

Minutes of Stiffkey Parish Council Meeting held on Monday 9th January 2012.

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Janey Sugden, Mark Harrison
Councillor Jonathan Savory, Councillor Marie Strong & 2 Parishioners & Clerk.

Apologies: Police, Chris Halford & Karen Pickels,

1. Minutes

The minutes of the previous meeting have been duly signed off.

2. Declarations of Interest

Declarations of Interest: - Nil

3. Matters Arising

3.1 Police Crime Report

The Crime report stands at NIL for the last month. There were incidents in other parts of North Norfolk.

3.2 Councillor Strong's Report

Marie reported that she has listed most of the items in the Quay Magazine. There were a couple of matters which she wished to discuss with the Parish Council. Marie wanted to bring to the attention of the Council that the Council Tax was frozen for this year there has been some additional funding from the government which will be spent on training and apprenticeships, there would also be funding for children's services and the Highways. She asked if there were any Youth projects in the village that could perhaps apply for funding.

Broadband – Maries advised the meeting that on this coming Wednesday the next stage of the broadband would be launched. She advised that if we were interested we should express an interest by logging on to the website.

Natural England/Marsh Zoning – the next stage of meetings have taken place. After the meeting Norman Lamb asked to have a meeting with the Minister. Marie advised that she will attend with another member and will advise us at the next meeting of the outcome. The National Trust is on the side of the Locals and their concerns. More meetings will be held in the future. Marie will keep us posted.

Marie advised us at the last meeting about the scam involving the energy saving device. Marie advised us that approximately 200 people had been caught with this scam. The device costs £90.00 and says that it will save you money but this is not the case. Report to the Fraud line if you are one of the people that has been caught the number is 0300 123 2040.

3.3 Councillor Jonathan Savory's Report

Chief Exec has been offered retirement and two senior posts will be lost at the Council. They will be able to meet core statutory requirements through 2012/13. Chief Exec role to be offered to others, interviews have taken place and the post was filled by Shelia Oxterby who is currently the deputy Chief Exc.

Interviews have taken place for two other posts of Corporate Directors and they have been offered to Nick Baker and Steve Blatch. These are the new top three as from this week 9th Jan 2012.

This move will save the Council in the region of £150,000 over the next two years. And this will help the books of NNDC.

All other departments have gone through this cost cutting exercise and now they can get down to the business in hand of running the council.

One other matter was the fact the the declined decision for Warborough Barns has been sent to the Planning Inspectorate for appeal. If the Parish Council wished to make any comments they should write.

There is also the matter of the sum of £200,000 being spent on the NNDC Council Offices – this is in the Local news. This matter is because things have been left and the repairs now need to be completed in order to comply with Health and Safety rules. The money was set aside but the work was never completed. There is also the section of building that Victory Housing use as that needs to be updated. This is a very difficult building to maintain.

3.3A Councillor Peter Terrington's Report

Peter did not attend the meeting so there was nothing to report.

3.4 Correspondence

Letters from the following have been received this month:-

Highways Gritting Routes
Dynamic Fireworks
C P R E
Police
Wells Hospital
Norfolk R C C
N N D C
N A L C
Playground Supplies

4. Finance

The following expenditure was approved.

E-on Energy £47.95. Paid via DDR from main account.
£25.00 Lynx
£18.00 Wreath Poppy Appeal
£26.98 Paint Re Phone Box

5. Footpath

The Council has been advised that the work with regard to the Footpath (NCC Stage) will start on the 20th February 2012. It was also noted that another post needs to be placed on the footpath and the steps needed to be topped up as they had settled. The tree will be done at some point as it is a matter of getting the right people in the right place at the right time. There would also be a planting operation at some point with some bulbs being purchased from a Garden Centre.

6. Planning

Planning Application LA/11/0506 (PF/11/0508
Harbour House, 1 Greenway, Stiffkey, Wells-next-the-Sea, Norfolk, NR23 1QF
Demolition of outbuildings and re-construction to provide habitable accommodation.

The council has no response from NNDC with regard to this matter and asked the Clerk to chase this.

Planning Application – PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

The Council have asked the clerk to chase this up and nothing has been heard with regard to this planning application.

Installation of Replacement Staircase and Alterations to Landing
5 Bridge Street, Stiffkey, Wells, Norfolk.
Planning Application LA/11/1411

The Council supported this application

Warborough Barns Planning Application

As mentioned above this has been sent to appeal

Nothing else from NNDC Planning Dept to be presented at this time.

7. A.O.B.

7.1 Parking/Speeding

Parish Council Members have had comments back with regard to the Parking. It is not Illegal for them to park near the Lamp Shop but it is dangerous and causes problems with not only traffic flow through the village but also with regard to large vehicles accessing the Hollow Lane to get to the properties for deliveries etc.

7.2 National Trust/Inter Agency Meeting

No date as yet for the next meeting. We will be advised is due course.

7.3 Dog Bin/Grit Bin

It was noted that the Dog Bin is just being used. This would be monitored and reported back to at the next meeting. With regard to the Grit Bin as Karen is not at the meeting we will speak to her at the next meeting to see what response she received from Victory Housing with regard to the bin at Camping Hill. A message had been received from the Highways with regard to the Grit Bin. The Council (SPC) would have to purchase the Bin and gift it to the Highways. A Bin would cost approximately £260.00.

7.4 Telephone Box

It was discusses that the telephone box should be the next project that the Parish Council should look to undertake as it needs renovation. The paint has been purchased and the work will get underway at some point when the weather improves. It was mentioned that the undercoat would be a salmon pink.

7.5 Website

It was proposed that we (Stiffkey) should have a website. Janey has drawn up a plan in order to develop a website for the village. The Parish Council made the decision that Janey should go ahead and starting building the Website for the village. The work has been started with regard to setting up a website for the village and Janey would be undertaking contact with some of the people within the village for sponsorship and involvement. The approximate cost would be £120.00 per year but they are going to do a 30 day trial run first to see how things pan out.

7.6 Training

One other matter that was discussed at the meeting is that training should be undertaken by both the Clerk and the Parish Council members. This was agreed by all parties The Clerk would try to find out when the next round of courses was going to be available.

7.7 Playing Field

The Planning Field insurance is the biggest problem for Stiffkey Social Services and the council said they they may be willing to take this matter into their insurance in order to help. The clerk was requested to get the Schedule from Mr. Sutton in order that we can compare like for like. Mr. Sutton is looking to retire at some point.

It was discussed at the meeting that perhaps the Parish Council could take on the role as Caretakers until things could be set up as they need to be. This would need to be discussed with Stanley Sutton and members would approach him to discuss further.

7.8 Queens Jubilee

A question was raised with regard to the Queens celebrations this year and would the village be doing anything? A request was put out for suggestions and also volunteers to get something sorted.

Meeting Closed at 20.12

Proposed Dates for future meeting for 2012 (subject to confirmation)

9th Jan 2012
6th Feb 2012
5th March 2012
2nd April 2012
7th May 2012
4th June 2012
2nd July 2012
3rd Sept 2012
1st Oct 2012
5th Nov 2012
3rd Dec 2012

Minutes of Stiffkey Parish Council Meeting held on Monday 6th February 2012.

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Janey Sugden, Mark Harrison, Karen Pickels, Councillor Peter Terrington, Councillor Marie Strong & 2 Parishioners & Clerk.

Apologies: Police, Chris Halford , Councillor Jonathan Savory.

1. Minutes

The minutes of the previous meeting have been duly signed off.

2. Declarations of Interest

Declarations of Interest: - Nil

3. Matters Arising

3.1 Police Crime Report

The crime report from Rebecca Taylor/ Phil Berkeley with regard to this last month is as follows:-

The crime report is one of Burglary, from the old radar camp again. I spoke to Mark and he has plans afoot, to enhance security at Sand Creek itself and the location has been visited by Our commercial Crime prevention officer.....annoying and costly. I suppose now they have run free rein with the outboards they have moved onto scrap, it seems there is an open season across the county

On scrap now, intense operations are in place with all likely vehicles being intercepted and checked, my heartfelt advice is if you see a tipper or flat panel van you don't know take its registration and

Phone it in. They operate in a fluid but co-ordinated manner. We are particularly interested in anyone posing as Tom LEE, there is a business card bearing that legend which does the rounds but it is not one person but

Several and we are trying to gain information on any of the people purporting to be LEE.

