeting had given all parties an opportunity to discuss issues of concern relating to the unauthorised access. The National Trust and Lord Buxton were in agreement to the concerns raised by the Councillors and agreed that some appropriate signage may resolve the problem.

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**STIFFKEY PARISH COUNCIL**

*Chairman: Mr Lawrence Jordan*

Clerk's Address:  
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42 High Street  
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e-mail: [stiffkey@glavenvalleycouncils.co.uk](mailto:stiffkey@glavenvalleycouncils.co.uk)

1st June 2005

The next Parish Council Meeting will be held on **MONDAY 6<sup>th</sup> JUNE 2005 in the Village Hall at 7.00pm.** All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the May Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning Application
  - 7:1 46 Wells Road, - Demolition of existing cottage and erection of two replacement detached cottages and garages
- 8 Reports for Information
- 9 Parishioners Question Time

# STIFFKEY PARISH COUNCIL

Chairman: L Jordan

## Parish Clerk:

Tricia Temple-Crowe, Morning Flight, 42 High Street, Blakeney, Holt Norfolk, NR25 7AL

Tel: 01263 741576 (evenings/weekends) 01263 710345 (daytime)

Fax: 01263 741576 Email: [stiffkey@glavenvalleycouncils.co.uk](mailto:stiffkey@glavenvalleycouncils.co.uk)

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1<sup>st</sup> May 2005

The Annual Report to Parishioners will be held on **MONDAY 9<sup>th</sup> MAY 2005** at 7.00pm in **STIFFKEY VILLAGE HALL** All parishioners are welcome to attend.

This will be followed by the Annual General Meeting of the Parish Council.

## A G E N D A - ANNUAL REPORT TO PARISHIONERS

- 1 Apologies
- 2 Minutes of previous Annual Parish Council Meeting
- 3 Presentation of the Annual Report of the Council
- 4 Accounts for the year ended 31<sup>st</sup> March 2005

*Tricia Temple-Crowe  
Clerk to Stiffkey Parish Council  
1st May 2005*



**Minutes of Stiffkey Annual Report to Parishioners held on Monday 10th May 2004 at 7.00pm.**

**Present:** L Jordan (Chairman), M Gerrard, M Jordan C Martin, K Pickles  
M Jordan and M Harrison

**In attendance:** Councillor D Baxter, Councillor J Savory the Clerk and 3 parishioners

**1 Minutes**

The Minutes of the last Annual Parish Meeting held on Monday 8<sup>th</sup> May 2003 were read approved and signed as a true record by the Chairman.

**2 Annual Report**

**Appreciation** Mr L Jordan Chairman of the Parish Council thanked the Councillors for their support during the past year and also expressed his thanks and that of the Council to Councillor Jonathan Savory, Councillor Derek Baxter and the Clerk.

**Public Inquiry** The past year had finally seen the Public Enquiry take place regarding the reclassification of the RUPS although the outcome had been very disappointing. It is not know if anyone has formally appealed against any of the decisions taken by the Inspector.

**Traffic Calming Measures** The Councillors organised a site meeting earlier in the year with representatives from the Highways Department regarding the concerns raised about traffic speeding through the village. However despite two hours in the street with a speed gun insufficient evidence of traffic going over the speed limit had been collected to enable any further action to be taken.

**Re-siting of the Village Hall** In response to a very well attended meeting by the residents of Stiffkey (40 + people were in attendance). It was agreed that the village hall would remain in its present location.

**Surplus Land** The Chairman was sorry to report that the Parish Council had still been enable to acquire the surplus land at Camping Hill. The Parish Council had accepted that 'best value' denies the Parish Council the opportunity of leasing the land from the North Norfolk District Council at a peppercorn rent for the provision of a conservation site.

The Parish Council had therefore suggested that the land should be used to provide social housing under the exemptions policy.

**Signage** There had been a problem throughout the last year with the disappearance of signs throughout the village, it is still not known who has a fascination for the collection of these signs but they have now been replaced once again by the local authority.





## 2 **Chairman's Annual Report**

**Planning** The Parish Council had considered 6 planning applications during the past year.

The Chairman wished to record a particular vote of thanks to Mr Alan Curtis and Mr Eddie Procter for their help in the village.

The homewatch scheme was working very well and an asset to the village as was the Shop and Post Office.

The Village Hall and Playing Field Committees had been run in their usual very efficient manner.

