

STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 12th January 1994 at 7.30p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) B Butler, L Jordan, A Millar and Mrs A Wootten (District Councillor)

APLOGIES: J Greenacre and C R Feilden

PUBLIC: nil

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MINUTES OF PREVIOUS MEETING of 8th December 1993 were taken as read, were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING:

WOODLAND PATH ON LITTLE HILL

c/f

OPERATION SEAWITCH

Letters received from NNDC and Norfolk Constabulary regarding flooding and with notification of a proposed meeting to be held in the Council Chamber at NNDC Cromer on Thursday 20 January 1994 and also at Cromer High School on Thursday 3rd February 1994.

RUPPS, CRF No's 2, 3, 6 and 9

c/f

LITTER ON STIFFKEY MARSH

During the recent clear up of litter on Stiffkey Marsh a message had been found in a bottle. This had been sent to the person mentioned on the message and the reply was to be affixed to the village Notice Board for those interested to read.

HOLLY LANE

Large vehicle tracks had been reported on Holly Lane which messed up the footpath, especially in the wet weather. This matter was discussed.

TREE PLANTING

Letter received from NNDC regarding new tree planting campaign. The District Council would supply, free of charge, trees, stakes and ties on condition that the Parish Council planted and maintained the trees. Planting could be on private or public land but must have some visual amenity benefit to the town or village. It was the responsibility of the Parish Council to obtain consent from the landowner to plant the trees. After discussion it was decided to acquire one beech tree for planting on Church Knoll. Mr Jordan offered 2 trees which could be planted on Little Hill. His offer was accepted.

BEST KEPT VILLAGE COMPETITION 1994

This was discussed and it was agreed that the Parish Council would enter.

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A.M.C.

12th January 1994.

FINANCE

Notification had been received from HM Customs & Excise that the VAT claim for £172.40 had been repaid. £114.32 of this repayment related to the donation of £800 received from Stiffkey Fete for the purchase by Stiffkey Village Hall Committee of a portion of the stage. It was agreed that the Clerk should write to Stiffkey Village Hall Committee notifying them of the receipt of the refund and awaiting their instructions.

LOCAL GOVERNMENT REVIEW: NORFOLK

Letters received from NNDC giving notification of a meeting that had been arranged for 7th February 1994 in the Village Hall, Blakeney commencing at 7.30p.m. Mrs B Butler, Mrs A Millar and the Clerk expressed their intention of attending the meeting.

CARAVAN ON MARSH

Mrs Wootten informed Councillors that this would have to be removed.

PLANNING

Notification had been received from NNDC that the applicant for proposed residential development on land between nos. 151 and 152, Camping Hill had decided to withdraw their application and no further action would be taken upon it by the local planning authority. After discussion it was agreed that the Clerk should write to NNDC stating that the Council noted that the land would no longer be developed and asking if the Parish Council could take over the land.

Amended plans of land at Church Street, Stiffkey had been examined by Councillors and the Clerk had replied to NNDC, reiterating the comments in their letter of 2nd March, 1991 that they thought the dwelling should be situate further from the road and that the height and type of building should not block the view of the houses across the road.

Councillors present examined plans relating to 60 Highfield, Wells Road, Stiffkey (01 931622) and the Chairman took the plans to show to Councillors not present at the meeting. No-one at the meeting had any objections.

THE MEETING CLOSED

DATE OF NEXT MEETING: 9th February 1994.



9 FEB

STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 9th February 1994 at 7.30p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) J Greenacre (Vice Chairman) L Jordan, C R Feilden, A Millar and Mrs A Wootten (District Councillor)

APOLOGIES: B Butler and M Harrison

PUBLIC: 3

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MINUTES OF PREVIOUS MEETING of 12th January 1994 were taken as read, were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING:

WOODLAND PATH ON LITTLE HILL

The Chairman had contacted Mr Grimes who had seen Mike Allen. It was reported that the Council were not very happy with the idea of the footpath. c/f

OPERATION SEAWITCH

Letter from NNDC with list of free issue protective clothing for flood teams. The Council decided they had no need for such gear.

RUPPS, CRF Nos. 2, 3, 6 and 9

Letter received from NCC asking for help in identifying landowners for parcels of land highlighted on map. The map was inspected and the Clerk would reply to the letter.

HOLLY LANE

Vehicle tracks discussed. Decided to leave until weather improved.

TREE PLANTING

One beech tree for the Church Knoll had been ordered, however, it was decided to change this order to one oak tree. Mr Jordan's trees were awaiting trans-planting on Little Hill.

BEST KEPT VILLAGE COMPETITION 1994

The village had entered. Mrs Millar brought a sample of the leaflet she proposed should be distributed around the village. It was agreed that the leaflets should be distributed.

VAT ON MONEY FOR STAGE

c/f

LOCAL GOVERNMENT REVIEW: NORFOLK

Mrs A Millar, Mr L Jordan, the Chairman and also the Clerk had attended a meeting in the Village Hall, Blakeney and this was discussed.

CARAVAN ON MARSH

Had been removed.

PLANNING

Land adjoining Nos. 151/152 Camping Hill, Stiffkey: Letter received from NNDC stating the Council was considering a revised application in respect of this land



9th February 1994

but in the event that a further application for planning permission was not made the Estates and Valuation Manager anticipated the land would be offered for sale by auction in the near future. The interest of the Parish Council in the land was however noted.

Land at Church Street: Proposed erection of dwelling.

Letter from NNDC to inform the Council that this application had been converted from a full application to an Approval of Reserved Matters application pursuant to 91/0307/0. The views previously expressed by the Parish Council would be reported to the Members of the Development Committee on 10th February 1994.

Barn adjacent to 80 Wells Road: Change of use and alterations of Barn to form Beauty Therapy Treatment premises.

Letter received from NNDC attaching amended details for information of Council.

OTHER AGENDA MATTERS:

TOWN AND PARISH COUNCILS: REPRESENTATION

Letter received from NNDC seeking Council's observations upon proposals to revise the method by which representative levels of Town and Parish Councils are calculated within this District.

