

Minutes of Stiffkey Parish Council Meeting held on Monday 5th January 2004 at 7.00pm

Present: Lawrence Jordan (Chairman), Stanley Sutton, Cherry Martin, Mary Gerrard and Michael Jordan

In attendance: The Clerk and Councillor Jonathan Savory

Apologies: Karen Pickles, Mark Harrison and Councillor Derek Baxter

1 Minutes

The Minutes of the last meeting held on Monday 1st December 2003 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Suggested re-siting of village hall - A Public Meeting has been deferred until the 15th January 2004 at 7.30pm in the village hall.

Quality Councils - Training Evening for Councillors and Clerks - Thursday 22nd January 2004 at 7.00pm at the Parish Office, Blakeney.

Salt Bin The new salt bin has been put in place and the Highways Department have filled it with salt/sand.

Street Light - Due to the Christmas and New Year holiday a street lighting engineer is due to inspect the proposed site next week. Time and day to be advised to the Clerk.

3 Correspondence

Norfolk County Council:

- Norwich Area Transport Strategy Public Consultation
- Norfolk Gritting Routes and Advice on Winter Driving
- Service Changes January 2004 - Closure of Norwich Bus Station

Norfolk County Council:

- Review of Parishes
- Agenda for the Council Meeting on 17th December 2003
- Environmental Awards 2004

Eastern N H S - Norfolk's leading health information database introduction of a website:
www.heron.nhs.uk

The Countryside Agency - The Community Renewables Initiative

Go East - Renewable Energy and the Planning System

Norman Lamb MP - Re: Parish Review

Powergen - The new name for TXU Energi

The Environment Agency - Coast Lines



4 Finance

Completion of the Annual Audit - The annual audit has been completed and the Clerk was very pleased to report that no problems have been highlighted by the Audit Commission.

The following direct debits have been paid:

Monthly lighting maintenance for December 2003 £13.14

Monthly lighting maintenance for January 2004 £13.14

5 Planning

The following application has been received:

Prior Notification of Intention to Erect Timber Agricultural Building - Site at White Bridges, Stiffkey - The Parish Council had no objection to this application.

6 A O B

Vermin Control Charges Mary Gerrard expressed her concern to Councillor Savory at the introduction of charges by the North Norfolk District Council for the eradication of rats. She felt this would discourage people from requesting this service, which in the past has been free, and therefore the problems with rats could be on the increase and create a health and safety issue. The Parish Council's concern would be conveyed to the Environmental Health.

Speed of vehicles through the village Michael Jordan once again expressed his concern regarding the speed of traffic through the village and asked if it would be possible for the 20 m.p.h. speed limit to be extended through the village from the Red Lion to just past the group of houses on Wells Road.

The Chairman felt that the only answer would be the provision of flashing speed reduction lights. However due to the cost of this type of traffic calming measure it was not a feasible option by the Highways Department.

The Parish Council was also disappointed to note that a response from the project team regarding the possible provision of a footpath through the west part of the village has still not been received and therefore a speed limit reduction is even more pressing. The Clerk explained to the Councillors that a response from the project team could take many months.

Public Inquiry - The Council is still waiting for the Inspectors decision following the Inquiry.

The Chairman closed the formal part of the meeting to enable the following reports.

Report from Councillor Derek Baxter

Use of Speed Roundel Markings on the carriageway

At the Norfolk County Council Cabinet Meeting held on the 19th January it was resolved:

That the use of roundels be adopted as County Council policy.

That approval be given to the following criteria for their use:

* One or more speed related accident in five years within 250m inside of the speed limit entry point.

* Proven low compliance with the speed limit.

* To be placed at the speed limit entry point and are not to be used as repeaters.

* Larger markings are only to be used on primary/principal and main distributor routes and only when it is considered that smaller markings would be considered.

Gritters on standby as county gears up for cold snap

Norfolk County Council is making sure its fleet of 56 gritting lorries is ready to deal with the drop in temperatures forecast for the end of January.

John Eastgate, Duty Area Manager for Highways at Norfolk County Council said "we will be trying to get as much salt down in front of the snow as possible, but once its here our job becomes reactive and we will have to deal with the problems as they arise. We have made sure we have plenty of salt and are currently checking that all vehicles are ready. We are also contacting farmers and private contractors who will be able to help to clear the roads in the event of heavy snowfall".

With 6000 miles of roads in Norfolk it is impossible to treat the whole network, but a three hour gritting run still treats 1920 miles - using around 330 tons of salt and costing £25000.

Decisions on whether or not to send gritters out depend on daily weather forecasts, which take into account information from nine roadside weather stations. These report on weather conditions and the state of the roads around the county, including the level of residual salt left on road surfaces from earlier treatments.

£4million boost for transport projects

A £4million reward for good performance has been earned by Norfolk County Council to boost transport improvements in the county next year.

The extra money is coming to Norfolk because the County Council has proved to be among the best in the country for planning and delivering transport projects, from road improvement to park and ride. The funds, which will come to Norfolk as part of Local Transport Plan cash allocation for 2004-2005, are as follows:

£500,000 has been added for road maintenance, bringing it up to £19.8million. This is for major structural maintenance projects rather than day to day road maintenance.

£3.5million has been added for integrated transport - a 36% increase on the amount the council was expecting, bringing it up to £13.2million. This money is available to spend on a whole range of projects, from road safety schemes and minor road improvements to park and ride, pedestrian facilities and cycle routes.

Report from Councillor Savory

It is anticipated that the council tax for second homes will be increased from 50% to 90%. It is anticipated that 5,000 second home owners in North Norfolk will be affected. Some of this additional income will be made available for the provision of social housing.

There are 800 people on the waiting list in North Norfolk. In the past empty houses have been exempt from council tax but they will now be liable for 100% council tax after they have been empty for 6 months.

The full Council will discuss all of the above issues at their January meeting and it is anticipated that the proposal will be approved.

A query was raised regarding the number of second homes that are not registered as a business.

All the present council houses must meet the 'decent homes minimum standard' by 2010. The North Norfolk District Council is investigating how this target can be achieved. All council tenants will be asked to give their views as to whether they wish to remain as they are (many tenants do not wish to make any changes) or have the improvements to their home carried out. This will not stop the council tenants right to buy.

A handwritten signature in black ink, appearing to be 'L. P. L.', is centered on the page.

STIFFKEY PARISH COUNCIL

Chairman: Mr Lawrence Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: tcrowe@morstonassets.com

28th January 2004

The next Parish Council Meeting will be held on **MONDAY 2nd FEBRUARY 2004** in **STIFFKEY VILLAGE HALL at 7.00pm**. All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes of the January Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
 - 6:1 McAlpine Public Lighting Maintenance
 - 6:2 Fakenham and Wells Citizens Advice Bureau – request for a donation
- 7 Planning
 - 7:1 High Sands Creek Caravan Site – Continued siting of six caravans
 - 7:2 42 Wells Road - Erection of extension and conversion of workshop to one dwelling
 - 7:3 Stiffkey Old Hall – Alterations to north entrance piers and caps
 - 7:4 Stiffkey Old Hall – Erection of replacement brick piers with stone caps at northern entrance
 - 7:5 Notice of Decision – Erection of timber agricultural building at White Bridges site
- 8 Any Other Business
- 9 Parishioners Question Time

Date of Next Meeting: **MONDAY 1st March 2004**

VILLAGE HALL MEETING.

