

STIFFKEY PARISH COUNCIL

Clerk Glynis Williamson 01263 711371 e mail: clerk@stiffkeyvillage.org

Minutes of the Parish Council Meeting of Stiffkey Parish Council held on Monday 26th November 2018 7p.m. at Stiffkey Village Hall.

Present: Cllrs Alexandra Jones (Chair) Karen Pickels, Chris Cooke, Ian Curtis, Mark Harrison Karensa Claydon, NNDC Cllr Vincent Fitzpatrick. NCC Cllr Marie Strong.

1) Apologies and declarations of interest. Ian Moy absent. no declarations of interest.

2) To approve the minutes of 24th September 2018 and matters arising not on the agenda. KC stated her name was incorrect on the minutes. With this correction KC proposed CC seconded that the minutes were a true record.

Bank account signatories now dealt with. Clerk reported Barclays had now confirmed change of signatories to Alex Jones, Karen Pickels and Chris Cooke.

Clerk also reported National Trust had referred the matter of Stoney Road to their head ranger.

3) Reports from Cllr Fitzpatrick NNDC, Cllr Marie Strong, NCC plus comments from members of the public.

Both councillors had submitted written reports MS reported:-

There was an application for a new re-use shop at Wells they would make a donation to The East Anglian Air Ambulance.

The matter of residential parking in Wells was still being discussed.

The Budget Consultations for NCC were now open and she urged people to take part.

Children's centres consultation was still ongoing.

VF reported The Big Society Applications for this period had now closed.

The Big Society Awards were being held on Thursday (30th)

There were several Training Events being held – details on the website.

The Enforcement Board were working to bring empty homes in the area into use.

4) To discuss traffic and planning.

An e mail had been received by the Clerk from a member of the public regarding the traffic lights due to building work. This had been discussed at the previous meeting and the owners had delayed work until the winter bus timetable and less holiday traffic.

There had also been a problem with traffic lights appearing without warning on Wells Road. This was described as emergency work for Anglia Water but it was well known in the village that the work was going to take place.

The notice out re this work was not received until the day after the lights were erected.

Councillors felt this was not emergency work it was part of a planning application and residents should have had appropriate warning.

Action: Clerk to write to Anglia Water to complain copy to Highways.

5) Governance and Financial Matters

Direct Debit E.on October £95.09 November £92.02

a) On the approval of KP seconded MH the following payments were approved:

G Williamson Salary	£ 303.56
HMRC	£ 75.90
G Williamson Expenses	£ 10.57
NNDC Dog Bins	£205.92
British Legion Wreath	£ 18.50

Receipts 2nd Instalment grant £99.00 and precept £2471.00

b To discuss and decide precept for 2019/20 The Clerk had produced figures for the Councillors there appeared quite a healthy balance but most of this was ringfenced for future projects:

Toward replacement lights	£ 500.00
Events	£1000.00
Footpaths – upkeep	£1000.00
Signs upkeep	£1000.00
Village Hall Insurance 2 years	£1000.00

Bearing in mind most items that may arise were covered it was proposed by CC seconded KP that the precept remained the same for 2019/20

Action: Clerk to compete and return paperwork.

c Request from Wells hospital for donation. This matter was discussed and in principle the councillors were in favour but wanted to know what any donation might be used for. It was decided to write explaining this and asking them to complete a grant form.

Action: Clerk to write and send form.

6) Continued Business

a) Update on form re lease of land round village hall. The Clerk had been in touch with the Charities Commission who had explained they had been inundated with work and things were taking a lot longer than normally expected.

Action: Clerk to chase up before next meeting.

b)) Garden Plots –update re lease. The Clerk had paid the rent and written to ask for the lease to be renewed, no response had yet been received,

Action: VF NNDC will look into this.

c) Footpaths registration and maintenance

KC had spoken to the History Group they had a meeting on 11th December and she would attend.

7) New business.

Contract from T.T. Jones for signature. This had been previously overlooked and was now signed for return to TT Jones. AJ wanted TT Jones to go to the village around 3.30 when the lights went on to just look at the lights as some were not straight. The lights had been put up during the summer so this was only just being discovered.

Action: Clerk to return contract and ask TT Jones to visit re checking lights.

Road Closures and notifications – This matter had been discussed under item 4.

Collective electricity The clerk had received a call from Every Aspect Ltd who dealt with electricity costs, they had sent an e mail and the Clerk was asked to pass this on to Karen Pickels for the Village Hall and Heather Harrison for the Church

Action: Clerk to forward email

Request for placement of bench in village. The Chair had been approached by a gentleman who's son had died. The son had made a request to have a bench near the river in Stiffkey as a memorial. The matter was discussed and in principle agreed that a bench could be placed either north or south of the River opposite the Red Lion. There was one bench to the north of the river but there was plenty of room for a second and the area to the south was common land approached by a footpath from Damson Lane. It was felt it would be appropriate to write to the family to suggest sites for the bench and they could choose.

Action: Clerk to write to family suggesting site and asking for type of bench.

8). Planning.

Shoemakers Approved

PF/18/1458 Single Storey rear extension and additional dormer window to rear
39. Wells Road, Stiffkey

PF/18/1507 Demolition of Chimney and installation of flue, alterations and replacement windows including 2 x dormer window with Juliet balcony, replacement door and roof of entrance porch.

PF/18/1248 Marsh Cottage, 9A Greenways, Stiffkey NR23 1QF

Erection of two storey detached dwelling after demolition of existing dwelling. No decision

PF/18/0872 45, Wells Road, Stiffkey NR23 1AJ Demolition of existing garage and erection of two storey and single storey front and rear extensions and creation of new vehicular access.
Permit with conditions

9) Correspondence

- ANOB film screening Wells Maltings 13/11 e.mail
- NNDC information on elections and 6 month rule clerk

- Norfolk Constabulary Police Cluster 1 newsletter e.mail
- Coastal Forum meeting 13/11 e.mail
- NNDC polling places review – no change clerk
- Norwich Western Link consultation e.mail
- Floods and coastal erosion risk management e.mail
- Norfolk Children’s centres consultation e.mail
- Invite to CAB AGM on 6th November e.mail
- Transforming our Children’s Centres. E.mail

10) Date of next Meeting. Monday 28th January 2019
 Monday 25th March 2019
 Tuesday 14th May for AGM and APM

Agenda Items for next meeting:

Defibrillator – guest speaker.