

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 14 January 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) L Jordan, M Gerrard E Gambrill B Butler and also T Groom (District Councillor)

**APOLOGIES:** M Hodges and M Harrison

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 10 December 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

c/f

### **ELECTRICITY**

Clerk to contact EE again about new light

### **LITTER PICK**

Would be on the Saturday before the Easter weekend (**4 April 1998**)

### **WATER LEAK (GREENWAY)**

c/f

## **OTHER AGENDA MATTERS**

### **NORFOLK COAST TRANSPORT STRATEGY**

Letter from NCC stating the County Council, in partnership with the Norfolk Coast Project was launching a Consultation Document on its Norfolk Coast Transport Strategy in mid-January.

Parish Councils and other interested organisations would be invited to consider the transport policies proposed for the Norfolk Coast Area of Outstanding Natural Beauty (AONB) and its surroundings. The letter was to give advance notice of the timetable. Copies of the Consultation Document would be forwarded to Parish Councils in mid-January, and would be on view in local libraries, as well as being obtainable from the Planning Dept. There would be public meetings in February, at which the draft Strategy would be presented and discussion encouraged. Details of these meetings would be sent in due course.

Responses to the Consultation Document were invited by 31 March 1998.

After 31 March, the County Council would review the responses received from Parish and District Councils, individuals and all interested bodies. The Strategy would be amended where appropriate. It would then be used to provide a solid base for pursuing a variety of possible partnerships and sources of funding for transport projects in the area.

Mr Groom suggested that he invite Mr Godfrey Sayers to the next Parish Council Meeting in connection with this matter and this was agreed.

### **NORFOLK STRUCTURE PLAN REVIEW TO 2011: Deposit Stage**

Letter from NCC giving advance notice of Deposit period. The Plan would be available for consultation from 14 January 1998 and the formal six week Deposit period would start on 2 February and end on 13 March 1998.

Following the Deposit period, the County Council would consider all the comments made to see whether they raise issues which should be selected for discussion at the Examination in Public (EIP - a kind of local inquiry) and who should be invited to participate. It is expected that the EIP will take place in November 1998.

14 January 1998

A.M.C.

**AONB Management Strategy - Consultation Draft**

Letter from Norfolk Coast Project stating the AONB Management Strategy was to be circulated to Parish Councils and other local organisations in mid-January 1998.

The main purpose of the letter was to give notice so that the Parish Council could programme the consideration of the document at a forthcoming meeting, in order to respond by 31 March 1998. The Norfolk Coast Project also intends to make copies of the Strategy easily accessible for inspection and comment by all local people and would provide at least one additional copy for the Clerk to make accessible in this way.

As part of the consultation process on both the AONB Management Strategy and the Norfolk Coast Transport Strategy it is also intended to organise meetings for Parish Council representatives and others in February 1998 to allow explanation and discussion of the strategies.

**ELECTRICITY**

- (i) Letter from Eastern Contracting Ltd stating that with effect from 1 January 1998 the Eastern Electricity Contracting Division now has new owners. This new stand alone company trading in its own capacity is called Eastern Contracting Limited and was formed following a successful Management Buy Out.
- (ii) Letter from Eastern Electricity giving details of street lighting installation at 31 December and asking for Council's agreement of details.

**FINANCE**

Balance in Community Account on 30 December 1997 - £627.73

Balance in Business Premium Account on 30 December 1997 - £2.13

**DATE OF NEXT MEETING - Wed. 11 February 1998 at 7pm. in Stiffkey Village Hall**

*J. H. Ltd*  
*4/2/98*

14 January 1998

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 11 February 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) L Jordan, M Gerrard E Gambrill B Butler and also T Groom (District Councillor) and Mr Godfrey Sayers (Norfolk Coast Project local representative)

**APOLOGIES:** M Harrison

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 14 January 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

The Council were informed that a Traffic Calming Committee Meeting was to be held on 25 February 1998 at Stiffkey Village Hall

### **ELECTRICITY**

New lantern head installed at Church Street O/S NO. 15, POLE 35

### **NORFOLK COAST TRANSPORT STRATEGY - Consultation Draft**

Letter received from NCC enclosing copy of the Consultation Draft of Norfolk Coast Transport Strategy. A copy of this had been displayed at Stiffkey Stores. **Views should be received by 31 March 1998.**

### **NORFOLK COAST AONB MANAGEMENT STRATEGY**

Letter from Norfolk Coast Project enclosing copies of the consultation drafts of the Norfolk Coast AONB Management Strategy and Action Plan which are based on wide initial consultation. A copy of this had been displayed at Stiffkey Stores. The Parish Council was invited to send representatives to one of two workshop meetings to be held **11 March at WI Hall Comer** and **12 March Smithdon High School Hunstanton.**

There was a discussion with Mr Godfrey Sayers and amongst other things it was agreed by the Council that they thought Stiffkey should be promoted as a place to be visited by bus. In connection with this, it was thought separate notice boards should be provided containing information relating to bus services, where to catch buses locally and also to highlight the message that the Coastliner Service will stop en route whenever signalled to do so by those wishing to use the service. At the present time there were more buses running during the summer months and it was thought the season should be extended for continuity so the service could be seriously considered by local people who may come to rely upon it all through the year. It was also mentioned that linking the bus services together from areas where visitors arrived in Norfolk would be a help to those wishing to visit Norfolk without a car and rely on public transport instead.

The Clerk to relay the Council's views regarding buses to the Norfolk Coast Project.

### **NORFOLK STRUCTURE PLAN REVIEW TO 2011: Deposit Plan**

Letter from NCC enclosing copy of Deposit Structure Plan. **A formal six week Deposit period will start on Monday 2 February and end on Monday 16 March at 4.00pm.** Comments received after the deadline will not be considered.

## **AGENDA ITEMS**

### **COUNTY BOUNDARY SIGNS**

Letter from NCC stating they had received offers to fund the replacement of the existing County highways boundary signs. Pictures of the proposed designs were enclosed.

There are 12 locations where signs are required on the highways leading into Norfolk of which six are on trunk roads and six are on County roads. The signs currently in situ are of various styles, age and

condition and display the shield of the crest together with the word "Norfolk".

The Director of Planning and Transportation requested the Parish Council's view of the option they preferred.

After examination of the designs the Parish Council were unanimous in choosing the traditional sign (incorporating the County shield and heraldic supporters) - 'County of Norfolk' - and the Clerk would notify NCC.

#### **LOCAL MAGISTRATES' COURTS**

Copy letter addressed to Martin Sale, Justices' Chief Executive, Norfolk Magistrates' Courts Committee - received from David Prior MP and sent by him to Mr Sale stating his concern about the possible closure of Fakenham Magistrates Court, which he considered would greatly damage the local community without being properly justified financially or otherwise.

#### **FAKENHAM BROKERAGE SCHEME**

Agenda and Minutes received from Fakenham Brokerage Scheme re: their meeting of 2 February 1998. Unfortunately the East Norfolk Health Authority / Social Services JCC bid for a large part of the funding of this Scheme had been unsuccessful which had dealt the Scheme a heavy blow.

