

STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 11 December 1996 at 7.00 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) B Butler, L Jordan and M Hodges

APOLOGIES: J Greenacre, M Harrison and T Groom (District Councillor)

PUBLIC: one

MINUTES OF PREVIOUS MEETING of 13 November 1996 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES **NNDC STREET LIGHT MAINTENANCE**

Clerk requested to report lights off at Lamp Shop and on Church Knoll

HIGHWAYS

Letter from NCC relating to building up of edges of road at White Bridges, when Area Engineer (North) reported that as part of the verge works, provision was made for drainage. He would arrange for the site to be inspected to see whether any further works are necessary.

FINANCE

Cheques of £50 each to Stiffkey PCC for churchyard maintenance and Stiffkey Village Hall for rent signed. Amount due to E Electricity for monthly energy charge = £29.59 + VAT @ 8.0% = £2.37 less Credit brought forward £10.80. - Total £21.16

HYMN

c/f

RESIGNATION

A letter of resignation from Mrs Millar had not been received yet.

BOTTLE BANK

This matter was discussed. It was reported that The Red Lion were to have a Bottle Bank situate on their premises

OTHER AGENDA ITEMS **COMMUNITY CARE PLAN**

Letter from NCC stating that from 25 November 1996 the Community Care Plan Review of Progress 1996/97 and Draft Priorities for 1997/98 was available for consultation and could be obtained on request. The first section of the Plan contains a strategic overview of issues and services along with agreed client group strategies. This section covers the 3 year period 1996-1999 and will not be reproduced, or consulted on, this year. However, the second section of the Plan contains objectives and action plans against which progress is reviewed and plans updated and rolled forward on an annual basis. It is this section which is currently available for consultation.

Consultation meetings will not be held this year but the Council were invited to provide comments on the draft, which would be taken into account in the preparation of the final Action Plan for 1997-98. The deadline for comments is 17 January 1997.

LINKING COMMUNITIES: GRANTS PROGRAMMES

Letter from NNDC attaching details of two programmes

The Linking Communities: Local Grant Programme - is available to help community groups to get access to some basic help by putting them in touch with other similar groups. This will enable representatives to meet for short study visits, allowing small volunteer run communities to learn from each other. It is anticipated that the local grant programme will build a network of contacts and

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support which will last well beyond the visit.

The Linking Communities: Support Grant Programme - will support a range of activities that will make a difference to small volunteer run community groups. Examples of such activities which bring groups together in a locality include running a training event or similar capacity building event for such groups.

Applications are being sought for both of the programmes. Unfortunately the Council does not hold a database of all the community groups operating within the area and the Chief Corporate Development Officer would be grateful if this information could be brought to the attention of community groups operating within our Parish.

NORFOLK WASTE LOCAL PLAN CONSULTATION DRAFT 1996

Letter received from NCC stating the County Council had recently approved the Waste Local Plan for public consultation. Copy of the plan was enclosed and this was passed to Councillors for circulation. Written comments should be sent to NCC no later than 31 January 1997. There was to be a meeting for the public and parish councils at County Hall on 16 January 1997 at 19.30.

KELLING HOSPITAL

After discussion Clerk instructed to write a letter to the Health Authorities complaining about the recent closure of a Ward at Kelling Hospital and regarding the Council's objection to any more closures at this Hospital.

THE MEETING CLOSED at 8 p.m.

DATE OF NEXT MEETING: Wednesday 8 January 1997 at 7 pm.

Orlet
8/1/97

Parish Council
Stiffkey

Beckham Lodge
43 Cliff Road
Sheringham
NR26 8BJ

23rd December 1996

To confirm my verbal resignation in the October meeting. Wish
the council all the very best for 97.

Avril B. Millar

A B Millar

*delivered by hand
to Clerk on Thursday
2nd January 1997*

STIFFKEY PARISH COUNCIL

a meeting was held on Wednesday 8 January 1997 at 7.00 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) B Butler, L Jordan and M Hodges and also T Groom (District Councillor)

APOLOGIES: J Greenacre, M Harrison

PUBLIC:one

MINUTES OF PREVIOUS MEETING of 11 December 1996 were taken as read were confirmed as a true record and duly signed by the Chairman

**MATTERS ARISING FROM MINUTES
NNDC STREET LIGHT MAINTENANCE**

Street Lights at Lamp Shop and on Church Knoll reported and were now on.

HYMN

It was decided the hymn would be 'Fight the Good Fight'.

RESIGNATIONS

A letter of resignation from Mrs Millar had been received. Because Mr J Greenacre had not attended the Parish Council Meeting since June 1996 because of illness the Chairman had spoken to his family and it was agreed a vacancy now occurred.

The Clerk had contacted NNDC regarding the two vacancies on Stiffkey Parish Council and notices had been posted on the village Notice Boards to that effect. NNDC would compute the 14 day period, when claims for an election to be held must be submitted to the Democratic and Support Services Manager, as Returning Officer. After that date, if no claims had been made, then the Parish Council could fill both vacancies by co-option.

