

Minutes of Stiffkey Parish Council Meeting held on Monday 2nd July 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Chris Halford, Karen Pickels, Councillor Jonathan Savory, Councillor Marie Strong and Clerk.

Apologies: Councillor Peter Terrington, Janey Sugden and Police

1. Minutes

The minutes of the last meeting will be duly signed off after the amendment has been made as per request.

2. Declarations of Interest

No declarations of interest.

3. Matters Arising

3.1 Police Crime Report

With regard to the police crime report the only thing that was reported in the last month was a Horse in the middle-of-the-road.

3.2 Councillor Marie Strong's Report

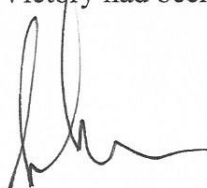
Marie reported that progress was being made on the broadband matter the two parties that she mentioned British Telecom Wholesale and Fujitsu.

Marie advised the meeting that she had agreed to become a member of the procurement board for the Council and the one item that was on the latest was the recycle centre.

Footpath - Marie asked could a wildflower area be setup to the side of the footpath. Mark advised that the grass had been donated by Banham and the first lot of the grass seed had not taken. It was noted however that the area had been over taken by wild poppies which looked extremely pretty.

Marie asked about the signs for the footpath and what should be written upon them. She advised us that the highways to signs and she will ask for signs to be made for the footpath. It was requested that they be small and blend in and not too offensive.

With regard to the grit bins Marie questioned could these bins be on Victory Housing land and if this was the case Norfolk County Council will not fill them. We would have to know what was classified as Highways land and what was classified as belonging to Victory Housing. Marie was going to make further enquiries. It was also mentioned that Victory had been approached with regard to purchasing a grit bin and declined.



Marie advised the Council that with regard to the Marine Conservation Zones they are trying not to lose face and everything was going to consultation and that would cover all the sites that were proposed in this process. There was going to be forms sent out saying that we don't want to go to consultation there had already been 11,000 signatures in support of this from locals. There was an online survey that everybody could contribute to.

3.3 *Councillor Jonathan Savoury*

Jonathan was also covering for Peter Terrington as he was attending another meeting.

Jonathan advised is that the planning appeal for Warborough Barns a decision had been received and in effect it was as follows they cannot build a two story structure and that they can amend what they already have. This means that they could change the internal structure.

Jonathan advised us that they work still continuing the restructuring of North Norfolk District Council 14 members of staff had been reduced down to 8 and six heads of departments have been selected and the remaining posts advertised. This should mean direct savings to the Council. Other services within the Council have been amalgamated to become more efficient.

They are sharing services with Kings Lynn Borough Council and from 25 May this went live and this includes new software being used by Kings Lynn Borough Council which will enable savings to take place at North Norfolk District Council

Jonathan advised us that Breckland District Council had taken these efficiency steps and when now faced with having to retrace their steps to bring it back to the way it was before.

Correspondence

Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- Knoll Wind Farm
- N A L C
- Glasdon Products
- The Playing Field Magazine

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.
Janey had agreed to pay for the light to be changed at Stiffkey stores and Jones had costed this at £260.93/plus VAT. The clerk had been in touch with Janey and she had agreed that T Jones Ltd should carry this work out.

5. Footpath

Marie had made the comment earlier about the surrounding area of the footpath being set with wildflowers. The Parish Council members considered this to be a nice idea and commented that nature had already started to take over the ground with wildflowers.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF
Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard from the Planning Dept since the last meeting.

Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

We are still on going with this matter. Nothing further has been heard from the Planning Dept since the last meeting. It was also noted that topsoil was being brought in to bring the ground up to the correct level around the property.

The parish Council members asked that we chase these two planning applications with the Head of Planning is nothing seems to be moving forward with either of the two properties.

Planning Application PF/11/1257
Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk
Erection of ancillary holiday accommodation.

Awaiting a decision for this Planning Application at the time of the meeting.

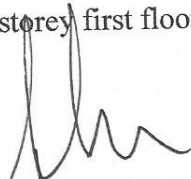
Townsend Arms, 14 Wells Road, Stiffkey, Norfolk, NR23 1AJ
Planning Application reference number PF/12/0396

Refurbishment and conversion of A1 (retail shop) and dwelling to single residential dwelling.

This Planning Application has been permitted by NNDC Planning Dept.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.



The Councillors looked at the plans and advised the Clerk that they would like to respond with the following (1) supports the application.

The Council asked the clerk to approach North Norfolk District Council with regard to the above development as they had been issues with regard to parking. The clerk had been a contact with Kate Steventon Planning Enforcement Officer questioning what was actually being done regarding the chapel and the parking. A response from Kate was still outstanding at the time of the meeting.

There is nothing else from NNDC Planning Department at this time.

There was also the matter raised of the piece of land beside the Red Lion and question was put forward when was the work going to start. The rumour was that the work was to start in the spring but this had not materialised and the Council members noted that they would need to watch to ensure that the walls on the plans were put in the correct place as agreed with the Planning Officer.

7. Playing Field

All items with regard to the Playing Field had been handed over to Stiffkey Parish Council. All these documents were available to the members should they wish to view them. It was suggested that original documents should be copied and these copies sent to the Norfolk Records Office for posterity. Official documents leases etc. need to be recorded.

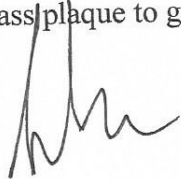
The Council requested that the clerk obtain new forms for the signatories to be amended for the Playing Field and any bills and invoices should be forwarded to the Chairman's address. At the meeting volunteers were asked to come forward to because signatories on the accounts.

With regard to the Playing Field the matter of should they all come under one roof and therefore be just one bank account or do we keep Stiffkey Parish Council and the Playing Field accounts separate, this matter was to be discussed further at a later date. There was also the matter of who was going to actually complete the accounts and that decision was to be made at a later meeting.

There were legal implications to consider with regard to keeping the Playing Field separate from Stiffkey Parish Council.