There was a meeting in Stiffkey Village hall on the 15th January 04 to discuss the possibility of building a new hall. TEN apologies were received and an outline of the discussion was given by Eva Gambrill. Five letters were read out then the meeting was opened to the floor.

; Stanley Sutton pointed out that the playing field was not maintained or funded by the village. He and his co,workers were thanked for their hard work and dedication.

; The amount of work needed on the present hall was discussed and it was reported that some new windows were required. The wall, road end of the hall, had a damp problem, and the alterations to meet disabled needs were explained. The age of the kitchen was also discussed.

; It was questioned if the playing field was large enough for our proposed ideas.

; At the moment the village hall received no money from the village precept.

; The lack of parking came up and it was pointed out that the memorial was an S S I and could not be moved, nor would it be acceptable to do so.

; Planning and funding of the new hall was questioned but it was too early to answer these queries.

After a show of hands it was decided to keep the hall we have 'Warts n all' but it would need the support of those present.

Minutes of Stiffkey Parish Council Meeting held on Monday 2nd February 2004 at 7.00pm

Present: Lawrence Jordan (Chairman), Stanley Sutton, Karen Pickles, Mary Gerrard and Michael Jordan

In attendance: The Clerk, Councillor Derek Baxter and 2 parishioners

Apologies: Cherry Martin, Mark Harrison and Councillor Jonathan Savory

There were no declarations of interest.

1 Minutes

The Minutes of the last meeting held on Monday 5th January 2004 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Re: Speed Cameras

Following further concerns raised at the last meeting the Clerk has contacted the following:

Casualty Reduction Partnership

Sarah Bryant, Partnership Secretary (01603 276433)

The Police have guidelines to follow from the Department of Transport which states that they can operate in areas where there have a 3-year history of people 'killed and or serious injury'

They can go to villages if a request is made if that village meets the above criteria.

The facility to loan a camera to a village to do their own monitoring is actually being piloted in Northampton not in Norfolk – There are no result available as to how it is working at the moment.

The Police have obtained a written agreement with the Parish Council/Parishioners in that village that they will keep to the speed limit and have been loaned a complete unit to enable them to do their monitoring.

The scheme was initiated 3 – 4 months ago.

Northampton are three years ahead of Norfolk in their speed reduction programme whether it will eventually arrive Norfolk remains to seen, that is if the scheme actually works.

Councillor Derek Baxter agreed to use his influence to request a site meeting with Highways representatives to further investigate the problem of speeding traffic through the village.

Proposed Relocation of the Village Hall This meeting had been very well attended with 40 parishioners in attendance. The majority of those present were in agreement that the village hall and the war memorial should remain where they are. A detailed report from Eva Gambrill will be available at the next meeting.



3 Correspondence

Norfolk Rural Community Council - Free Funding Fair – Wednesday 3rd March 10.0 – 2.00pm at Aylsham Tabernacle Church.

North Norfolk District Council

- Electoral Amendments
- Parish Allowances
- West Area Committee Meeting 15th February 2004
- European Elections – Hire of Village Hall on 10th June 2004 6.30am to 10.15pm

Norfolk County Council:

- Norfolk Matters – Issue Number 11 January/February 2004

Citizens Advice Bureau – Watton, Holt and Dereham Citizens Advice Bureau Annual Report 2003

4 Finance

The following direct debit has been paid:

McAlpine Public Lighting Maintenance

The following request for a donation had been received:

Fakenham and Wells Citizens Advice Bureau – £25 donation approved
The Local Lynx Magazine - £25 donation approved

5 Planning

The following planning applications have been received:

High Sands Creek Caravan Site – Continued siting of six caravans - No objection

42 Wells Road - Erection of extension and conversion of workshop to one dwelling – No objection

Stiffkey Old Hall – Alterations to north entrance piers and caps - No objections

Stiffkey Old Hall – Erection of replacement brick piers with stone caps at northern entrance - No objection

Notice of Decision – Erection of timber agricultural building at White Bridges site - Permission for development

6 A O B

Village Sign The Councillors agreed that the original ^{hand pink 1942} village sign by Henry Williamson in 1942 would be re located in the base of the present village sign.

Traffic Calming Measures Mr ^{COYIS 19a} ~~Tuck~~ expressed his continued concern at the speed of traffic through the village, he felt that the traffic calming measures implemented by the Highways Department in the pilot scheme did not work and it was agreed that a 'flashing speed reduction light; would perhaps be the only answer although this been turned down by the Highways Department on more than one occasion.

Hedge Obstruction The hedge belonging to the owners of the Blacksmith Shop has still not been trimmed back despite a number of requests from the Parish Council and it was agreed that the Highways Department would be requested to investigate this problem.

Sluice Gates Karen Pickles expressed concern at the height of the river. The River Stiffkey is flooded from the village through to Warham, but is not flooded from the village to the White Bridges and asked if the sluice gates were working, and if they are, why have they not been opened to reduce the water levels? The Chairman explained these were automatic gates. It was agreed the Env. Ag. Would be asked why they do not take action to reduce the water level.

Reports

Report from Councillor Savory

Council Tax

A rise of 7.9% has been proposed by the Cabinet to the district slice of the council tax bill this will be in addition to county council, parish council and police authority levies. It is 1pc more than council officers suggested as cabinet members were concerned about "unknowns" in their £15m budget. Central government has only awarded North Norfolk a 3pc grant towards services compared to an across the board figure of 5.5%. Savings in the budget will be made by the closure of three tourist information centres including Fakenham, while increased parking charges will bring in £130,000. The council still has to find £328,000 to fund the new wheelie bin waste collection in order to meet government recycling targets. The Cabinet has also backed a rise of 5.28% in council rents taking the average figure up to £46.65 per week. The Budget will be finalised by the Full Council on February 25th.

North Norfolk District Council Internal Review

A review is to take place looking at improving services to the public and also internal management structures. Performance audits have highlighted problems such as, a lack of corporate vision, ineffective internal communication, some poor services and negative cultural traits. It is proposed that changes will be planned between now and April, implementation will begin during September.

Report from Councillor Baxter:

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L. L.

Gritters on standby as county gears up for cold snap

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John Eastgate, Duty Area Manager for Highways at Norfolk County Council said "we will be trying to get as much salt down in front of the snow as possible, but once its here our job becomes reactive and we will have to deal with the problems as they arise.

We have made sure we have plenty of salt and are currently checking that all vehicles are ready. We are also contacting farmers and private contractors who will be able to help to clear the roads in the event of heavy snowfall".

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Baxter, Derek

From: Baxter, Derek [/o=Norfolk County Council/ou=First Administrative Group/cn=Recipients/cn=derek.baxter.memb]
To: Barsham (E-mail); Blakeney (E-mail); Field Dalling (E-mail); Holkham (E-mail); Kettlestone Snorings Hindringham (E-mail); Morston Stiffkey Wiveton Langham (E-mail); Walsingham (E-mail); Warham (E-mail)
Subject: February 2004 Report

Council Tax set By NCC for year 2004/2005

You will be aware that at the NCC Cabinet meeting held on the 2nd February, the Administration recommended that Full Council accept an increase on Council Tax of 7.75%. The Council Tax Precept is raised from three major sources:

Revenue Support Grant, the amount received from Government and which is calculated using FSS (Formula Spending Share).

National Non-Domestic Rate Income, sometimes more commonly known as the Business Rates.

Precept Charge on District Councils (the collecting authorities), known as Council Tax.