3.2 Councillor Strong's Report

Marie reported that she has listed most of the items in the Quay Magazine. There were a couple of matters which she wished to discuss with the Parish Council. Marie wanted to bring the Council up to date with the following issues:-

- There are to be two new funds with regard to the vulnerable in cold weather. They are listed on the following website www.norfolk.gov.uk/warmandwell.
- With regard to the Queens Jubilee there is funding available for each event of approximately £500.00. We (Stiffkey) have received a letter from the Church asking what we will be doing for the event. This is discussed further on in the minutes. The website that we need to look at is www.norfolk.gov.uk/events2012. The money is available for specific occasions which we will have to apply for.



- Maries was pleased to note that the contract for the footpath had been awarded to May & Gurney and should start around the 20th February 2012.
- With regard to the matter of Broadband we now need to say YES in the next stage of the process in order to get the funding that is required. Some of the Parish Councils in the area are going house to house in order to get people to show there interest to get as many people on board with regard to this matter. You need to go online for the registration form.
- Wi-spire (Wi-Fi from church spire) this does not need planning permission as they have the Bishops approval. This may cause problems with regard to getting funding from Government.
- There are various methods of providing high speed broadband for this area. It is hoped that all parishes will get the best possible service. It is not just about now but the future as schooling for the local children is now very focused on using the internet for their homework. There is also the matter of holiday traffic using the service and the small businesses in the area need high speed broadband in order to survive. People need to be looking forward as broadband is more vital then ever now. You will not need to change provider but you can choose who will supply you.

3.3A Councillor Peter Terrington's Report

Peters report is also on behalf of Jonathan Savory.

NNDC Report for Stiffkey Council, 6th Feb. 2012

Peter Terrington (PT). To be read in conjunction with report from (is).

1. Items from previous minutes:

- Triton Knoll: A preferred site for an on-land substation has been selected in Lincolnshire and it is, therefore, unlikely that the cable landfall will be in North Norfolk.
- Street cleaning: It is a contractual obligation on Kier to keep the streets clean. There is no dedicated winter street cleaning but if any instances of unsatisfactory conditions are observed they should be reported to Kier and or NNDC. Monitoring will also take place.

2. Outstanding Items:

- Localism: The concept of the Big Society Fund came before the Overview & Scrutiny Committee. The Fund will be administered by the Norfolk Community Foundation and stands at approx Lim. The fund supports grant giving, support for the voluntary sector, community capacity building and community planning and locality regeneration.

Community Grant Giving supports voluntary and community groups taking forward small local projects or providing match funding for larger projects.

Support for the Voluntary Sector offers support and training in best practice to community organizations.

Community Capacity Building provides support and guidance to individuals and community groups in bringing projects forward.

Community planning & Locality Regeneration supports local authorities to stimulate community led planning.

3. New Items:

- Car Parking: The increased charges for North Norfolk have been approved by the Scrutiny Committee and Full Council. A consultation process has started and representations can be made to the Portfolio Holder or the Assets Manager.

• Waste Collection and recycling: The snowfall over the weekend is likely to lead to some difficult conditions for waste collection crews from today onwards. Our priority is to ensure that the core services of waste and recycling collections are completed with minimum disruption to residents, however at the present time all crews, including garden waste crews, are out and collecting as normal. As Kier keep us informed of the scale of any disruption, we will ensure that the Council's web site is updated and the Customer Services team informed, so that residents can be advised accordingly.

• North Norfolk Health Trainer Service: NNDC has a responsibility for Public Health. A team of Local Health Trainers has been established to give advice on "Healthy Living" (See Leaflet). There is to be a soft launch in Cromer and April and a full launch in June.

• Wind Energy development in Wells Area: Discussions have taken place between NNDC, Holkham Estate and Wells Harbour Commissioners regarding the possible location of new developments.

• Land & Property Development: Holkham Estate hosted a breakfast where it outlined its vision for collaborative working in bringing forward development on the Estate.

• Flood Defence: The NNDC has stopped providing sandbags. Existing stocks will be given, free of charge, to any parishes located in flood areas. The EA recommends that more permanent measures be put into place in flood areas, such as flood boards. Advice is available, but not funding.

• Sheltered housing: Victory Housing has not to provide support to tenants in its sheltered housing. A new provided is being sought for when the present agreement expires.

3.3 Correspondence

Letters from the following have been received this month:-

- Police
- Victory Housing
- Knoll Wind Farm
- N A L C
- Playground Equipment
- N C C

4. Finance

The following expenditure was approved.

E-on Energy £47.95. Paid via DDR from main account.

Course for Parish Councillors £120.00

T Jones Electrical - £76.78

A Closed meeting with the Clerk has been requested with regard to HMRC and returns that need to be completed.

Another Filing Cabinet has been acquired.



Karen requested information from the Clerk as to the contact for the Bank Refund with regard to the previous Clerk and the subsequent fraud.

5. Footpath

The Council has been advised that the work with regard to the Footpath (NCC Stage) will start on the 20th February 2012. It was also noted that signs need to be put in place for the footpath at both ends.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells-next-the-Sea, Norfolk, NR23 1QF
Demolition of outbuildings and re-construction to provide habitable accommodation.

Re 11/0508 – Harbour House, Stiffkey – I emailed you on 5th December to advise that the applicant was in the process of submitting further amended plans before the scheme would be re-advertised and the Parish Council re-consulted. There have been discussions with the applicant since and he will be shortly, submitting his revised scheme. Once we have the revised scheme we will re-advertise

Planning Application – PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

Re 10/0045 – Mill Pightle, Hollow Lane – This is one that my enforcement colleagues are dealing with. They have advised that we asked for an application to regularise the development and when we eventually received an application, they has submitted a request for a non-material amendment when a full planning application is required. I understand the application was returned to them and they were advised to submit a full application. This has not been submitted and the enforcement Officer, Kate Steventon, will be in contact with the agent to get things moving.

Installation of Replacement Staircase and Alterations to Landing
5 Bridge Street, Stiffkey, Wells, Norfolk.
Planning Application LA/11/1411


This has been agreed with restrictions.

Warborough Barns Planning Application

As mentioned above this has been sent to appeal

Nothing else from NNDC Planning Dept to be presented at this time.

7. A.O.B.



7.1 Norfolk Rivers Trust

There is a meeting to be held on the 15th March 2012 at Wighton Village Hall at 6.00pm. This meeting will discuss what is planned with regard to the River Stiffkey and how things are going to move forward in the future. There has been little information given out as to the content of the meeting and nothing has been heard by Mark with regard to plans. The website is www.norfolkriverstrust.org.uk.

7.2 Playing Field

The Parish Council had been advised that as from March this year Stanley Sutton would like to retire from Stiffkey Social Services (Playing Field). We received a letter to this effect from Mr. Sutton which is documented in the minutes of one of the previous meetings. The Clerk has finally received a Schedule of the Insurance which relate to the playing field and will start work on getting figures for the next meeting.

Mark holds a copy of the lease for Stiffkey Amenities which the members will have to take a closer look at to see how we need to move forward. It may be that legal advice is needed to ensure that we move forward correctly. The members will get together to view and discuss the lease and then we will write to Stanley Sutton as to which way we now need to move forward to take on the Playing Field. There are a lot of grants available for playing field equipment for the children which will need to be looked at in greater depth when the playing field has been taken over by the Parish Council.

Stanley has been running the Playing Field since 1969 and there needs to be some form of recognition from the village members as to him and his helpers for all that they have done for the village. This could be in the form of a plaque or a bench. Some form of recognition for the Stiffkey Social Services and all their years of good work.

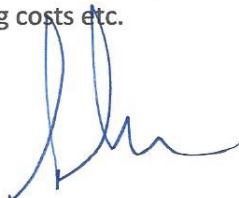
Insurance has been a real problem with regard to the Playing Field as it is one of there biggest costs and this should have come under the Parish Council many years ago but that was not how it was set up at the time. There are a few people who have expressed an interest in helping with the Playing Field within the village. The Parish Council would need to sort out trustees etc.

7.3 Dog Bin/Grit Bin

It was noted that the Dog Bin is just being used. With regard to the grit bin Karen was going to approach Victory Housing to see if she could obtain a donation from them with regard to the purchase of a grit bin which could be used by the residents and the highways.

7.4 Website

Janey has started work on the construction of the website for the village. In order for the members to view the work so far it was suggested that at the next meeting they would finish at the Red Lion after the meeting to view and discuss any changes that may need to happen. Emails will be sent to various parties within the village to ask if they would like to participate and also for the commercial side and sponsorship with the addition of adverts etc which could help to pay for the running costs etc.



7.5 Training

The members signed up for a course and the fee of £120.00 was paid for the members to attend.

Members would approach him to discuss further.

7.6 Street Lighting

It was brought to the council's attention that the light next to the shop is yellow and they would like to replace it with a white light. The Clerk will request a costing from T T Jones for this work to be carried out. She will report back at the next meeting.