SEE ATTACHED. There was a suggestion to purchase a bench and put a brass plaque on dedicated to all members and this bench ~~to be sited on the Pavilion on the Playing Field.~~ ^{AND} THE.

This matter was proposed by Jamie and seconded by Mark. It was noted that Mr Stanley Sutton has put a lot of personal funds into the Playing Field over the years and it was felt that he should receive a gift as well as a plaque for his dedicated service to Stiffkey Social Services. It was felt that Mr Stanley Sutton needed a personal thank you perhaps his own personal bench for his garden. Mark was going to look into the bench and a brass plaque to give to Stanley as a personal gift.



At the next meeting the Playing Field insurance quotes would be discussed in greater depth. It was suggested shopping around to see what we could get from money and it was noted that we would ask Keith Leesmith which companies he had used for Holkham and Warham.

The Jubilee mugs had been delivered to the various members in the village there are only a few left remaining to be delivered but they are for families in second homes. It seems as if they were greatly appreciated by those receiving them.

Mark Harrison stated that when the lease on the Playing Field comes up for renewal they are willing to grant a new lease but one of the things that they would like is to have the right of way round the Village Hall for residents on a permanent basis. It was decided that they would discuss it further at the next meeting. This lease runs out in a few years' time and one of the options was a 50 year lease. The actual value of the Playing Field was not disclosed. There is the matter of access to the field via Hollow Lane which has been classified as a footpath. There is nothing in writing but we are aware that a right of way has been in place since the Playing Field was granted.

Questions were raised at the meeting about moving the Village Hall to the Playing Field and this issue and many other questions were discussed. There are legal implications regarding the sale of the Village Hall and if they can go ahead. This is a very complicated matter as to whether they sell and put the Village Hall on a leased piece of property. There is also the matter of the funds received in the sale what will happen to the money.

It was mentioned that clauses could be put in place to cover the village if the Village Hall is put on the Playing Field and these could be written into the lease.

8. Grit Bin/Dog Bin

With regard to the Dog Bin the one on the footpath is working well but there is now the matter of a bin being placed on Hollow Lane. Mark agreed to paint another bin and place it on Hollow Lane. He also agreed that he will look after this bin and empty it when needed. There was also concern expressed as to whether the waste was regarded as toxic. But this matter was dismissed as you can put this matter into your own bin without any problems.

9. Queens Jubilee

As noted above the Jubilee mugs have been distributed to the children of the village and there was only a few outstanding at the time the meeting to be given out.

10. Website

As Janey was not at the meeting we were unable to have an update as to the progress of the website.

11. Village Hall



Letters have been sent to the relevant members of the public asking what the societies within the village would like to see happen to the village hall. The letters also ask for ideas to be brought forward to the Management Committee for discussion. There are a couple of ideas at the moment as to what could happen and what is manageable for the village. So a list has also been sent with the letter to see what response is forthcoming.

12. Street Lights

The two streetlights that required repair had been completed by T Jones Ltd. And a request has been made for the work to be carried out on the light at Stiffkey Stores to be paid for by Janey Sugden.

13. Hollow Lane

Mark advised the Council members that there was going to be a gate installed next to Holly Breck house (Joanna's). This will not obstruct people walking or cyclist's or people with prams but it will mean that the vehicle access will be restricted. He explained the reason behind it and received support from the Parish Council members. A question was asked was it possible to put a gate at the Playing Field end of the lane but this idea was dismissed as it was felt that it would not fit.

14. Allotments

The clerk advised the meeting that she had received up to 8 applicants for allotments and these would now be forwarded to the relevant member of staff at North Norfolk District Council. The clerk also advised that she had received an e-mail from Martin Green that the section of ground behind Camping Hill was under consideration by the Strategic Housing department.

Meeting Closed 20.35

A handwritten signature in black ink, appearing to be 'M. Green', located at the bottom of the page.

STIFFKEY PARISH COUNCIL

Chairman Mr. J Lawrence

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139 Camping Hill
Stiffkey
Wells
Norfolk
NR23 1QL

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E-mail: spc.jordan2010@btinternet.com

The next meeting of **Stiffkey Parish Council** will be held on **Monday 3rd Sept 2012 in the Village Hall at 7.00 pm.** All Parishioners are welcome to attend.

A G E N D A

1. Apologies
2. Minutes of Previous Meeting
3. Declaration Of Interest on the Agenda
4. Councillors Reports
5. Playing Field
6. Police Crime Update
7. Finance
8. Correspondence
9. Planning Items
10. Dog Bins/Grit Bins
11. A O B
12. Website Testing/Viewing (Red Lion)

The next Parish Council Meeting will be held on Monday 1st October 2012.



Minutes of Stiffkey Parish Council Meeting held on Monday 3rd Sept 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Mark Harrison, Chris Halford, Janey Sugden, Councillor Peter Terrington, Councillor Marie Strong and Clerk.

Apologies: Councillor Jonathan Savory, Karen Pickels and Police

1. Minutes

The minutes of the last meeting will be duly signed off after the amendment has been made as per request.

2. Declarations of Interest

Mark Harrison re Planning Application.

3. Matters Arising

3.1 *Police Crime Report*

No crime was reported in the village although there have been problems with regard to traffic and the Police have attended the village on three separate occasions.

3.2 *Councillor Marie Strong's Report*

Marie advised that she gives a more in-depth report in The Quay Magazine but outlines the topics that are important.

Broadband – It will be announced very soon what company has been appointed with regard to the County's Broadband and what they will bring to the deal.

Coast hopper – There is a website for people to have their say and this will go forward to Government Consultation.

Natural England – This is with regard to the Marine Zones. There is an official link to follow on the Blakeney website which is <http://tinyuri.com/Blakeney-MCZ>. Consultation should start on December and there will be a meeting called at Blakeney to take matters further.

Blue Badges – Application forms for this service are now back in the Doctor surgeries.

Reduces Bus Travel for Younger People – From the start of September young people (16-19) will be able to travel at a reduced rate of 30%.

Marie also brought to the attention of the Members a new fund from NCC which may be able to help the village hall. Details handed to the Chairman.