Finally the Chairman thanked everyone who had helped keep the village in such neat and tidy order; it was a credit to everyone.

## 3 **Finance Report**

The Clerk presented the annual accounts for the year ending 31<sup>st</sup> March 2004 (copy enclosed in the Minute Book) that were unanimously approved and duly signed by the Chairman and Clerk.

There being no further business the Annual Parish Council Meeting closed at 8.00pm.



## Minutes of Stiffkey Parish Council Meeting held on Monday 6<sup>th</sup> June 2005 at 7.00pm

Present: Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Karen Pickles and Michael Jordan

In attendance: Councillor Jonathan Savory, Councillor Derek Baxter, the Clerk and 2 Parishioners

Apologies: M Harrison

Declaration of Interest - No declarations of interest were declared.

### 1 Minutes

The Minutes of the last meeting held on Monday 9<sup>th</sup> May 2005 were read approved and signed as a true record by the Chairman.

### 2 Matters Arising

**Signage of Public Rights of Way** The Chairman informed the Councillors that a meeting had taken place with Sarah Price. A contractor has been instructed to replace the missing signs as soon as possible

**Bangay** Following concerns raised at a previous Council Meeting the Chairman informed the Councillors that a meeting had taken place with John Sizer from the National Trust. A meeting is now due to be arranged with representatives from the Parish Council, the National Trust, English Nature and Coastal Footpaths to hopefully resolve the issue of unauthorised access at the bottom of Bangay Lane and the general overall appearance of the whole area.

### 3 Correspondence

#### North Norfolk District Council:

- Local Development Framework Stakeholders Consultation – Thursday 30th June at the Maltings, Wells – Cherry Martin and Eddie Procter will be in attendance

#### Norfolk Coast Partnership

- Report of the 2004 Annual Norfolk Coast AONB Community Conference
- Guardian

**Norfolk Rural Community Council** - Signpost Issue

**The Playing Field Association** The Playing Field Newsletter

### 4 Planning

The following planning application had been received:

46 Wells Road – Demolition of existing cottage and erection of two replacement detached cottages and garages - The Parish Council was not in support of this application, they felt that the proposed development was far too large for the area available, permission for the provision of a garage by the previous owner has already been refused and the proposed development is on a far bigger scale.

#### 4 Planning - Continued

##### Notice of Decision

80 – 82 Wells Road - Demolition of part of cottage reconstruction and erection of one and a half storey extension - Permission for development

#### 5 Finance

##### Expenditure

The following invoice was approved for payment:

- E.on Energy Monthly energy charge for April £28.77

##### Income:

- Investment Credit £16.16

#### 6 A O B

**Mill House, Pightle, Hollow Lane** Concerns were expressed regarding the erection of a fence partly onto Hollow Lane and although it is possible for single cars to get through there is now insufficient width for two vehicles to pass.

**Verges** Concerns were raised regarding the width and depth of grups along the verges which have been cleaned out to help with the surface water drainage. Vehicles pulling over to the side of the road could incur considerable damage and although it was appreciated that grups were necessary, it was felt that they did not need to be to the degree of width or depth as they are at present.

Reports from Councillor Jonathan Savory and Councillor Derek Baxter are enclosed in the Minute Book



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1st July 2005

The next meeting of Stiffkey Parish Council will be held on **MONDAY 4<sup>th</sup> JULY 2005 in the Village Hall at 7.00pm.** All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the May Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning Application
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting which will be MONDAY 12<sup>th</sup> SEPTEMBER 2005 at 7.00pm**



## **Minutes of Stiffkey Parish Council Meeting held on Monday 4<sup>th</sup> July 2005 at 7.00pm**

**Present:** Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Karen Pickles, M Harrison and Michael Jordan

**In attendance:** Councillor Jonathan Savory, the Clerk and 4 Parishioners

**Apologies:** Councillor Derek Baxter

**Declaration of Interest** - No declarations of interest were declared.

### **1 Minutes**

The Minutes of the last meeting held on Monday 6<sup>th</sup> June 2005 were read approved and signed as a true record by the Chairman.

### **2 Matters Arising**

**Signage of Public Rights of Way** The Chairman was pleased to confirm that the signs have been replaced.

**Stake Holders Meeting** Eddie Procter gave a brief report on the recent stake holders meeting that he had attended on behalf of the Parish Council at Wells. The emphasis had been on the Wells area and Eddie felt that there should have been more emphasis on the surrounding villages. It was felt this was very much a public relations exercise and hopefully more meetings will be held for the surrounding villages.