**Date of next meeting Monday 9 March 1998.** The purpose of the meeting will be to map existing transport provision. All transport providers identified to be invited. It was hoped that this at least may promote better coordination of volunteer drivers and service provision.

#### **TELECOMMUNICATION MASTS**

Letter to the Council from David Prior MP stating he had received a number of complaints from his constituents with regard to the erection of telecommunication masts, most recently in Holt and Stalham.

At present, masts under 15 metres high do not require full planning permission as they are categorised as a "Permitted Development", and thus only require what is called "Prior Approval". This allows the Local Planning Authority, i.e. North Norfolk District Council, 28 days to approve or refuse an application to erect a mast. There is no duty to consult. In practice, the North Norfolk District Council do consult but they only give Parish Councils or Town Councils 7 days to lodge their opinions and objections. This procedure was designed to save time and money on planning applications that would, in the usual course of events, normally be granted.

In Mr Prior's opinion, this position is not at all satisfactory. The current system does not give the local community enough time to respond. Most people accept the need for mobile telephones but the siting of masts is naturally a sensitive local issue and, given their height, requires proper consultation. Mr. Prior was also concerned that a 15 metre mast sets a precedent for a 30 metre mast, effectively pre-empting proper planning controls on higher and larger constructions.

After discussion of this letter the Clerk was instructed to write to David Prior MP and inform him that the Parish Council thought that 14 days minimum would be a more suitable time for the Parish or Town Councils to lodge their opinions and objections. The Parish Council also suggested that all possible sites be looked at before the erection of any Masts, including Church towers.

#### **FAKENHAM & WELLS CITIZENS ADVICE BUREAU - 1998 Annual Appeal**

Letter received from Fakenham & District CAB giving details of their work over the past year, including the opening of offices in Wells-next-the-Sea and seeking the Council's financial help towards the cost of running this much used, free and confidential advice service. It was agreed unanimously to send a donation of £20.

#### **PLANNING**

Planning Permission had been granted for the erection of a rear conservatory at 4 Riverbank Wells Road Stiffkey

#### **FLY POSTERS**

The Council's attention was drawn to the large number of Fly Posters which were affixed throughout the village. **It would be helpful to preserve the beauty of Stiffkey if those concerned could at least take their advertisements down when the event/s had passed.**

**DATE OF NEXT MEETING - Wed. 11 March 1998 at 7pm. in Stiffkey Village Hall**

11 February 1998

92  
11/2/98

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 11 March 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) M Hodges (Vice Chairman) L Jordan, M Gerrard E Gambrill B Butler and M Harrison

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 14 January 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

Plan displayed at Stiffkey Stores.

Questionnaires to be issued throughout the village to see if parishioners want the scheme to be implemented.

### **ELECTRICITY**

Complaint received regarding shading of street light on Wells Road (opposite Council houses)

### **FAKENHAM BROKERAGE SCHEME**

c/f

### **TELECOMMUNICATION MASTS**

Letter received from David Prior MP (being copy of his letter to Minister for the Regions, Regeneration & Planning) for reference

### **FAKENHAM & WELLS CITIZENS ADVICE BUREAU - 1998 Annual Appeal**

Letter of thanks received for Council's donation of £20

## **NEW AGENDA ITEMS**

### **POLICE USE OF CS SPRAY AND BATONS**

Invitation to meeting of Northern Division of Norfolk Constabulary on Thursday 12 March 1998 in the Committee Room, NNDC Offices, Cromer.

### **IRON CHURCHES (TIN TABERNACLES)**

Letter from Mr John Bracey inquiring if there is or was ever a "Tin Tabernacle" in Stiffkey. Members of the Council had no knowledge of such construction. Further enquiries would be made.

### **1997 SURVEY OF RURAL SERVICES**

Received and taken for display at Stiffkey Stores

### **EASTERN CONTRACTING - PUBLIC LIGHTING**

Alteration to existing Maintenance Agreement for signature

### **TRAFFIC VOLUME & SPEED IN STIFFKEY**

A Summary of traffic volume and speed in Stiffkey between 13 December and 18 December 1997 inclusive had been received and would be displayed at Stiffkey Stores

## **FINANCE**

Cheques signed for

- (i) **Eastern Contracting** - invoice for £115.15 being £98 to replace lantern head pole bracket 9010 O/S No. 15 Pole 35 Church Street Stiffkey + VAT @ 17.50%

11 March 1998

*A. M. C.*

- (ii) **Audit Commission** - Invoice for £96.87 being Audit fee @ £22.90 p.h. for 3.6 hours £82.44 + VAT & 17.5%

**PLANNING**

- (i) Permission granted for installation of 2 dormer windows, 4 conservation roof lights and alterations to roof of part of existing conservatory at The Red Lion, 44 Wells Road, Stiffkey
- (ii) Recommendations for Development Control Sub Committee - 12 March 1998 - relating to siting of 10 additional caravans, High Sands Creek Caravan site Greenway and demolition of existing facilities and erection of new toilet blocks at High Sands Creek Caravan site.

**AOB**

**MILLENNIUM EVENTS**

Letter received from John Alston, Chairman of the Millennium Working Group of the Millennium Committee, County Hall, Norwich who had been charged with collating a diary of all events which are being planned in Norfolk to commemorate the Millennium and asking the Parish Council if he could have details of any project or event Stiffkey were planning to mark the occasion. Also he would like to know of any individuals who have a particular project in mind so that a comprehensive calendar of events and projects can be collated.

This matter was discussed and decided to c/f

**DATE OF NEXT MEETING - Wed. 08 April 1998 at 7pm. in Stiffkey Village Hall**

*J L St*  
*8/4/98*

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 08 April 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) M Hodges (Vice Chairman) M Gerrard E Gambrell B Butler and M Harrison

**APOLOGIES:** L Jordan

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 11 March 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

c/f

### **FAKENHAM BROKERAGE SCHEME - COMMUNITY TRANSPORT FAKENHAM AREA (CTFA)**

Letter received from NCC enclosing notes of CTFA committee meeting on 9 March 1998 which addressed the issue of what to do next in the light of the unsuccessful joint East Norfolk Health Authority / Social Services (NCC) funding bid. Another CTFA meeting had been arranged for 19 May 1998 at 9.30am at Fakenham Town Council Offices. The purpose of the meeting would be to decide whether it is worth pursuing a lottery bid. If it is decided to go ahead then the CTFA constitution will need to be reviewed and adopted, a chairman, secretary and treasurer appointed and a committed sub-committee will need to volunteer to work on the lottery bid. Long term viability of the project will also need to be proven.

### **MILLENNIUM EVENTS**

This matter had also been raised at Stiffkey WI where it was suggested a video charting a year in the life of Stiffkey may be a good idea. If this suggestion were taken up the video would need to be started in October 1998 so it was finished and ready for the year 2000. Mrs Gambrell to enquire as to someone with a video who would volunteer to take the filming in hand. No further suggestions were received.