FSS has given Norfolk a fair share of funding; however the Office of the Deputy Prime Minister has subsequently transferred money away from this County (and others in the south and east) to authorities in the North and Midlands. Last year those authorities gained some £16M at the expense of this Council alone and this year they will, in broad terms, be as lucky again. £16M equates to approximately 8% of Council Tax.

The possibility of providing a Council Tax discount to pensioners was considered, however the reality is that, the only way this could be achieved is by providing a cross-subsidy from other Council Tax payers, putting on their shoulders a totally unrealistic and unfair burden. There are also significant legal concerns which are still unresolved. It all means that introducing a discount scheme for pensioners is not possible at the moment.

Discussions have taken place with District Councils on the provisions in the Local Government Act 2003 that enable collecting authorities to reduce the discount on 2nd homes from 50% to 10%. Authorities in the Norfolk Local Government Association have agreed an innovative recommendation for an arrangement that will see additional monies shared, and directed to local priorities. This means that £2.436M could be collected from 2nd homeowners for payment to the County Council. This is an estimate which will need to be kept under review and adjusted as necessary.

In accordance with the Norfolk LGA recommendation, that of the estimated additional funds of £2.436M:

50% are used to support and deliver priorities identified through the Local Strategic Partnerships that serve the area in which the additional income has been raised and

50% are held at County level to be available for all the LSPs in Norfolk to bid against in support of agreed priorities.

This arrangement will ensure that the maximum amount of 2nd homes Council Tax will be raised, and, importantly, will be spent in accordance with priorities of Norfolk people as expressed through LSPs.

At Full Council on 23rd February, the Leader proposed a lower rate of 5.75%. Up until the middle of last week the Administration were still confident that although they were coming in on the higher end of the scale, there would still be other Counties coming in higher. This situation changed last week when Hereford and Cornwall reduced their proposed figures which would have left us sticking out like a sore thumb and possibly capped. As such, the decision was taken to reduce our rate by 2%.

The reality is that such a reduction has not and will not be easy to make. Which

answers succinctly the rhetorical question of why, if we managed to achieve it at Full Council, didn't we do it earlier. We are still on line to improve services but these improvements will have to be phased in more slowly. We have also had to borrow money from both Highways and via the Prudential Borrowing Scheme. The Chief Officers have been instructed to make further efficiency savings of £1M and reserves have been added to by approximately £1M less than anticipated.

There will still be a whole raft of improvements for Norfolk residents in the year ahead, some of which are detailed below:

Provide more children and teachers with better learning environments by replacing at least 30 mobile classrooms with permanent buildings

Improve and extend the range of support the Authority provides to help over 300 older people stay safely in their homes and live independent lives

Increase the numbers of child protection workers and specialists to help protect Norfolk's children from abuse and neglect. This will include 5 new duty officers, 2 new peripatetic team managers, and a specialist Social Worker will be put into the Norfolk & Norwich Hospital. There will be 3 new court Social Workers for child protection issues

Build a new Park and Ride site in Cringleford so that travel and access to Norwich is easier for car drivers from approaches all around the city

Begin work to make access to the Norfolk and Norwich Hospital easier and safer from the A11 and along the B1108 Watton Road

Deliver a new "fit for purpose" city centre bus station in Norwich

Provide support for Community Transport funding to enable these important services for our rural community to be maintained

Replace the breathing equipment used by our fire fighters, bring in 6 new fire appliances including a new emergency tender for West Norfolk and begin building work on a new fire station in West Norwich

Begin building a new library for the people of Dereham and neighbouring communities and put in service 2 new mobile libraries, to replace our 2 oldest ones

Refurbish libraries. This will enable us to update 8-9 libraries in the coming year and the programme will see the refurbishment of all libraries over a 5 year period

Make it easier for people to contact the Authority, get answers to their enquiries and access to the services and information they need. More services will transfer into our customer service centre and, with partners we will open local joint information centres in Gorleston and Gt. Yarmouth

Derek Baxter
25th February 2004.



STIFFKEY PARISH COUNCIL

Chairman: Mr Lawrence Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: tcrowe@morstonassets.com

26th February 2004

The next Parish Council Meeting will be held on **MONDAY 1st MARCH 2003 IN STIFFKEY VILLAGE HALL at 7.00pm.** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the February Meeting
- 3 Matters Arising
 - 3:1 Traffic Calming Site Meeting
 - 3:2 Inspectors Decision - Public Inquiry Reclassification of RUPPS
 - 3:3 Village Hall and War memorial Relocation Report
- 4 Correspondence
 - 4:1 Mrs R Husain - Tree Planting Scheme at Mill Pightle House Paddock
- 6 Finance
 - 6:1 Local Government Pension Scheme - Clerk
- 7 Planning
 - 7:1 Warborough House – Alterations to outbuildings and extension to form swimming pool buildings
 - 7:2 Stiffkey Old Hall - Alterations and repairs to garden walls and steps
- 8 Any Other Business
- 9 Parishioners Question Time

Date of Next Meeting: **MONDAY 5th APRIL 2004**

Patricia Temple-Crowe
Clerk to the Parish Council

Minutes of Stiffkey Parish Council Meeting held on Monday 1st March 2004 at 7.00pm

Present: Lawrence Jordan (Chairman), Stanley Sutton, Cherry Martin, Mark Harrison, Karen Pickles, Mary Gerrard and Michael Jordan

In attendance: The Clerk, Councillor Jonathan Savory, Councillor Derek Baxter and 3 parishioners

Apologies: None

There were no declarations of interest.

1 Minutes

The Minutes of the last meeting held on Monday 2nd February 2004 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Traffic Calming Site Meeting – following the recent site meeting between the Parish Council and representatives from the Norfolk County Council Highways Department the following response was received:

Firstly, the request for crash barriers on the bends to the east of the village. Crash barriers are only provided where there has been a history of accidents where the provision of crash barriers would have made a significant difference to the severity of the outcome. This would not apply at this location.

These types of barrier have a significant impact on the environment and without sound engineering reasons for their installation they would also fail to be given the support of both the County and District Authority Environmental Officers. At this time I must therefore turn down your request.

The second issue referred to the condition of the flint boundary walls through the main part of the village. I will arrange for these to be inspected and monitored and any appropriate action taken.
Inspectors Decision - Public Inquiry Reclassification of RUPPS

It had become apparent at the site meeting that the speed of traffic going through the village which was being monitored with a speed gun was not going above the approved speed limit.

Village Hall and War Memorial Relocation Report from Eva Gambrill – Report attached.

Public Inquiry Reclassification of RUPPS Michael Jordan informed the Councillors that some archive Parish Council material had recently come to light which had included one of the very first Minute Books which had contained some information regarding the rights of way and footpaths in the village. The relevant information had been scanned and forwarded to the N. C. C. Legal Department. The Parish Council expressed their concern that all of the proposed changes had been upheld by the Inspector particularly the reclassification of Bangay and it was agreed that individuals would be encouraged to write to the Inspector to lodge their objection to the result of the appeal.

Village Sign At the last meeting the Councillors had agreed that the original village sign by Henry Williamson in 1942 would be re located in the base of the present village sign but following consultation with some of the parishioners it was agreed that this was perhaps not the most appropriate site for the relocation of the sign.