### **3 Correspondence**

**BT Payphones** – Time Sensitive – 42-Day Consultation The Council were in agreement that the present facility should be retained if at all possible.

**Defra** - Clean Neighbourhoods and Environment Act 2005

**Norman Lamb MP** – Copy Letter from the Office of the Deputy Prime Minister - Review of the planning enforcement system

**Norfolk County Council** - Norfolk Matters Issue Number 16 June/July 2005

### **4 Finance**

#### **Expenditure**

**Allianz Cornhill** - Insurance Schedule

**CPRE** - Membership Renewal

**E.on Energy** - increase in monthly standing order energy charge to £39.34 as from July 2005 (This is the first increase in 7 years.

Alfred McAlpine Street Light Maintenance £48.96 for July 2005

## 5 Reports for Information

**Bangay Lane** Concerns were once again expressed regarding the overhanging vegetation in Bangay Lane and it was agreed the Highways representative would be asked if anything can be done by the Highways Department.

The problem of fly tipping has also re-occurred and everyone was asked to be extra vigilant and any sightings of fly tipping to be reported.

**Verges along Wells Road** Mr A Curtis expressed his concern regarding the lack of verge maintenance along Wells Road from the Greenway which in the past has automatically be done by the Highways Department. The Chairman agreed to speak to the contractors when they were next in the village to ask if they will cut these areas.

**Footpath Obstruction** Concerns were raised regarding the parking of vehicles along the footpath which appears to be permanently obstructed. This problem will be reported to PC Ken Durrant in the hope that he may be able to take some action.

### **Report from Councillor Jonathan Savory**

#### **Local Development Framework Area Workshop**

The Wells area workshop took place on Thursday 30 June and was attended by approximately 30 members of the public.

As reported in last months notebook the aim was to provide an opportunity for members of the local community to put forward issues that they felt important and to identify the places where they live and work that need to be improved or protected.

Following a discussion about the strengths and weaknesses of Wells Town and Priory Ward we were invited to mark out on a map our ideas for future development.

This exercise was carried out in groups of three and it is pleasing to report that each group had similar views which included additional car parking, relocation of the recreation field, a park and ride scheme utilising the former railway line, land for further housing and the protection of some green areas within the town.

At the end of the workshop the general consensus of opinion was that Wells needs a moderate amount of development expansion to enhance Wells and the surrounding villages but it is imperative we do not spoil what we have already got.

If individuals wish to comment you can do so by writing to Gill Powell of the Planning Policy Team, NNDC further information on the LDF can be found at [www.northnorfolk.org](http://www.northnorfolk.org)

It is expected that the Local Development Framework will be ready for adoption in 2007.

#### **Empty Homes Strategy**

The Council is looking to reduce the number of empty properties within the District. Members have agreed to levy the full charge of council tax on empty but otherwise habitable properties, it is hoped this will encourage owners to bring these properties back into use. However, the Council has no discretion to levy a charge on properties which are uninhabitable.

It is expected that an Empty Homes Strategy for North Norfolk will be produced and implemented during 2005/06. This is an issue which has my full support.

**Public Convenience Policy Panel**

I understand that discussions have taken place with the Landlord of The Fleece with a view to the possibility of a partnership arrangement for the use of the pubs toilets.

Furthermore I was hoping to report on the July 4<sup>th</sup> meeting of the Policy Panel however this has been postponed. It is therefore still not clear what recommendations the Policy Panel will make with regard to the public conveniences within Wells.

**Cabinet**

Items for discussion at the July meeting of the Cabinet include the future management and financing of the CCTV service, a review of the Economic Development Strategy and an update on the Fakenham Sport and Fitness Centre.

A handwritten signature in black ink, appearing to be 'H. John', is located in the center of the page.

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1st September 2005

The next meeting of Stiffkey Parish Council will be held on **MONDAY 12<sup>th</sup> SEPTEMBER 2005** in the Village Hall at 7.00pm. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the July Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting which will be MONDAY 3<sup>rd</sup> OCTOBER 2005 at 7.00pm**



## **Minutes of Stiffkey Parish Council Meeting held on Monday 12<sup>th</sup> September 2005 at 7.00pm**

**Present:** Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, Mark Harrison and Michael Jordan

**In attendance:** The Clerk and 3 Parishioners

**Apologies:** Karen Pickles, Councillor Jonathan Savory and Councillor Derek Baxter

**Declaration of Interest** - No declarations of interest were declared.

### **1 Minutes**

The Minutes of the last meeting held on Monday 4<sup>th</sup> July 2005 were read approved and signed as a true record by the Chairman.