### **OTHER AGENDA ITEMS**

#### **NNDC - PLANNING ENFORCEMENT POLICY AND SERVICE STANDARDS**

Letter received from NNDC enclosing document which up-dates the District Council's approach to Planning Enforcement and sets new Service Standards for dealing with enforcement complaints. The document comes into effect on 1 April 1998 and makes it clear that the protection of confidentiality of complainants will be extended to Town and Parish Councils and District Councillors from now on. The document also explains that compliance with planning conditions will be checked on a routine basis from next month.

#### **PROPOSED NEW SPORTS CENTRE AT FAKENHAM**

Letter from NNDC asking for the Parish Council to send a letter of support for the proposed new Sports Centre at Fakenham which would include a full size floodlit Astroturf pitch, a six badminton court sports hall (including cricket nets and a climbing wall), an activities room, a fitness suite, refurbished tennis courts and a refreshment area.

The Council agreed that the Clerk should send a letter of support for the proposed sports centre.

#### **NORFOLK RESIDENTIAL DESIGN GUIDE**

Letter from NNDC stating the new Norfolk Residential Design Guide had been published, enclosing a leaflet summarising its contents and asking whether or not the Council wanted a copy. After discussion it was decided not to obtain a copy of the Guide which in any case was available for inspection if necessary at NNDC Offices.

08 April 1998

*A. M. C.*

**PROPOSED CLOSURE OF YOUTH AND COMMUNITY CENTRES THROUGHOUT NORFOLK**

Letter received from David Prior MP regarding the proposed closure of the Youth and Community Centres throughout Norfolk. Norfolk County Council make the final decision on whether many of our Youth and Community Centres will remain open on April 22nd. As a final protest, a Rally is planned for April 22nd at County Hall at 12 noon. Mr Prior invited the Council to write to their local Councillor asking him to oppose these cuts. The Clerk would write to Mr T. Groom.

**NORFOLK COUNTY ASSOCIATION OF PARISH AND TOWN COUNCILS**

Advance notice of Area Meeting on Wednesday May 27th at W.I. Hall, Garden Street, Cromer 7.30 - 9.30p.m.

**FINANCE**

- (i) Annual subs to NCAPTC £51.00 - agreed and cheque signed
- (ii) Bank Statements to 30 March 1998 were produced showing balances of:  
£275.65 in Community Account and  
£2.15 in Business Premium Account
- (iii) £23.75 received from NNDC being interest on Surveyors Land sale proceeds

**PLANNING**

Since the last monthly meeting plans relating to the erection of a conservatory at 5 River Bank had been examined and the Council had no objection thereto

**DATE OF NEXT MEETING and also ANNUAL PARISH MEETING - Wed. 13 May 1998 at 7pm. in Stiffkey Village Hall**

*OK let*  
*13/5/98*



## STIFFKEY PARISH COUNCIL

The ANNUAL PARISH MEETING was held in Stiffkey Village Hall on Wednesday 13 May 1998 at 7.00 p.m.

Councillors present were: A Curtis, M Hodges , B Butler, L Jordan, M Harrison and M Gerrard

Members of the public - nil

MINUTES OF THE LAST ANNUAL PARISH MEETING of 14 May 1997 were read out and confirmed as a true record and then duly signed by A Curtis

Financial statement. The Clerk presented a financial account for the year ended 31 March 1998. ( Copies had already been supplied to Councillors). This was examined and approved

The Chairman, Mr A Curtis then gave his annual report in which, amongst other things, he mentioned the road and footpath schemes where action was not always forthcoming, also that the Stiffkey Bowls and Billiards were commendable and complemented Mr David Webb on all his works. The litter picking by Stiffkey W.I. was much appreciated and the Village shop and post office were invaluable.

The Chairman expressed his appreciation to the Clerk and thanks to Councillors and Mr T Groom for support given.

Mr L Jordan then proposed a vote of thanks to the Chairman, Mr Curtis and this was carried unanimously.

Nominations were taken for the new Chairman. Mr L Jordan proposed Mr A Curtis, Mr M Hodges seconded the proposition and it was carried unanimously

Nominations were then taken for the new Vice Chairman. Mrs B Butler proposed Mr M Hodges, Mr M Harrison seconded the proposition and it was carried unanimously

The meeting closed at 7.15 p.m.

*A. C. Curtis*

10/5/99.

**STIFFKEY PARISH COUNCIL**

**RECEIPTS**

1997	<b>b/f</b>		96.78
April 28	EE. Wayleave rental & compsn.		32.79
April 29	NNDC - Parish Precept (1st instalment)	750.00	
	<b>Stiffkey Fete</b> - towards new lantern head	100.00	
	EE credits (energy):-		
	26 Aug 97	2.80	
	24 Sept 97	3.61	
	27 Oct 97	3.61	
	25 Nov 97	3.61	
	29 Dec 97	3.61	
	26 Jan 98	3.61	
	25 Feb 98	3.61	
	30 March 98	<u>3.61</u>	
Sept 30	NNDC - Parish Precept (2nd instalment)		28.07
	<b>Barclays Bank plc - Community a/c</b> interest:		750.00
	23 June 97	1.02	
	22 Sept 97	1.63	
	15 Dec 97	2.89	
	23 March 98	<u>2.67</u>	<u>8.21</u>
	<b>Business Prem a/c</b> interest:		
	23 June 97	0.06	
	22 Sept 97	0.01	
	15 Dec 97	0.01	
	23 March 98	<u>0.02</u>	<u>0.10</u>
			<u>8.31</u>
			<u>£1765.95</u>

**FINANCIAL STATEMENT for yr ended 31.03.98**

1997	<b>PAYMENTS</b>		
	EE - 12 months energy charge		383.52
	EE Contracting 12 months maintenance charge		175.60
April 10	<b>A Curtis:</b>		
	petrol & oil	4.97	
	telephone calls	<u>2.55</u>	
May 19	NCAPTC subs 97/98		7.52
May 19	Cornhill Insurance plc - annual premium		44.70
May 19	NRCC annual subs.		99.79
May 31	V Firmage - painting of sign		8.00
July 09	A Curtis - strimmer cord		5.00
July 09	EE - replace lantern head - bracket 5 Wells Road		1.85
			115.15
Oct. 08	M M Feilden - Clerk's salary		300.00
Oct. 08	Stiffkey Village Hall - rent 97		50.00
Oct. 08	Stiffkey PCC - towards churchyard maintenance		50.00
Nov. 19	R. British Legion Poppy Appeal - wreath and donation		15.00
1998			
Feb. 18	Fakenham & Dtt. CAB donation		20.00
March 11	Audit Commission fee		96.87
March 11	EE Contracting Ltd replace lantern head - Church Street		<u>115.15</u>
			<u>£1488.15</u>
	<b>Barclays Bank plc</b>		
	Business Premium a/c 30.3.98		2.15
	Community a/c 30.3.98		<u>275.65</u>
			<u>£1765.95</u>

## STIFFKEY PARISH COUNCIL

The ANNUAL PARISH MEETING was held in Stiffkey Village Hall on Wednesday 14 May 1997 at 7.00 p.m.