3.3 **Councillor Peter Terrington**



Peter was also covering for Jonathan who was attending another meeting.

Peter brought the following matters to the Members attention;-

Asset Management Scheme - Peter suggested that we should write to Martin Green with regard to acquiring the Footpath Land from NNDC under this scheme.

Coastal Management – There is a new Coastal Management meeting which will take place at Cromer on the 10th Sept 2.00pm. This will cover coastal issues.

Council Tax Support Scheme – The Council at NNDC have passed a resolution with regard to the matter of Council Tax.

Wind Turbines at Binham – There is a consultation taking place with regard to wind turbines being placed at Abbey Farm Binham. It appears to be only a small development. Marie has been involved in this discussion with two other Parishes.

Correspondence

Letters/Publications have been received this month:-

- Police
- N C C
- N N D C
- N A L C
- Glasdon Products
- The Playing Field Magazine

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

C A B donation of £50.00

Quote from T Jones Ltd with regard to Lighting which now deemed obsolete.

Chase with regard to claim against Bank – L Jordan had concerns about this regarding any comebacks.

£100.00 Mark Harrison re costs (bench)

5. Footpath

See above comment with regard to Asset Transfer Programme. Dog Bins are to be placed at either ends of the path. Mark and Chris to do this. There was also the matter of the footpath steps being topped up.

There was also the matter of signs for the path which Steven White will sort out a price for these.

6. Planning



Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard by NNDC with regard to this matter from the applicant.

Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

We have received a report from the Planning Dept with regard to this application which is as follows:-

The planners and myself have been in touch with the agent and advised that a full planning application should be submitted to retain the dwelling as built. The agent advised that he was going to visit the site and submit plans to the Local Authority to show that the ground level has been changed and the building is not higher than shown on the approved plans. To date we have not received any plans and we are considering what further action we may take to resolve this apparent breach of planning control.

Planning Application PF/11/1257

Red Lion, 44 Wells Road, Stiffkey, Wells, Norfolk

Erection of ancillary holiday accommodation.

This has come back at Permit.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)

PF/12/0501

Erection of single-storey first floor rear extension.

This is currently under review by the Planning Dept. with regard to the terms and conditions from the previous application which concern the parking arrangements and until this matter is sorted these plans cannot move forward.

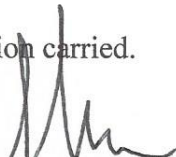
Planning Application PF/12/0964

Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

The Members heard from Mark Harrison with regard to this matter and he explained that this relates the part of the old Officers Mess and what is going on is that the Boatyard what to change this into an education centre and he reported that there would not be any parking problems or excessive traffic as schools would ship the students in by mini bus.

The Members voted on this matter - agreed – motion carried.



7. Playing Field

Invitations to be sent out to the new working party and to the former volunteers for a Presentation to be made to Stanley Sutton. This is to take place at the start of the next meeting.

Michael Taylor has volunteered to go after any funds for the Playing Field as he is aware of how to get these funds.

There is now a working group set up for the Playing Field but ultimate responsibility rests with the trustees. The work will now start to amend the names parties and the Charity Commissioners to be advised of the new members.

The Clerk will cover the financial matters with regard to the Playing Field. There is also to be a change of signatories to take place and this is underway.

8. Grit Bin/Dog Bin

Bins are a great success and further bins are needed on Hollow Lane to help with the situation.

9. Website

Janey reported that the website has come to a halt as she has had little response from any of the village groups. She also mentioned that the package that they purchased was not really suitable. There was no appeal at this time and the framework for the website was restrictive and would not work for the village. Therefore the contract would be cancelled but they would keep the domain name which costs about £5.00 per year.

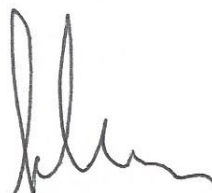
10. Village Hall

Letters have been sent to the relevant members of the public asking what the societies within the village would like to see happen to the village hall. The letters also ask for ideas to be brought forward to the Management Committee for discussion. There are a couple of ideas at the moment as to what could happen and what is manageable for the village. So a list has also been sent with the letter to see what response is forthcoming. Still awaiting an update with regard to this matter as Karen was not at this meeting.

11. Grass Cutting _ Church Knoll

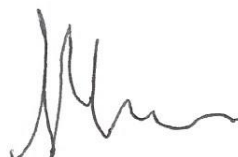
The PCC has written to the Parish Council requesting assistance with the Grass cutting on the Knoll Laurence said that he would volunteer for this if he could use the Church equipment. Chris Halford said that she would sort this out with the PCC.

12. Allotments



The clerk advised the meeting that she had received up to 8 applicants for allotments and these would now be forwarded to the relevant member of staff at North Norfolk District Council. The clerk also advised that she had received an e-mail from Martin Green that the section of ground behind Camping Hill was under consideration by the Strategic Housing department. Still outstanding at this time

Meeting Closed 20.35

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Minutes of Stiffkey Parish Council Meeting held on Monday 1st October 2012

Present: Laurence Jordan, Jamie Lawrence, Christopher Cooke, Chris Halford, Janey Sugden, Karen Pickels and Clerk.

Apologies: Councillor Jonathan Savory, Councillor Peter Terrington, Councillor Marie Strong, Mark Harrison and Police

Playing Field Presentation

Before the meeting a presentation took place to Mr Stanley Sutton for all his hard work over the many years with regard to the Playing Field. All his fund raising, marking out the pitch and time given and his own money put into the field over his 51 years. A bench was presented to him.

Stanley made a small speak in which he thanked all the people who had helped him over his 51 years that included Jack Boddy, Andy, Dennis and Michael. Without them he would not have been able to have kept the field going in the manner to which is it today. He also said thanks to all the others that he had not mentioned by name.

There is now a new party looking after the field and they are David Gibson, Davy Jackson and Ian Moy and they have stepped forward to take over the day to day running of the Playing Field.

1. Minutes

The minutes of the last meeting will be duly signed.