### **2 Matters Arising**

**Footpath Obstruction** Concerns were raised regarding the vegetation which is obstructing the footpath along Bridge Street. The Councillors agreed that the owners of Apple Tree Cottage and the Highways Department would be requested to cut the vegetation back.

### **3 Correspondence**

**Mr J Adnitt** Expressing their concern regarding the disturbance caused to themselves and their neighbours by the users of the bottle bank. Mr Adnitt also felt that the current site for the bottle bank caused further, congestion to the street when people arrive in their vehicles to deposit the bottles in the bottle bank. Mr Adnitt asked the Councillors to once again consider the removal of the bottle bank from the centre of the village.

The Councillors were in agreement that the bottle bank was an asset to the village due to the income that was generated from the glass recycling and the need to recycle when ever possible. They also felt that the location of the bottle bank in the centre of the village was the most appropriate place.

**Norfolk Playing Fields Association Newsletter**

#### **C P R E:**

- Signpost issue number 78
- The Review

Local Works

**North Norfolk Community Partnership** - Annual Review 2004 – 2005

The Queens Award for Voluntary Service

#### **North Norfolk District Council:**

- Planning training for Town and Parish Councils
- Agenda for September
- Assistant Licensing Officer – Re application to extend hours for sale of alcohol and regulated entertainment for the Red Lion, 44 Wells Road, Stiffkey
- Waste and Recycling – Emphasising the need for glass recycling
- North Norfolk Local Development Framework : Feedback from Area Workshops
- Application for tree works to trees at Warborough House, Wells Road
- Canvas 2005 Register of Electors

### 3 Correspondence - continued

#### Norfolk County Council:

- Norfolk Minerals and Waste Development Framework – Draft Statement of Community Involvement – Informal Pre-Submission Consultation Stage
- Norwich Bus Station – Opening 30<sup>th</sup> August
- Introduction to the work of the Council - leaflet

### 4 Finance

E.on Energy monthly charge for July, August and September      £111.39

### 5 Planning

#### Notice of Decision:

**46 Wells Road** – Demolition of existing cottage and erection of two replacement detached cottages and garages – Permission for development.

### 5 Reports for Information

**30 mph** Concerns were expressed regarding the obstruction of the 30 mph speed restriction sign on the approach to Stiffkey along Wells Road. Property owners will be requested to clear the vegetation from the boundary of their properties.

**Fireworks** The Councillors agreed that a notice would be included in the next edition of the Local Lynx to remind parishioners that if they wished to organise their firework evenings on any other night than November 5<sup>th</sup> they needed to put a notice up on the village notice board and in the Post Office to ensure that other parishioners are duly warned about the planned fireworks and could make arrangements to ensure their pets were not alarmed.

**Air Rifle** The Councillors were concerned to hear that someone has been firing an air rifle over the footpath and across Bangay Lane. The Police have been informed.

**Greenway to the end of the Bangay Track** The Chairman was pleased to inform the Councillors that a meeting had taken place with Mr John Sizer from the National Trust and Mr Tim Lidstone-Scott regarding the driving of vehicles on the marsh. The National Trust has agreed to look into the ownership of the area and Mr Lidstone-Scott is also investigating the footpath boundary and into the possibility of obtaining some funding for some signage.



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- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the September Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

**Date of Next Meeting which will be MONDAY 7<sup>th</sup> NOVEMBER 2005 at 7.00pm**



## **Minutes of Stiffkey Parish Council Meeting held on Monday 3<sup>rd</sup> October 2005 at 7.00pm**

**Present:** Lawrence Jordan (Chairman), Cherry Martin, Eddie Procter, Stanley Sutton, and Michael Jordan

**In attendance:** Councillor Derek Baxter, Councillor Jonathan Savory, the Clerk and 2 Parishioners

**Apologies:** Karen Pickles and Mark Harrison

**Declaration of Interest** - No declarations of interest were declared.

### **1 Minutes**

The Minutes of the last meeting held on Monday 12<sup>th</sup> September 2005 were read approved and signed as a true record by the Chairman.