Councillors present were: A Curtis, M Hodges, B Butler, L Jordan, M Harrison, M Gerrard and E Gambrill

Members of the public - nil

MINUTES OF THE LAST ANNUAL PARISH MEETING of 8 May 1996 were read out and confirmed as a true record and then duly signed by A Curtis


Financial statement. The Clerk presented a financial account for the year ended 31 March 1997 and issued copies to Councillors. This was examined and approved. The Chairman, Mr A Curtis then gave his annual report in which, amongst other things, he mentioned the great loss to the Council and the village of Mr J Greenacre. Mrs A Millar, a former Councillor had moved away from the village and the Chairman remembered the Newsletter and other schemes she was involved in on the Council's behalf. Two new Councillors had joined the Council, these were Mrs E Gambrill and Mrs M Gerrard. Mr Curtis mentioned the Council's role of environmental watchdog and their pursuance of the continued traffic problem. The Home Watch in the parish was much appreciated. With regard to the playing field, a high standard had been maintained. With regard to finance, this had significantly increased because of costs by the Street Light Department but due to the increased precept the Chairman looked forward to greater financial stability. The Chairman thanked the Clerk, the District Councillor, T Groom and all of the Council for their cooperation and support and industry displayed in the past year.

Mr L Jordan proposed a vote of thanks to the Chairman, Mr Curtis for his outstanding work during the past year and this was carried unanimously.

Nominations were taken for the new Chairman. Mr L Jordan proposed Mr A Curtis, Mrs E Gambrill seconded the proposition and it was carried unanimously.

Nominations were then taken for the new Vice Chairman. Mrs B Butler proposed Mr M Hodges, Mrs M Gerrard seconded the proposition and it was carried unanimously.

The meeting closed at 7.20 p.m.

  
13/5/98

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 13 May 1998 at 7.15 p.m. in Stiffkey Village Hall immediately following the Annual Parish Meeting

**PRESENT:** A Curtis (Chairman) M Hodges (Vice Chairman) M Gerrard B Butler and M Harrison and also T Groom (District Councillor)

**APOLOGIES:** none

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 08 April 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

*c/f*

### **FAKENHAM BROKERAGE SCHEME - COMMUNITY TRANSPORT FAKENHAM AREA (CTFA)**

*c/f*

### **MILLENNIUM EVENTS**

*c/f*

### **PROPOSED NEW SPORTS CENTRE AT FAKENHAM**

Letter from NNDC regarding meeting in connection therewith on 19 May 1998

## **OTHER AGENDA ITEMS**

### **APPOINTMENT OF GOVERNOR TO LOCAL SCHOOLS**

Letter received from David Prior MP North Norfolk to say that at present Parish and Town Councils are allowed to appoint a Governor to the local schools. The School Standards and Framework Bill takes this power away. Mr Prior requested information from the Council (i) if they appointed a Governor to local schools; (ii) whether they believe that it should retain the power to appoint Governors to local schools and (iii) whether they believe it should be consulted by the Local Education Authority before appointing Governors.

After discussion the Clerk was asked to write to Mr Prior saying the Parish Council thought they should have a say and that they should be consulted by the Local Education Authority before appointing Governors.

## **FINANCE**

- (i) Cheque for £4 signed to Mr A Curtis - petrol for mower
- (ii) Parish precept - 1st instalment received - £750
- (iii) Cheque for £100.37 signed - Cornhill Insurance - insurance premium 98/99
- (iv) Cheque for £8.50 signed - NRCC - subs 98/99

## **PLANNING**

Permission granted for demolition of existing facilities and erection of new toilet blocks at High Sands Creek Caravan Site Greenway Stiffkey

Mr Jordan inquired how can the Planning Officer give permission before any other things are gone into regarding planning.

13 May 1998

**AOB****REMOVING / ALTERING SIGNPOSTS : STIFFKEY**

The Clerk reported on a message she had received by telephone from Mr David Sprunt, (Planning and Transportation) NCC to inform the Parish Council that NCC as STAGE 1 of their scheme to remove signs at Stiffkey would be doing the following works sometime during the summer:-

- (i) Removing the signpost to Langham - relying on the sign to Langham Glass for directions
- (ii) The rest of the configuration of signs - making smaller and putting next to the ground (at the Cross)
- (iii) At another stage of this programme they will be removing the Cockthorpe and Binham signs - routing all traffic via Langham

After discussion the Clerk was asked to write to Mr Sprunt stating that Stiffkey Parish Council strongly object to the removal of the Langham sign which would leave Langham Glass sign as the only indicator of the direction to Langham. Because these signs are at a junction and also a bad bend in the road drivers would not have time to sort through signs to see what was what but would be looking for a regular highway direction sign. Because traffic would not be siphoned off up Bridge Street it would continue on the main coast road which, especially during the summer months is just one big bottleneck.

For the same reasons Stiffkey Parish Council strongly object to the other stages of the signpost works programme the Council intend to carry out and ask them to reconsider these alterations.

**STREET LIGHTS**

Two street lights were reported not working correctly. Clerk to contact EE

**STREET NAMING AND NUMBERING**

Letter from NNDC enquiring whether any street name plate needed to be replaced or whether any new street name plates were needed. The Council agreed none were required at the present time

**NATIONAL COASTWATCH INSTITUTION**

Letter asking for donation. The Council agreed not to send a donation.

**THE MEETING CLOSED at 8.05pm**

**DATE OF NEXT MEETING - Wed. 10 June 1998 at 7pm. in Stiffkey Village Hall**

*DL*  
*10/6/98*

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 10 June 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) M Hodges (Vice Chairman) L Jordan M Gerrard B Butler E Gambrill and M Harrison **APOLOGIES:** none

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 13 May 1998. It was pointed out that Mr L Jordan had attended this meeting, although his name was not mentioned in the Minutes. Apart from this the Minutes were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

It was reported that Mr Tim Venes had things in hand for distributing the handouts around the village. A letter had been received from NCC regarding development of the Stiffkey Village 20mph Zone. Comments of the parish council on the proposed 20mph speed limit should be received by 19 June 1998. After discussion it was decided the Clerk should reply to the letter asking that the 20mph zone be extended on all three roads into the village.

### **FAKENHAM BROKERAGE SCHEME - COMMUNITY TRANSPORT FAKENHAM AREA (CTFA)**

Copy of Notes of meeting held 19 May 1998. Funding still required.

### **MILLENNIUM EVENTS**

c/f

## **OTHER AGENDA ITEMS**

### **EASTERN ELECTRICITY - UNMETERED SUPPLIES**

Letter from EE stating the trading arrangements of electricity for unmetered connections will soon be changing alongside the opening of the electricity competitive market. As a result, the working arrangements between market participants will become more formal, and the format and type of documentation will change. A Guide was enclosed with the letter.

### **RURAL TRANSPORT FUNDING**

Letter received from NCC summarising information available to date regarding the new funding for rural transport and inviting Parish and Town Councils to make their views known regarding the new and improved bus services they would like to see provided as part of this government initiative.