7.7 Queens Jubilee

Earlier in the minutes it was mentioned by Marie about the funding that was available for the above. A BBQ and family day has been suggested for that weekend and the church says it would like to work with the Parish Council in sorting something out for this celebration. It was also suggested that we should be purchasing cups etc for the children of the village (under 16). We need to cost this out and the Clerk would look into finding some figures out. Marie mentioned the website which we will look at further for funding.

7.8 Stiffkey Sign

The sign has been put up at the the Cockthorpe end of the village and looks good. Thanks given to Jamie for his hard work with regard to this.

7.9 Highways

It was requested that the slow signs should be repainted and that reflector posts round the Camping Hill end of the road that goes round the river to Marston should be replaced. This request will be put forward to the Highways dept for them to complete the work.

7.10 Heating Oil Buying Group

Louis will attend the next meeting to discuss setting up a buying group on behalf of the village in order to help with the ever increasing costs.

7.11 Hollow Lane

Discussions are underway with the residents to see if other arrangements can be made in order to stop the problem with the dustcart.

7.12 Knoll – Tree

The tree for the knoll will be a Copper Maple and this would be purchased at some point in the near future and arrangements made for this to be planted. Not in the same spot but still on the knoll.



7.13 Greenway

The trees down Greenway seem to be a mess and it was not certain who owned the land on which they are planted. Could it be Parish Land? There are certain trees that need to come out as they are dangerous and split. They Council members will have to walk Greenway and discuss what they would like to remove.

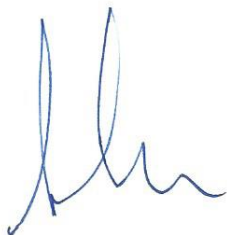
7.14 Insurance

Eddie Proctor wanted to know that he was still covered with regard to his voluntary work that he does for the Parish Council with regard to the War Memorial and surrounding area. The Clerk would look into this matter and report back to him. He also wanted to know what to do with the old village sign. It was suggested that this should be given to the History Group for them to keep

Meeting Closed at 20.35

Proposed Dates for future meeting for 2012 (subject to confirmation)

9th Jan 2012
6th Feb 2012
5th March 2012
2nd April 2012
7th May 2012
4th June 2012
2nd July 2012
3rd Sept 2012
1st Oct 2012
5th Nov 2012
3rd Dec 2012



Minutes of Stiffkey Parish Council Meeting held on Monday 5th March 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Janey Sugden, Karen Pickels, Councillor Jonathan Savory, Councillor Marie Strong and Clerk.

Apologies: Chris Halford, Councillor Peter Terrington and Police.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

Christopher Cooke and Jamie Lawrence with regard to the Red Lion – Planning.

3. Matters Arising

3.1 *Police Crime Report*

The report in was that there was an outboard theft and a Human Bone found on the marshes. The Police would get back to us with further information with regard to the Human Bone. It was noted that the Stiffkey History Group may be able to enlighten the Parish Council and the village as to the possible period/people that this could relate to.

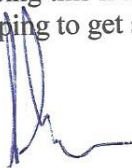
3.2 *Councillor Marie Strong's Report*

Marie reported that there is a working party with regard to the Field Study Centre and they are perhaps looking at using the premises as a training centre and they are looking at finding sources of funding that would enable this kind of thing to go forward.

Press release for the Footpath to be agreed and signed off by the Parish Council. This was received and circulated and the members of the Parish Council asked the Clerk to advise that they would like amendments made to some of the wording with regard to thanks. They wanted certain people named that without their help the project would have not moved forward. These people are Pau Thaxter and Peter Wordingham and all the people that gave donations and helped with the work.

Marie also brought to the member's attention the NCC survey with regard to the Recycle centres and what the people think of the service that they provide. The place to get this survey is at the following website www.norfolk.gov.uk/wasteandrecycling. Marie sees this as a way in which they could close the sites and save money. May Gurney to remove the cardboard themselves and not to close on the days that they say that they are open to the public for duty.

Marine Zoning – Marie reported that there is to be a meeting with Natural England and the Minister overseeing this matter. There are also locals going to attend this meeting and they are hoping to get some common sense with regard to this project.



There is quite a lot of opposition with regard to these proposals as it will affect the working lives of local people. It would also affect people visiting the area as they would be restricted to where they could go and what they would be able to do. Marie would report back at the next meeting as to the outcome and what is to happen next.

Marie also wanted to bring to the member's attention another fund that the people of this area could benefit from and that is the living well fund – www.norfolk.gov.uk/livingwell.

Marie finally wanted to comment that the path looks great and a question was raised about extra funding with regard to plants etc and what was available.

3.3 *Councillor Jonathan Savory's Report*

Jonathan reported that Peter would not be attending this meeting as he was at the Wells meeting instead. Peter has sent a report which is detailed below:-

District Councillor's Report for Stiffkey Parish Council, 5th Mar. 2012

Peter Terrington (PT). To be read in conjunction with report from (JS).

Outstanding Items:

- **Localism:** The Big Society Fund was approved by Full Council. The fund supports local authorities to stimulate community led planning. A seminar was held for town councils to outline the benefits of Neighbourhood Plans. Individual towns or parishes may come together to produce neighbourhood plans. Parishes in the Wells area are in a unique position to benefit from such an approach, being at the centre of plans to establish the surrounding area as a wind farm service hub. Much of the development will fall outside of the Wells parish boundary but will impact on the all the surrounding communities. A Wells Area Neighbourhood Plan would ensure that the communities could influence planning decisions and, therefore, benefit from infrastructure levies to improve local facilities.
- **Car Parking:** There were a number of oral representations by town councils and the NN Labour Party, opposing the increase in parking charges. A report outlining the objections received is going before Cabinet on 12th March. The report and cabinet response will come before the Scrutiny committee on 28th March. A review of charging has been promised.



- Waste Collection and recycling: The contract for collection of recyclable waste is being reviewed and it may be possible in future to add additional items to the recyclable list.
- Marine Planning: The MMO East of England inshore plan appears to pay little attention to the needs of tourism and leisure activities. Further representations need to be made to MMO to address this issue.
- Dudgeon Offshore Ltd cable Route: Despite the Development Committee turning down the application for the cable route, Full Council voted not to defend the appeal. The matter is being referred back to the Development Committee for further discussion. The determination cannot be altered at this stage

Jonathan reported that the Planning Application for Warborough Place has gone to the Planning Inspectorate for Appeal. This was turned down by NNDC for reasons reported in previous minutes. With regard to Planning it was also noted that a site visit for the development at the Red Lion was requested. The Parish Council was invited and the meeting was to take place on the 29th March 2012 it would then go before the committee for a final decision.

Jonathan also reported that at a Full Council meeting the Budget was approved and this means that Council Tax is frozen for another 12 months which is great news in this current climate.

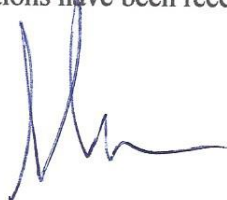
Senior Management is now under investigation with regard to cost saving measures. This is an ongoing thing within the Council and it is hoped that they can reduce the number of staff and thus savings will be made. There will be a full outline of the structure at the beginning of April. NNDC are looking at everything in order to save money.

With regard to Festival Amusements at Wells – there is some concern about the premises called the Yellow Shop as this is not part of the development and it may not keep up and therefore in that become an eyesore. The owner has permission for a Retail Development/Shop. It was suggested that they should share costs. The Planning Officer will talk to Mr. Isaac (owner) and discuss getting the development underway.

Tourist Information Centre will open on the 26th March 2012 and they are willing to promote everything local.

4. Correspondence

Letters/Publications have been received this month:-



- Police
- N A L C
- N C C
- N N D C
- Knoll Wind Farm

5. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

It was also noted that the Parish Council show pay the Village Hall for its rental on a quarterly basis in order to help the Village Hall with its financial situation. We await the Village Hall to invoice for the first quarter so that this can be settled.

6. Footpath

The work has been completed on the Footpath and it looks great. There is to be a press release with regard to this at some point. The Parish Council made comments earlier in the minutes with regard to this. It was also suggested that we could look for funding with regard to extra plants.

7. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF
Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

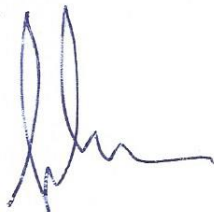
Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

As mentioned earlier by Jonathan – Warborough Barns has gone to appeal and we are awaiting a response with regard to this from the Planning Inspectorate.

Planning Application PF/11/1257
Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk
Erection of ancillary holiday accommodation.