After discussion it was agreed by the Council that they preferred to stay as they are.

PARISH CONSTABLES

Letter from Norfolk Constabulary, Norwich on the concept of introducing volunteer 'parish constables' initiated by the Home Secretary and which the Norfolk Constabulary welcomed and was prepared to facilitate and support schemes providing a parish council was willing to join the Force as an equal partner. They saw the active participation of a council as essential to the success of a scheme. A Norfolk scheme would depend on the use of trained Special Constables who would patrol on foot only in the parish or group of parishes and provide a visible presence. They would concentrate on nuisance, minor crime, helping victim support volunteers, crime prevention advice, and liaising with schools and watch schemes. A financial contribution would be expected from a parish council. Exact costings remained to be worked out, but were likely to be about £500 to £600 in the first year and less thereafter. After discussion the Parish Council decided they did not wish to be considered for a scheme at the moment.

A VISITOR MANAGEMENT STRATEGY FOR THE NORFOLK COAST

Letter received from Norfolk Coast Project, enclosing 'A Visitor Management Strategy for the Norfolk Coast - An Area of Outstanding Natural Beauty', for public consultation on which views were welcomed during the three month consultation period until 30 April 1994. Clerk to put notice up inviting parishioners to view the document and make comments.

PUBLIC RIGHTS OF WAY: A DRAFT STRATEGY FOR NORFOLK

Taken for inspection by Councillors

LOCAL GOVERNMENT REVIEW: NORFOLK

Letter from Norfolk CC relating to the future structure of local government in Norfolk enclosing report approved by the County Council for consultation. Discussed and document taken by Councillors for inspection.

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REVIEW OF PLANNING DECISIONS

Letter received from NNDC stating the wish by the District Council Members of Development Committee to undertake a review of decisions made on planning applications in the recent past, to assess the quality of the decision making, and the actual outcome on the site. The Council enclosed a pro-forma so that if the Parish Council felt that it wished to be involved in this exercise, it could nominate sites or developments which it would like the District Council Members to review. The review of sites was likely to take place towards the latter part of March.

Discussed by Councillors.

FINANCE:

Cheque signed to Audit Commission for £76.85 - being audit fee for year 1992/93 (£65.40 + VAT £11.45)

HANDBOOK FOR NORFOLK PARISH COUNCILS

Councillors decided to order the 1994 Handbook for Norfolk Parish Councils at a cost of £1.60 and the appropriate cheque was signed.

ANGLIA IN BLOOM 1994

It was decided not to enter this competition

THE FOOLHARDY FOLK

A letter had been sent by The Foolhardy Folk, asking if they could bring their circus entertainment to the village in the summer. The Chairman to investigate a possible site.

WINGED FELLOWSHIP

Letter from Winged Fellowship holidays for disabled people appealing for a donation. The Council decided not to send a donation.

NALC RAFFLE TICKETS 1994 CENTENERY APPEAL

Raffle Tickets sent by NALC, London appealing for Councillors to purchase the tickets to support their appeal. Councillors decided not to participate in the Appeal, and the Clerk would send back the tickets.

STREET LIGHTING

Two letters received from Eastern Electricity, both with different details relating to lighting installations in Stiffkey. Clerk to investigate to see which one was correct and inform EE.

Clerk to notify NNDC that street light outside the Lamp Shop was not working.

AOB:

REPAIRS TO ROAD AT GREENWAY

This matter was discussed and it was decided that Mrs Millar should draft a letter to be sent to all concerned and after being approved by the Chairman that the letter should be sent from the Parish Council.

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cont'd. 3

9th February 1994

PLANNING

Councillors inspected plans for the extension of a garage at 28, Bridge Street, Stiffkey and there was no objection to the plans.

THE MEETING CLOSED

DATE OF NEXT MEETING: 9th March, 1994.

*OK*  
*9/2/94*



STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 9 March 1994 at 7.30p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) J Greenacre (Vice Chairman) L Jordan, A Millar, B Butler, M Harrison and also Mrs A Wootten (District Councillor)

APOLOGIES: C R Feilden

PUBLIC: 2

MINUTES OF PREVIOUS MEETING of 9 February 1994.

The Chairman pointed out that with regard to the item in the minutes under AOB - "Repairs to road at Greenway" - this should read "This matter was discussed and it was decided that Mrs Millar should draft a letter from Mr M Hodges to be sent to all concerned, after being approved by the Chairman" - instead of as minuted.

Apart from this correction the minutes were taken as read, were confirmed as a true record and duly signed by the Chairman.

MATTERS ARISING:

WOODLAND PATH ON LITTLE HILL

Chairman still in touch with Mr Grimes c/f

TREE PLANTING

An oak tree had been planted on Church Knoll

BEST KEPT VILLAGE COMPETITION 1994

Mrs Millar reported there had been a good response to her recent leaflet she had distributed around the village. There had been several offers of help which it was agreed should be gratefully accepted. c/f

VAT ON MONEY FOR STAGE

Cheque for £144.75 had been paid to Stiffkey Village Hall Committee, being refund of VAT and balance of donation from Stiffkey Social Club.

LOCAL GOVERNMENT REVIEW

Letter from Norfolk County Council advising the Local Government Commission had publicly announced that the "status quo" - no change to the existing Council structures - was an option which they may recommend. The date for formal submission to the Local Government Commission had been altered from 25 March to 29 April 1994. Anyone wishing to put forward proposals for changes to local government, or for the retention of any of the current arrangements in Norfolk should write by April 29th 1994 to: The Local Government Commission for England, Dolphyn Court, 10-11, Great Turnstile, Lincoln's Inn Fields, London WC1V 7JU

OTHER AGENDA ITEMS:-

NORFOLK STRUCTURE PLAN

Letter from NNDC advising the Secretary of State for the Environment approved the policies of the Norfolk Structure Plan in March 1993. A copy of the Plan was sent for the use of the Parish Council. Details of re-numbering of several policies in the plan were also enclosed.