3 Correspondence

Mrs R Husain - Tree Planting Scheme at Mill Pightle House Paddock

The Playing Field Association Newsletter

Norfolk County Council:

- Your Norfolk, Your Say

North Norfolk District Council:

- North Norfolk Disability Forum – Friday 19th March 2.00pm to 4.30pm – Vulnerable Adults
- Free training event for unpaid carers on ‘cutting the risk of falls amongst older people in Norfolk on 31st March at Holt Community Centre ad St John’s Hall North Walsham on 6th April
- North Norfolk Homelessness Common Monitoring
- East Area Committee Meeting 27th March 2004
- Agenda for Council Meeting 25th February 2004
- Draft Housing Strategy

Standards Board for England - Local Investigation and Determination of Misconduct Allegations – Consultation Documents

4 Finance

A direct debit has been paid for public lighting maintenance £13.14

Local Government Pension Scheme - The Parish Council unanimously gave their approval for the Clerk to join the Local Government Pension Scheme as from the 1st April 2004.

The Parish Council contribution had been calculated as follows:

2.5 hours per week at £8.26 per hour = £20.65 x 13.30% = £2.69 per week

In addition to the above the Clerk’s contribution would be as follows:

2.5 hours per week at £8.26 per hour = £20.65 x 6% = £1.23 per week

5 Planning

Warborough House – Alterations to outbuildings and extension to form swimming pool buildings – The Parish Council had not objections to this application. However they were somewhat concerned that the access road is actually a footpath – and queried if this access was to be used for heavy pant vehicles and then to be used for access to their swimming pool?

Stiffkey Old Hall - Alterations and repairs to garden walls and steps – The Parish Council had no objections to this application.

7 A O B

Signage The footpath sign on Hollow Lane has been missing for some time and following the reclassification order the sign needs to be put back and worded in the following manner: “No vehicle access – footpath only.”



8 A O B continued

Parish Pit The Parish Councillors gave permission for Mark Harrison to trim back the trees leading to the Parish pit.

Overhanging Vegetation at the Blacksmith's Shop Following concerns raised regarding the encroachment of the hedges in the village the Clerk confirmed that the Highways Department had been informed of the problems and had been requested to get the hedge cut back as the efforts by the Parish Council had not been successful.

Wheelie Bins

The delivery of wheelie bins for Stiffkey will arrive week commencing 28th June 2004.

Reports

Report from Councillor Jonathan Savory

Council Tax

The N N D C have set their slice of the council tax at 6.4% this is 1.5% less than originally proposed. Central government have only awarded North Norfolk a 3% grant towards services compared to an across the board figure of 5.5%.

£300,000 will be transferred from the reserves and used in the General Fund for 2004 - 2005 while increased car parking charges will bring in an additional £130,000. Pest control fees which were free up until last year and then set at £30 were expected to yield £100,000 however the service was underused therefore the fee will now become £15.

Wheelie Bins

The Council still has to find £328,000 to fund the new wheelie bin scheme in order to meet government recycling targets. The delivery of wheelie bins for Stiffkey will arrive week commencing 28th June 2004.

Report from Councillor Derek Baxter - attached



STIFFKEY PARISH COUNCIL

Chairman: Mr Lawrence Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: stiffkey@glavenvalleycouncils.co.uk

26th March 2004

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- 1 Apologies
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- 4 Correspondence
- 5 Finance
 - 5:1 NCAP&TC - Subscription
 - 5:2 District Audit Fee
 - 5:3 Powergen – Monthly Energy Charge
 - 5:4 McAlpine - direct debit for Lighting Maintenance
- 6 Planning
 - 6:1 **42 Wells Road** - Erection of Extension and conversion of workshop and enlargement of existing unit into two units of holiday accommodation

Notice of Decision:

 - 6:2 **Warborough House** – Alterations to outbuildings and extension to form swimming pool buildings
- 7 Reports for Information
- 8 Parishioners Question Time

Date of Next Meeting:

ANNUAL REPORT TO PARISHIONERS ON: MONDAY 10th May 2004

Minutes of Stiffkey Parish Council Meeting held on Monday 5th April 2004 at 7.00pm

Present: Lawrence Jordan (Chairman), Stanley Sutton, Cherry Martin, Mary Gerrard and Michael Jordan

In attendance: The Clerk, Councillor Jonathan Savory, Councillor Derek Baxter and 1 parishioner.

Apologies: Mark Harrison and Karen Pickles

There were no declarations of interest.

1 Minutes

The Minutes of the last meeting held on Monday 1st March 2004 were read approved and signed as a true record by the Chairman.

2 Correspondence

Defra Rural Broadband

Norfolk Police Authority Norfolk Police Authority 1 Budget Decision 2 Consultation by the Home Office Re: The Structure for Policing in England and Wales

North Norfolk District Council:

- Transfer Update Working for a better housing future
- The Advisor Newsletter from PEP your Independent Advisor
- Benefits and Council Tax Surgery
- Extended Services
- Parish Newsletter
- European Parliament Elections
- North Norfolk Older People's Forum

Coasthopper King's Lynn – Hunstanton – Wells – Sheringham Bus Timetable

The Countryside Agency - Vital Villages Update

NCAP&TC Norfolk Link and sundry publications

Norfolk County Council:

- Norfolk's Local Transport Plan (LTP) Annual Forum
- Farming and the Public Highway
- Norfolk Matters
- Living Longer Living Well



3 Finance

The following invoices were approved for payment:

McAlpine Public Lighting Maintenance £13.14
Powergen Monthly Energi Charge £28.77 x four months due to change to
Powergen from TXU Energi
Norfolk County Association of Parish and Town Council Annual Subscription £73.92
Audit Commission £58.75

Local Government Pension Scheme for the Clerk.

The Councillors unanimously agreed that the Clerk could join the Local Government Pension Scheme as from the 1st April 2004 and the Parish Council would finance the employers contribution.

The Parish Council contribution would be calculated as follows:

2.5 hours per week at £8.26 per hour = £20.65 x 13.30% = £2.74 per week

The Clerk would also make a contribution as follows:

2.5 hours per week at £8.26 per hour = £20.65 x 6% = £1.29 per week

4 Planning

The following planning application has been received:

4 Wells Road Erection of extension and conversion of workshop and enlargement of existing unit into two units of holiday accommodation - **This application has now been withdrawn.**

The following Notice of Decision has been received:

Alterations to outbuildings and extension to form swimming pool building at Warborough house, 2 Wells Road - Permission for development.

Vale Farm – Continued siting of six caravans at High Sands Creek – Permission for development

5 P Q T

Verge Vegetation

Mr Alan Curtis raised concern regarding the bramble encroachment into the road at the crossroads at Bridge Street. But was very pleased to see that the vegetation encroachment in the street had been dealt with.

Reports

Councillor Jonathan Savory's ^{Reports} attached in the Minute Book (unable to send an electronic copy due to technical problems with his computer).



STIFFKEY PARISH COUNCIL

Clerk's Address:

Wildfowlers Cottage
High Street
Cley
NR25 7AP
Tel: 01263 740843

1st May 2004

The Annual Parish Council Meeting will be held on **MONDAY 10th May 2004** at 7.00pm in **STIFFKEY VILLAGE HALL** following the Annual Report to Parishioners All parishioners are welcome to attend.