This has been referred to the committee and there has also been a request for a site meeting. Jamie and Chris declared an interest. The application was put to the vote and it was passed 3-1 in favour thus motion carried. The Clerk will advise the Planning Dept.



There is nothing else from NNDC Planning Dept at this time.

8. Playing Field

The Clerk provided the Council with figures for the insurance costs relating to the Playing Field. It was mentioned that these figures would be subject to final changes by the insurance company. The figures were discussed and it was noted that the figure quoted relating to the Pavilion looked very high and it was suggested that it should be lowered. It was also suggested that the value of the contents should also be adjusted. This would be submitted by the Clerk to the Insurance Company to see what it costed out at.

Mark Harrison spoke to the Solicitor and reported that taking over the Playing Field does not look like a great problem.

- The management of the field could be contracted out to the Parish Council. The Playing Field Trust would still continue as it stands at the moment with the members staying if they wish to do so. This would mean that the Playing Field day-to-day running would be taken over by the Parish Council.
- There was also the matter of the current Trustees retiring and the Parish Council taking full control and then appointing new Trustees.

These are the two options that are available and in order to move forward the Clerk was requested to write to the current Trustees (Stanley Sutton, Dennis Gunton & Michael Jordan) to ask if they would like to continue or if they would like to retire. This would dictate how the Parish Council moved forward.

The Lease would remain the same.

A question was also raised about funding with regard to the Parish Council taking on the Playing Field. The annual maintenance costs have to be considered and where we are going to get the money in order to cover this. It was also mentioned that there are grants available with regard to such areas from various parties which would have to be looked into.

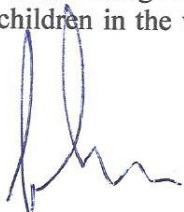
People that rented the field may have to pay increased fees and other events may have to take place in order for funds to be raised to keep the Playing Field running.

9. Grit Bin

We are still awaiting a response from Victory Housing with regard to this matter.

10. Queens Jubilee

It was discussed and decided that the Parish Council would organise mugs for children in the village. These would be given to children under the age of 16. Karen was going to check on the number of children in the village in this age group and also any children that stay in the village on a regular basis in holiday cottages. At the last count there were 24 children in the village but this figure could change. There was



also the matter of what we would like print on the side of the mug. There was also an application to be made with regard to funding for this particular event from the Queens Jubilee Fund for the event which will be held on the Bank Holiday.

A drink license would be applied for and someone would be approached with regard to entertainment/music.

11. Website

This is still under construction and Janey reported that her and Mike are still sorting out various items and they hope to get together in the next few days to get a lot more detail into the site. It is hoped that they will be able to provide the Parish Council with a demonstration at the end of the next meeting. This would have to be held at the Red Lion as a WIFI connection is needed in order for a demonstration to take place. It was noted that Glaven Valley website it a good example and this is how we would like our website to look like and function.

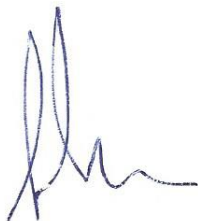
12. Speed Gun

Janey will be doing the Speed Checks in the village - she and two others are willing to take this on. They will be linked to Langham and they will be able to swap people around in order to train and manage the speed problem within the village. This (speed checks) can be done at any time day or night in the village. It was not certain as to whether the Police can dictate where these checks could take place. This matter would be cleared up when they start to do the speed checks.

13. Greenway Trees

The matter of the trees on Greenway would be discussed on site and it was hoped that some of them could be removed in order to make the mains situation better and avoid serious problems in the future.

Meeting Closed 20.26

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke at the end.

Minutes of Stiffkey Parish Council Meeting held on Monday 2nd April 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Janey Sugden, Councillor Jonathan Savory, Councillor Marie Strong, Police and Clerk.

Apologies: Chris Halford, Karen Pickels Councillor Peter Terrington.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

No declarations of interest.

3. Matters Arising

3.1 Police Crime Report

No crimes for the period 5th March 2012 to 2nd April 2012. There was a road issue and someone was given of warning with regard to driving in an unsociable manner. This would be a section 59 warning and this could relate wheel spinning etc.

3.2 Councillor Marie Strong's Report

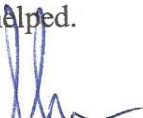
Marie asked is the Village Hall looking for funding she would make enquiries as to what was available.

Marie asked Parish Council if they had submitted their application for Jubilee funding. The clerk advised that the application had been submitted and that the closing date for this application was 27th April 2012. We then had to wait up to 3 weeks to see if we were successful with the application.

Marie advised that Triton Knoll wind farm was not having things all their own way and had been advised by county council that they could be turned down with regard to their applications.

Marie advised that Norfolk county council was supporting an apprentice's scheme but they had asked for further clarification as to where this would take place.

Coast hopper Buses would be writing to all parishes and councillors because of problems concerning bus passes. Marie advised that the bus pass system is to be looked at as although it is good for tourism it has caused financial problems because of the level of usage in this area. The bus pass system is to be looked at by the transport director and a letter was going to be sent to the Minister putting forward ideas to help the situation. Marie suggested that the 10 divisions along the coast could also write to the Minister to advise what they think with regard to the scheme and ways in which things can be solved or helped.



Originally it was set up using it just in your own county now is the whole of the country this has meant that in this county it is £5.3 million short with regard to the buses scheme there is over 50 parishes covered by this problem and that the local government Finance group is looking at the issue

It was pointed out that it was keeping a lot of traffic off the road during the summer months. The bus company has slightly revised the summer timetable but this year will not double up the buses as has been done previously. It was noted that this bus route is extremely popular I need support and your input to help to bring it forward so that losses are not incurred.

With regard to the broadband 12,000 people have put down their names saying that they would like to turn round and have faster broadband available.

There was also is scheme that have recently been launched for people who need to have work done I needed names of people that they contrast this is called the Trusted Trader scheme and enabled people to log onto the website and view traders available with recommendations written by people that had he used their services before this website www.norfolk.co.uk/trustedtrader. Marie recommended that we make this known to as many people as possible to insure that crooks/scam artists can be stamped out.

3.3 *Councillor Jonathan Savory's Report*

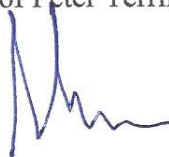
Jonathan reported further upon the Village Hall situation and the present problem that they are having with regard to funds. He had looked into the situation with regard to funding being available and had also looked deeper into the business rates. With regard to the business rates the Village Hall gets 80% discount on the rates as it is a charity. This means that the rates should be £1700 and the village wall only pays £360 because of the discount per year. The revenue office at North Norfolk District Council said that they would be willing for the village Hall to pay in monthly instalments or half yearly if that would help the situation.

With regard to planning Jonathan reported that Warborough Place planning application which had gone to appeal was still outstanding but will be decided fairly soon he also commented that the Planning Officer had informed him that the building site next to the Red Lion work should hopefully start soon for the construction of the properties and the wall.

There was a site meeting to take place at the Red Lion with regard to their recent planning application and this would take place and go forward to committee on Thursday. As it stood only some of the committee had turned up for this site meeting and recommendations have been made for refusal. All parties will have their say and then it will be voted upon and he will report back next time to Stiffkey Parish Council.

Jonathan also was there on behalf of Peter Terrington who was unable to attend.

Correspondence



Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- Knoll Wind Farm

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

T Jones Electrical – Maintenance Fee £76.78

N A L C subs £83.71

Norfolk R C C subs £25.00

5. Footpath

It was noted that assigning needs to be in place in order for people walking through the village to understand that this was a public footpath available for all to use

The resource oh dead elm tree just past the railings and this would be sorted in due course and be removed there was also the issue of the area being seeded with grass and this could be done by the Rangers on their next visit.

Alan Curtis requested that another post be placed along the path as he felt that this particular area was dangerous and it would just help people to negotiate that section of the path. Jamie asked Alan to point out which area need to have a post and he would sort it.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

As mentioned earlier by Jonathan – Warborough Barns has gone to appeal and we are awaiting a response with regard to this from the Planning Inspectorate.

Planning Application PF/11/1257
Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk
Erection of ancillary holiday accommodation.

This has been referred to the committee and there has also been a request for a site meeting. Jamie and Chris declared an interest. The application was put to the vote and it was passed 3-1 in favour thus motion carried. The Clerk will advise the Planning Dept please see note above with regard to this application going before committee for further discussion and decision.

There is nothing else from NNDC Planning Dept at this time.