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NORFOLK COAST PROJECT - PUBLIC RIGHT OF WAY - DEFINITIVE No(s) 2, 11, 12  
Letter received from Tim Lidstone-Scott, Project Assistant, asking for the Parish Council's views on the path(s) numbered 2, 11 and 12, recorded as obstructed during a survey carried out in November 1992. Clerk to write to Mr Lidstone-Scott and tell him that Mr L Jordan reported to him that there was no obstruction to the paths 2, 11 and 12 in 1992.

ELECTIONS: DISPLAY OF NOTICES

Letter from NNDC asking for the Parish Council's assistance in displaying notice of election and notice of poll when contested elections occur. Clerk to reply to say the Parish Council would assist.

WILDLIFE AND COUNTRYSIDE ACT 1981

RE-CLASSIFICATION OF ROADS USED AS PUBLIC PATHS IN STIFFKEY CRF No. 2 CRF No. 3 CRF No. 6 and CRF No. 9

Letter replying to Clerk's letter of 18th February and also asking if it was considered that the frontage to Bangay Green Way was owned by the people at Camping Hill in the same way as landowners on Greenway? After discussion it was agreed the Clerk should write to say that the frontage to Bangay Green Way was owned by the people at Camping Hill in the same way as landowners on Greenway.

ANGLIAN WATER: COMPULSORY METERING

Letter from Anglian Water to say they were about to commence the next stage of their compulsory metering programme in preparation for the abolition of the existing Rateable Value based method of charging by the year 2000. Since April 1990 they had been providing water meters for all new properties and were currently providing meters for those households having sprinkler licences. The stage they were about to commence would involve those properties within Stiffkey where a special water meter box was already in place. They would be writing to the householders involved well in advance of any installation work taking place. A briefing leaflet was enclosed about Anglian Water's Metering Programme.

NORFOLK CONSTABULARY

Letter sent from Norfolk Constabulary enclosing updated Liaison Package.

LOCAL GOVERNMENT COMMISSION FOR ENGLAND

Invitation for a member of Parish Council to attend meeting on 24 March 1994 at The Phoenix Hotel, Dereham.

STREET LIGHTS

Letter from NNDC to say that when providing new streetlights or replacing old columns due to the "New Roads and Street Works Act 1991" there would be a charge of £12.50 if an inspection was required. If defects were found up to 3 extra visits would be charged at £25 per visit.

To comply with the Citizens' Charter, performance indicators should be placed on streetlights so that response times for repairs could be monitored along with the performance of the streetlights. The most effective way of providing performance indicators would be to paint an identification number on to each column. The cost of placing an identification number on each street light column would be approx £2. - £2.50 per column depending upon the number of characters in the identification number.

A.M.C. cont'd.....



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AOB

REPAIRS TO ROAD AT GREENWAY

This matter was discussed

HIGHWAYS - POTHOLES

Clerk to report large potholes on highway at entrance to Greenway

FOOTBRIDGE ON MARSH

It was reported by Mr L Jordan that a new plank 15ft 6" long x 9" wide and 2" thick was needed for the first bridge on the marsh going down after Bangay. Clerk to report to Highways Dept.

PARISH MAPS REVIEW

Mrs Wootten reported there would be a meeting at Langham Village Hall on 20th May and Parish Councillors could attend. There would also be an exhibition for the public to see the maps at Blakeney Village Hall. The maps would be for the next 12 years.

HANGING BASKETS

Mrs Wootten said that there could be money available from the District Council if the Parish Council wished to purchase hanging baskets

TREE PLANTING

Mr B Wedderburn offered tree shelters for the trees recently planted by the Parish Council and which were accepted with thanks

THE MEETING CLOSED

DATE OF NEXT MEETING: 13 April 1994.

*PA. C. A.*  
13/4/94

### HIGHWAYS

With regard to **potholes at the entrance to Greenways** a letter had been received from NCC stating the Highway Technician would look at the matter and arrange any necessary action. The Clerk had 'phoned the Planning & Transportation Dept. at Aylsham who said they would be about five to six weeks.

### PUBLIC RIGHTS OF WAY

Notification received from NCC that letter relating to **footbridge at Stiffkey Marsh** had been passed to the Environmental Division at County Hall for attention.

### OTHER AGENDA MATTERS

#### FOOLHARDY FOLK 'LITTLE CIRCUS' TOUR

Letter received from The Foolhardy Folk stating they proposed to visit Stiffkey on **22nd April**. They would present a **circus skills workshop** at **4.00p.m.** followed by a **performance** at **7.00p.m.** Mr Watts, secretary for Stiffkey Social Services had been notified regarding use of the playing field.

### NORTH NORFOLK LOCAL PLAN; PRE-DEPOSIT DRAFT FOR PUBLIC CONSULTATION

Mrs Wootten had brought to the meeting a copy of the new local plan. Stiffkey Parish Council would receive a copy of the Local Plan for its views. Members of the Parish Council were also invited to a Ward Meeting to be held at Langham Village Hall at 7.30p.m. on 20 May 1994. The other parish councils in Blakeney ward; namely Blakeney, Langham, Morston and Wiveton, were also invited to this meeting where District Council planning officers would explain the Plan's contents. The consultation period would end in mid-June and any representation received thereafter would not be considered.

### AOB

#### STAKES LEFT ON MARSH

It was reported that after structures on the marsh (thought to be put there by the UEA) had been taken down, angle-iron stakes about 2ft high had been left on the marsh which were very dangerous to people and animals. The stakes were situated near the old pipes laid on the marsh. After discussion the Clerk was asked to write to the National Trust and ask them to have the stakes cleared up.

### RUBBISH COLLECTION

It was noted that any rubbish left for collection by Tylers should be in their bags, but that any other rubbish was collected at the discretion of Tylers.

### NNDC LEAFLETS

A request was made for NNDC leaflets to be sent to the Parish Council earlier as some of the items were out-of-date.