A G E N D A - ANNUAL PARISH COUNCIL MEETING

- 1 Election of Officers: ✓

Chairman
Vice Chairman
- 2 Minutes of previous Parish Council Meeting
- 3 Declarations of Interest on the Agenda
- 4 Minutes of the April Meeting
- 5 Matters Arising
- 6 Correspondence
- 7 Finance
- 8 Planning
- 9 Reports for Information
- 10 Parishioners Question Time

Date of Next Meeting: Monday 7th June 2004

*Tricia Temple-Crowe
Clerk to Stiffkey Parish Council*

STIFFKEY PARISH COUNCIL

Clerk's Address:

Wildfowlers Cottage
High Street
Cley
NR25 7AP
Tel: 01263 740843
Fax: 01263 741632
stiffkey@glavenvalleycouncilsco.uk

1st May 2004

The Annual Report to Parishioners will be held on **MONDAY 10th May 2004** at 7.00pm in **STIFFKEY VILLAGE HALL** All parishioners are welcome to attend.

A G E N D A - ANNUAL REPORT TO PARISHIONERS

- 1 Apologies
- 2 Minutes of previous Annual Parish Council Meeting
- 3 Presentation of the Annual Report of the Council
- 4 Accounts for the year ended 31st March 2004

*Tricia Temple-Crowe
Clerk to Stiffkey Parish Council
1st May 2004*

Minutes of Stiffkey Annual Report to Parishioners held on Monday 12th May 2003 at 7.00pm.

Present: L Jordan (Chairman), M Gerrard, M Jordan and M Harrison

Apologies: Councillor Jonathan Savory

In attendance: The Clerk and 4 parishioners

1 Acceptance of Office and Code of Conduct

Following the recent Parish Election (no elections took place in Stiffkey – 4 candidates stood for 7 places) the elected Councillors signed the forms for the acceptance of office and code of conduct.

It was unanimously agreed that Mr S Sutton would be co-opted onto the Council (his nomination papers arrived after the deadline. The remaining places would hopefully be filled by co-option at the next meeting.

2 Minutes

The Minutes of the last Annual Parish Meeting held on Monday 13th May 2002 were read approved and signed as a true record by the Chairman.

3 Annual Report

Mr L Jordan Chairman of the Council thanked the Councillors for their support during the past year and particularly to John Pearson and Roy Rogers who had served on the Council for the past four years, but had not stood for election this time, their help and support had been invaluable. The Chairman also expressed his thanks and that of the Council to Councillor Bernard Crowe, Councillor Derek Baxter and the Clerk.

The past year had been successful for the village when they won the Village of the Year Competition and representatives from the Council had been invited to attend a reception to collect their prize.

He was sorry to report that the Parish Council had still been unable to acquire the surplus land at Camping Hill – it had not been possible to obtain a decision from the North Norfolk District council, and it now looked as though it would not be possible.

The Parish Council had considered 7 planning applications during the past year.

The homework scheme was working very well and an asset to the village as was the Shop and Post Office.

The Village Hall and Playing Field Committees had been run in their usual very efficient manner.



Finally the Chairman thanked Mr A Curtis and Mr E Procter for their work in the village and to everyone else who had helped keep the village in such neat and tidy order; it was a credit to everyone.

4 Finance Report

The Clerk presented the annual accounts for the year ending 31st March 2003 (copy enclosed in the Minute Book) that were unanimously approved and duly signed by the Chairman and Clerk.

There being no further business the Annual Parish Council Meeting closed at 7.55pm.

A handwritten signature in black ink, appearing to read 'L. J. ...', is centered on the page below the text.

Lawrence

I know you said you wanted to make a special mention of someone in your report but I cannot remember who it was but I hope the following will help at the meeting and you can add anyone else to it.

Tricia

Chairman's Annual Report

Mr L Jordan Chairman of the Council thanked the Councillors for their support during the past year and also expressed his thanks and that of the Council to Councillor Jonathan Savory, Councillor Derek Baxter and the Clerk.

The past year had finally seen the Public Enquiry take place regarding the reclassification of the RUPS although the outcome had been very disappointing. I do not know if anyone has formally appealed against any of the decisions taken by the Inspector. *It may go to another enquiry.*

Traffic Calming Measures organised a site meeting earlier in the year with representatives from the High Department regarding the concerns raised about traffic speeding through the village. However despite two hours in the street with a speed gun insufficient evidence of traffic going over the speed limit had been collected to enable any further action to be taken.

Re-siting of the Village Hall in response to a very well attended meeting by the residents of Stiffkey (40 + people were in attendance). It was agreed that the village hall would remain in its present location.

The Chairman was sorry to report that the Parish Council had still been unable to acquire the surplus land at Camping Hill. The Parish Council had accepted that 'best value' denies the Parish council the opportunity of leasing the land from the North Norfolk District Council at a peppercorn rent for the provision of a conservation site.

The Parish Council had therefore suggested that the land should be used to provide social housing under the exemptions policy.

There had been a problem throughout the last year with the disappearance of signs throughout the village, it is still not known who has a fascination for the collection of these signs but they have now been replaced once again by the local authority.

Thank Wells Surgery for the twice weekly surgery in the village.

The Parish Council had considered 6 planning applications during the past year.

The Chairman wished to record a particular vote of thanks to Mr Alan Curtis and Mr Eddie Procter for their help in the village.

The homewatch scheme was working very well and an asset to the village as was the Shop and Post Office.

The Village Hall and Playing Field Committees had been run in their usual very efficient manner.

Finally the Chairman thanked everyone who had helped keep the village in such neat and tidy order; it was a credit to everyone.

Minutes of Stiffkey Parish Council Meeting held on Monday 7th June 2004 at 7.00pm.

Present: Lawrence Jordan (Chairman), Stanley Sutton, Cherry Martin, Karen Pickles, Mary Gerrard and Mark Harrison

In attendance: The Clerk and Councillor Jonathan Savory

Apologies: M Jordan and Councillor Derek Baxter

There were no declarations of interest.

1 Minutes

The Minutes of the last meeting held on Monday 5th April 2004 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Vice Chairmanship - Mark Harrison was pleased to accept the nomination of Vice Chairman following the Annual General Meeting on the 10th May.

Vandalism – Greenway - The Chairman was sorry to report to the Councillors that for a second time the trees which had been recently planted along the Greenway had been pulled up.

Seat at Camping Hill It would appear the seat on Camping Hill has been damaged and therefore due to health and safety regulations needs to be removed.

3 Correspondence

The Playing Field Association Issue Spring 2004

SMP Playgrounds

Norfolk Link:

Issue No 143

AGM 2004 Resolutions for Debate

Initial Training for Clerk and Councillors Summer 2004

Standards Seminar – Easton College, 28th June 12.45 to 14.45

Winged Fellowship Trust - Lifeline for John Bedford

N N D C:

Twin Bins Roadshow - Blakeney 8th June 10 – 12.30am Blakeney Village Hall

Members Interests

North Norfolk Health Forum

Agenda Council Meeting 2nd June 2004 North Norfolk Joint Area Committee – West Area

Committee Meeting 17th June 2004

Taking It On - Review of the UK Sustainable Development Strategy



3 Correspondence - Continued

Norfolk Coast Partnership - Norfolk Coast Area of Outstanding Natural Beauty Management Plan 2004 - 2005

Norfolk Coast Partnership - Guardian Summer 2004 Issue

Norfolk Wildlife Trust Re: Wise-up to wildlife

4 Reports for Information

Social Housing Karen Pickles expressed her concern that despite numerous requests from the Parish Council the NNDC has still not made a decision regarding the small plot of land at Camping Hill which has become a considerable eyesore and suggested that the NNDC should be approached to see if they are prepared to sell it to a housing Association such as Hastoe to be used for Social Housing.

Church Street Overhanging Vegetation The Councillors agreed that Mr White should be approached once again regarding the overhanging vegetation on his boundary wall.