### **2 Matters Arising**

**National Trust – Access** John Pearson informed the meeting that he had recently spoken to John Sizer from the National Trust who has apologised for his lack of response following the meeting with the Chairman and will forward his proposal to the Council before the next meeting.

### **3 Correspondence**

**John Murden** Re AA Practice Camp Stiffkey

#### **North Norfolk District Council:**

- Area Forum Meeting (Area One - Stiffkey) - Walsingham Village Hall 1<sup>st</sup> November 2005
- NNDC Local Development Framework – Statement of Community Involvement (SCI)

**Norfolk Police Authority** – Accessing Your Police in Norfolk – The Future

**CPRE** - The Review Issue Number 3 September 2005

**English Nature** - Sitelines Issue Number 53

**Citizens Advice Bureau** Annual Report 2004/2005

**Lord Buxton** Informing the Council that following a review there will not now be a change to the name of Old Hall Farm.

### **4 Finance**

Precept 2<sup>nd</sup> instalment £1,700.00

### **5 A O B**

#### **Street Lights**

The street light at Camping Hill is not working correctly and the street light outside the village shop is not working at all and these will once again be reported to the Street Lighting Maintenance Contractor. The Clerk informed the Councillors that due to the poor service provided by the current Contractor an alternative firm will be investigated.

#### **Electricity Wires**

Concerns have been expressed regarding the overhanging tree branches through the electricity wires which if not cut back may cause a power failure during the winter months and the Clerk will contact the Electricity Board at King's Lynn to request an inspection.



## 5 A O B - Continued

**Verge and Footpath Maintenance** Concerns were expressed regarding the lack of highway maintenance to the vegetation on the footpaths and verges throughout the village and the Clerk will put forward a request to the Highways Department to cut the vegetation. It is thought that the very warm autumn has been a contributory factor to the increase in growth of vegetation.

**Signage 'No Footway'** The Councillors agreed that the Highways Department should be approached to request 'no footway' signage at the entrance to the village for the stretch of road from Muckledyke Hill to Red Lion.

**Speed Bumps** Following concerns once again expressed regarding the speed of traffic and a recent report of a woman being hit by a car whilst walking through the village, the accident was not serious and it is thought it was not reported to the Police. The Councillors urged everyone who is involved in a situation regarding vehicles to report every incident to the Police. If incidents are not reported to the Police there will be no evidence to support a request for additional speed restrictions within the village. Councillor Baxter suggested that a survey could be requested for the provision of additional speed restriction signs and speed bumps which would be an effective way to reduce the speed of traffic through the village.

### **Report from Councillor Derek Baxter**

**Footway Feasibility Study** Councillor Baxter informed the meeting that he had been in contact with Philip Shramm on 01603 767 530 regarding the feasibility study for the provision of the footpath in the village and Mr Shramm has confirmed that the study is under progress by Mott McDonald

**Aldermen Peal High School and Wells Primary School** are both under review due to the reduced numbers in both schools and a consultation process is underway.

**Temporary Flashing Mobile Speed Restriction Signage** The Highways Department has some temporary flashing signs (they smile at you when you keep within the speed limit!) which can be loaned for a period of two weeks and Council's can apply to go on the waiting list.

### **Report from Councillor Jonathan Savory**

**Council Tax Revaluation** There has been much talk in this General Election year about local taxation, Sir Michael Lyons' is heading an enquiry on behalf of the government into local council funding, taxation and the future role of local government.

As a direct consequence the planned council tax revaluation due in 2007 has now been postponed, however revaluation has already taken place in Wales. Around 30% of houses have been moved up one council tax band and not surprisingly only 8% have been moved down a band.

**Planning** The planning act of 2004 contains provision to speed up the planning process and some changes were brought into effect during August 2005. The life of new planning permissions will be shortened from 5 to 3 years this change will also affect listed building consent and conservation area consent.

Local authorities already have statutory powers to decline applications which are the same or substantially the same as an application previously refused and where an appeal has been dismissed within the last two years.

Around 80% of planning applications are dealt with by officers using delegated powers the remaining 20% which attract numerous objections or are in sensitive areas come before elected members of the planning committee.

**District & County Councillors' Surgery** I shall be holding a joint surgery with Councillor Derek Baxter, Norfolk County Council member for the Wells division on Saturday 12th November. The venue will be the Wells Methodist Room 10am till 12 noon.

A handwritten signature in black ink, appearing to be 'L. G. L.', written in a cursive style.