After discussion the Clerk was asked to write to NCC stating:

- (i) A Saturday bus service
- (ii) A suitable notice board to show off the timetable and
- (iii) A service starting 1st October

All these things would be appreciated, but the Parish Council are satisfied with the present service.

## **PLANNING**

1. Details of application for planning permission for siting of 10 additional caravans: High Sands Creek Caravan site Greenway Stiffkey - recommendation refuse.
2. Planning application regarding retention of field shelter on land at Wells Road Stiffkey examined by Councillors who had no objection

## **FINANCE**

1. Repayment of VAT for 2 years to 31 March 1998 - £185.28 received direct into Bank A/c
2. EE Contracting - £12.56 overpayment - cheque received
3. Further E Elec maintenance repayment due but as yet not received

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 08 July 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) M Hodges (Vice Chairman) L Jordan M Gerrard B Butler and E Gambrill also Mr T Groom (District Councillor)

**PUBLIC:** five and also Mr Gavin Smith

**BEFORE THE MEETING BEGAN** the Chairman welcomed Mr Gavin Smith Special Project Officer (Transport) Norfolk Coast Project and also working with Norfolk County Council Planning and Transportation .

The Chairman also thanked Mr John Pearson for representing the Council at the recent meeting in Norwich concerning traffic calming

**MINUTES OF PREVIOUS MEETING** of 10 June 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

## MATTERS ARISING FROM MINUTES

### TRAFFIC CALMING

Mr Gavin Smith had brought the results of the recent questionnaire. 25% of the village had replied. All measures were welcomed. Some items on the questionnaire seemed to be more important than others.

There was a wide ranging discussion on the traffic calming measures proposed for Stiffkey after which members of the public present were invited to give their views.

After the discussion all the Council members present agreed to go ahead with No's 1 - 8 on the questionnaire and to ask that meetings be arranged to discuss the details. The Clerk would write to Mr Smith to confirm this agreement.

The timetable of events would be as follows:

1. 28 July 1998. Entrance Design Meeting on Camping Hill with an Architect to discuss a possible design for the village sign.
2. 20 mph & 30 mph. NCC need a letter to say the Council want to go ahead
3. Road surfacing to be done at September by the latest

A letter had also been received from NCC regarding the Signing Review explaining to the Council the reason for the removal of signs to Binham and Langham.

## FAKENHAM BROKERAGE SCHEME - COMMUNITY TRANSPORT FAKENHAM AREA (CTFA)

c/f

## MILLENNIUM EVENTS

Mrs Butler had arranged for photographs of Stiffkey to be taken.

## PLANNING

- (i) amended application for planning permission re. caravans: High Sands Creek Caravan site, Greenway Stiffkey - after inspection the Council agreed to support the application
- (ii) Details of application for retention of timber replacement storage buildings 14 T/A Stiffkey Lamp Shop Wells Road Stiffkey - recommendation approve subject to conditions

## FINANCE

- (i) Further E Elec maintenance repayment due
- (ii) Balance at Barclays Bank - up-to-date statements showing £994.03 CR in Community Account and £2.17 CR in Business Premium Account. Clerk to transfer £500 from Community Account to Business Premium Account.
- (iii) NNDC - £22.86 received for recycling credits 1997/98

08 July 1998

A.M.C.

- (iv) Councillors approved the Receipts and Payments book brought by the Clerk to the meeting

#### **FOOTPATHS**

The brambles growing across the footpath through the wood at the bottom of Bargay had been trimmed back by the Chairman

It was reported that the path from Greenway towards the Whirligig was now impassable. Clerk to write to Norfolk Coast Project (Tim Venes) and ask him to arrange for clearance of the path.

#### **SEAT AT LITTLE HILL**

An estimate for £120 had been supplied re. the seat for insurance purposes

#### **OTHER AGENDA ITEMS**

##### **INTERPRETIVE PLAN FOR HOLKHAM NATIONAL NATURE RESERVE**

Letter from Tony Hopkins, Countryside Interpretation to say he had been contracted by English Nature to prepare an Interpretive Plan for Holkham National Nature Reserve. The main purpose of the plan is to identify

**Interpretive objectives for the NNR** based on EN mission and local context

**Themes.** Key messages or stories appropriate to the site and stated objectives

**Media** The most appropriate options (eg information panels, publications, visitor centres) for carrying the messages to visitors.

**Conclusions and recommendations.** In the broad context of interpretation on the North Norfolk Coast.

The plan may have management implications for the future, but at this stage it is no more than an attempt to establish a context for visitor provision to the National Nature Reserve and to identify other agencies' approaches to interpretation of the North Norfolk Coast.

Mr Hopkins was writing to invite the Parish Council to pass any thoughts or comments to him prior to the preparation of the plan in September. Such comments should reach him at the above address by 28 August 1998.

#### **AOB**

##### **COUNCIL HOUSE ALLOCATION AT STIFFKEY**

This was discussed

#### **STREET LIGHT**

It was reported the street light on Wells Road was still broken. Clerk to report.

#### **ENVIRONMENTAL AWARD**

Mr Groom announced that Lord Buxton had won joint First Prize for Stiffkey Fen.

**DATE OF NEXT MEETING - Wed. 9 September 1998 at 7pm. in Stiffkey Village Hall**

*Ohler*  
*2/9/98*



# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 09 September 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) M Hodges (Vice Chairman) L Jordan M Gerrard B Butler and M Harrison - E Gambrell came to report on Millennium project but gave apologies and could not stay

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 08 July 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

The Chairman also signed an extra copy of the Minutes which were to be sent to the District Auditors for their records

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

The Chairman reported that coloured chippings were to be laid soon but they were not yet available.

A design for the new Stiffkey sign which was of a Tern was examined and the Chairman reported that Mr C R Feilden had kindly agreed to make the sign in wrought iron for no charge

### **FAKENHAM BROKERAGE SCHEME - COMMUNITY TRANSPORT FAKENHAM AREA (CTFA)**

*c/f*

### **MILLENNIUM EVENTS**

Mrs Gambrell attended the meeting to say that Mr Bob Curtis of Alderman Peel High School would be quite prepared to edit a video of the village.

### **FOOTPATHS**

Footpath at the Whirligig had been cleared.

### **STREET LIGHT**

Letter received from Eastern Contracting to say that following a recent visit to Parish Council Light Unit number 2 Wells Road and number 11 Morston Road Stiffkey their electrician had reported that due to vandalism the lanterns were in need of replacement. These can be replaced with new Davis GR80 lanterns at a cost of £98 ex VAT for each lantern.

The Clerk reported the lights were not insured. They could be insured for 90p for every £100 of value or 60p for every £100 of value (impact only)

The Chairman reported had inspected both these lights which, although damaged, were still working. It was decided not to have the lanterns replaced at the present time as they were still working satisfactorily.

### **SEAT AT LITTLE HILL**

Letter from Cornhill asking for invoice to enable them to issue settlement cheque to conclude matters. Clerk to write to Mr D Webb (Stiffkey Fete) to ask for a contribution towards a new seat.

