

STIFFKEY PARISH COUNCIL

Clerk Glynis Williamson 01263 711371 e mail: clerk@stiffkeyvillage.org

Minutes of the Parish Council Meeting of Stiffkey Parish Council
Held on Monday 30th July 2018 7p.m. at Stiffkey Village Hall.

Present: Councillors Alex Jones, Karen Pickels, Karen Claydon, Chris Cooke, Ian Curtis, Mark Harrison, Ian Moy, and 1 member of the public.

1) Apologies and declarations of interest. There were no apologies and MH declared an interest in item 6 b. Update on the lease for the Village Hall.

2) To approve the minutes of 29th May 2018 and matters arising not on the agenda. On the proposal of CC seconded KP the minutes of 29th May were approved as a true record. Matters arising – the dog bin on Greenway Car Park had been full and had rubbish left around it. Because we are now into the holiday season this was becoming a daily problem. National Trust were emptying weekly but this was now not enough. Clerk to write to National Trust giving three options:- to empty the bin daily, to purchase a bigger bin or to remove it altogether.

Action: Clerk to write to National Trust.

3) Welcome new councillors and paperwork. The Chair welcomed the new councillors who had signed the acceptance of office forms.

4) Reports from Cllr Fitzpatrick NNDC, Cllr Marie Strong, NCC plus comments from members of the public. A written report had been received from Cllr Marie Strong. No comments from the public.

5) Governance and Financial Matters

Direct Debit e.on. The Clerk needed to obtain details from TT Jones to send to Electricity supplier. A new contract was needed for the lights maintenance.

Action: Clerk to contact TT Jones.

a) On the proposal of KP seconded IC the following payments were approved.:

G Williamson Salary	328.21
HMRC	82.05
G Williamson Expenses	9.90
Local Lynx	100.00

b) To update on signatories for bank account and amend following resignation of Cllr Lawrence. There was still confusion over who the Bank had as signatories Councillors

thought it should be Cllr Cooke, Harrison and ex Councillor Lawrence. CC agreed to visit the Bank to ask who they had as signatories.

Action CC to visit Fakenham Branch of Barclays.

Final monitoring form for Sheringham Shoal completed. The clerk had received, completed and returned the final form.

6) Continued Business

a) Village Hall insurance –Proposal from Councillor Curtis:

If the correct cover has not been obtained that the access is closed until it is obtained.

IC gave background information and advised he was still not happy with the wording on the insurance policy he felt as it was still open to interpretation.

AJ requested a vote on the proposal which was defeated with two vote for the proposal five against. (Cllrs Curtis and Moy voted for the proposal and wished this to be recorded.)AJ wished to add the caviat that the PC wrote to the residents of the cottages to advise them that they should check their insurance because if there was an accident on the right of way, they would be responsible and that a speed limit of 5mph would be placed on the right of way.

Action: Clerk to write to residents.

b) Update on lease for Village Hall. Proposal from Councillor Curtis:

That a finish date is set for access permission of one week before the October meeting.

IC was concerned that this was not moving forward fast enough. The clerk had written to 6 local surveyors to obtain costs for this, one had declined, four not replied and one had offered some helpful advice, including the suggestion that we should use a solicitor for the process, which would be expensive. AJ felt as outside bodies were included the proposal should be changed to read the date for information to be sent to the Charities Commission should be one week before November meeting and the situation should be revisited at the September meeting. AJ felt if this was to be obtained more people would have to be involved with the work. AJ, KC, KP and clerk would share work. All in favour. IC felt using local surveyors would not be considered independent and wanted surveyors from further afield to be contacted.

Action: Clerk to collect list of information required by Charities Commission and send to AJ to delegate.

c) Garden Plots –update re lease Clerk had copies of lease with NNDC, this was a four year lease expiring on 24th March 2019, no mention of rolling lease or extending the lease. Currently there were five plot holders and two on the waiting list. The clerk would produce invoices to be sent to plot holders and provide details for payment to NNDC. Currently there was no firm information re any development on the site and NNDC owned the land, if it was to be sold we should be notified and any planning permission would have to come through the PC. We need to be fair in our discussions and balance the need for affordable houses with the chance of having to move the Garden Plots. However there was nothing that could be done at this moment.

d) Muckledyke Way – repair of footpath. MH reported that he had spoken to the contractor who had now given a possible date of August. A member of the public had e mailed that the steps were now dangerous and she would be contacting NNDC to deal with this. The Councillors agreed this matter was now urgent and dangerous MH was asked to go back to Worlingham advising him we needed this started within two weeks to remain complaint with Health and Safety.

Action: Cllr Harrison to speak with contractor and advise clerk/Chair of outcome.

e) Police -speeding to SNAP: message on website. The Clerk advised a member of the public had requested the SAM 2 be moved near the Greenway where people appeared to be speeding. Sites for the SAM 2 were determined by Highways and because of the bends in the road this was not possible. It was suggested MH takes a request for a speed survey by the police to the next SNAP meeting.

Action: Cllr Harrison to follow up.

7) New business. None reported

8). Planning.

PF/18/1248 Marsh Cottage, 9A Greenways, Stiffkey NR23 1QF

Erection of two storey detached dwelling after demolition of existing dwelling

No comments or objections

Notification Stiffkey War Memorial is now a grade 1 listed building.

NNDC Decisions

PF/18/0610 35, Wells Road, Stiffkey NR23 1QH: Erection of single storey extension to rear; replacement windows. Application Withdrawn

LA/18/0672 35, Wells road, Stiffkey NR23 1QH: Internal and external alterations to facilitate erection of single storey extensions and replacement of windows. Application Withdrawn.

PF/18/0761 131 Camping Hill, Stiffkey, NR23 1QL: Two Storey Side Extension and single storey rear extension. Approved

PF/18/0872 45, Wells Road, Stiffkey NR23 1AJ Demolition of existing garage and erection of two storey and single storey front and rear extensions and creation of new vehicular access. No decision.

9) Correspondence

- Clerks and Councils direct July 2018
- Peter Davison Cluster 1 Newsletter
- Enquiry from member of public for allotment
- 50/50 partnership scheme NCC now open for 2018
- Confirmation TPO 60, Wells Road.

- EAAS request to site defib in village.
- NNDC Local Plan update first draft Jan 2019
- Norfolk minerals and waste local plan review
- National Trust – Blakeney Wildlife Report

AJ requested the information re 50/50 be sent to all councillors to come back to the next meeting with suggestions

The clerk was asked to obtain more information re the request from EAAS

10) Date of next Meeting. 24th Sept: 26th Nov:

11) Agenda Items for next meeting:

Village Hall – re paying for solicitor

Finance - Padlocks for SAM 2

50/50 partnership

Garden Plots

Electricity costs

Dog Bins

Bank signatures update

Stoney Road – update required