5 Reports

Councillors Derek Baxter is on holiday until the 17th July - No Report.

Councillors Jonathan Savory

Licensing Act 2003

I previously reported (last Autumn) that NNDC will assume the role of licensing alcohol and entertainment from the magistrates. This still has to be implemented due to delays from central government with regard to the crime and disorder act. A firm date for the transfer of this service is still to be announced. So please don't hold your breath!

Planning

Mr S. Oxenham, the Head of Planning recently reported delays in replacing senior staff within the planning department due to a shortfall of suitable applicants. This coupled with an increase of 18% in planning applications in the last twelve months means that staff in the planning department and Councillors on the East and West planning committee's are particularly busy.
Jonathan Savory District Councillor Priory Ward

Parish Council Meetings

The dates of the next two meetings will be:

Monday 5th July 2004

Monday 6th September 2004



STIFFKEY PARISH COUNCIL
Chairman: Mr Lawrence Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: stiffkey@glavenvalleycouncils.co.uk

1st July 2004

The next Parish Council Meeting will be held on **MONDAY 5th JULY 2004 IN THE VILLAGE HALL at 7.00pm.** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the June Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

Date of Next Meeting: Monday 6th September 2004 at 7.00pm

Minutes of Stiffkey Parish Council Meeting held on Monday 6th September 2004 at 7.00pm.

Present: Lawrence Jordan (Chairman), Mary Gerrard, Karen Pickeles, Stanley Sutton, Mark Harrison and Michael Jordan

In attendance: Councillor Derek Baxter, Councillor Jonathan Savory, the Clerk and 2 Parishioners

Apologies: ~~Councillor Derek Baxter~~

There were no declarations of interest.

1 Minutes

The Minutes of the last meeting held on Monday 5th July 2004 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Waste bin on the Knoll The Councillors agreed that due to the problems with the emptying of the proposed new waste bin for the Knoll it was agreed that this would not be provided.

3 Correspondence

North Norfolk District Council:

- Application for tree works to trees at Warborough House, Wells Road - *The Parish Councillors discussed the proposed tree works at Warborough House and agreed in principle to the proposed works, although some concern was expressed regarding the proposed interruption to the electricity supply. The Chairman also expressed his concern regarding the state of Holly Lane which has been caused by the large vehicles, lorries etc. that were using the lane as access to Warborough House.*
- Choice Based Seminar – Slideshow
- Notice of Meetings Autumn 2004

Mott Macdonald - Rights of Access Development Plan - Access Land Information Request

Norfolk County Council

- North Norfolk Coast Consultation
- Local Bus Variation Fakenham to Norwich Route
- Norfolk's Local Transport Plan 2001/02 – 2005/06 - fourth Annual Progress Report
- Improving Travel and Transport in Norfolk
- Village Local Service Centre Pilot Project 2002 – 2004
- Local Bus Variation King's Lynn - Cromer

Office of the Deputy Prime Minister:

- Review of the Regulatory Framework Governing the Political Activities of Local Government Employees
- A Model Code of Conduct for Local Government Employees

Norfolk Playing Fields Association Newsletter - The Playing Field

4 Finance

The following invoices have been received for payment:

E-on Energy Monthly Energy Charges for July, August and September 3 x £28.77 = £86.31

The following direct debits have been paid:

Alfred McAlpine - Public Lighting Maintenance for August and September £13.14

5 Planning

The following planning application has been received:

Erection of two-storey extension - Choosley House, Wighton Road, Stiffkey - The Parish Council had no objection to this application.

The following Notice of Decision has been received:

Erection of two greenhouses and oak railings - Stiffkey Old Hall, Church Street - Permission for Development

Reports

Vegetation - Concerns were raised regarding the overhanging vegetation on Mr White's wall, he had assured the Chairman that this vegetation would be cut back, but this has not been done. The hedge on the boundary of Apple Tree Cottage, Bridge Street which is owned by Mrs Astrid Newman, Eyebrook House, Main Street, Stoke Dry, Oakham, Leicester, LE15 9JG was also giving cause for concern and needs to be cut back.

Bangay Road Concerns were raised regarding the condition of the marsh at the bottom of Bangay Lane which due to the very wet weather vehicles had caused a considerable amount of damage. Vehicle's and in particular 4 x 4's were being driven down Bangay Lane which has been classified as a bridle path and is should only be used by agricultural vehicles for access. The Councillors agreed this is a Council Highways Coastal Footpath issue and was also the responsibility of the National Trust and Mr John Sizer the Property Manager for this area would be invited to attend a Council meeting to discuss this problem.

Greenway Mr Curtis suggested a gate should be put up to stop vehicles getting down to the bottom of the Greenway. He felt the County Council should be made to enforce the laws that they have introduced.

Unauthorised Bus Stop Karen Pickles expressed her continuing concern and annoyance that people are using her drive as an unofficial bus stop. The correct bus stop is located outside 69 Wells Road. The Chairman offered to speak to the bus drivers and suggested that Karen should personally contact the Bus Company to inform them this was happening.

River Stiffkey Michael Jordan informed the Councillors that he had received some complaints that the River Stiffkey is very high, but was pleased to report that the river is now being dredged.

Reclassification of the RUPPS The Greenway, Width Appeal - The Inspector has issued his report following an appeal regarding the width of the Greenway. This issue was discussed at considerable length. The Inspector had originally stated that the Greenway was 10 metres wide but following his report 4 residents in the Greenway had appealed against the width stating that it was 6 metres wide. The Inspector had upheld the appeal and the Greenway had therefore been reduced to 6 metres.

The Clerk had obtained advice from the Senior Legal Officer, Ms Denise Bales and she has indicated that it is unlikely that any action will be taken by the County Council to reinstate the width of the public right of way if the public can still exercise the right of passage with or without vehicles and to bear in mind that the width is currently protected at 6 metres.

It would appear that the order referred to the road surface that was 6 metres wide and not the whole width of the Greenway which was 9 – 10 metres wide. The Clerk had obtained the appropriate documentation for an individual to apply for a modification of the definitive map of public rights of way if they wished.



Report from Councillor Jonathan Savory

Under this new act a public entertainment licence is now included in the New Premises Licence, land is classed as premises.

The Act encourages the licensing of land by town and parish councils, which may currently be or at some time in the future be used for public entertainment events. It will also permit control over where such events can take place. Examples of such use of land include Langham Main Street and the Buttlands in Wells.

Tony Gent Licensing NNDC has asked me to raise this with you and to consider registering such venues immediately, you will then receive renewal under grandfather rights for life, two venues could be included on one licence.

There will have to be a formal application, a fee of £180, a public notice at the selected venue and a notice in the press. Please advise carnival committees that they will require a licence to cover the carnival route and note that any alteration will require a variation.

Report from Councillor Derek Baxter

The Norfolk County Council has started work on the second Transport Plan. The 'Quiet Lanes' is also another project the Norfolk County Council would like to see further routes introduced in this part of the County. There have been rumours that the Highways Department are considering down grading the A149 which would save money on maintenance expenditure, and this will be investigated to see if there is any truth in this.

Parish Council Meetings

The dates of the next two meetings will be:

Monday 1st November 2004
Monday 6th December 2004

[Handwritten signature]

STIFFKEY PARISH COUNCIL

Chairman: Mr Lawrence Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: stiffkey@glavenvalleycouncils.co.uk

1st October 2004

The next Parish Council Meeting will be held on **MONDAY 4th OCTOBER 2004 IN THE VILLAGE HALL at 7.00pm**. All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the September Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

Date of Next Meeting: Monday 1st November 2004 at 7.00pm

Minutes of Stiffkey Parish Council Meeting held on Monday 4th October 2004 at 7.00pm.