## **OTHER AGENDA ITEMS**

### **COMMON LAND**

Was discussed and the Chairman produced particulars he had obtained of an entry in the Register of Common Land for Little Hill which remained subject to protection under Section 9 of the Act of 1965 because the Commissioner was not satisfied that any person was the owner of the land. The Clerk was instructed to obtain details of another entry in the Register of Common land concerning land known as The Common which was a small strip of land on Damson Lane and also remained subject to protection under Section 9 of the Act of 1965 for the same reason as Little Hill. The Parish Council already hold particulars of an entry in the Register of Common land concerning the Gravel Pit.

### **EASTERN ELECTRICITY**

Two copies of the Unmetered Connection Agreement had been received. These were signed for return to Eastern Electricity for their signature

Letter from Eastern Contracting to advise they would soon be relocating their Lighting Services administration operation from Ipswich to new premises in Bury St Edmunds.

### **RURAL BUS FUNDS - PARISH SEMINAR**

Letter received from NCC Planning & Transportation with invitation to Parish Seminar to be held at 1400hrs at County Hall on 15 September. Because of the date and time it was not possible for anyone to attend.

### **RURAL BUS SERVICE**

The Clerk reported that drivers on the Coastliner bus seem to be charging various fares for the same route. One child in the village had been charged 35p, 45p, 50p and 75p single fare from Wells to Stiffkey on different occasions. There did not seem to be a standard fare, but at the discretion of the individual bus driver. Although the incident of 75p was reported to the appropriate bus company they did not seem to be able to contact the driver and there was no satisfactory outcome.

Another report was of adult fares of £3 return from Stiffkey to Sheringham and also of £1.30 return for exactly the same journey (adult fares).

On the last Bank Holiday Monday the Coastliner bus scheduled to pick up at Stiffkey during the morning never arrived, which meant that people were left without transport and one person had to resort to a taxi.

In another incident the Clerk had been to Binham to collect someone off the bus, where, according to the timetable the bus was scheduled to stop, but the bus never arrived and the driver told the passenger the timetable was wrong and the bus went to Stiffkey instead.

The Clerk was instructed to write a letter to the County Council expressing the Council's concerns about the above.

### **SCHOOL GOVERNORS**

Letter from David Prior MP North Norfolk to inform the Council that the House of Lords voted on July 2nd to reinstate the right for Parish and Town Councils to appoint Governors to their local Primary Schools. The vote was won by 159 to 81, with Liberal and cross-Bench support.

### **COUNCIL TAX FOR SECOND HOME OWNERS**

Letter from David Prior MP for North Norfolk thanking the Council for responding to his letter regarding Council Tax for second home owners. A copy of his letter was sent to all District and County Councillors and Parish and Town Councils in his constituency. Of those who had replied so far, over 75% had been in favour of full Council Tax being paid and would want any revenue raised from this Tax to be kept by the local Councils.

Mr Prior had written to John Prescott, Secretary of State for the Environment, Transport and The Regions, and enclosed copy of this letter. He would report in due course what his comments were.

### **NORFOLK COAST AONB COMMUNITY CONFERENCE**

To be held at Greshams School on 29 October 1998 - 2pm until 5.30pm. A programme had been received. RSVP by Friday 16 October 1998

### **BRITISH ASSOCIATION PROMOTING SCIENCE & TECHNOLOGY**

Letter received with invitation for children to take part in National Week of Science, Engineering and Technology - Friday 12 March 1999. This was passed to Mrs M Gerrard

### **LYNX COMMUNITY MAGAZINE**

Copy of local Lynx Community Magazine which had been very well received in the local area. It was intended to launch a Local Lynx magazine to cover at last part of Stiffkey. After discussion it was decided this was not needed in Stiffkey

09 September 1998

A.M.E

## **NORFOLK HEALTH's draft STRATEGY FOR INTERMEDIATE SERVICES**

Letters from Norfolk Health enclosing a copy of the Strategy and also a list of all the meetings which may be attended in connection therewith

### **FINANCE**

- (i) **Parish Precept 1999/2000**  
It was agreed that this should be set at £1,700
- (ii) Barclays Bank Community Account - balance £475.43 CR
- (iii) Eastern Contracting - £12.73 (SO) and Eastern Electricity energy charge £28.73 (DD) paid in August

### **PLANNING**

- (i) Refusal of permission relating to retention of field shelter at land at Wells Road Stiffkey received
- (ii) Further application received for retention and re-siting of field shelter on land at Wells Road Stiffkey received. This application was examined by Councillors who had no objection to the application.
- (iii) Information received of Development Control SubCommittee (West) meeting on 20 August 1998 - resiting of 8 additional caravans: High Creek Caravan site Greenway

### **AOB**

#### **DOG EXCREMENT**

Complaints had been received of dog excrement on local paths.

#### **GREENWAY and TREES NEAR GRAVEL PIT**

Were discussed. M Harrison to attend to these matters.

**DATE OF NEXT MEETING - Wed. 14 October 1998 at 7pm. in Stiffkey Village Hall**

*O L A*  
*14/10/98*

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 14 October 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) M Hodges (Vice Chairman) L Jordan B Butler M Harrison E Gambrill and also T Groom (District Councillor)

**APOLOGIES:** M Gerrard

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 09 September 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

The Chairman reported that the rest of the road resurfacing through the village would be completed in May 1999. Samples of the chippings already put down had gone for analysis due to the fact that tarmac was coming through to the surface and spoiling the result.

C R Feilden was proceeding with the village sign.

The positioning of other new road signs was still being sorted out by Norfolk County Council

### **FAKENHAM BROKERAGE SCHEME - COMMUNITY TRANSPORT FAKENHAM AREA (CTFA)**

Minutes of the meeting in July had been sent by NCC. Next meeting fixed for 02.11.98. A JCC bid to be submitted by 31.10.98 similar to that submitted last year.

### **MILLENNIUM EVENTS**

It was agreed that Mrs Gambrill would organise for a video to be made of village life at the present time over the next year, as outlined by her at the meeting. It was hoped the video would start this month.

### **STREET SIGNING**

An 'Unadopted' sign had been placed at Greenway by NNDC, apparently on the telephoned instructions of someone purporting to be the Clerk last November. Mr Groom to investigate the matter. It was agreed that the 'Unadopted' sign should be left up and the Chairman said he had been told there would be no cost to the village.

### **STREET LIGHT**

The light opposite the village shop had been vandalised and had been reported to the Police. Eastern Electricity had fixed the light which was now working.

### **SEAT AT LITTLE HILL**

The Clerk reported she had received a cheque for £45 from Cornhill in settlement of the claim less any policy excess applicable.

Mr David Webb had also kindly donated the sum of £50 out of the village Fete proceeds. Their cheques had already gone out this year for various Organisations.

It was agreed The Red Lion should be approached regarding a donation and a note left in the Village Shop asking for donations.

The Social Club had agreed to give a donation.