7. Playing Field

The Clerk provided the Council with figures for the insurance costs relating to the Playing Field. It was mentioned that these figures would be subject to final changes by the insurance company. The figures were discussed and it was noted that the figure quoted relating to the Pavilion looked very high and it was suggested that it should be lowered. It was also suggested that the value of the contents should also be adjusted. This would be submitted by the Clerk to the Insurance Company to see what it costed out at. The clerk was still waiting for the figures to come back from the insurance company however the insurance for the playing field at this moment in time was paid up. The clerk noted that the insurance would be due for the parish Council very soon and hopefully the figure would be available for them to approve and add to their existing package.

Certain members of the Parish Council had met to discuss how the parish Council could move forward with regard to the playing field. It was suggested that they move the children's play area and turned that area into a car park the children's play area could then be relocated next to that and a new village hall and tennis court be constructed . Possible widening of the track leading up to the playing field would have to take place. Perhaps there was funding available in order for this suggestion to become reality. However it was noted that they would have to keep the village wall going until all this work was completed they also commented that it seemed of viable option. It was pointed out by one of the members that Hollow Lane is a footpath and this would need to be sorted with County Council. The members asked for suggestions by the trustees and said that they would explore all ideas to see what could be done.

The parish Council had heard back from the present trustees Mr M Jordan, Mr S Sutton and Mr D Gunton stating that they all would like to come of the playing field list of trustees.

8. Grit Bin

As Karen was not present at the meeting we were unable to ascertain the current situation with regard to the grit bin. At the last meeting we were waiting for victory housing to come back to us.

9. Queens Jubilee



As previously mentioned above the application for the funding for the Queens Jubilee has been submitted and is awaiting a response from County Council.

10. Website

This is still under construction and Janey reported that her and Mike are still sorting out various items and they hope to get together in the next few days to get a lot more detail into the site. It is hoped that they will be able to provide the Parish Council with a demonstration at the end of the next meeting. This would have to be held at the Red Lion as a WIFI connection is needed in order for a demonstration to take place. It was noted that Glaven Valley website it a good example and this is how we would like our website to look like and function.

11. Speed Gun

The matter of the speed gun being used in the village is being sorted and hopefully we will start to see members in place monitoring the speed of the traffic flowing through the village.

12. Trees

Mark pointed out that the trees in the gravel pit are dangerous and would need to be sorted this he would arrange if the Parish Council agreed. The members were quite happy for this to take place.

It was also mentioned that the Copper Maple tree has been planted on the Knoll. Mark mentioned that the new tree was not planted in the same place as the previous one but had been moved so as that it did not become infected with the honey fungus which has been a problem in the past.

13. Street Light

It was brought to the attention of the Parish Council that the street light at the bottom of Hollow Lane was not working. This is number four or five. It was also noted that the Street light near the shop needs to be looked at and the clerk was obtaining a costing from T Jones Electrical Ltd to get this light changed from yellow to white.

14. Sign

Alan Curtis expressed gratitude with regard to the work that Chris and Jamie had carried out in relation to the sign being put up at the Cockthorpe end of the village.

15. Parish Records

The parish Council members asked the present clerk to write to the former clerk Trish Crowe to request that the parish records that she was holding be returned to the parish of Stiffkey.

Meeting Closed 20.05



At Wells

District Councillor's Report for Stiffkey Parish Council, 2nd April. 2012

Peter Terrington (PT). To be read in conjunction with report from (JS).

- Car Parking: The new car parking charges came into effect on 1st April. The Cabinet decided to make the draft Order without modification, as it considered that the objections made, during the consultation period, did not constitute substantive reasons for not bringing the order into force. However, Cabinet decided to waive the enforcement of the requirement to display season tickets on the free vehicle parks, pending further discussions with the town councils. Following my request for information on the outcome consultation, details were provided to the Scrutiny committee which are attached.
- Dudgeon Offshore Ltd cable Route: Full Council voted not to defend the appeal. The matter was referred back to the Development Committee on 8th March and it was resolved not to defend the appeal but to invite the Inspector to allow the appeal and grant planning permission, but reserving the right to submit representations on conditions.
- Tenancy Strategy: The Council is required to have TS, as a result of enactment of the Localism Act 2011. A strategy has been recommended to Full Council which will enable a more flexible approach of housing stock.
- Fees for Pre-Application Planning Advice: Subject to approval by Full Council, charges for pre application advice will take effect from 1st May. Free advice will still be available from the duty officer.
- Budget: An underspend of £21,807 is predicted for the current year.
 - Coastal Issues: Our coastline is under great pressure and I have requested that a discussion takes place on Coastal Issues at Scrutiny Committee in June or July. Hopefully, representatives of the relevant statutory bodies will be invited to attend. To explain policy.
 - Marine Planning: The MMO East of England Inshore Marine Plan appears to pay insufficient attention to the needs of tourism and leisure activities. Further representations on the Draft Vision & Objectives Consultation Report need to be made to MMO by 20th April. I would urge the Council make a representation. The Report can be found on the MMO website:
www.marinemanagement.org.uk/marineplanning

- Council Tax & National Non Domestic Rates: It is recommended that Officers be authorised to appear in Magistrates Court, to prosecute or defend for non payment of CT&NNDR.
- Crime & Disorder Issues: The seven Community Safety partnerships in Norfolk are to merge into one Countywide Community Safety Partnership.

1.2 The statutory process for making a Car Parking Order requires a local authority to allow at least 21 days for any person to make a written objection to the draft proposals and to place the draft proposed order and existing parking places orders on deposit for public inspection during the objection period. At the end of the objection period, a Council's duty is to 'consider all objections duly made and not withdrawn' and before making the final order a local authority may modify the order in consequence of the objections. This report provides Members with a summary of the objections.

2 Objections

2.1 The period for objections ran from 27 January to 23 February 2012. In total 74 letters/emails were received and two petitions, one submitted by North Walsham Chamber of Trade (1,327 signatures) and one by North Walsham Community Association (327 signatures).

Of the 74 individual objections;

- o 1 objected specifically to the evening charge
- o 62 objected to the removal of free parking (22 Fakenham, 39 North Walsham, 1 Wellis)
- o 11 were general objections

In addition;

- o 1 petition made objection to all charges (1,327 signatures)
- o 1 petition specifically objected to the evening charge (327 signatures)

There were no specific objections received regarding the tariff split between 'resort' towns and 'other' towns. There was no objection from the Highway Authority or the Police. A file and schedule containing copies of the objections is enclosed and has been placed on deposit in the members' room.

3 Equality and Diversity and Sustainability

3.1 There are no direct equality and diversity issues or sustainability issues arising from the car parking order although parking in towns has wider implications in relation to accessibility.

4 Risks

4.1 There is a financial risk to the Council if the new charging regime is not introduced on 1st April 2012 as a result of possible loss of income that would result from not introducing the new charging regime. Members should however note that it is possible to delay the making of an order for up to two years from the start of the objection period.

5 Crime and Disorder

5.1. Anti-social behaviour is likely to be reduced with the introduction of evening charging and enforcement.

6 Conclusions

6.1 The objections received do not raise substantive reasons for not introducing the car parking order. However, Members will note that there has been particular concern regarding the introduction of "season-ticket only" restrictions. As such, Members may wish to bring the order into force, but to waive enforcement of the requirement for season tickets on the currently free car parks for three months, pending any agreement whereby management or financial support of the car parks can transferred to the Town Councils of North Walsham, Fakenham and Wells-next-the-Sea. If during this time it is decided that these car parks should remain free, a variation order to amend the order now proposed could be introduced within a short time.

STIFFKEY PARISH COUNCIL

Chairman Mr. J Lawrence

Clerks Address
139 Camping Hill
Stiffkey
Wells
Norfolk
NR23 1QL

Tel: 01328 830619 (evenings/weekends)
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ANNUAL REPORT

Planning Applications

There have been 11 Planning Applications which have been submitted within the past 12 months for the Village. There are still matters which are ongoing and which need further Parish Council input.

Allotments

The posters are up with regard to the Allotments but to date only two people have put forward an application for an allotment and the required number is six to move forward to the next stage.

Footpath

The planning and completion of the footpath from greenway down to the Red Lion has been a great success. It is thanks to all who participated in the construction/planning and administration without who there would be no path for us all to enjoy. It is hoped to further enhance with plants.

Village Hall

The matter of the village hall has raised its head again and options are being looked into so that the village hall can be retained.

Trees/Hedges

Thanks need to be given to all the parties that have carried out work on the Trees/Hedges in the Village.

Speeding

Minutes of Stiffkey Parish Council Meeting held on Tuesday 8th May 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Janey Sugden, Chris Halford, and Clerk.

Apologies: Karen Pickels Councillor Peter Terrington. Councillor Jonathan Savory, Councillor Marie Strong and Police

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

No declarations of interest.