2. Declarations of Interest

None

3. Matters Arising

3.1 Police Crime Report

No crime was reported in the village although there was a traffic accident new to the Chapel in the centre of the village.

3.2 Councillor Marie Strong's Report

Marie was unable to attend the meeting but sent a report via email

I regret not being with you on Monday evening but I have promised to attend Heritage Houser AGM – and will then go on to Wells TC, assuming you will have finished by then.

Knowing Stiffkey's concern for the Coasthopper, and other rural buses, I offer the following:

Buses:

You will have read that the County's transport budget has a deficit of 5.4 million pounds. This is the additional money it is felt the Government should contribute to cover the cost of concessionary bus passes used in this County – not just by residents but by visitors from all over the country. Not surprisingly there have been reductions to some of the subsidised bus services, including the Coast Hopper. A number of people have made suggestions, such as paying a £1 per journey, but the County is not permitted to compromise in any such way – only the Government can change the system. Below

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.
T T Jones Ltd – Light Maintenance - £79.54

5. Footpath

The only comment with regard to the footpath was that some more gravel was needed to top up the steps.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF
Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard by NNDC with regard to this matter from the applicant.

Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

Nothing further has been heard since the last set of minutes.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.

Nothing further with regard to this application.

Planning Application PF/12/0964
Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

Still awaiting decision.

7. Playing Field

Meeting took place with Playdale and they gave the members lots of advice with regard to upgrading the play area and also ways to extract funds. Budget of approx. £20K would be needed which would be easy to obtain. Forms are quite complex. With the Parish Councils agreement they would set up a working party to take it to the next stage. Village kids need to have a say in what they would like. Also the adults would need to be consulted. Once the funds have been obtained then they would need

Speed Gun will be back in the village at some point in time to try to slow the traffic down. At some stage the Parish Council would like the flashing signs to be brought back into the village.

There were also concerns about some of the street lights in the village which are still not working. The Clerk said that she would chase with T T Jones Ltd.

Meeting Closed 20.15

District Councillors Report for SPC 3 Oct

Changes to Waste Collection Rounds

Significant changes to refuse collections will be implemented on 3 October

As part of on going efficiencies in the waste collection contract Kier will be making widespread changes, this will affect approx 45,000 households.

Residents will see a change to their collection day, the colour bin being collected on a given week or both. These changes will also affect trade waste, recycling and garden waste bins.

In order to allow Kier to settle in during the first six months of the contract significant changes have been delayed until now, this has allowed the Council to make major savings on the contract.

In the event of collection problems tel. 0300 123 1163

Minutes of Stiffkey Parish Council Meeting held on Monday 12th November 2012

Present: Laurence Jordan, Christopher Cooke, Mark Harrison, Chris Halford, Karen Pickels, Councillor Jonathan Savory and Clerk.

Apologies: Councillor Peter Terrington, Councillor Marie Strong, Janey Sugden, Jamie Lawrence and Police

The Committee wishes Jamie well with regard to his illness. They hoped for a speedy recovery.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

None

3. Matters Arising

3.1 *Police Crime Report*

I crime reported in the village for the last month.

3.2 *Councillor Marie Strong's Report*

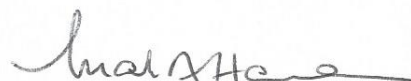
Marie was unable to attend the meeting due to other commitments.

3.3 **Councillor Peter Terrington/J Savory**

See attached report from Peter Terrington for both October and November.

Jonathan reported that NNDC are planning a springtime survey to find out what people want. There will be a reduction in spending and a freeze in Council Tax. NNDC is debt free at this moment in time and the Government wants NNDC to raise more funds itself independently. There is also the matter of the Government cutting the budget in the future that they need to consider.

There will be a new Co-op Store in Wells with a Petrol Station. The people of Wells wanted this to take place and the application for the Petrol Station has now been submitted. Jonathan asked for the Councils opinion with regard to this application and the matter of relocation of the lorry park was raised. This application should come up at next months meeting (NNDC). It is hoped that the people of Wells will support this store and petrol station. Co-op do not have their own petrol company so this will be put out to tender by Linden subject to sale of Lorry Park. It was noted that the area is prone to flooding and the question was raised as to what will be put in place to help this matter. The environment agency will have to consider the options



and ensure that if the area floods that the petrol station is able to cope. The new plans are much better than before so we will have to wait and see how things move forward.

Another question was raised by one of the members as to how often does the Council revalue people's property for Council Tax. This is something that needs to be done when work is carried out on extending a property giving it a much larger footprint on the ground. Jonathan said that he would look into this matter and report at the next meeting as to the council's response.

It was also mentioned that at one stage in the store saga the site at the Ark Royal was being considered. This property is for sale at this present time but car parking was raised as an issue and thus it never moved forward.

Correspondence

Letters/Publications have been received this month:-

- NNDC
- Norfolk Playing Field Magazine
- Norfolk RCC
- NSPCC
- MAGPAS
- NALC - Report

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

Poppy Appeal - £25.00

Transfers to Savings Account (500.00) and Number One Account (300.00)

Transfer from Savings Account to Cover S137 Payment to Village Hall (1000.00)

Playing Field Insurance £427.85 – added to SPC AON Insurance.

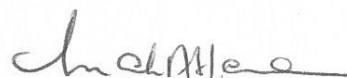
Set Precept for 2013/14

With regard to the precept a document was sent to all Parish Council members which would enable them to make up their mind as to what figure they would like to set next year's precept at. Figures were also circulated in relation to the running costs of the playing field which the Parish Council has recently taken on board.

There was also the matter of exercising the S137 options that are available to the Parish Council in relation to both the Playing Field and the Village Hall. Is the Parish Council taking on board both Village Hall and Playing Field with regard to these payments from this year onwards?

There is also the matter of the Village Lights being regarded by T T Jones Electrical Ltd as obsolete and needing to be replaced so those costs will have to be considered with regard to the precept requirements.

Thus it was proposed that it should remain at £5000.00 for the next year and the vote was carried 3 – 1 for thus motion carried.