### **COMMON LAND**

Copies of entries in Register of Common Land received from Norfolk County Council as follows:-

- (i) In respect of the piece of land known as **The Common** which showed that the Commissioner was not satisfied that any person was the owner of the land and **it will therefore remain subject to protection under Section 9 of the Act of 1965.**  
This registration, being undisputed, became final on 21 April 1978.
- (ii) In respect of the piece of land known as **Little Hill** which showed that the Commissioner was not satisfied that any person is the owner of the land, **it will therefore remain subject to**

**protection under Section 9 of the Act of 1965.**

The registration , being undisputed, became final on 21 April 1978.

- (iii) In respect of the piece of land known as the **Gravel Pit** which showed the owner of the land to be **The Rector of Stiffkey, the Stiffkey Parish Council and the North Norfolk District Council**. (A reference to Morston Parish Council was deleted from the ownership section)  
The registration being undisputed, became final on 6 October 1978.

**EASTERN ELECTRICITY**

Updated Public Lighting Service Charter received

**COASTLINER BUS SERVICE**

Letter received from Norfolk County Council with information as follows:-

- (i) The fares on the service are set by the County Council and both operators have been issued with the same faretable. **The correct child single fare from Stiffkey to Wells is 50p.** It is probable that the confusion over the child fares has arisen because of the recent change from half fares for children to two thirds. At the same time the age limit for child fares was raised from 14 to 16.  
**The correct adult return fare from Stiffkey to Sheringham is £1.90.**
- (ii) Fares information is not normally published in timetable leaflets because it is usually quite complex and to do so would significantly increase their size and cost.
- (iii) When the Coastliner bus did not turn up on Bank Holiday Monday it was because the rostered driver failed to turn up and the company were unaware of this until about mid day.
- (iv) Regarding buses appearing at Stiffkey and not at Binham during the summer (as on the timetable). This is because of an error on the timetable where a timing is shown against Binham which refers to Stiffkey.

**MINOR AUTHORITY GOVERNOR - WELLS COUNTY PRIMARY SCHOOL AND NURSERY SCHOOL**

Mr R E Smith of Wells had resigned from his Position of a Minor Authority Governor of the Wells County Primary and Nursery School. Mr D Jagger is currently a Governor at the School but he has offered to stand as the Minor Authority Governor in respect of this vacancy to represent the School and also the Council. This means that the school itself would be then able to co-opt another Governor to replace Mr Jagger.

The Parish Council agreed they were in favour of this proposition.

**COUNCIL TAX FOR SECOND HOME OWNERS**

Letter from David Prior MP for North Norfolk with copy of letter he had received from Nick Raynsford MP, Parliamentary Under Secretary of State Department of the Environment, Transport and the Regions which said that although they shall be keeping the issue of the council tax liability attracted by second homes under review, they do not have any plans to change the council tax, including the liability of second homes, during the course of this Parliament.

**HEALTH AUTHORITY: INTERMEDIATE SERVICES REVIEW**

Correspondence received from David Prior MP and The League of Friends of Wells & District Cottage Hospital

**TREES NEAR GRAVEL PIT**

c/f

**FLOOD LEAFLET DISTRIBUTION 1999**

Letter from NNDC asking if Stiffkey required flood leaflets and if so, how many. It was agreed to request 24 leaflets.

**RURAL SERVICES PARTNERSHIP**

Letter from NNDC with Rural Services Charter for signature. It was agreed to sign.

14 October 1998

## **STREET NAMING AND NUMBERING**

Letter from NNDC to see if Stiffkey required any new street name plates. It was agreed none were required.

## **NORTH NORFOLK HEALTH FORUM COMMUNITY CONFERENCE**

Invitation to meeting on 29 October 1998 at North Walsham Community Centre

## **POLICE**

- (i) Meeting of Police Division on 15 October at Alderman Peel High School
- (ii) Norfolk Constabulary - letter inviting Council to comment on any issues they wish to be considered when plans were formulated in setting targets for future performance.
- (iii) Norfolk Constabulary - letter regarding criminal damage to lamp opposite Stiffkey Stores

## **NNDC - CHAIRMAN'S RECEPTION**

Vice Chairman and Clerk to attend

## **FINANCE**

- (i) Cheque received from Cornhill for £45 - re seat at Little Hill
- (ii) Parish Precept 2nd instalment received directly into Bank Account - £750
- (iii) Balances at Barclays Bank (including above two items) on 29.09.98:  
Community Account £1,191.11 credit  
Business Premium Account £504.31 credit
- (iv) Stiffkey PCC - agreed to pay £50 towards churchyard maintenance
- (v) Stiffkey Village Hall - agreed to pay rental for meetings in 1998 - £50
- (vi) Clerk's annual salary - agreed to pay £300

## **PLANNING**

- (i) Correspondence had been received regarding retention of field shelter and resiting at Wells Road
- (ii) Development Control Subcommittee (West) meeting of 17 Sept - particulars relating to siting of 8 additional caravans at High Sands Creek Caravan site Greenway received
- (iii) Development Control Subcommittee (West) meeting of 15 October - particulars relating to retention and re-siting of field shelter - land at Wells Road - received

## **AOB**

### **DOOR TO DOOR COLLECTION - POPPIES**

Clerk to put up notices asking for volunteer to distribute poppies for Remembrance Day

### **BRIDGE ON MARSH - BOTTOM OF GREENWAY**

Mr Jordan reported his Granddaughter, aged 4, had slipped and her leg had fallen between the gaps in the planks on this bridge, which could have caused serious injury. Clerk to report matter to National Trust and ask if wire netting could be affixed on the bridge

### **GIVE WAY SIGN**

Mr Harrison reported he had seen two old ladies in a car driving straight out of the junction just after the Ford on the road from Stiffkey to the Binham-Warham road. They did not appear to be aware there was a junction and could have caused an accident. It was noticed there was no Give Way sign to indicate to road users that there was a junction. Clerk to write and request a sign to be erected.

### **RADIO NORFOLK MILLENNIUM PROJECT**

Mrs Gambrill announced that Radio Norfolk were joining with other Stations in a Millennium Project. They wanted stories from around Britain of life as it is now. They would like to hear from anyone in the village who has a story about the village now.

### **POST OFFICE**

Mrs Gambrill announced that the Post Office was going to be computerised from next May.

**DATE OF NEXT MEETING - Wed. 11 November 1998 at 7pm. in Stiffkey Village Hall**

14 October 1998



# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 11 November 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) L Jordan and B Butler and also T Groom (District Councillor)

**APOLOGIES:** M Gerrard

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 14 October 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

The Chairman had received a 'Consent to Place a Village Sign in the Highway' form for signature regarding the new village signs. Clerk to investigate how much the insurance would cost.

### **MILLENNIUM EVENTS**

Video - c/f

### **STREET SIGNING**

Mr Groom reported NNDC had admitted they should not have gone ahead with putting up the new notice on Greenway on the strength of a telephone call. The sign had been welcomed by the public

### **SEAT AT LITTLE HILL**

The Clerk reported she had given instructions to Mr H J Feilden to go ahead with ordering materials and making a new village seat for Little Hill after the Chairman had given the go-ahead. The seat to be in memory of Mr Tony Feilden, Mr H J Feilden's father.