### THE MEETING CLOSED

### DATE OF NEXT ANNUAL PARISH MEETING & MONTHLY MEETING:

11 May 1994 at 7.30p.m.

A.M.C



## STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 13 April 1994 at 7.30p.m. in Stiffkey Village Hall.

**PRESENT:** A Curtis (Chairman) J Greenacre (Vice Chairman) L Jordan, A Millar, B Butler, M Harrison and also Mrs A Wootten (District Councillor)

**APOLOGIES:** C R Feilden

**PUBLIC:** 1

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**MINUTES OF PREVIOUS MEETING** of 9 March were taken as read, were confirmed as a true record and duly signed by the Chairman

### **MATTERS ARISING:**

#### **FOOTPATH - WELLS ROAD**

Negotiations regarding the woodland path seemed to have come to a standstill, however, it was agreed the Clerk should write to Mr Bushell of the Highways Dept. and ask if a footpath could be provided to run on the south side of the road from Gracious Cottage to the top of Big Hill.

#### **BEST KEPT VILLAGE COMPETITION 1994**

Mrs Millar had spoken to several people in the village as a response to her recent leaflet and reported

(a) that Mr and Mrs Askem were willing to tend the War Memorial site, not including vegetation along the side of the Village Hall car park. This was agreed.

(b) it had been suggested a kerb laid in appropriate places down the sides of the road through Stiffkey which would line up with the edge of the road and stop erosion would be a good idea. This was discussed and the Clerk was asked to write to the Highways Dept. and ask if this might be done.

(c) litter had been reported around the Village Hall,

(d) planting of trees on the west side of Greenways was discussed and further investigations would be made,

(e) Mrs Millar had agreed with Mrs Reed that a 'free plant corner' could be made outside Stiffkey Stores where people could leave and/or take excess plants,

(f) in order to obtain free hanging baskets it would be necessary to enter the "Anglia in Bloom" competition. It was agreed not to enter,

(g) Mrs Millar had arranged for the disposal of two old tanks opposite the "Red Lion",

(h) Mrs Millar had spoken to Social Services regarding the old urinal on Stiffkey Playing Field.

#### **WILDLIFE AND COUNTRYSIDE ACT 1981**

#### **RECLASSIFICATION OF ROADS USED AS PUBLIC PATHS (RUPPS) IN STIFFKEY CRF NO'S 2, 3, 6 and 9**

Letter received from NCC stating they had asked NNDC to let them have details of the names and addresses of people living each side of Bangay Greenway



## STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 11 May 1994 at 8 p.m. in Stiffkey Village Hall  
**(immediately following the Annual Parish Meeting)**

**PRESENT:** A Curtis (Chairman) J Greenacre (Vice Chairman) L Jordan, B Butler,  
M Harrison, R Feilden and also Mrs A Wootten (District Councillor)

**APOLOGIES:** Mrs A Millar

**PUBLIC:** 1

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**MINUTES OF PREVIOUS MEETING** of 9 March were taken as read, were confirmed as a true record and duly signed by the Chairman

### **MATTERS ARISING:**

#### **FOOTPATH - WELLS ROAD**

Letter received from Mr Bushell, NCC. He said that it was decided that due to levels etc. it would be very difficult to construct a footpath on the south side of A149 at the western end of the village. Furthermore he thought it must be questionable whether such a short length of isolated footway would be a real benefit to the majority of Stiffkey parishioners. However, Mr Bushell would be quite happy to come to discuss this matter and also the question of kerbing could be discussed, although he thought this might prove a rather difficult issue. He suggested that the Parish Council may wish to invite Mr Ashworth, County Councillor, to the meeting. After discussion the Clerk was asked to arrange a meeting between Mr Ashworth, Parish Councillors and Mr Bushell. Mr Curtis to ask Mr Grimes to the meeting.

#### **BEST KEPT VILLAGE COMPETITION 1994**

It was agreed that Mr and Mrs Askem had made a good job of tidying the War Memorial.

With regard to the urinal on the playing field, trees were to be planted in front to disguise it.

#### **PUBLIC RIGHTS OF WAY**

The footbridge had still to be mended.

#### **OTHER AGENDA MATTERS**

##### **FOOLHARDY FOLK 'LITTLE CIRCUS'**

This had taken place, but unfortunately only 6 people had attended.

#### **NORTH NORFOLK LOCAL PLAN; PRE-DEPOSIT DRAFT FOR PUBLIC CONSULTATION**

Ward Meeting at Langham Village Hall at 7.30p.m. on 20 May 1994.

#### **STAKES LEFT ON MARSH**

It was reported the National Trust were searching for the angle-iron stakes.

11.05.94

A.M.C.



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11 May 1994

**OTHER AGENDA ITEMS:**

**VILLAGE SERVICES SURVEY 1994**

Letter received from Norfolk Rural Community Council enclosing questionnaire on village services for completion, similar to the one sent in 1991.

The Clerk would complete the form with the relevant information.

**FINANCE**

Cheques signed as follows:-

1. £32.48 - NNDC street lighting repairs/maintenance (Jan. 94 to March 94),
2. £83.87 - Cornhill Insurance premium
3. £319.26 - Clerk's salary - £300 + expenses £19.26

**PUBLICITY FOR PLANNING APPLICATIONS**

Letter from NNDC enclosing supply of 'neighbour letters' and asking for number of applications where a site notice had been placed on Parish Notice Board. Clerk to supply information.

**THE MEETING CLOSED** at 8.20 p.m.

**DATE OF NEXT MEETING:** 8 June 1994 at 7.30 p.m.

*J. R. L. A.*  
*8/6/94*

## STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 8 June 1994 at 8 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) B Butler, A Millar and R Feilden

**APOLOGIES:** J Greenacre and Mrs A Wootten (District Councillor)

**PUBLIC:** nil

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**MINUTES OF PREVIOUS MEETING** of 11 May were taken as read, were confirmed as a true record and duly signed by the Chairman

### **MATTERS ARISING:**

#### **FOOTPATH - WELLS ROAD**

A meeting had been held with Mr Bushell of the Highways Department. Unfortunately the outcome of the meeting had not been favourable. Mr Bushell had been very negative regarding proposals for a new footpath on Wells Road, and indeed regarding all other highway matters discussed.