**Minutes of Stiffkey Parish Council Meeting held on Monday 7<sup>th</sup> November 2005 at 7.00pm**

Present: Lawrence Jordan (Chairman), Cherry Martin, Mark Harrison, Stanley Sutton, and Michael Jordan

In attendance: The Clerk and 3 Parishioners

Apologies: Karen Pickles, Councillor Jonathan Savory and Councillor Derek Baxter

**Declaration of Interest** - No declarations of interest were declared.

**1 Minutes**

The Minutes of the last meeting held on Monday 3<sup>rd</sup> October 2005 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**National Trust** Proposals regarding the Public Rights of Way (Bangay Green Way, Stiffkey Greens and Greenway) – copies were distributed to the Councillors.

**3 Correspondence**

**J Murden** Re AA Practice Camp - Mark Harrison offered to give some thought to some signage at the entrance to the caravan park or an alternative appropriate place.

**Norfolk County Council:**

- Draft Rights of Way Improvement Plan for Norfolk
- Local Transport plan 2 Consultation
- Norfolk Matters
- Way to Go – Norfolk Local Access Forums Second Annual Newsletter
- Norfolk Mineral Waste Development Framework

**North Norfolk District Council:**

- Agenda Council Meeting 2<sup>nd</sup> November
- Future Planning Strategy for North Norfolk

**N C A P & T C** Conference and Annual General Meeting 12<sup>th</sup> November

**4 Financial**

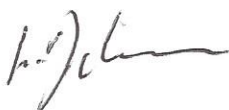
Clerk's salary £400

Clerk's administration expenses £53.20

Precept 2006 – 2007 - Copies of the anticipated income and expenditure for 2005 and 2006 were distributed and it was agreed that no increase in the precept would be necessary for 2006-2007.

**5 Planning**

Stiffkey Old Hall – Removal of Oak Gates and Installation of Wrought Iron Gates – The Councillors had no objection to this application.





## 6 A O B

### **Proposed Meeting for 2006**

Monday 9<sup>th</sup> January  
Monday 6<sup>th</sup> February  
Monday 6<sup>th</sup> March  
Monday 3<sup>rd</sup> April  
Monday 8<sup>th</sup> May  
Monday 5<sup>th</sup> June  
Monday 3<sup>rd</sup> July  
Monday 4<sup>th</sup> September  
Monday 2<sup>nd</sup> October  
Monday 6<sup>th</sup> November  
Monday 4<sup>th</sup> December

**Street Lights** - The Clerk has contacted a Contractor regarding the problem with the street lights and a preliminary inspection has been carried out. The light adjacent to the village shop will have to be replaced and this work is due to be completed within the next two weeks.

**Speed Restriction Signage** - Councillor Baxter informed the Councillors that he has been investigating the provision of 'no footway' signage, speed restriction signage on the road surface and enlarging the current speed limit signage through the village on behalf of the Council.

**Footpath** - The provision of the footpath is still under investigation and a report is due to be received from Mott McDonald, although it is thought that the provision of a footpath will have a considerable impact on the village and be extremely expensive which may not be justifiable.

### **Report from Councillor Derek Baxter**

**Major Schools Programme** This programme is now well underway with building work taking place in 7 Norfolk schools which will enable the removal of 70 mobile classrooms

**Flood Protection** The Norfolk County Council has adapted a house to encourage and show people how they can protect their house in the event of either a coastal or river flood. Councillor Baxter reminded the meeting that it is the responsibility of home owners to protect their property, not the local authority, Env. Agency or Anglia Water.

### **Report from Councillor Jonathan Savory**

#### **Council Tax Revaluation**

There has been much talk in this General Election year about local taxation, Sir Michael Lyons' is heading an enquiry on behalf of the government into local council funding, taxation and the future role of local government.

As a direct consequence the planned council tax revaluation due in 2007 has now been postponed, however revaluation has already taken place in Wales. Around 30% of houses have been moved up one council tax band and not surprisingly only 8% have been moved down a band.





### **Planning**

The planning act of 2004 contains provision to speed up the planning process and some changes were brought into effect during August 2005.

The life of new planning permissions will be shortened from 5 to 3 years this change will also affect listed building consent and conservation area consent.

Local authorities already have statutory powers to decline applications which are the same or substantially the same as an application previously refused and where an appeal has been dismissed within the last two years.

Around 80% of planning applications are dealt with by officers using delegated powers the remaining 20% which attract numerous objections or are in sensitive areas come before elected members of the planning committee.

