

STIFFKEY PARISH COUNCIL

Tel: 01493 253041; Email: clerkstiffkey@gmail.com

Chairman: Mrs Alexandra Hooper

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Stiffkey Parish Council on **Monday 6th February 2023, 7.30pm at Stiffkey Village Hall** for the purpose of transacting the following business:

C Moore Parish Clerk 31st January 2023

1. To consider apologies for absence

2. Public Forum

- a. Public
- b. County / District Councillors

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 28th November 2022

5. Matters Arising from the Minutes

- a. Footpaths and Access Points

6. Planning

a. New Applications

PF/23/0095 The Saltings, 68 Wells Road: Erection of single storey rear extension to dwelling to form new sunroom, insertion of 3no dormer windows, replacement of 2no roof lights with 2no terrace lights, single storey extension to garage and conversion of existing disused windmill incorporating external staircase and glazed balustrading to form private ancillary seating area.

b. Applications considered between meetings

LA/22/2806 Great Yard House, 10-12 Bridge Street: Proposed Open Porch (Listed Building Consent).

COMMENTS SUBMITTED

PF/22/2807 Great Yard House, 10-12 Bridge Street: Proposed Cart Shed.

COMMENTS SUBMITTED

LA/22/2808 Great Yard House, 10-12 Bridge Street: Proposed Cart Shed (Listed Building Consent).

COMMENTS SUBMITTED

LA/22/2812 Great Yard House, 10-12 Bridge Street: Proposed new screen / door to outbuilding (Listed Building Consent).

COMMENTS SUBMITTED

7. Finance

a. Finances 2022/23 To Date

b. Appointment of Internal Auditor

c. To consider payment of the following:

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|-----------------|---|------------|
| i. C Moore | Salary Dec 22 & Jan 23 & Mileage & uplift | £520.88** |
| ii. HMRC | PAYE Dec 22 & Jan 23 | £130.20*** |
| iii. SSE | Street Light Electric November 2022 | £50.62 |
| iv. SSE | Street Light Electric December 2022 | £54.59 |
| v. Fakenham CFR | Stiffkey First Responders Eqt* | £3,348.00 |

*Paid 22/12/2022

**Payment reduced to account for overpayment November 2022 - £28.20

***Payment reduced to account for overpayment November 2022 - £6.80

8. Correspondence and Consultations

- a. General Correspondence

9. Other Matters

- a. Ambulance Response Times / Community First Responders
- b. Review of Standing Orders and Financial Regulations
- c. Greenway – I Curtis
- d. Gift to the Parish

10. Date of Next Meeting – (TBC) Monday 27th March 2023 7.30pm at Stiffkey Village Hall