The matter of highways in general was discussed and the Clerk was asked to write to the Highways Department and ask for the 30mph sign on Camping Hill to be moved nearer the top of the hill on the approach to the village, and which work had been approved by Mr Bushell on his visit to Stiffkey last year.

Several complaints had been made regarding cleaning and sweeping through the village. The Clerk was to write to say that no evidence of cleaning or sweeping or weed killing had been seen.

Regarding the cutting of grass verges through Stiffkey; where these had been cut no clearing had taken place and consequently the drains had been blocked.

The Chairman had obtained the name and address of English Nature (SSSI designations etc), who apparently were the Body dealing with the cutting of grass verges in the Stiffkey area. The Clerk was asked to write to English Nature and ask how they designate the verges which are left uncut in and around Stiffkey.

#### **NORTH NORFOLK LOCAL PLAN; PRE-DEPOSIT DRAFT FOR PUBLIC CONSULTATION**

Ward Meeting at Langham Village Hall at 7.30p.m..m. on 20 May 1994 attended by the Chairman and Mrs Butler.

#### **STAKES LEFT ON MARSH**

Eventually knocked in by Mr L Jordan

#### **NEW STREET LIGHT: WELLS ROAD**

At the Annual Parish Meeting last month a letter received from Mr and Mrs J Jordan was discussed. They had asked for a new street lamp to be erected close to their residence on Wells Road. It had been agreed that a new street lamp should be

08.06.94

(A 17. C)

fixed, if possible, on to the existing electricity pole situate on the north side of Wells Road across from Mr and Mrs Jordan's residence. The Clerk had written for a quotation and had received a reply from Eastern Electricity that they would be pleased to provide a supply by means of an overhead service to the bracket for the sum of £111.62 payable in advance of the work commencing (inclusive of VAT). This quotation was agreed. A quotation for the bracket and shade had not yet been received.

The Chairman was to meet EE regarding electrical work outside the Village Hall and would make enquiries regarding the price of a new street lamp and shade.

## **OTHER AGENDA ITEMS INVITATIONS**

received from:

Norfolk Rural Community Council to a briefing on the opportunities available under three new Government and European programmes - 22 June 1994  
Holt CAB AGM - 29 June 1994.

## **FINANCE**

Cheque signed to be used to pay for fee for use of playing field for circus - £20

## **AOB**

### **HIGHWAYS: DANGEROUS WALL ON CHURCH STREET**

The Chairman had been notified by Mr White of The Rectory, Church Street, that his boundary wall fronting Church Street had a crack which had been examined and was getting worse. Traffic lights had been erected on Church Street so that work could be carried out.

## **THE MEETING CLOSED**

**DATE OF NEXT MEETING:** 13 July 1994 at 7.30 p.m.

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13/7/94



## STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 13 July 1994 at 8 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) J Greenacre (Vice Chairman) A Millar, L Jordan and M Harrison and also Mrs A Wootten (District Councillor)

**APOLOGIES:** B Butler

**PUBLIC:** 2

**MINUTES OF PREVIOUS MEETING** of 8 June were taken as read, were confirmed as a true record and duly signed by the Chairman

### **MATTERS ARISING: HIGHWAY MATTERS**

Letter received from NCC as follows:

**Item 1** - Following Mr Bushell's meeting with the Council during 1993, an item to investigate the speed limit extension had been included in the current year's programme. This investigation was due to take place in the week commencing 4 July 1994 and after this date the Area Engineer would write to the Council with any recommendations that might be made.

As any change to an existing speed limit required a Traffic Regulation Order the process involved was, unfortunately, rather lengthy. A typical order could generally take around 40 weeks to implement.

**Item 2** - Under the Environmental Protection Act 1990 District Councils were responsible for all highway cleansing, hence the Council's complaint in respect of sweeping should be directed at NNDC.

The contractors had completed all weed spraying along kerbed footways at Camping Hill and carriageway edge of Wells Road

The Area Engineer had asked Engineering Services, who supervised all contracts for the department, to check for any regrowth etc..

**Item 3** - Flail grass cutting machinery used for rural cutting cannot incorporate collection facilities. Unfortunately, budgetary restraints prevent wholesale clean-up of cuttings, however, the Area Engineer had asked his Highway Technician for Stiffkey Parish, Mr John Hewitt, to check the gullies.

The above letter was discussed and Clerk to write to NNDC, Grove Road, Holt, to complain about sweeping through the village.

With regard to proposed speed limit extensions, another letter had been received from NCC with plan outlining the proposal to extend the 30mph limit eastwards on the A149 to just beyond the Camping Hill junction, and southwards along Bridge Street. The proposals would result in the speed restrictions being extended to cover the whole of the developed area of the village. It was agreed that this was correct.

13.07.94

## **GRASS VERGES**

Letter received from English Nature stating that as far as the Conservation Officer could ascertain no roadside verges had been designated in Stiffkey Parish though he thought there were some candidate sites. The Council's letter had been passed on to Annie Masson at the Norfolk Naturalists Trust as she was working with Norfolk County Council on the roadside verge conservation scheme.

## **SILT**

It was pointed out that when the Highways Department cleared silt from the gullies it was thrown up on the banking above the gullies and consequently was washed back into the gullies. The Clerk was asked to write to Planning & Transportation to ask if, once a year, the silt could be thrown direct into a trailer and taken away.

## **OVERHANGING VEGETATION**

It was reported that vegetation was growing over the walls of Old Hall and Warborough House and impeding pedestrians. Clerk to write to inform those concerned.

Mr Harrison was asked if the hedge alongside Big Hill could be cut level with the top of the bank. Apparently old stumps in the hedge, which were helping to hold the bank together would get in the way of the hedge being cut very low, but Mr Harrison agreed to trim the hedge.

## **FOOTWAY**

The Chairman reported that Mr White of The Rectory was interested in making the grass verge alongside his wall fronting the A149 into a walkway for pedestrians.