3. Matters Arising

3.1 *Police Crime Report*

The report for this last month is with regard to local crime was the theft of a trailer from a local property and the theft from the camp.

3.2 *Councillor Marie Strong's Report*

Due to the change of the date of the meeting Marie was unable to attend and us no report was given.

3.3 *Councillor Peter Terrington*

District Councillor's Report for Stiffkey Parish Council, 5th Mar. 2012
Peter Terrington (PT)

To be read in conjunction with report from (JS).
Outstanding Items:

- **Localism:**
The Big Society Fund was approved by Full Council. The fund supports local authorities to stimulate community led planning. A seminar was held for town councils to outline the benefits of Neighbourhood Plans. Individual towns or parishes may come to together to produce neighbourhood plans. Parishes in the Wells area are in a unique position to benefit from such an approach, being at the centre of plans to establish the surrounding area as a wind farm service hub. Much of the development will fall outside of the Wells parish boundary but will impact on the all the surrounding communities. A Wells Area Neighbourhood Plan would ensure that the communities could influence planning decisions and, therefore, benefit from infrastructure levies to improve local facilities.
- **Car Parking:**
There were a number of oral representations by town councils and the NN Labour Party, opposing the increase in parking charges. A report outlining the objections

received is going before Cabinet on 12th March. The report and cabinet response will come before the Scrutiny committee on 28th March. A review of charging has been promised.

- **Waste Collection and recycling:**

The contract for collection of recyclable waste is being reviewed and it may be possible in future to add additional items to the recyclable list.

- **Marine Planning**

: The MMO East of England inshore plan appears to pay little attention to the needs of tourism and leisure activities. Further representations need to be made to MMO to address this issue.

- **Dudgeon Offshore Ltd cable Route:**

Despite the Development Committee turning down the application for the cable route, Full Council voted not to defend the appeal. The matter is being referred back to the Development Committee for further discussion. The determination cannot be altered at this stage.

Correspondence

Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- Knoll Wind Farm
- N A L C
- Glasdon Products

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

Aon Insurance and £454.49

(Paid direct bank transfer)

The Accounts need to be discussed at the next meeting.

5. Footpath

The Parish Council members said that there was more work to be carried out on the trees in the footpath area and this would be done at some point.

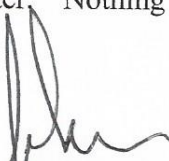
6. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.



Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

As mentioned last month by Jonathan – Warborough Barns has gone to appeal and we are awaiting a response with regard to this from the Planning Inspectorate.

Planning Application PF/11/1257

Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk

Erection of ancillary holiday accommodation.

Awaiting a decision for this Planning Application at the time of the meeting.

Townsend Arms, 14 Wells Road, Stiffkey, Norfolk, NR23 1AJ

Planning Application reference number PF/12/0396

Refurbishment and conversion of A1 (retail shop) and dwelling to single residential dwelling.

The matter was raised with the Lamp Shop with regard to the car park. The Chapel planning was agreed a while ago, with the terms and conditions that Stiffkey Lamp Shop car park be used by Chapel. This had to be checked out but due to the fact that the planning consent had been granted quite some time ago the details could not be viewed over the web and therefore the question would have to be put to the planning officer for them to check. It is also the matter that the highways would have to look at as no parking for the chapel could be forced cars onto the A149 and could cause problems for the traffic flow through the village.

North Norfolk District Council are reluctant to change the use from commercial to residential for the Lamp Shop and the Parish Council supported the application but questions the car parking issue.

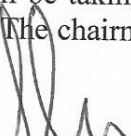
We wait to see what the planning officer decides.

There is nothing else from NNDC Planning Department at this time.

7. Playing Field

The members of the Parish Council decided that when Mr Stanley Sutton resigns from the Playing Field that something should be done to honour all his hard work and commitment and some form of thank you should be undertaken.

Mr Stanley Sutton will be handing over when the items come back from the accountants. He can be involved at some level but Stiffkey Parish Council will be the management for Stiffkey Playing Field. The members agreed they needed to meet to discuss and ascertain what they will be taking on. Mr Sutton wants to hand over all the paperwork as soon as possible. The chairman said that we need to have a meeting



with Mr Sutton and that the letter of resignation that was received needs to be clarified as there is a grey area. It was decided that he should be invited to the next meeting to discuss Stiffkey Playing Field and how he would like to move forward. The members then said that perhaps all three members Mr Stanley Sutton, Mr Dennis Gunton and Mr Michael Jordan, would like to attend the next meeting and the clerk was asked to formally invite them. The chairman asked that the matter be put high on the agenda of the next meeting.

8. Grit Bin

As Karen was not present at the meeting we were unable to ascertain the current situation with regard to the grit bin. At the last meeting we were waiting for victory housing to come back to us.

9. Queens Jubilee

As previously mentioned above the application for the funding for the Queens Jubilee has been submitted and is awaiting a response from County Council. At this point in time but nothing had been heard as to what the Council had been awarded.

The Jubilee Mugs will be collected the week before. The sum of 30 had been ordered but the Parish Council members felt that this was not sufficient for the number of children in the village so the order was to be adjusted to 50.

On the day of the Jubilee there were going to work a one-way system for the traffic so that traffic could flow freely without too many problems. There was going to be a barbecue, bar, music, tea tent and a family friendly cricket match.

Flyers had been sent to each household in the village and banners would be organised to go up in the village.

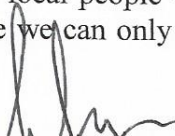
10. Website

This is still under construction and Janey reported that her and Mike are still sorting out various items and they hope to get together in the next few days to get a lot more detail into the site. It is hoped that they will be able to provide the Parish Council with a demonstration at the end of the next meeting. This would have to be held at the Red Lion as a WIFI connection is needed in order for a demonstration to take place. It was noted that Glaven Valley website is a good example and this is how we would like our website to look like and function.

11. Speed Gun

Janey reported that the speed camera would be up and running in the village shortly. It normally requires three people but that could be done by two. The speed camera would be used at different times of the day to catch local speeding to bring to their attention the actual speed that they was passing through the village. She reported that we would have a camera for at least a month.

It was noted that it seems to be local people who are speeding and unfortunately we cannot enforce the 20 mph zone we can only enforce the 30 miles an hour zone and



she advised the Parish Council of what the rules are with regard to this. Technically they cannot report anybody who is doing 36/37 mph. When the training officer came from the local police they were advised where they had to stand how the signs had to be displayed and what action they had to take. It is hoped that the speed gun will get people to slow down. It was also noted that they cannot actually use the speed gun in the 20 mph zone so is somewhat limiting.

12. Bird Hut/Marshes

The Bird Hut that has been refurbished after the spate of vandalism. Lawrence believed that the vandals are local. He will see John and ask if we can have a replacement but in the meantime the one that is there can now be used.

Three times this year the craft that Lawrence uses to help people out on the marshes has been targeted. This has been reported to the police. It is being removed from its moorings and equipment has been stolen.

A vote of thanks was issued to Sheila and Tim Crafer for the new seat that they have purchased which has been placed on the Meales. It is a beautiful spot and this just adds to it, so that people can enjoy it fully.

Fly tipping on the marshes down the stoney road (Greenway) is a problem and Mark recommended that the National Trust be contacted and advised about this problem.

13. Street Light

It was also noted that the Street light near the shop needs to be looked at and the clerk was obtaining a costing from T Jones Electrical Ltd to get this light changed from yellow to white. The clerk was waiting to hear what the actual cost would be from T Jones Electrical Ltd it was thought to cost in the region of £280. It is hoped that T Jones will be in touch with an exact figure by the next meeting.

14. Phone Box

Phone box will be painted at some point. Better weather would be needed as the job will take approximately 2 days to complete. We look forward to seeing a bright red shiny Phone Box in the very near future.

15. Dog Bin

The dog bin has been a great success and will be emptied in the next few days.

Meeting Closed 20.05

A handwritten signature in black ink, appearing to be 'John', located at the bottom center of the page.

STIFFKEY PARISH COUNCIL

Chairman Mr. J Lawrence

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ANNUAL REPORT

MINUTES

CHAIRMANS REPORT

The Chairman Mr. Jamie Lawrence thanked all the present members of the Parish Council for other impressive and constructive 12 months. The work that had been carried out throughout the village on behalf of the people of the village was something to be proud of. He hoped that the next 12 months could be just as constructive as the last 12 months as there were many items that still needed their attention and commitment.

Planning Applications

There have been 11 Planning Applications which have been submitted within the past 12 months for the Village. There are still matters which are ongoing and which need further Parish Council input.