The Chairman reported he had also authorised The Red Lion to place a seat on Little Hill since giving the go-ahead for the other seat.

It was agreed by all present that two seats would now be placed on Little Hill. A concrete slab would need to be made for the former seat.

### **MINOR AUTHORITY GOVERNOR - WELLS COUNTY PRIMARY SCHOOL AND NURSERY SCHOOL**

Mr D Jagger appointed as Minor Authority Governor

### **TREES NEAR GRAVEL PIT**

c/f

### **FLOOD LEAFLET DISTRIBUTION 1999**

c/f

### **DOOR TO DOOR COLLECTION - POPPIES**

No volunteer had come forward and the poppies had been sold from Stiffkey Stores. A cheque for £20 was sent to The Royal British Legion Poppy Appeal being £14.00 for one Poppy Wreath and £6.00 donation to the British Legion.

### **BRIDGE ON MARSH - BOTTOM OF GREENWAY**

Letter received from the National Trust to say they are in the process of making the necessary repairs. Wood is being ordered to fill in the gaps as they believe this is safer than laying wire netting. The work will be carried out as soon as the materials arrive.

### **GIVE WAY SIGN**

c/f - no reply received yet.

11 November 1998

A.M.C

## **OTHER AGENDA ITEMS**

### **EASTERN ELECTRICITY - UMS: INVENTORY MANAGEMENT LOCATION: STIFFKEY**

Letter received from Eastern Electricity reminding Council it was now their responsibility to compile and maintain an accurate inventory of all the unmetered equipment in their installation connected to Eastern Electricity's network. Council must inform Eastern Electricity promptly of any changes to that inventory so that they could update the summary inventory which they would keep.

After discussion the Chairman said he would be the contact for making arrangements for the audit.

### **FINANCE**

Letters had been received by the Chairman and Clerk regarding Stiffkey Parish Council audit of accounts for the year ended 31 March 1998. The items raised were discussed. An Auditor's certificate and opinion had been received.

Financial Regulations, Standing Orders and other financial matters required to be in place for the next audit were discussed. It was suggested the Clerk might contact Mr Bishop of Blakeney who was very knowledgeable on these matters.

Cheques signed as agreed at the last meeting were:-

Stiffkey PCC - £50

Stiffkey Village Hall - £50

Mrs M M Feilden - Clerk's salary - £300

Cheque for £20 for Poppy Wreath and donation was also signed.

### **AOB**

#### **ROAD WORKS**

Publicity Statement received regarding works at High Street and Holt Road, Cley next the Sea commencing 9 November 1998

**DATE OF NEXT MEETING - Wed. 9 December 1998 at 7pm. in Stiffkey Village Hall**

*Oh let*  
*9/12/98*



Flat 1  
Old Hall  
Stiffkey  
Wells-next-the-Sea  
Norfolk  
NR23 1QJ

**To the Chairman and members of Stiffkey Parish Council**

**I HEREBY GIVE NOTICE** of my resignation as Clerk and Financial Officer to Stiffkey Parish Council and which Notice shall commence as from 31 March 1999 - the end of the financial year.

**DATED** this Sixteenth day of November One thousand nine hundred and ninety eight.

*Margaret M Feilden*

.....  
Margaret Mary Feilden

# STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 09 December 1998 at 7.00 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) L Jordan B Butler M Gerrard M Harrison and M Hodges

**APOLOGIES:** M Feilden (Clerk)

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 11 November 1998 were taken as read were confirmed as a true record and duly signed by the Chairman

## **MATTERS ARISING FROM MINUTES**

### **TRAFFIC CALMING**

A License had been received to be signed before the new village sign was erected on the highway and the conditions were that the post on which the sign was fixed would belong to the Highway authorities and the sign to the Parish Council

The County Council would erect the post and the Parish Council would put up the sign

The Parish Council to keep the sign in good repair

The Parish Council to remove the sign if required

The sign to be positioned on the N. side of the road in February/March time 2' 6" from the edge of the highway.

The insurance company had been contacted and had informed the Clerk that the Parish Council have a five million pounds public liability and the sign would be covered by that.

The sign would not be covered for any material damage.

To insure the sign for material damage the premium would be £9 per £1,000 of the value of the sign + 4% tax.

It was decided that it was not deemed necessary to insure the sign for material damage.

The Licence was signed and sent back to the Highway authorities.

### **MILLENNIUM EVENTS**

Video - c/f

### **TREES NEAR GRAVEL PIT**

c/f

### **FLOOD LEAFLET DISTRIBUTION 1999**

leaflets received for distribution

### **BRIDGE ON MARSH - BOTTOM OF GREENWAY**

~~Letter received from the National Trust to say they are in the process of making the necessary repairs. Wood is being ordered to fill in the gaps as they believe this is safer than laying wire netting. The work will be carried out as soon as the materials arrive.~~ ✓

The Chairman reported on an Advisory Group Meeting at Morston where it was discussed that bridges on the marsh at Bangay would be replaced in Feb/March 1999. The design budget was for £20,000.

### **HIGHWAYS:**

#### **GIVE WAY SIGN: U14086/C313 Junction Stiffkey**

Letter received from NCC to say they would arrange for a Give Way sign to be erected and to thank the Parish Council for bringing this matter to the Area Engineer's attention

#### **CHOOSELY ROAD, FIDDLERS HILL -**

It was reported the rain gullies had been moved by the Highways Dept and now the water runs past them.

A. M. C.

**AGENDA ITEMS**

**CLERK'S RESIGNATION**

A letter of resignation had been received from the Parish Clerk, Mrs M Feilden to take effect at the end of the Parish Council's financial year, i.e. 31 March 1999.

**EASTERN ELECTRICITY**

Public Lighting Maintenance Agreement due for renewal on 1 April 1999. Charges increased by 2% - total £141. Total of 15 lights. It was agreed the Agreement should be signed and renewed.

Letter received from Eastern Contracting asking for a response to previous letter advising two columns had been vandalised and were in need of attention, being Nos 9002 Wells Road and 9011 Morston Road and also reporting that another light had been vandalised, No. 9003, and the perspex bowl was in need of replacement at a cost of £38.00 plus vat.

As all the lights were working it was decided to leave Nos 9002 and 9011 and to have the bowl replaced in No 9003.

**PLANNING**

Permission given for retention and re-siting of field shelter at land at Wells Road Stiffkey

**RURAL TRANSPORT PARTNERSHIPS**

Meeting arranged for 11 Dec 1998 to discuss funding for Rural Transport Partnership and develop action plans to coordinate rural transport

**NORTH WALSHAM SWIMMING POOL**

Letter received from The Pool Partnership Association asking for Council's support. - not given.

**MEETING CLOSED at 8pm**

**DATE OF NEXT MEETING - Wed. 13 January 1999 at 7pm. in Stiffkey Village Hall**

*OK Lot*  
*13/1/99*