## **NEW STREET LIGHT: WELLS ROAD**

Letter received from Eastern Electricity submitting quotation as follows:

To supply, install upon an Eastern Electricity distribution pole and commission, one Davis stub bracket and control box, complete with a Philips M126 36w Sox luminaire and controlled by a Royce Thompson P42 photo electric cell.

**For the sum of £156.87**

The quotation was open for acceptance within 30 days, exclusive of VAT and subject to Eastern Electricitys Standard Terms and Conditions for Street Lighting Work.

The service connections to the above would be the subject of a separate quotation which was being dealt with by the Mains Department. This would be forwarded in the near future.

With reference to the question of shielding the luminaire, modern luminaires were designed to project light directly downwards and out on to the carriageway. Due to this design, the minimum of light was projected backwards and any sort of shielding would not significantly reduce this spill.

After discussion it was decided the Clerk should first check with Eastern Electricity that the light was the same as the other lights in the village, and then proceed with accepting the quote.

## **OTHER AGENDA ITEMS**

13.07.94

A.M.C.



## **FINANCE**

The cheque signed by Councillors as payment for use of playing field for circus at the last meeting had been used by the Clerk to pay the sum of £111.62 to Eastern Electricity, as agreed at the last meeting, which was payable in advance of work commencing on the new street light on Wells Road. The Clerk had therefore paid £20 cash to Social Services for the playing field and a cheque was signed to reimburse her for that amount.

## **PLANNING**

Applications had been received as follows:-

- (i) 01 940766 PF - retention of residential caravan at Marsh View, Greenway, Stiffkey,
- (ii) 01 940886 LA - alteration to form one dormer from the existing two at 19 Valley Cottage, Bridge Street, Stiffkey.

There were no objections to either of the applications.

## **AOB**

### **WALL LEANING INTO ROAD**

It was reported that the wall of the barn belonging to Great Yard House, which adjoined the wall at Stiffkey Stores was coming out into the road at the top, and was much worse than previously. Clerk to write to the Estate Agents dealing with the sale to inform them.

### **WATER LEVEL MARK**

Enquiries were made regarding the water level mark which had previously been placed by the Bridge by the water authorities. Mr Harrison to investigate.

### **PVC WINDOWS**

With regard to pvc windows in the village. If the building was listed, planning permission should be applied for.

## **CONTACT**

It was pointed out to the Clerk that she had not put her address on the Agenda. After discussion it was agreed that the name and address of the Chairman should be put on future agendas, as a contact.

## **THE MEETING CLOSED**

**DATE OF NEXT MEETING:** 14 September 1994 at 7.30 p.m.

## **STIFFKEY PARISH COUNCIL**

a meeting was held on Wednesday 12 October 1994 at 7.30 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) J Greenacre (Vice Chairman), L Jordan and B Butler.

**APOLOGIES:** M Harrison, A Millar, C R Feilden and Mrs A Wootten (District Councillor)

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 13 July were taken as read, were confirmed as a true record and duly signed by the Chairman

There were no minutes for the September meeting as unfortunately there was not a quorum and a formal meeting did not take place. However, the Councillors present on September 14 had approved an account received from NNDC for street light repairs/maintenance April/July 94 for £59.75p and a cheque for that amount had been sent. A letter had also been sent to the Highways Dept. reporting potholes on Wells Road

### **MATTERS ARISING: HIGHWAY MATTERS**

A letter was read out which Sir Bernard Feilden had addressed to the County Surveyor's Department, regarding traffic calming at Church Street. The contents of the letter were noted and after discussion of this matter Clerk to write to Mr White asking if ivy growing on his boundary wall, nearest to the cottages on Church Street could be removed as it was thought this impeded the visibility of motorists on this stretch of road.

The Clerk was also instructed to write to Mr Bushell

- (i) enquiring when the new 30mph speed limit extension would be completed,
- (ii) if a big sign board with the words 'Stiffkey - please drive carefully' could be erected at the entrance to the village, as promised by him at a site meeting last year, and
- (iii) stating that the Council had been informed by Mrs Wootten (District Councillor) that footpaths were now compulsory through villages and enquiring if a footpath on the south side of Wells Road from the entrance of Greenway to the Red Lion could now be completed

### **NEW STREET LIGHT: WELLS ROAD**

Although Eastern Electricity had been asked for another quote for the proposed new street light on Wells Road, and despite a reminder, another quote had not yet been received. Eastern Electricity to be contacted further. Clerk to also write to Mr Cooke for his permission for the installation of a lamp on the pole situate on his land at Wells Road

### **OTHER AGENDA ITEMS**

### **ENERGY CONSERVATION BILL 1994**

12.10.94

A.M.C.



Letter received from Assn for Conservation of Energy asking for support for the Bill

### **NNDC ENVIRONMENT AWARD SCHEME**

Letter from NNDC drawing Council's attention to this Award Scheme

### **TRAINING FOR LONG TERM UNEMPLOYED**

Letter from CRA Accredited Trainers Ltd regarding the above

### **HEDGEROW SURVEY**

Letter from NCC enquiring whether Council would be interested in nominating someone in Parish to help undertake the Hedgerow Survey. Chairman took letter to see if anyone in the Parish was interested.

### **TOMB OF SIR NATHANIEL BACON**

It had previously been agreed by Councillors that the offer by Sir Bernard Feilden to restore the six shields/coats of arms which decorate the tomb of Sir Nathaniel Bacon in the chancel of Stiffkey Parish Church to their original appearance should be accepted and proceeded with in similar manner as the mock-up approved by Mr A P Sims, an expert on heraldry.

### **HERITAGE HOUSE APPEAL**

Letter received from Mr P W Raywood of Heritage House appealing for donation towards the purchase of the freehold of Heritage House by the Trustees. After discussion it was decided that a donation of £50 should be sent.

### **ARTS GRANTS FOR RURAL NORFOLK**

Literature to be displayed on village notice board

### **REVIEW OF THE COUNTY FARMS ESTATE**

Letter from NCC with information on the above and asking for Council's views by 13 October 1994.