Present: Lawrence Jordan (Chairman), Stanley Sutton, Cherry Martin and Michael Jordan
In attendance: Councillor Derek Baxter, Councillor Jonathan Savory, the Clerk and 3 Parishioners

Apologies: Karen Pickles and Mark Harrison

There were no declarations of interest.

1 Minutes

The Minutes of the last meeting held on Monday 6th September 2004 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Bangay Lane Due to the concerns raised at the previous meeting the Clerk informed the Councillors that John Sizer, Property Manager for the National Trust has been invited to be in attendance at the Parish Council meeting on the 1st November 2004.

Dial-A-Ride Mr Peter Morris will also attend the next Parish Council meeting to give a short presentation on the recent Dial-a-Ride initiative.

3 Correspondence

Mary Gerrard - Letter of resignation from the Parish Council – *The Councillors accepted Mary's resignation and wished to record a vote of thanks to Mary for her tremendous help and support over the past few years. The Clerk would inform the NNDC of the vacancy.*

Defra Regarding the launch of the consultation Clean Neighbourhood

Norfolk Constabulary - Parish Liaison Officer - The Chairman volunteered to take on this role.

Norfolk Coast Partnership:

- The 2004 Annual Norfolk Coast A O N B Community Conference Planning, to help the Norfolk Coast A N O B - To be held at the Auden Theatre, Gresham's School, Holt on Monday 1st November between 2.00pm – 6.00pm
- Election of Parish Representative for Norfolk Coast Partnership - Tony Groom has been duly elected.

North Norfolk District Council:

- Polling Station - County Council elections and possible General Election in 2005
- Rural Planning Workshops

Norfolk County Council:

- Norfolk Waste Conference held on the 1st July - Feedback

4 Finance

The following invoice have been received for payment:

E.on Energy - Monthly energy charge £28.77

Income:

Precept 2nd instalment £1325.00

A McAlpine - Public Lighting Maintenance Contract



5 Planning

The following planning application has been received:

March Cottage, 9A Greenway, Stiffkey - Erection of replacement conservatory – *The Councillors had no objection to this application.*

Highways The Chairman informed the Councillors that the Highways Representative from the County Council had attended a meeting to discuss any highways issues and will continue to see the Chairman on a regular basis.

Ash Tree The Chairman informed the councillors that following discussions with Mark Harrison it had been agreed that the Ash tree at the bottom of the Greenway needed to be cut down. The removal of some large branches had been considered, but it had been felt this would result in the tree being unstable.

Disappearing Signage This will be investigated and replacement signs requested.

A149 Footpath - The Highways Department are going to carry out chalk and soil test on Muckledyke Hill in preparation for the provision of a footpath which is anticipated in 2006 – 2007.

Greenway Concerns were raised regarding the classified width of the Greenway following the installation of some posts that are a considerable distance from the accepted boundary of a property on the Greenway. Denise Bales would be asked to clarify once and for all if the Greenway is a highway.

Report from Councillor Jonathan Savory

Licensing Act 2003

Under the Licensing Act 2003 a public entertainment licence is now included in the New Premises Licence, land is now classed as premises.

The act encourages the licensing of land by Town and Parish Councils, which may currently be or at some future time used for public entertainment events. It will also permit control over where such events can take place, there are many examples of such use of land. For example;

The Buttlands, Wells

The Main Street, Langham

All Councils are urged to register such venues immediately, they will then receive renewal under grandfather rights for life.

Two venues could be included on one licence, the cost of an application will be £180, a public notice at the venue and a press notice

The Draft Licensing Policy of North Norfolk District Council will be submitted to Full Council for ratification in October.

Report from Councillor Derek Baxter

Waste At present collected rubbish is being taken to land fill sites, however investigations are taking place to have rubbish incinerated which may result in a plant being built in Norfolk in the next few years to facilitate the burning of rubbish.

The recycling centre near Norwich is capable of processing 90,000 tons of waste in a year, at the moment it is only using 50% capacity.

STIFFKEY PARISH COUNCIL

Chairman: Mr Lawrence Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: stiffkey@glavenvalleycouncils.co.uk

26th October 2004

The next Parish Council Meeting will be held on **MONDAY 1st NOVEMBER 2004 IN THE VILLAGE HALL at approximately 7.45pm.** All parishioners are welcome to attend.

Before the commencement of the meeting:

- **John Sizer, Property Manager for the National Trust will attend the meeting to be followed by:**
- **Mr Peter Morris will give a brief talk on the dial a ride scheme now in operation.**

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the October Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
6:1 Precept 2005 - 2006
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

Date of Next Meeting: **Monday 6th December 2004 at 7.00pm**

Minutes of Stiffkey Parish Council Meeting held on Monday 1st November 2004 at 7.00pm.

Present: Lawrence Jordan (Chairman), Stanley Sutton, Cherry Martin, Karen Pickles, Mark Harrison and Michael Jordan

In attendance: Councillor Jonathan Savory, the Clerk and 4 Parishioners

There were no declarations of interest.

1 Minutes

The Minutes of the last meeting held on Monday 4th October 2004 were read approved and signed as a true record by the Chairman.

2 Matters Arising

Overhanging Vegetation - The Clerk was pleased to inform the Councillors that following concerns raised at a previous meeting she had been to see Mr White on behalf of the Parish Council regarding this issue and Mr White has agreed to cut back the vegetation protruding from his boundary wall, but he was very unhappy that this issue had once again been raised.

Parish Council Vacancy Following the recent resignation of Mary Gerrard the Clerk informed the Councillors that formal notices have been displayed on the notice board. If an election is not requested it will be possible for the Councillors to co-opt someone onto the Council.

Power Gen The Chairman expressed concern regarding overhanging branches growing through the electricity wires and requested that Power Gen are contacted and a general inspection of the electricity cables is carried out.

3 Correspondence

Norman Lamb MP - Planning issues

Norfolk County Council:

- The Greenway Stiffkey - Encroachment on the Greenway
- Norfolk Matters Issue Number 14 September – October

North Norfolk District Council

- Stock Transfer Newsletter
- Agenda Council Meeting

4 Finance

The following invoices have been received for payment:

- E.on Energy Monthly energy charge £28.77
- Alfred McAlpine – Public Lighting Maintenance for October £48.96
- Alfred McAlpine – Public Lighting Maintenance for November £48.96

Precept for 2005 – 2006

The Clerk had provided the following schedule of anticipated income and expenditure for the end of the financial year March 2005.

Receipts:

Precept	£2,650.00
VAT Refund	£ 65.00
Interest	£ 12.00

£2,727.00

Expenditure:

General Admin.	£1,600.00
Established Charges	£ 450.00
S 137 Payments	£ 75.00
Open spaces	£ 30.00
Street Lighting	£ 900.00 (this has increased by £500 due to the increase
Miscellaneous	£ 50.00 in lighting maintenance contract)

£3,105.00

Anticipated approximate reserve carried forward to 2005 £1,000.00

The Parish Councillors agreed the Precept for 2005 – 2006 should be increased to £3,400 which is an increase of £750.

5 Planning

March Cottage, 9A Greenway, Stiffkey - Erection of Replacement Conservatory - The Councillor had no objection to this application.

