

STIFFKEY PARISH COUNCIL

Tel: 01493 253041; Email: clerk@stiffkeyvillage.org

Chairman: Mrs Alexandra Hooper

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Stiffkey Parish Council on **Monday 19th July 2021, 7.30pm at Stiffkey Village Hall** for the purpose of transacting the following business:

C Moore Parish Clerk 13th July 2021

1. To consider apologies for absence

2. Public Forum

- a. Public
- b. County / District Councillors

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Wednesday 5th May 2021

5. Matters Arising from the Minutes

- a. Repair to Street Light
- b. Update on Opening of Unity Trust Bank Account

6. Co-option of Parish Councillor

7. Finance

- a. Financial Update 2021/22
- b. To consider payment of the following:
 - i. C Moore Salary June – July 21 & Expenses £390.45
 - ii. HMRC PAYE June – July 21 £88.20
 - iii. Eon Street Lighting – April 2021 £23.15
 - iv. Eon Street Lighting – May 2021 £23.92
 - v. Eon Street Lighting – June 2021 £23.15
 - vi. Stiffkey Village Hall Donation re: Cottages Access £1,500.00
 - vii. TT Jones Electrical Realignment of Bracket £54.74
 - viii. TT Jones Electrical Quarterly Maintenance £33.06
 - ix. Langham Parish Council Donation – Thank You Gift £20.00

8. Correspondence

- a. Traffic / Civil Parking Enforcement – email from Blakeney Parish Council
- b. Norfolk County Council Highways Parish Partnership Scheme
- c. General Correspondence

9. Planning

- a. New Applications
 - LA/21/1719 35 Wells Road: Installation of flue and erection of single storey glazed extension.
 - LA/21/1771 & PF/21/1770 Shoemakers Cottage, 2 Church Street: First floor extension and alterations / repair to boundary treatments.
- b. Applications considered between meetings
 - i. LA/21/1246 Valley Cottage, Bridge Street, Stiffkey: Internal alterations and door and window replacement. **COMMENTS SUBMITTED**
 - ii. PF/21/1517 Four Furlongs, Wells Road: Alteration to conservatory roof and flat roof addition, removal of chimney stack and associated refurbishment works. **COMMENTS SUBMITTED**
 - iii. PF/21/1289 135 Camping Hill: Detached outbuilding for use as hobby workshop / storage. **NO OBJECTIONS**

10. Other Matters

- a. Risk assessments
- b. Complaints Policy

- c. Planning Policy
- d. Equal Opportunities Policy
- e. Safeguarding Policy
- f. Ambulance Response Times – update from meeting
- g. Footpaths / Bridleways / BOAT
- h. Deployment of Traffic Cones
- i. Replacement SAM2 Battery
- j. Draft Garden Plots Tenancy Agreement
- k. Future use of Telephone Box

11. Date of Next Meeting – Monday 27th September 2021 7.30pm at Stiffkey Village Hall