It was also decided that from 2013/14 the extra monies should be split between the Village Hall and the Playing Field.

It was then decided that the Parish Council should release the sum of £1000.00 to the village hall under the banner of S137 payments as the precept was set at a higher figure for the last two years just for this matter. The Village Hall is finding that due to a change in circumstances within the village there has been a small increase in people booking the hall. The monies released may help with the running costs and the general upkeep of the premises.

It was noted that next year an extra meeting should take place in order to discuss nothing but the precept and the level at which it should be set. Mr C Cooke made the comment that he did not feel that the Council had accurate information in order to legally set the precept. This was duly noted by the members before they made their decision.

5. Footpath

Nothing was raised with regard to the footpath.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF
Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard by NNDC with regard to this matter from the applicant.

Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

Nothing further has been heard since the last set of minutes.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.

Nothing further with regard to this application. There is a side note to this application the Council was advised that the Chapel is going to court with regard to ownership of a section of land behind the Chapel.

Planning Application PF/12/0964
Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

L. D. M. a

Still awaiting decision.

Planning Application PF/12/1130

The Old Hall, Church Street, Stiffkey, Wells, Norfolk NR23 1QJ

Erection of replacement gates.

This application was supported by the Council.

Planning Application PF/12/1218

78 Wells Road, Stiffkey, Wells, Norfolk, NR23 1AJ

Erection of two-story side extension.

This application was supported by the Council but with some concerns with regard to parking on Greenway which they would like to discuss further with the Police at a later meeting.

Planning Application PF/12/1154

9 Bridge Street, Stiffkey, Wells, Norfolk, NR23 1QP

Erection of one and a half story side extension (extension of period for commencement of planning permission reference 09/0913)

This application was supported by the Council but they required confirmation from the Planning department that the front street elevation would remain the same as the plans did not give a very clear picture of this.

Nothing further at this time from NNDC Planning Department.

7. Playing Field

Jamie and Chris had a meeting with Gary Linder (Planning Officer) with regard to both the Playing Field and the Village Hall. Mr.Linder was OK with regard to the Planning option with regard to the village hall but had concerns with regard to the playing field. More than anything else it was to do with access for the playing field.

There is the matter of measuring up on the field to see what we could set and where. There would have to be a reclassification of Hollow Lane which could be quite a substantial cost to the Parish Council. This is quite an involved job. It is a public footpath at the moment with Farm vehicle usage. Laurence has one of the reports from NCC with regard to the last round of reclassification that took place in the village and he will bring this to the next meeting (public report from NCC). There is also the matter of who owns what on this section of the footpath. This could also impact on the planning application for the chapel should they decide that they would like to develop the parking on the section of land that they retained when the lamp shop was sold. Hollow Lane is a footpath not a vehicle right of way. This will be looked at the next meeting as this could be very expensive and complicated.

There is also the matter of getting legal advice with regard to the forward development of the playing field and village hall. Before the Parish Council moves forward they would need to take legal advice and ensure that we have all the required legal information. Mark was going to get some further information and bring it to the next meeting.

8. Grit Bin/Dog Bin

With regard to the Dog Bins Chris is sorting one out for Muckledyke and Mark will sort one out for Hollow Lane.

With regard to a grit bin the Parish Council will have to purchase a bin and gift this to the Highways. Clerk to sort out a Grit Bin which will work out at approximately £90.00. Care will have to be taken as to the site of the bin to enable Highways to fill the bin as a when needed.

9. A.O.B.

Nothing further has been heard with regard to the matter of the overhead power cable at this time.

The matter of the allotments was raised as the Clerk had received an email from NNDC – do they have a legal obligation to provide allotments as there appears to be no land available for allotments in the village at this time. The Land at Camping Hill has been ruled out by NNDC housing dept.

It was requested that the Clerk should contact the Highways department with regard to the section of road from here to the boundary with Morston as it is very rough and has quite a few dangerous potholes.

It was also requested that we need to have a definitive Police presence at the next meeting at the matter of Greenway Parking and the traffic flow through the village needs to be discussed in greater detail. All the above are major problems in this village and cannot go unchecked.

Thank you letter received from Stanley Sutton with regard to the presentation which took place at the last meeting.

Meeting Closed 20.45

New dates for the next round of meetings 2013 to follow in due course.

Mark Atkinson

Minutes of Stiffkey Parish Council Meeting held on Monday 3rd December 2012

Present: Jamie Lawrence, Laurence Jordan, Christopher Cooke, Mark Harrison, Karen Pickels, Janey Sugden, Councillor Marie Strong, Police and Clerk.

Apologies: Councillor Peter Terrington, Chris Halford, Councillor Jonathan Savory.

Thanks given to Mark for Chairing the last meeting.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

Mark Harrison – High Sand Creek Planning Application.

3. Matters Arising

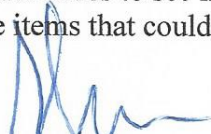
3.1 *Police Crime Report*

Phil reported that officially there was not reported crime for the village within the last month but there had been an item of harassment and concern over the movement of people and loud music with regard to a certain property and the Councillors were asked to keep an eye of the situation and report anything to Phil.

Phil also reported that they had kept up a high number of patrols for the village and marshlands and that they had received calls with regard to building work that was being undertaken in the village and the obstruction of the traffic flow to which they had recorded attending approximately nine times.

The Parish Council had particular concerns with regard to Greenway and had asked that the Police attend the meeting to bring forward ideas of what could be done to help the situation. As the status of Greenway is unadopted this doesn't form part of the highways network and the only thing that could be done was to place warning notices on the parked cars. This seemed somewhat lightweight but due to the status they are limited as to what they can do. It was mentioned by the members that if the top section of Greenway was clear then it would allow for a clear turning circle. It was also mentioned that a No Parking sign could be placed on a private property wall. This was agreed by the property owner. Phil would supply the notices that would be used with regard to the blanket warning signs to be placed on the cars on Greenway.