There being no further business the meeting closed at 9.05pm



John Sizer, Property Manager for the National Trust - Bangay Lane

Due to the concerns raised at the previous meeting the Chairman was pleased to welcome John Sizer, Property Manager for the National Trust who had been invited to attend the Parish Council Meeting to discuss unauthorised use of the rights of way.

John Sizer introduced himself to the meeting and gave a brief outline of his role as Property Manager for this area. In preparation for this meeting John had familiarise himself with all the relevant paper work relating to the Public Inquiry held in July in connection the Reclassification Order and the effect the Inspector's decision would have on the area.

John Sizer emphasised that the Inspector's decision was confirmation of the Rights of Way that already existed and the misuse of the current rights of way, bridle paths etc. is now the issue. During the summer there had been a number of incidents and the area now needs to be managed to avoid confrontational issues arising in the future.

The Highways Department has now left it for the National Trust to administer the area. There is also the issue of 'prescriptive rights', which need to be taken into consideration regarding access, and the National Trust is anxious not to prevent village people from making use of these rights. However the illegal use of the rights of way by visitors and tourists is another matter altogether.

The National Trust needed the support of the Parish Council to get the problems of misuse resolved.

Lord Buxton emphasised that it was up to the landowners, the Parish Council and the National Trust to ensure that authorised access on the rights of way were adhered to.

John Sizer informed the Councillors he was happy to consider installing a barrier, which could be open for the majority of the time, but closed when the need arose. The unauthorised use of the Greenway Lane would be easier to manage with the possible provision of some large bollards.

Lord Buxton indicated that the landowners would be prepared to finance the provision of some appropriate signage and a barrier, perhaps in the form of a farm gate or something similar which could be opened as and when necessary would help deter unauthorised use.

John Sizer also suggested a slowly, slowly approach with some unobtrusive signage and some sensitive posts which would not obstruct the path out right but would hopefully deter the visitors would be the best way forward at the moment, if aggressive action was taken he felt it could cause even more problems.

John Sizer offered to arrange a meeting with the Highways Department, a representative of the Parish Council, Lord Buxton and the National Trust. English Nature has also indicated that they are in support of preventing unauthorised use of the rights of way.

Dial-A-Ride Mr Peter Morris gave a short presentation on the recent Dial-a-Ride initiative.

- This is a West Norfolk Community Transport Project.
 - There are a total of 30 mini bus.
 - This project has just taken over the North Norfolk Community Bus Service.
 - The service runs into Holt and Fakenham on a weekly basis.
 - The service is from door to door.
 - There is no membership or subscription charge and fare average £2.50 to £3.50 return
 - People wishing to use the service can contact their office between 8.30am and 5.00pm.
- 1 1 1



STIFFKEY PARISH COUNCIL

Chairman: Mr Lawrence Jordan

Clerk's Address:

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: stiffkey@glavenvalleycouncils.co.uk

1st December 2004

The next Parish Council Meeting will be held on **MONDAY 6th DECEMBER** in the village hall at **7.00pm**. All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the November Meeting
- 4 Vacancy of Parish Councillor
- 5 Matters Arising
- 6 Correspondence
- 7 Finance
- 8 Planning
- 9 Reports for Information
- 10 Parishioners Question Time

Date of Next Meeting: Monday 10th JANUARY 2005 at 7.00pm

Minutes of Stiffkey Parish Council Meeting held on Monday 6th December 2004 at 7.00pm.

Present: Lawrence Jordan (Chairman), Stanley Sutton, Eddie Procter and Michael Jordan

In attendance: Councillor Jonathan Savory, the Clerk and 4 Parishioners

Apologies: Cherry Martin, Karen Pickles, Mark Harrison and Councillor Derek Baxter

There were no declarations of interest.

1 Minutes

The Minutes of the last meeting held on Monday 6th December 2004 were read approved and signed as a true record by the Chairman.

2 Co-option of Parish Councillor

Parish Council Vacancy Following the recent resignation of Mary Gerrard the Clerk informed the Councillors that formal notices had been displayed on the notice board and no election has been requested and therefore it was in order for the Councillors to fill the vacancy by co-opt onto the Council. Mr Eddie Procter's offer to be co-opted onto the Council was unanimously approved.

3 Matters Arising

Power Gen The Clerk informed the Councillors that following concerns expressed at the last meeting regarding overhanging branches growing through the electricity wires Power Gen has been contacted and a general inspection of the electricity cables is to be carried out.

Signage – Reclassification of RUPPS The Chairman was pleased to report that Lord Buxton has already produced some appropriate signage which will hopefully help to alleviate some of the problem raised at the last meeting between the Parish Council, the National Trust and Lord Buxton.

Width of the Greenway Following receipt of the Inspectors decision following the Public Inquiry regarding the reclassification of the RUPPS, it was agreed that the County Council should be asked to reiterate that the metal road and both verges are in the ownership of the village and not the individual owners.

4 Correspondence

Norfolk County Council:

- Norfolk Gritting Routes and Advice on winter driving
- Norwich Northern Distributor Route – Public Consultation

Post Office - Police Services at Holt Post Office

Norman Lamb MP - Planning Issue

5 Finance

The following invoices have been received for payment:

- **E.on Energy** Monthly energy charge £28.77
- **Alfred McAlpine** – Public Lighting Maintenance for December £48.96



6 Reports

Fly Posting The Chairman expressed his concern at the amount of fly posting that is taking place in the village. If people wished to advertise an event taking place they should also take the time to remove the posters when they are no longer relevant.

Speeding Traffic Once again concerns were expressed regarding the speed of traffic through the village and it was felt that the Police should do more to help try to enforce the speed limit.

Overhanging Vegetation - Concerns were raised regarding a Cottage in the street which has vegetation overhanging onto the footpath that is becoming a considerable obstruction.

Bangay Lane Following a query from Mr John Pearson the Chairman informed the meeting that the site meeting between a representative of Parish Council, the National Trust and Lord Buxton is due to be arranged.

Report from Councillor Jonathan Savory

The Sack House at Wells Next The Sea

The Benjamin Foundation a North Walsham based youth group have been offered the lease on units 2,3 & 4 of the Sack House.

However, this matter has been ongoing for some months and the District Council have now advised them to complete the lease before Christmas.

In the event of the lease not being completed I will urge the District Council to offer the building to other interested parties.

The Sack House suffered from broken windows earlier in the year and I feel that an occupied building will be less vulnerable to acts of vandalism.

Proposed Transfer of Council Homes

The Office of the Deputy Prime Minister has signed off North Norfolk District Council's housing options appraisal, therefore the Council now has a formal place on the governments stock transfer list.

This leaves the way clear for the Council to move forward into the consultation stage with tenants knowing that the Council has government sanction to proceed with the transfer of council homes but only in the event of the tenants voting in favour of transferring ownership to a housing association.

The offer document which will inform tenants of what they can expect if they vote to transfer will be debated by the Cabinet in early December, a recommendation to Full Council will be made on December 9th.

Jonathan Savory District Councillor Priory Ward

There being no further business the meeting closed at 8.15pm



STIFFKEY PARISH COUNCIL
Chairman: Mr Lawrence Jordan

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2nd January 2005

The next Parish Council Meeting will be held on **MONDAY 10th JANUARY 2005 in the village hall at 7.00pm.** All parishioners are welcome to attend.

A G E N D A

- 1 Apologies
- 2 Declarations of Interest on the Agenda
- 3 Minutes of the December Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Reports for Information
- 9 Parishioners Question Time

Date of Next Meeting: Monday 7th February 2005 at 7.00pm