### **NORTH NORFOLK DISTRICT LOCAL PLAN: DEFINITION OF FLOOD RISK AREAS**

Letter from NNDC with background information regarding the above.

### **COMMUNITY/POLICY CONSULTATIVE GROUP MEETING**

on 19 Oct 94 at Charles Road Day Centre Holt.

### **AOB**

#### **W.I. TREE**

The Chairman had been notified by Stiffkey W.I. that they were to plant a tree to commemorate their 60th anniversary. Sites on Little Hill and Church Knoll had been suggested.

### **THE MEETING CLOSED**

**DATE OF NEXT MEETING:** 9 November 1994 at 7.30 p.m.

12.10.94



## STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 9 November 1994 at 7. p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) J Greenacre (Vice Chairman), L Jordan B Butler  
A Millar M Harrison and Mrs A Wootten (District Councillor)

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 12 October. The Clerk was asked to state that owing to a misunderstanding footpaths are not compulsory as attributed to Mrs Wootten. Footpath availability is still determined on a priority basis through the County Council.

The Clerk was also asked to state that, with regard to the meeting of Councillors in September, when there was no formal meeting, but a cheque for £59.75 had been sent to NNDC for street light repairs/maintenance April/July 94, the full Council had agreed to payment of the account.

With the exception of the above the minutes of 12 October were taken as read were confirmed as a true record and duly signed by the Chairman

### **MATTERS ARISING: HIGHWAY MATTERS**

A reply to Sir Bernard Feilden's letter relating to traffic matters from J M Shaw, Director of Planning and Transportation was read out for information.

The Chairman stated that Mr White was getting the wall of The Rectory strengthened.

### **NEW STREET LIGHT: WELLS ROAD**

A new quote had been received of £214.43. Mr Cooke had given permission and the Council were now waiting for the lamp to be erected. Owing to an objection received from a parishioner the Council were doing all they could to screen the light.

### **HERITAGE HOUSE APPEAL**

Letter of thanks for donation of £50 received from Heritage House

### **OTHER AGENDA ITEMS**

#### **PRECEPT**

After discussion it was agreed that the Parish Precept for 1995/96 would remain as before at £1,160

#### **FINANCE**

The following payments were agreed:

PCC - £50 (towards churchyard maintenance) proposed by J Greenacre seconded by M Harrison and carried

Stiffkey Village Hall - £40 annual rent

9.11.94

A 17. C.



**AOB  
HIGHWAYS**

It was reported by Mrs Millar that the Council were only manually picking up rubbish on the pavements and were not allowed to pick up rubbish elsewhere. After discussion the Clerk was asked to write to the District Council and enquire how much it would cost to pick up all the rubbish through the village, and not just on the pavements.

**NOTICE BOARD**

It had been noted that posters had been stuck on lamp posts and various other places throughout the village. After discussion it was decided that Mrs Millar would organise the making of a new notice board, and that the Council would meet the cost of the materials.

**DRAIN**

Mr Harrison pointed out that silt was coming out of the drain and silt trap near the river, which must mean that the drain and silt trap were full of silt. Clerk to contact the appropriate authority asking them to clear the drain and silt trap.

**THE MEETING CLOSED**

**DATE OF NEXT MEETING:** 14 December 1994 at 7.30 p.m.

*Ort*  
14/12/94

## STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 14 December 1994 at 7.30 p.m. in Stiffkey Village Hall

**PRESENT:** A Curtis (Chairman) J Greenacre (Vice Chairman), L Jordan B Butler A Millar and Mrs A Wootten (District Councillor

**APOLOGIES:** C R Feilden and M Harrison

**PUBLIC:** nil

**MINUTES OF PREVIOUS MEETING** of 9 November were taken as read were confirmed as a true record and duly signed by the Chairman

### **MATTERS ARISING:**

#### **NEW STREET LIGHT: WELLS ROAD**

Installed

### **HIGHWAYS**

Following a letter by the Clerk to S F Clarke, Direct Services Manager, NNDC asking how much the cost would be for a person to collect all the litter not swept up by the mechanical road sweeper or the litter collector who collected litter from the pavements in Stiffkey, the Clerk had received a telephone call from NNDC to say the cost would be astronomical because the person would have to be kept in employment. It was pointed out that litter could be collected on one day and be as bad again the next, and that other villages usually had volunteers to collect litter not picked up otherwise.

Letter received from NCC Planning & Transportation stating that Mr Bushell had issued an order for the gullies on Bridge Street to be cleaned again.

Letter received from NCC commenting on items raised as follows:-

1. It was possible to erect "Stiffkey Please Drive Carefully" signs subject to Department of Transport approval which would be seen as a formality. However, three points should be borne in mind:-
  - (a) Unfortunately the cost would have to be borne by the Parish Council. That was likely to be in the region of £500
  - (b) A width of approx 2m from the carriageway edge was needed to accommodate each sign  
Although there are verges at the eastern end of the village, the western end presents more of a problem.  
The Parish may have to negotiate with a landowner to site the sign on private property.
  - (c) The Council would need to approach North Norfolk District Council - for Stiffkey is a conservation village - and receive their blessing to such signs.  
If it seemed the Council were able to proceed Mr Bushell would arrange to

14.12.94

*A. J. S.*



meet them to agree a precise location for each sign and would then provide the Council with a firm quotation

Mrs Wootten stated she would be attending a highways meeting in January and would put the point regarding traffic calming to the meeting.

Road Repairs. - Clerk to report potholes and edges of road needed filling in

- (i) On Wells Road, between Greenway and Council Houses on North side
- (ii) On Wells Road between old Butcher's Shop and 60 Wells Road on North side

### **NOTICE BOARD**

It was agreed that the white notice board (with double glazing front) outside Stiffkey Stores should be removed and disposed of and a new notice board put up in its place. Size and dimensions to be agreed.