It was also mentioned that Bridge Street is a problem with people parking all the way along which in turn causes problems with the movement of the traffic. As this forms part of the Highway this is a different matter and people can be given parking fines for certain reasons and this would also be monitored by the patrols. But they also mentioned that they may blitz the area at certain times to see if they can make a difference to the overall situation. One of the items that could be used is the Section



22 of the Road Traffic Act – Danger to other road users. This is something that will be used at Morston for the same reasons.

As from the date of this meeting the whole situation with regard to scrap metal has changed as a new law had come into operation. Scrap metal can no longer be traded for cash it has to be purchased via a bank account so that it can be accounted for and the Police can halt the theft of scrap metal. If you allow them to purchase metal in this manor you can also be charged with committing an offence. If any one sees someone collecting scrap – just call the police and they will deal with the party concerned.

It was also mentioned that the situation down the marshes with regard to parking has improved and this could well be attributed to the patrols that have been taking place over the last few months by Phil and the team. The Parish Council thanked them for all their hard work over the past few months.

3.2 *Councillor Marie Strong's Report*

Marie gave her report to the Council – details of which are enclosed in the December Issue of the Quay Magazine.

3.3 **Councillor Peter Terrington/J Savory**

Report for December attached.

Correspondence

Letters/Publications have been received this month:-

- NNDC
- Norfolk Playing Field Magazine
- Police
- Age Concern

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.
Purchase of Grit Bin from Glasdon Manufacturing £88.20

5. Footpath

It was mentioned at the meeting that there had been some settling of the path and it now needed to be topped up. This would be sorted in due course.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)
Harbour House, 1 Greenway, Stiffkey, Wells, Ndrfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We are still ongoing with this matter. Nothing further has been heard by NNDC with regard to this matter from the applicant.

Planning Application PF/10/0045
Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk
New Planning Application to be submitted to the Council.

Nothing further has been heard since the last set of minutes.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)
PF/12/0501

Erection of single-storey first floor rear extension.

Nothing further with regard to this application. There is a side note to this application the Council was advised that the Chapel is going to court with regard to ownership of a section of land behind the Chapel.

Planning Application PF/12/0964
Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

NNDC Planning Dept. – Permit

Planning Application PF/12/1130
The Old Hall, Church Street, Stiffkey, Wells, Norfolk NR23 1QJ

Erection of replacement gates.

This application was supported by the Council. Awaiting final decision.

Planning Application PF/12/1218
78 Wells Road, Stiffkey, Wells, Norfolk, NR23 1AJ

Erection of two-story side extension.

This application was supported by the Council but with some concerns with regard to parking on Greenway which they would like to discuss further with the Police at a later meeting.

Awaiting final decision.

Planning Application PF/12/1154
9 Bridge Street, Stiffkey, Wells, Norfolk, NR23 1QP



Erection of one and a half story side extension (extension of period for commencement of planning permission reference 09/0913)

This application was supported by the Council but they required confirmation from the Planning department that the front street elevation would remain the same as the plans did not give a very clear picture of this.

The Planning Officer confirmed that the front elevation would remain the same.

Awaiting the final decision.

Nothing further at this time with regard to Planning.

7. Playing Field

There would be a survey of the Playing Field before the next meeting. With regard to the matter of Hollow Lane – Mark said that he would look into the matter and report back with regard to the rights of way and historical rights etc. There was nothing in the Playing Field lease with regard to Hollow Lane. The matter would need to be looked at further and the report completed by N.C.C. would need to be reviewed. Laurence had said that he would bring his copy to the meeting.

8. Grit Bin/Dog Bin

With regard to the Dog Bins Chris is sorting one out for Muckledyke and Mark will sort one out for Hollow Lane. The new dog bins would be in place for the new year.

With regard to a grit bin the Parish Council will have to purchase a bin and gift this to the Highways. Clerk to sort out a Grit Bin which will work out at approximately £90.00. Care will have to be taken as to the site of the bin to enable Highways to fill the bin as a when needed. The purchase of the bin was agreed and the cheque issued to Glasdon Manufacturing for a 90 litre bin. The matter of where the bin is to be sited would be sorted out by the members.

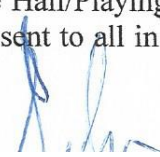
9. A.O.B.

REVIEW 2012

The members were each asked what they thought that they (Parish Council) has achieved during 2012 and what they felt that the Council needs to focus upon for the next 12 months.

The matter of the Playing Field and the Village Hall were put forward and it was suggested that we should have a list of objectives and a timeframe in which they will be completed and it was felt that although matters were being discussed nothing was happening otherwise.

With regard to the Village Hall/Playing Field there should be follow up letters and it was asked should they be sent to all in the village as more involvement from various



parties is needed for this to move forward. It was suggested that we should ask the people of the village what they would do next. Perhaps call a public meeting at some point as there would be quite a lot of opinion. Was it to be two functioning facilities for all to use and should both of these be run by the Parish Council.

There appears to be very strong opinions on the matter and we should have a clear mandate with regard to taking forward the two items. We must make this viable both financially and people orientated but we must proceed with care.

We have got to move forward with this matter but we need the people of the village permission. The stumbling block could be the legality of the matter and we should bring in an independent party who would come to the meeting to give us advice. Perhaps we could ask and see if this is a service that NALC could provide.

It was also suggested that the fees should be allocated through the precept and not included in the s137 Payments so that Second Home Owners will contribute to the village.

It was suggested that a list of questions for a legal party should be discussed and it was put forward that each member should email these to the clerk before the next meeting so that they could be refined to then be put to the independent party at a later meeting.

One of the members said that we should have a clear mandate clear objectives and above all it should be sustainable and something that a small Parish Council could achieve.

It was noted that there are people that we could employ, that would complete the task of funding – finding out and applying for grants – that would work on a commission basis. This could be an option in order to move this project along.

OTHER BUSINESS

Two items concerning the highways one was near Camping Hill one of the signs is obstructed by a fallen bush which has fallen out of the area known as The Arnold and the road through from Camping Hill to the boundary is in a very bad way with quite a few potholes. The Clerk would report these matters to the Highways Dept.

