

STIFFKEY PARISH COUNCIL

Clerk Glynis Williamson 01263 711371 e mail: clerk@stiffkeyvillage.org

Minutes of the Parish Council Meeting of Stiffkey Parish Council
on Tuesday 29th May 2018 7p.m. at Stiffkey Village Hall.

Councillors meet at 6.40 in a closed meeting to discuss co-option of 2 candidates from applicants applying for position on Parish council.

The Councillors chose to co opt Karenza and Ian Moy.

Action: The clerk would notify all applicants of the result.

1) Apologies and declarations of interest. There were no declarations of interest. Apologies had been received from Dr Marie Strong and Vincent Fitzpatrick

2) To approve the minutes of 26th March 2018 and matters arising not on the agenda. IC commented that he was not receiving the minutes. Clerk would check this. On the proposal of MH seconded by CC the minutes were approved.

3) Vacancy on Parish Council – Update. This matter had been dealt with as above.

4) Reports from Cllr Fitzpatrick NNDC, Cllr Marie Strong, NCC plus comments from members of the public

5) Governance and Financial Matters

Direct Debit e.on Apr £83.67 and May £89.08

a) To approve the following payments:

G Williamson Salary to include national pay increase to £10.27 per hour

307.49

HMRC 77.00

G Williamson Expenses 22.39

TT Jones £4125.60

Came and Co policy £493.08

On the proposal of AJ seconded KP the first four payments were approved.

IC was still concerned regarding the cover the insurance policy was offering for councillors should there be an accident with residents from behind the Village Hall crossing the car park with vehicles. It was agreed the insurance still needed to be paid whilst this was investigated. AJ proposed KP seconded the payment to Came and Co.

b) Request for donation to Lynx of £50.00 backdated for 2017 and £50.00 for 2018. It was agreed this was a useful publication and AJ proposed we agree to pay £100. At the July meeting.

c) To agree and sign exemption certificate confirming income or payments below £25,000 for year 2017/18. The completed forms were approved and on the proposal of AJ seconded KP the exemption certificate was signed.

d) To agree and sign the Annual Governance and Accountability Statement. The clerk produces the paperwork and on the proposal of AJ seconded by CC the Statement for 2018/18 was signed.

e) To agree and sign the Accounting Statement On the proposal of CC seconded by MH the annual governance statement was agreed and signed.

To update on signatories for bank account and amend following resignation of Cllr Lawrence. No response had been received from Barclays and it was agreed to wait until the new councillors could be included as signatories.

6) Continued Business

a) Footpaths new and existing to discuss and approve action needed. CC had a site meeting with Steve White of Highways who had made several suggestions all of which were too costly for the PC. It was agreed to leave this as a future objective and look for funding. It was proposed by CC seconded by AJ that CC puts this out to tender so we know what costs might be. KP agreed to help and AJ would liaise with history group.

b) Muckledyke Way – repair of footpath. Wordingham had been approached but due to pressure of work could not confirm start date which was expected to be early July. There was concern about members of the public walking down the main road because of lack of signs.

Action: AJ to advise clerk of exact location sign needed. Clerk to liaise with Highways.

c) Request for handrails for War Memorial Steps. Following e mail from Historic England about war memorial, it was agreed to carry this over to next meeting. KP would speak to Geraldine Green.

7) New business.

Homes for Wells and covenant on Camping Hill following a request for help with this it was agreed although the PC would love to be able to help it is not a matter the PC can deal with.

Action: Clerk to refer Member of Public to NCC.

Parking on Wells Road and Sanders busses- AJ had received several complaints re the size of the busses and the parking, especially by contractors involved with planning applications along Wells Road. Alternatives were considered including trying to direct them down Hollow Lane. A query from a member of the public complaining about the state of Hollow Lane had led the Clerk to discover this was a footpath (FP8). The land from Annabel's steps

was owned by MH who could give permission for people to drive over it and would look at repairs.

Dog Bin Greenways - Update Clerk over the first Bank Holiday in May the clerk had received an email complaint from a member of the public that the bin was overflowing and rubbish had been left around the site. She was able to contact the National Trust who kindly emptied the bin, cleared the rubbish and refilled the bag dispenser. They have offered to do this every Saturday morning.

Action: Clerk to send letter of thanks to National Trust. PC to monitor bin.

8). Planning.

PF/18/0610 35, Wells Road, Stiffkey NR23 1QH: Erection of single storey extension to rear; replacement windows.

LA/18/0672 35, Wells road, Stiffkey NR23 1QH: Internal and external alterations to facilitate erection of single storey extensions and replacement of windows.

It was suggested that the comments should include a request for the contractors to be mindful of the restrictions and difficulties created when parking on the main road through the village.

PF/18/0761 131 Camping Hill, Stiffkey, NR23 1QL: Two Storey Side Extension and single storey rear extension. No comments

PF/18/0872 45, Wells Road, Stiffkey NR23 1AJ Demolition of existing garage and erection of two storey and single storey front and rear extensions and creation of new vehicular access. It was felt this application was too tall above the current skyline in the village and was not in keeping with the area of AONB

PF/18/0555 Neptune House, 39, Wells Road, Stiffkey NR23 1PJ: Erection of two and a half storey extension and widening of site entrance Application Withdrawn.

NNDC Decisions

PF/18/2036 Stiffkey Village Hall. Demolition of part building and erection of new south elevation and wheelchair access ramp; formation of additional car parking. Timber cladding to existing concrete block external walls. Permit

PF/18/0232 Change of use of land to domestic curtilage.
Old Charlies, 53, Wells Road, Stiffkey. Permit

PF/17/1984 Insertion of new and alterations to existing dormers, window and doors, repositioning of ground/first floor wall to south elevation and erection of replacement detached garage with storage above. Vine Cottage, 41 Wells Road, Stiffkey. Permit

9) Correspondence

Hollow Lane had been discussed at item 7

The Clerk was asked to contact NALC for a price.

- Maintenance of Hollow Lane -member of public
- Clerks and Councils direct April 2018
- Norfolk ALC - would you like to join?
- Wells snap Priorities Parking in Wells; Hi viz patrols across the area: Marine Crime
- PTS forthcoming training
- Community Action Norfolk Funding Newsletter
- NNDC Community Transport Fund
- Peter Davison Cluster 1 Newsletter

10) Date of next Meeting. July 30th: 24th Sept: 26th Nov:

11) Agenda Items for next meeting:

GDPR Policy and website notifications.

War Memorial

Garden Plots (Allotments)

Open Spaces

Police Reports