

# STIFFKEY PARISH COUNCIL

Tel: 01493 253041; Email: clerk@stiffkeyvillage.org

Chairman: Mrs Alexandra Hooper

Parish Clerk: Mrs Catherine Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Stiffkey Parish Council on **Monday 31<sup>st</sup> January 2022, 7.30pm at Stiffkey Village Hall** for the purpose of transacting the following business:

*C Moore* Parish Clerk 25<sup>th</sup> January 2022

**Covid Precautions:** Councillors and visitors are asked to wear a face covering at all times, except when speaking to an agenda item; and to ensure a suitable distance between people within the Hall. Please be aware that windows will be open for ventilation.

1. To consider apologies for absence
2. Public Forum
  - a. Public
  - b. County / District Councillors
3. Declaration of interest for items on the agenda and applications for dispensation
4. Election of Vice Chairman
5. To approve the minutes of the meeting held on Monday 29<sup>th</sup> November 2021
6. Matters Arising from the Minutes
  - a. Allotment Tenancies – Update
  - b. Update on Meadow Lea Traffic Management
  - c. Maintenance of Hollow Lane Public Right of Way
7. Planning
  - a. New Applications
    - i. RV/21/3452 Meadow Lea Cottage, Church Street: Variation of Condition 2 (approved plans) of planning permission PF/20/1518 to allow for area of existing wall to be removed
    - ii. PF/21/3443 Highfield, 60 Wells Road: Tennis court with perimeter fencing
    - iii. PF/21/3446 Grays Cottage, 3 Riverbank, Wells Road: Alterations to basement including insertion of windows in south elevation.
  - b. Applications considered between meetings

PF/21/2924 Red Lion, Wells Road: Variation of condition 2 (approved plans) of planning permission PF/11/1254 to allow for design changes including rooms within basement for bins and laundry / staff room, addition of PV panels, new doors/windows to northwest and southeast elevations and roof terrace. **COMMENTS SUBMITTED**

PF/21/3352 35 Wells Road: Single storey extension to dwelling; alterations to first floor window opening in south elevation with replacement windows; other external alterations. **NO COMMENTS**
  - c. Decisions  
None.
8. Finance
  - a. Financial Update 2021/22
  - b. To consider payment of the following:

i. C Moore	Salary Dec 21 & Jan 22 & Expenses	£353.10
ii. HMRC	PAYE Dec 21 & Jan 22	£88.20
iii. Eon	Street Lighting – Dec 2021	£26.61
iv. NPower	Street Lighting – Jan 2022	£51.21
v. Information Commissioner	Annual Registration	£35.00
vi. TT Jones Electrical	Streetlights Maintenance	£33.55

**9. Correspondence and Consultations**

- a. Consultation on Proposed Submission Version North Norfolk Local Plan (Regulation 19 Publication)
- b. Email from Blakeney Parish Council ref Blakeney Surgery
- c. General Correspondence

**10. Other Matters**

- a. Stoney Road Bridge; and registering of footpath
- b. Agree date of Annual Parish Meeting (suggest immediately prior to May 2022 meeting)
- c. Appointment of Internal Auditor 2021/22 Accounts
- d. Additional Bank Signatories

Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matter:

- e. Clerk's Contract Renewal

Re-admission of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960

- f. Agree Budget and Precept 2022/23

**11. Date of Next Meeting – Monday 28<sup>th</sup> March 2022 7.30pm at Stiffkey Village Hall**