Meeting Closed 20.45

New dates for the next round of meetings 2013 attached.



Report from District Councillor, Peter Terrington, 3rd Dec. 2012

North Norfolk Renewables Partnership/B1105 Renewable Energy Development Corridor:

A public consultation is taking place regarding a proposed solar wind farm at Egmere (Former North Creak Airfield). I understand concerns have been registered by the residents of the Bunker's Hill community. An application has been received for a proposed biogas anaerobic digestion plant on an adjacent site. Cabinet is considering a recommendation to create a "Local Development Area" catering for the offshore wind energy industry on 30 ha. of land at Egmere.

Integrated Coastal Zone Management: The consultation period for renewal of the maintenance licence, for deposition of material in Wells Harbour, is drawing to a close. Representations have been made concerning the impact of the proposed berms on activities in the Marine Recreational Area.

North Norfolk, European Site, Core Management Group: The Blakeney Mussel Fishermens' Association has requested that the issue of recent siltation of its mussel beds is discussed at the next meeting of the management group on 13th December.

Proposed Co-op Retail Store, Polka Rd, Wells: At the Development meeting, I requested a Section 106 contribution from the developer to fund free, time restricted, town centre parking spaces. Unfortunately this was not included in the resolution for approval of the planning application but I will continue to push for this.

Coach/Lorry parking, Polka Rd, Wells: I am awaiting the agenda of the December Development Committee meeting to discover if the application for the proposed filling station is to be considered.

CABINET Decision List – 12 November 2012

COUNCIL TAX SUPPORT WORKING PARTY: A draft council tax support scheme is going out for consultation. A briefing is being arranged for members, who will inform parish councils.

PLANNING POLICY AND BUILT HERITAGE WORKING PARTY: A draft Walsingham Conservation Appraisal is going out for public consultation.

FINANCIAL STRATEGY 2013-14: The current forecast foresees a funding gap of up to £1.7 million for the next three years.

BUDGET MONITORING REPORT 2012/13: – PERIOD 6: There is an underspend of £23,552 in the current period. The new homes bonus of £40,000 will be used to fund a CIL Planning Officer.

COMMUNITY ASSET TRANSFER POLICY: A draft policy is being forwarded for adoption of Full Council.



NORFOLK POLICE AUTHORITY

Ensuring an Efficient and Effective Police Service

Our Ref: CGH/kw

Reply to: Chris Harding

Direct Dial: 01953 424455

November 2012

Dear Sir/Madam

Date for your diary - Consultation by Police and Crime Commissioner (PCC) for Norfolk on his 2013/14 Precept (Council Tax) proposal.

I am writing to alert you to the date that we have provisionally allocated for public consultation regarding Precept (Council Tax) by the newly-elected PCC for Norfolk. It is **Tuesday, 18 December 2012** starting at **11am** and finishing no later than **12.30pm**.

Whilst this will only be 27 days into their first term of office, the Norfolk Police Authority staff have already been charged with undertaking transition arrangements from Norfolk Police Authority to the new Office of the Police & Crime Commissioner for Norfolk (OPCCN); and have done preparatory work. Part of that has been to work with the Chief Constable on the new budget for the financial year commencing on 1 April 2013. This will then combine with the PCC's own agenda.

Thus, we anticipate the PCC will be in a position to have a set of proposals informed by responses to our continuing "Make a Difference" public survey (see www.norfolk-pa.gov.uk) and to their own findings from conducting the election. The draft proposals for the new Policing and Crime Plan, the budget and the precept are clearly all linked, and therefore we hope that on the 18 December you or your representative will be able to attend to hear what the PCC is considering. Feedback will help him to determine what his final proposal to the Police & Crime Panel, who have a qualified power of veto in this regard, will be.

It is possible of course that the incoming PCC may determine that it is either too early a date, or entirely unnecessary as it follows so closely to the election. Nevertheless, it is easier to cancel a date rather than arrange one at very short notice. Therefore, please make a pencilled note in your diary and the OPCCN will write again to either confirm detailed arrangements or to cancel the event.

Yours faithfully,

Mr C G Harding MBE LL.B Solicitor
Chief Executive - Norfolk Police Authority



**INVESTORS
IN PEOPLE** | Bronze

Minutes of Stiffkey Parish Council Meeting held on Monday 3rd December 2012

Present: Jamie Lawrence, Laurence Jordan, Christopher Cooke, Mark Harrison, Councillor Marie Strong, Councillor Jonathan Savory, Councillor Peter Terrington Police and Clerk.

Apologies: Karen Pickels, Janey Sugden, Chris Halford and Police.

1. Minutes

The minutes of the last meeting duly signed off.

2. Declarations of Interest

Mark Harrison – Harbour House Planning Application.

3. Matters Arising

3.1 Police Crime Report

Please could you pass on the teams apologies for not being able to attend the Stiffkey Parish Council Meeting tonight? The Crime report from 3rd Dec 2012- 7th Jan 2013 is as follows:

- 1 x Criminal Damage to a vehicle –Stone put through a window – unknown offender
- 2 x Unauthorised taking of a motor vehicle – one was a vehicle left on marshes with keys in (vehicle found, driver arrested) and the other was a vehicle taken from drive way after a party at the address (vehicle found, no offender caught)
- 1 x Burglary in a building other than Dwelling- Wine and Champagne stolen from the Red Lion Public House –unknown offender

A fairly busy month for Stiffkey, Please be advised that the Theft of Motor vehicles is a fairly uncommon occurrence in this area and both vehicles have been located and for one the driver arrested, the other one suspect is known, however no evidence at this stage. But we advise please do not leave keys in unattended vehicles and please hang keys up in houses behind locked doors.

If there is anything for us, please do not hesitate to get in touch with me of another team member

3.2 Councillor Marie Strong's Report

Marie gave her report to the Council – details of which are enclosed in The Quay Magazine.



PF/12/0501

Erection of single-storey first floor rear extension.