Some of these Planning Applications have given concern for the Parish Council and they have had further discussions with the Planning Officers as to how they wish to proceed and hope that their comments and ideas are taken onboard.

Allotments

The posters are up with regard to the Allotments but to date only two people have put forward an application for an allotment and the required number is six to move forward to the next stage.

The Clerk will put up new signs hoping that there are people in the village who would like to apply so that the Parish Council can offer this facility to the Parishioners.

Footpath



The planning and completion of the footpath from greenway down to the Red Lion has been a great success. It is thanks to all who participated in the construction/planning and administration without who there would be no path for us all to enjoy. It is hoped to further enhance with plants.

The Chairman thanked all who had participated in this undertaking and felt that the Parish Council members should be proud of what they had achieved on behalf of the people of the village.

Village Hall

The matter of the village hall has raised its head again and options are being looked into so that the village hall can be retained.

There needs to be further discussion with the Village Hall Committee as to how things are to proceed so that the Village Hall could be retained. Ways in which funding could be obtained and costs restricted so that it could be kept viable for the foreseeable future,

Trees/Hedges

Thanks need to be given to all the parties that have carried out work on the Trees/Hedges in the Village.

There has been a new tree (Copper Maple) planted on the Knoll and other trees and hedges around the village have been sorted or will be sorted in the near future.

Speeding

The situation with regard to speeding in the Village – The speed traps set up by the Police seemed to be making a difference and it is hope that these will continue to do so. The Police are aware of the problems that this Village has. The Parish Council is taking steps to bring the speed gun into the village to monitor the speed situation.

Certain members of the Parish Council have stepped up to the plate with regard to joining forces with Langham Parish Council and their Speed Gun project. The Speed Gun will be used within the village in the very near future and at different time so as to catch the people who are speeding consistently day in day out. Staff will be switched round so that some of the members from Langham will monitor the cars in Stiffkey and the Stiffkey Parish Council members will help to monitor Langham.

Playing Field

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Thanks to be given to Stiffkey Social Services for their past 12 months work with regard to the Playing Field. At this present time the matter of taking on the Playing Field by the Parish Council is underway. But there are matters which take time to sort out.

There is some clarity required with regard to certain matters that need to be addressed so that Stiffkey Parish Council can take over Stiffkey Playing Field. The playing field is something that the Parish Council feel is an asset to the village and should be enhanced for all members to use including visitors.

The members thanked the people who have worked hard to keep the playing field in such excellent condition over the past 12 months and hoped that once the parish Council had taken over the management of the playing field the people concerned would still be willing to assist on a voluntary basis the upkeep of the field.

Telephone Box

The old red telephone box needs a facelift and this would take place within the next few weeks as good weather was needed in order for the work to be carried out. This will further enhance the village appearance. Thanks given for the work that has been carried out so far and the work that is to be done in the near future.

Church Report

The Stiffkey PCC report was received and is hereby attached for the parish Council records. This report is dated March 2011.

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The Parochial Church Council St. John the Baptist's Stiffkey Churchwardens' Annual Report March 2011.

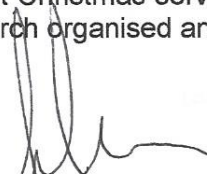
Our Church in the Local Organisation.

- 1 The parish of Stiffkey is part of the Stiffkey and Bale Benefice of nine churches, established in 2003. We share all regular Sunday services with Langham, two at each church each month. Major festivals are celebrated in both churches individually. The benefice is in the Holt Deanery. Chris Halford represents Stiffkey at Deanery Synod meetings.
- 2 We are pleased that Edward Allen, who has become churchwarden at Langham, has agreed to attend some of our PCC meeting where items relating to growth, joint initiatives and developments with Langham feature on agendas.

The Church at Stiffkey

- 3 We thank our rector, the Revd. Ian Whittle, for his advice, encouragement and stimulating services. We also thank the Revd. Tim Fawcett for taking the Friday services and some Sunday services. Tim also led the special short Remembrance Day service at Stiffkey War Memorial on Nov 11th. We are delighted that the Revd. Betty Humphries was able to take a service during the year, a sign of her remarkable recovery from illness.
- 4 At the last AGM in 2011 John Adnitt was elected as chairman of the PCC. He and Keith McDougall were elected as churchwardens. Keith was elected vice-chairman. At the AGM, the following church members were elected to the PCC: Helen Leach (Secretary), Heather Harrison (Treasurer), Margaret Adnitt, John and Shirley Everett, Eva Gambrell, and Chris Halford.
- 5 Although strictly this report is for the year 2011, we wish to record our deep sadness at the death of John Everett in March 2012, and our thanks for his hard work, forthright advice and generous support for this church. He will be sadly missed, but his contributions to the maintenance and good order of church will be a lasting legacy of his service and witness here. We are pleased that the copies of the Book of Common Prayer, which he gave, have been dedicated and used.
- 6 There are 14 names on the parish Electoral Roll. The average attendance at normal services throughout 2011 was 11, but very much higher for special services at Christmas, Easter, Harvest etc.

Finance

- 7 All amounts from fundraising events and special collections at services are recorded in the annual accounts. One event this year was a second successful Stalls on the Knoll at August Bank Holiday. We are extremely grateful to all who helped raised money for the church by selling books, produce, cakes, plants and bric-a-brac.
 - 8 We also benefited substantially from the proceeds of the excellent Bacon Dinner at the Old Hall, Stiffkey on June 4th. We are most grateful to Ann and John Bell for their time, hospitality and generosity at this most enjoyable event.
 - 9 We also received a most welcome donation from Arabella and Jonathan Morgan of the proceeds of the refreshments at their Open Garden Event at the Spring Bank Holiday. Members of the PCC helped with serving teas, washing up, and taking money at the gate.
 - 10 The PCC monitors income and expenditure regularly. During 2011 St. John the Baptist met its parish share in full, paid other regular expenses such as electricity and insurance, and financed a continued programme of repairs and maintenance to the building. We have also continued our practice of annual charitable giving through special collections for Tear Fund at the Harvest Service and for Open Christmas at Christmas services and Carols in the Pub, and the annual collection for the British legion. The church organised and operated the village Christian Aid Collection in May.
- 

Minutes of Stiffkey Parish Council Meeting held on Monday 11th June 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Janey Sugden, Chris Halford, Karen Pickels, Councillor Peter Terrington and Clerk.

Apologies: Councillor Jonathan Savory, Councillor Marie Strong and Police

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

No declarations of interest.

3. Matters Arising

3.1 Police Crime Report

Two crimes one of which was domestic related and upon attendance the other crime was Having Possession of Class B Drug Cannabis.

Two calls to the Police during this month but nothing of note.

The Home-watch meeting was being held at Wells on the same night as our Parish Council Meeting so we was unable to get an update on the Home-watch matters.

3.2 Councillor Marie Strong's Report

Marie was unable to attend but a report was send prior to the meeting and that is as follows:-

Buses:

You will have read that the County's transport budget has a deficit of 5.4 million pounds. This is the additional money it is felt the Government should contribute to cover the cost of concessionary bus passes used in this County – not just by residents but by visitors from all over the country. Not surprisingly there have been reductions to some of the subsidised bus services, including the Coast Hopper. A number of people have made suggestions, such as paying a £1 per journey, but the County is not permitted to compromise in any such way – only the Government can change the system. Below is a specimen letter to the Minister for Transport suggesting ways to improve the concessionary pass scheme and reduce the cost to the County. If you would like to write to the Minister feel free to adapt the letter – even asking about the £5.4m. Copying me in would be useful in gleaning how much interest there is in modifying the scheme. I HAVE BEEN ASKED TO STRESS THAT THIS SPECIMAN LETTER IS COMING FROM ME AS COUNTY COUNCILLOR AND NOT A COUNTY COUNCIL LETTER.



Norman Baker MP, Under Secretary of State for Transport
Great Minster House, Marsham Street, London SW1P 4DR

Dear Minister,

Concessionary bus passes

It is surprising that with all the austerity measures introduced more is not being done to reduce the costs of the concession pass scheme and make it more sustainable. We understand that all parties have pledged to protect the concession pass but think the government should consider other approaches to the scheme.

The social and economic value of the scheme is highly valued but pass holders recognise that it cannot be provided in its present form forever. Local press, websites and blogs indicate a wave of support for action to protect the pass for the longer term. Below are a few ideas which we believe would place the concession scheme on a stronger footing and that should be carefully considered:

- i An annual charge of say £30 would help fund the scheme. For someone taking 4 trips a week it would average out at less than 15p per journey. More frequent use would significantly reduce the cost.
- ii Return to the half fare system that existed before 2007. This was well received by pass holders and bus operators. There also seemed to be enough money to go around for the councils and operators.
- iii. Charge a flat fare rather than an annual fee. If we all paid 50p for a journey this would make a contribution to the running costs of the scheme. Although those who travel daily may find an annual charge more attractive.