### **District & County Councillors' Surgery**

I shall be holding a joint surgery with Councillor Derek Baxter, Norfolk County Council member for the Wells division on Saturday 12th November. The venue will be the Wells Methodist Room 10am till 12 noon.

A handwritten signature in black ink, appearing to be 'L. G. ...', is written below the text of the surgery announcement.

**Minutes of Stiffkey Parish Council Meeting held on Monday 5<sup>th</sup> December 2005 at 7.00pm**

**Present:** Lawrence Jordan (Chairman), Stanley Sutton, Karen Pickles, Mark Harrison and Michael Jordan

**In attendance:** Councillor Jonathan Savory, the Clerk and 3 Parishioners

**Apologies:** Cherry Martin, Eddie Procter and Councillor Derek Baxter

**Declaration of Interest** - No declarations of interest were declared.

**1 Minutes**

The Minutes of the last meeting held on Monday 7<sup>th</sup> November 2005 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**National Trust** The Chairman was pleased to report that the National Trust has commenced work on the area for the erection of fencing for the public right of way.

**3 Correspondence**

**North Norfolk District Council:**

- Opera Community Research
- Area Forums
- Change of opening hours for housing/council tax benefit

**Countrywise Consultants** - Statutory Duty of 'Relevant Authorities' to have a regard to the purposes of National Parks, Areas of Outstanding Natural Beauty and the Norfolk and Suffolk Broads

**Norfolk Coast Partnership** – Annual Report 2004 – 2005

**Norfolk County Council:**

- Holt Library – revision to opening hours
- Gritting Routes
- Way to Go Edition
- Signage Improvements

**Norfolk Coast Partnership** – Annual Report 2004 – 2005

**Environment Agency** - Coastlines Autumn Issue

**4 Financial**

E.on Energy - direct debit signed

T T Jones Electrical Street Lighting Repair – provision of new light.

**District Audit** Completion of Audit for 2004 -2005 – The Clerk was pleased to report that no issues of concern were raised.



## 5 Planning

The following Notice of Decision has been received:

**Stiffkey Old Hall** – Removal of oak gates and installation of wrought iron gates – Listed Building Consent – Permission for development.

## 6 A O B

**Sodium Light** Following the provision of a replacement street light Karen Pickles wished her dislike of sodium lights to be recorded in the minutes.

**Recycling Guidelines** <sup>Michael Jordan</sup> ~~The Chairman~~ expressed his concerns that the guidelines issues for recycling would encourage additional fly tipping.

## Meetings for 2006

Monday 9<sup>th</sup> January  
Monday 6<sup>th</sup> February  
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Monday 4<sup>th</sup> December

## 7 Reports

### Report from Jonathan Savory

#### Parking Reminder

At my recent surgery held in Wells a parking issue was raised by an elderly resident of Holkham. This resident who is unable to get out regularly and who holds a blue badge parked in Fakenham on a District Council car park displaying her badge. Although only there for a short time on her return she found a parking ticket on her vehicle.

Unknown to this resident the District Council some time ago decided to charge blue badge holders for parking, the same as other members of the public. I do not necessarily agree with this policy but I feel it is worth reminding residents because there is a hefty fine levied if you happen to get caught out.

#### Council Tax

It is now the time of the year when Local Authorities are setting their budgets for the next financial year. North Norfolk District Council faces some unenviable problems, the staffing costs of the District Council make up a huge 78% of the budget and this looks likely to rise by approx 5% annually over the next two years. Without extra Government cash for 2006 / 7 council tax bills may rise significantly.

*1. P. Jones*

**STIFFKEY PARISH COUNCIL**  
*Chairman: Mr Lawrence Jordan*

Clerk's Address:  
Morning Flight  
42 High Street  
Blakeney  
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Norfolk  
NR25 7AL

Tel: 01263 741576 (evenings/weekends)  
Tel: 01263 710345 (office hours)  
e-mail: [stiffkey@glavenvalleycouncils.co.uk](mailto:stiffkey@glavenvalleycouncils.co.uk)

2<sup>nd</sup> January 2006

The next meeting of Stiffkey Parish Council will be held on **MONDAY 9<sup>th</sup> JANUARY 2006** in the Village Hall at 7.00pm. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the December Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

Date of Next Meeting which will be MONDAY 6<sup>th</sup> FEBRUARY 2006 at 7.00pm