### **OTHER AGENDA POINTS**

#### **PARISH COUNCILS**

##### **(i) Elections: Cost.**

Letter from NNDC stating Council's Policy & Resources Committee at their meeting on 2 Dec 94 agreed to a proposal to the partial funding of elections for any Parish Councils where the electorate was 400 or less. (Decision subject to ratification by fully Council when members convened on 15.12.94) In future Council would fund a proportion of total election costs  
Parishes with up to 201 - 300 electors (Stiffkey 215 electors) - 40%

Parish Council agreed they would leave precept already agreed for 95/96 at £1,160

##### **(ii) Representation**

Letter from NNDC concerning proposals to amend the current formula by which representative levels of parish Councils were calculated within the District. It was agreed that Stiffkey would opt to retain the maximum level of 7 members.

#### **NCC BUDGET 95/96**

Letter received from NCC stating there was a very real prospect that the Government would impose a cash freeze on Councils next year, which would mean NCC's budget would be *the same* as for the current year - with no allowance for inflation, pay increases or the cost of service improvements required by Gov. legislation.

After discussion it was decided Clerk should write to Mr Ralph Howell urging him to support NCC in their request for a fairer grant settlement next year.

#### **FLOOD SEMINAR**

Notice of Seminar held by NNDC on 3.1.95 at Pinewood Indoor Bowls Club, Bodham. No councillors to attend.

14.12.94

### **POLICE LIAISON OFFICER**

Letter from Norfolk Constabulary informing Council that Police Constable 231 Paul Sturman had recently been designated as the police liaison officer for Stiffkey Parish Council.

### **WAR MEMORIAL**

Due to the fact that this year no wreath had been placed on the War Memorial it was agreed that from henceforth the Parish Council would purchase a wreath each year and place it on the War Memorial, irrespective of any more wreaths which may be placed thereon.

### **BROKEN STILE**

It was pointed out that a stile along Damson Lane was broken. After discussion it was decided that the Chairman should seek advice from Mr T Lidstone Scott.

### **TREE PLANTING**

Mrs Millar brought to the attention of the Council the fact that money had been offered to purchase trees to be planted in the village and that some time had elapsed since the offer and therefore something should be done about a suitable site for planting the trees. It was agreed that enquiries should be made about ownership of land on Greenway which might be a possible site.

### **THE MEETING CLOSED**

**DATE OF NEXT MEETING:** 11 January 1995 at 7.30 p.m.

*OZLA*  
*11/1/95*





Office Address:

Eastern Electricity  
Public Lighting  
Fore Hamlet  
Ipswich  
Suffolk  
IP3 8AA.

Date:

Job.No. 66075036

Customer: *Stiffkey Parish Council*

Address: *Mrs. M. Fielden  
Flat 1, Old Hall,  
Stiffkey  
Wells-next-the-sea  
Norfolk, NR23 1QJ.*

New	<input checked="" type="checkbox"/>
Addition	<input type="checkbox"/>
Alteration	<input type="checkbox"/>

Site Inspected:

*Wells Road, Stiffkey*

INSTRUMENT	Identification
Insul/Continuity Tester ID no.	<i>6609-69</i>
E.L.L Tester ID no.	<i>6609-81</i>
RCD Tester ID no.	

**Particulars of the Installation**

Characteristics of supply: ~~TN-C-S / TN-S / TT~~ Type of Supply: **OVERHEAD / UNDERGROUND**

Phases: ~~ONE / TWO / THREE~~ Supply Voltage: 240 / ~~415 / 480~~ Volts AC 50 Hz

(External) Line-Earth Loop Impedance at the Supply Intake Position (Ze) : *108* Ohms

Prospective Short Circuit Current : *6* kA Maximum Demand: Amps per Phase

(REC) Overcurrent Protective Device at the Origin of Supply, type : *BS 1361* Rating: *6* Amps

Customers Main Switch / Circuit Breaker: No. of Poles: Type: *BS* Rating: Amps

Method of Protection Against Direct Contact : Insulation and Barriers [ Protective Earthed Enclosures etc ]

Method of Protection against Indirect Contact, [under fault conditions]

1. - Earthed Equipotential Bonding and Automatic Disconnection of Supply [EEBADOS]

Columns - ESI Supply Yes  No  Columns - Feeder Pillar Fed Yes  No

Comments on any existing installation:

This Certificate Consists of - Particulars of the Installation (this page) Page 1  
 Certificate Signatories Page 2  
 Visual Inspection & Electrical Tests Page 3 ( off)  
 Feeder Pillar/Circuit Details (where applicable) Page 4 ( off)



Site Wells Road, Stiffkey

Job No. 66075036

Date 28/11/94

Visual Inspections:	Street Lighting Equipment Reference (column no. etc.)						
	15						
1) Adequacy of Access (for switching etc).....							
2) Drawings etc. Available.....							
3) Labelling of Installation Adequate.....	✓						
4) Method of Protection Against Direct Contact...	✓						
a) Insulation of Live Parts.....	✓						
b) Enclosures.....	✓						
c) Barriers.....							
d) Placing out of Reach (Ref:- 611-02-01).							
5) Methods of Protection Against Indirect Contact							
a) Adequacy of Earthing Conductors.....	✓						
b) Adequacy of Protective Conductors.....	✓						
c) Adequacy of Supplementary Bonding...							
d) Others.....							
6) Adequacy of Installation Methods.....							
7) Adequacy of cable Routes.....							
8) Selection of Conductors (Iz Vd).....							
9) Connection & Identification of Conductors.....	✓						
10) Connection of Single Pole Device in Phase..... Only							
	<b>Electrical Test Results</b>						
1) Continuity of Protective Conductors.....							
2) Polarity.....	✓						
3) Insulation Resistance (P & N to E).....	> 200 MΩ	MΩ	MΩ	MΩ	MΩ	MΩ	MΩ
4) Line Earth Fault Loop Impedance (Zs).....	< 0.8 Ω	Ω	Ω	Ω	Ω	Ω	Ω
5) Zs Reading Acceptable.....	✓						
6) Other.....							