

STIFFKEY PARISH COUNCIL
Minutes of the Parish Council Meeting held on
4th January 2017 in the Village Hall

PRESENT: Cllr Denham (Chairman), Cllrs Cooke, Curtis, Harrison, Jones and Lawrence.

NCC Cllr Marie Strong to item 7, Di Dann Acting Parish Clerk, 3 public

1. Welcome and to consider apologies and reasons for absence

There were apologies from NNDC Cllr V Fitzpatrick and the Police.

The Clerk was asked to keep a running record of all attendances at meetings.

2. Declarations of interest and requests for dispensations by Councillors in any of the agenda items.

Interests were noted for Village Hall members and Stiffkey Social Services Committee members.

The item of Interests and Declarations would be discussed on the next Council Agenda.

The Clerk would give an explanation on the matter and the Council's Code of Conduct.

3. Minutes of the Meeting held on 7th November 2016

The minutes of the meeting were **APPROVED** and signed by the Chairman. Cllr Jones raised objections to the Cash Book (Reserves) which was noted.

4. Matters arising on the Minutes (for information only), not included on the agenda

Cllr Jones had looked into the historical background of Little Hills. It was noted that the land area belonged to no authority. This was noted.

There were concerns raised relating to the grant award to Stiffkey Social Services Committee. A letter had been written by the Clerk detailing conditions relating to the grant award.

5. Reports from County and District Councillors, and Police, if attending

5.1 NCC Cllr Strong advised about the NCC consultation regarding devolution with questions being raised about government funding over a 30 year period. The budget of the County Council was currently pending. Cllr Strong asked for feedback on broadband.

5.2 NNDC Cllr V Fitzpatrick report had been circulated. A summary of that report included Notification of the next closing date for the Big Society Fund being 6th February, Staff member National Award for the Democratic Services Team Leader, two successful NNDC

prosecutions for waste offences, recently announced funding boost for communities affected by second home ownership (a £60m national fund).

5.3 Police Report. It was noted that there had been two burglaries in the parish. Arrests had taken place with links to recent thefts from outboard engines in North Norfolk.

6. Close the meeting for Public Participation

An opportunity for members of the public to raise questions or concerns

A resident asked Cllr Strong for advice on the matter of a mirror to assist traffic coming out onto the road from the Post Office and Warborough Place. The Clerk would send the emails received from the Highways Officer to Cllr Strong.

A resident was concerned about areas of the village stagnating.

7. 5 Year Action Plan, Village Questionnaire – receive updates

7.1 Distribution of the newsletter and the survey had taken place. The replies would be collected from the Stores and the Red Lion at the end of January.

7.2 AONB Funding Application re footpath project – Cllr Jones reported on her outline project which she would like to make to the Sustainable Development Fund for £400-£500 for printing of leaflets, updating website and conversion of the BT box to an information kiosk. The application would need to be submitted by 25th February (before the next council meeting). On a **PROPOSAL** by the Chairman it was **AGREED** to support the application.

8. Correspondence (refer attached)

8.1 The correspondence list was noted

8.2 The Clerk reported the e mail received from NNDC (since the correspondence list had closed) concerning the revised date for the North Norfolk Forum meeting on 28th March at 10.00 a.m. at NNDC Council Offices. This was noted.

9. To discuss any planning matters received These were noted from the correspondence list.

10. Governance and Financial Matters

10.1 Financial Statement for the period 8th November to 4th January 2017 (attached). The Financial Statement was **AGREED**, although Cllr Jones raised her continued objection to the allocation of year end reserves (at 31st March 2016). The Financial Statement noted the following payments: Payments made following the last council meeting: Cheque No 217 £52.47 NNDC for printing Newsletter and Questionnaire; Cheque No 218 £35 ICO Annual Renewal; Cheque No 219 £18.00 RBL Poppy Wreath (S137 payment). Payments approved at this meeting were: Cheque No 220 £82.16 T T Jones Ltd Street Lighting maintenance ££82.16; Cheque No 221 D Dann Clerks Salary (£334.12) and Expenses(£84.89 Administration, £18.00 Wood) Total £437.56.

The meeting closed at 8.20 p.m.