We hope you will take these suggestions in the spirit that they are given. We want the scheme to remain but recognise the present format is not sustainable. Combined with other changes that have made it more expensive to run buses, and with cuts to support from county councils, there is a real danger that buses will disappear long before the passes do, making the concession scheme next to useless.

3.3 Councillor Peter Terrington

There has been a Leadership change at NNDC and the new Chair is John Perry-Warnes. There will be further restructuring with regard to staff at the Council with further post going and they are hoping that service will not be affected.

They are also reviewing the charges with regard to Dog Licences for Dangerous Dogs and Taxi Fees.

With regard to the Crime in the area there is a new Police Commissioner in place and there is also to be a new system with regard to crime in the area.



They also passed a motion to keep the Coast-hoppers buses with the current level of service for the time being.

Marine Planning – there is a general feeling that fishing for this area is not well represented within the current strategy. The new Marine Plans are not going to cover the local issues. Ideas have been put forward and these might be taken on board.

Supermarket at Wells – With regard to the current application for Co-op to build a new supermarket on the Polka Road site the Council is now undertaking a viability study with regard to the retail zone to see what damage would take place should the plans be given the go ahead. They have to see the impact that a supermarket in this place in the town would have.

There is also the matter of Section 106 contributions which is money for projects within the town. These will have to be taken into account.

The Planning department was to look at this application in June but this has been revised. The matter of the Petrol Station is not looking possible. They were considering siting this on the current Lorry Park next to the current site under consideration for planning permission. There are discussions underway with regard to this matter and we wait to hear more after the viability study has been completed.

There is also the matter of flooding with regard to this development. Commercial is not the same as Private property and thus the matter is looked at in a different light. Concerns with regard to the surface water drain in Wells and they are awaiting the Environment Agency report.

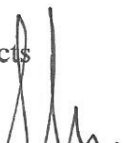
Garden Waste – The collection of the brown garden waste bins was suspended during the fuel crisis but collections are now getting back to normal. But if you have any problems please advise Peter as Kier have a clause in their contract to keep places clean and if this was not the case we can bring them to task

There is a scheme running at the moment within the Council which transfers sections of NNDC held land to the Local authorities like Wells Town Council. Wells have received various properties with regard to this scheme. Peter wondered if we could request that the Footpath be transferred to the Parish Council. It was also suggested that we try for the section of land behind the houses at Camping Hill. The person to contact with regard to this matter is Martin Green in Asset Management.

Correspondence

Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- Knoll Wind Farm
- N A L C
- Glasdon Products



- The Playing Field Magazine

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

Village Hall Fees £150.00

Jubilee Mugs (Norfolk China) £195.00

Payroll Software £56.00 Annual fee + VAT (Agreed)

Jubilee Funding from N C C monies received - £100.00

Accounts to be discussed at separate meeting to be held later this month.

Karen was going to submit the Claim for the refund from the Bank to the Parish Council with regard to the previous Clerks fraud. This was so that they could approve what was going to be claimed for.

5. Footpath

The Parish Council members said that there was more work to be carried out on the trees in the footpath area and this would be done at some point. When the Rangers next visit the matter of grassing the footpath will be raised with them again. There was also the matter of the steps needing to be topped up again as they had settled.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We are still on going with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

As mentioned last month by Jonathan – Warborough Barns has gone to appeal and we are awaiting a response with regard to this from the Planning Inspectorate.

Planning Application PF/11/1257

Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk

Erection of ancillary holiday accommodation.

Awaiting a decision for this Planning Application at the time of the meeting.



Townsend Arms, 14 Wells Road, Stiffkey, Norfolk, NR23 1AJ
Planning Application reference number PF/12/0396

Refurbishment and conversion of A1 (retail shop) and dwelling to single residential dwelling.

This Planning Application has been permitted by NNDC Planning Dept.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.

The Councillors looked at the plans and advised the Clerk that they would like to respond with the following (1) supports the application.

There is still the matter of the parking for this retail business as now that the application for the Lamp Shop has been granted and the property sold there are fears that the parking problems on the road will just get worse. At this moment in time parking takes place on the rumble strips thus causing problems. We have asked about this matter in the past and been advised that there is nothing that we can do about it. This is something that will need to be looked at further at a later date. Perhaps the only way that this could be solved is for double yellow lines to be put in place to stop all traffic from parking here.

We need to speak to the Planning Enforcement Officer to see what we can do as it was understood that the Chapel was granted planning permission with a clause in place for the parking to be available in the Lamp Shop Car Park. Perhaps arrange for a copy of the original plans for the Chapel to come from NNDC.

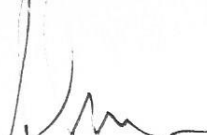
There is nothing else from NNDC Planning Department at this time.

7. Playing Field

Mr S Sutton and Mr M Jordan asked that their apologies be given to the Parish Council as both were unable to attend but Mr D Gunton represented the Planning Field Committee. Mr Gunton informed the members that all three of them are still willing to help with the volunteer work at this time. There is still a grey area which needed some form of clarity which would they be willing to work under the management of the Parish Council as volunteers. Mr Gunton advised that all three members would be willing to accept this structure.

Thanks were given for all their hard work with regard to the Playing Field over the years. For what they have done and their continued support. It is greatly appreciated by the Parish Council and all the People of the Village.

8. Grit Bin/Dog Bin



Victory Housing has looked at the junction and has deemed that this is not a hazardous junction. Thus they would be unwilling to provide any form of funding. In order for a Grit Bin to be placed at this junction the Parish Council would have to purchase it and gift it to NCC highways. In the recent correspondence a Bin was costed at £100.00. This Bin was the smallest that was available. This purchase is to be discussed further at a later date by the Parish Council.

With regard to the Dog Bin the one on the footpath is working well but there is now the matter of a bin being placed on Hollow Lane. Mark agreed to paint another bin and place it on Hollow Lane. He also agreed that he will look after this bin and empty it when needed. There was also concern expressed as to whether the waste was regarded as toxic. But this matter was dismissed as you can put this matter into your own bin without any problems.

9. Queens Jubilee

The village has received the sum of £100.00 from the Jubilee fund and thanks were given to all those involved in the organisation of a great event. The Parish received the bill for the Mugs which totalled out at £195.00. These mugs are to be distributed to all the children of the village at some point.

10. Website

This is still under construction and Janey reported that her and Mike are still sorting out various items and they hope to get together in the next few days to get a lot more detail into the site. It is hoped that they will be able to provide the Parish Council with a demonstration at the end of the next meeting. This would have to be held at the Red Lion as a WIFI connection is needed in order for a demonstration to take place. It was noted that Glaven Valley website is a good example and this is how we would like our website to look like and function.

11. Speed Gun

The speed camera has been in use within the village and so far the feeling is that it has been effective. The first time that someone is caught they receive a letter of warning and the second time they are placed on the Police Watch list.

They are also planning to do an exercise within the village to just collect data that then can be used to bring a case to the Police with regard to the level of Speeding within the village. This could then ensure that the matter is looked at in a more formal way and something done.

The Flashing signs will be coming back to the village at some point and these do seem to make people slow down as they are not aware of what speed they are doing through the village.

12. Village Hall

Letters have been sent to the relevant members of the public asking what the societies within the village would like to see happen to the village hall. The letters also ask for



ideas to be brought forward to the Management Committee for discussion. There are a couple of ideas at the moment as to what could happen and what is manageable for the village. So a list has also been sent with the letter to see what response is forthcoming.

13. Street Light

A price has been received from T Jones with regard to changing the Light next to the Shop from yellow to white. As stated before this was approximately £280.00 and the members feel that this is far too expensive and cannot be justified. Janey said that she would meet the costs personally as she felt that this was an eyesore and needed to be done. The Clerk will let Janey have a copy of this bill so that she is aware of the exact cost. There was also the matter of two lights that needed to be attended to within the village – Hollow Lane and Camping Hill. The Clerk will advise T Jones that these need to be attended too.

14. Phone Box

The Phone Box looks great and Janey was thanked by the Parish Council members for her good work. A matter which now needs to be discussed is what is to happen next with the Phone Box. It will need to be secured and the ability to lock it will have to be put in place.

Meeting Closed 20.35

A handwritten signature in black ink, appearing to be 'M' or 'Me', located at the bottom of the page.