Nothing further with regard to this application. There is a side note to this application the Council was advised that the Chapel is going to court with regard to ownership of a section of land behind the Chapel.

Planning Application PF/12/0964

Building At High Sand Creek Caravan Site, Greenway, Stiffkey

Change of use from BB (storage) to D1 (education centre)

NNDC Planning Dept. – Permit

Planning Application PF/12/1130

The Old Hall, Church Street, Stiffkey, Wells, Norfolk NR23 1QJ

Erection of replacement gates.

This application was supported by the Council. This has come back from NNDC as PERMIT.

Planning Application PF/12/1218

78 Wells Road, Stiffkey, Wells, Norfolk, NR23 1AJ

Erection of two-story side extension.

This has come back as PERMIT.

Planning Application PF/12/1154

9 Bridge Street, Stiffkey, Wells, Norfolk, NR23 1QP

Erection of one and a half story side extension (extension of period for commencement of planning permission reference 09/0913)

This application was supported by the Council but they required confirmation from the Planning department that the front street elevation would remain the same as the plans did not give a very clear picture of this.

The Planning Officer confirmed that the front elevation would remain the same.

Awaiting the final decision. Nothing further has been heard with regard to this application.

One of the Council members had concerns about the development at Warborough Barns and it was noted that the work had already been carried out before the

5. Footpath

It was mentioned at the meeting that the footpath area could do with a tidy up for the path and the surrounding area. The railing next to the side of the road and that area could do with being cut back and some trees being sorted perhaps this is something that we could get the Rangers to do. The Clerk would contact the Rangers to see about sorting this out. Their next visit is at the end of this month. Perhaps they would do it then if not then in a future visit.

6. Planning

Planning Application LA/11/0506 (PF/11/0508)

Harbour House, 1 Greenway, Stiffkey, Wells, Norfolk, NR23 1QF

Demolition of outbuildings and the re-construction to provide habitable accommodation.

We have now had a revised application submitted to the council and a site meeting has been requested with the Planning Official – Tracey Lincoln. This request has been submitted by the Clerk and we are waiting for a response from the Planning Department.

The council's concerns are this application is for domestic accommodation but nothing has been received in order to change it from a barn to domestic.

It has been submitted with a lower roofline but it will still cut out line to the adjacent property.

Parking is a concern in this part of the village and it will only serve to cause more problems as it is believed that it could be used for holiday accommodation.

It has been listed as an addition to the existing house but this is a new development as such.

The Parish Council is concerned that NNDC may pass this without our concerns being heard or a site meeting taking place. Peter Terrington said that he would look into this matter and he will chase Tracey Lincoln further with regard to this matter.

Planning Application PF/10/0045

Mill Pightle House, Hollow Lane, Stiffkey, Wells, Norfolk

New Planning Application to be submitted to the Council.

Nothing further has been heard since the last set of minutes. Peter said that he would follow up this matter and report back to the Council.

The Lamp Shop, Wells Road, Stiffkey, Norfolk, NR23 1QQ (Chapel)

3.3 Councillor Peter Terrington/J Savory

Copy of Peters report attached.

Answering a question from the last meeting Jonathan reported on the tax banding situation on new extensions. He reported that NNDC cannot do anything as this matter has to be done by the Valuation Authority in Norwich. Should the property need to be re-valued for Council Tax NNDC is unable to get involved as to which band of tax it should now be in once work has been completed on it. There is the matter of the Council losing taxes with this matter. It was suggested that when work is carried out on a property that the Planning Department should advise the Valuations Office in Norwich so that it can be sorted out and placed in the correct band according to its footprint. Jonathan said that he would put this to the Council at his next meeting.

There are more staff changes taking place at NNDC and a new leader has been appointed Mr Tom Fitzpatrick.

With regard to a matter that Peter had brought up – the silting up of the Mussel Beds – a question was raised as to whether the flow of the river could be a factor in this problem. One of the other council members felt that this could be a normal factor in the moving shore line that we live in.

Correspondence

Letters/Publications have been received this month:-

N A L C
Police
N C C
N N D C
Norse

4. Finance

EON Energy £47.95 – Electricity paid via DDR from main account.

Precept to be discussed at next meeting as not all members present to make a final decision.

Questions raised over s137 payments – can we get rid of them. This matter would also be carried over until the next meeting to discuss with Karen.

Quotation from Jones Lighting also to be carried over until next meeting in order to view the contract to see what we are covered for in the contract that we have with T T Jones Limited.

application had been submitted to the Council.

Nothing further at this time with regard to Planning.

7. Playing Field

A site map was brought to the meeting which had been drawn up by the Chairman. There was still the matter of Hollow Lane and who owns the rights. Mark had spoken to his Solicitor with regard to this matter and he was advised that a Right of Way it could be claimed and this could not be disputed or taken away. Mark is in further consultation with the Solicitor and will come back to the members with any new information when it available. It appears to be a very complicated matter. It was noted by one of the members that if Planning Permission was granted on the field that the Highways would refuse with regard to the access problem of Hollow Lane. But the Planning Department have the right to override the Highways decision.

Chris was going to draw up a plan for the future development. It was pointed out that should we move fences we have to consider that we could find people taking up residence. The Boundaries need to be maintained. It was noted that we could put up a sign that said something like residents/playing field access only.

8. Grit Bin/Dog Bin

With regard to the Dog Bins Chris is sorting one out for Muckledyke and Mark will sort one out for Hollow Lane. The new dog bins would be in place for the New Year. It should be noted that the bins should be in place in the next few days for all to use.

9. A.O.B.

There is a mole problem on the playing field and this needs to be looked at to see what can be done to clear this matter up as they are having a high time.

Meeting Closed 20.25



DATES FOR MEETINGS 2013

New dates for Parish Council Meetings for 2013 are as follows;-

- January 7th 2013
- February 4th 2013
- March 4th 2013
- April 8th 2013
- May 13th 2013
- June 3rd 2013
- July 1st 2013
- September 2nd 2013
- October 7th 2013
- November 4th 2013
- December 2nd 2013

Regards

Beverley