COMMUNITY CARE PLAN

No comments received

LINKING COMMUNITIES: GRANTS PROGRAMMES

Did not seem to apply

NORFOLK WASTE LOCAL PLAN CONSULTATION DRAFT 1996

This had been circulated to Councillors

KELLING HOSPITAL

Letter sent to Norfolk & Norwich Health Care N.H.S. Trust.

ROUTE HIERARCHY: SIGNING POLICY REVIEW

The Chairman had attended Field Dalling Village Hall on 7th January 1997 when County Council officers were available to answer questions regarding the Route Hierarchy and he gave a summary of his visit. A questionnaire concerning route hierarchy was completed with the views of the Parish Council to the network.

NORFOLK STRUCTURE PLAN REVIEW TO 2011: PROGRAMME FOR PUBLIC CONSULTATION

Advance notification of the programme for public consultation on the draft Structure Plan Review had been received. Local exhibitions would be held at the following:

Fakenham	Youth & Community Centre	10.30a.m. - 3.30p.m.
Tuesday 11 February	Oak Street	
Cromer	WI Hall	2.00p.m. - 9.00p.m.
Thursday 6 February	Garden Street	

8 January 1997

A.M.C

FIRST TIME RURAL SEWERAGE and SLUDGE RECYCLING

Notification of meeting on Friday 14 February 1997 at Edwards Room, County Hall, Norwich 2 - 5pm

POLICE AND COMMUNITY CONSULTATIVE GROUP MEETINGS FOR 1997

A list of these meetings for 1997 had been received

PLANNING

Planning Permission and Listed Building Consent for installation of Velux Window at 2 Warborough Place Stiffkey had been received

THE DOGS (FOULING OF LAND) ACT 1996

Letter received from NNDC. Under the Dogs (Fouling of Land) Act 1996 which came into force on 17 August 1996 and the associated Statutory Instruments on the 1st December 1996 it is the intention of the District Council to use the powers now available in this Act.

North Norfolk District Council will be able to designate any land within the area except:

- * carriageways with a speed limit of more than 40mph and land running alongside them
- * land used for agriculture or for woodlands
- * land which is predominantly marshland, moor or heath, and
- * rural common land.

The designation can therefore include land which is not under the Authority's management control, such as private and Parish Council land. An offence will have been committed if a person in charge of a dog does not clear-up forthwith after the dog has defecated on any land designated.

This provision is only available for use by the District Council, although Parish Councils retain their ability to make "poop - scoop" Byelaws. However, if the land is designated then there can be no offence committed under the Byelaws.

The Regulations do not require NNDC to notify individually land owners or occupiers whose land may be subject to designation. However, members of NNDC consider it only right and proper that the Parish Councils views were sought and welcomed any general comments on this issue.

Parish Council representatives were invited to a Seminar at 19.00 hours on 22.01.97 in Committee Room of Environmental Health Services, NNDC, Holt when a presentation on the new Law will be made.

AOB

TRAFFIC CALMING - STIFFKEY

Draft letter received by Chairman for comment from Sir Bernard Feilden who intended sending the letter to Norfolk County Council and Stiffkey News, regarding speeding vehicles in Stiffkey. Sir Bernard thought the simplest and cheapest method was speed bumps. He also suggested in the letter that Reclassification of the A149 to a 'B' road might persuade some commercial and holiday traffic to use the much larger A148.

After discussion the Clerk was asked to write to Sir Bernard stating the Parish Council have pursued the matter of traffic calming over the years and have looked at the question of speed bumps and other traffic calming methods. At present Stiffkey Parish Council is awaiting further information regarding the new speed reduction strategy *Reaching the Limit* which it is anticipated will start this year.

The Chairman has been informed by the Highways Authorities that speed bumps should not be placed near a bend in the road, but only on a length of straight road.

Regarding the downgrading of the A149 to a 'B' road Stiffkey Parish Council were against this suggestion, one of the reasons being that there would be far less maintenance work on a 'B' road and possible not as much attention to the road in the winter when a lot of local people depend on this road to get to school and work.

THE MEETING CLOSED at 8.05 p.m.

DATE OF NEXT MEETING: Wednesday 12 February 1997 at 7 pm.

8 January 1997



STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 12 February 1997 at 7.00 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) B Butler, L Jordan M Hodges M Harrison

APOLOGIES: T Groom (District Councillor)

PUBLIC: none

MINUTES OF PREVIOUS MEETING of 08 January 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES NNDC STREET LIGHT MAINTENANCE

A discussion was held on the present Street Light Maintenance Contract with NNDC. The Chairman had obtained a quote for maintenance work from Eastern Electricity. Mr Hodges was to obtain a quote for maintenance work from a local electrician who presently undertook street light maintenance work for another Parish Council. c/f

KELLING HOSPITAL

Letter received from East Norfolk Health Authority setting out recommendations agreed at a public meeting on 11 December 1996, also enclosing briefing sheet setting the decision in context. Notice of another meeting at Holt had been received and Mr Hodges would attend on behalf of Stiffkey Parish Council.

TRAFFIC CALMING - STIFFKEY

Copy of a letter received by Sir Bernard Feilden regarding traffic calming had been received, giving details on changes regarding Road Hump Regulations on Trunk and Principal roads. The Chairman had also received a letter from Sir Bernard Feilden inviting him to attend a meeting he had arranged with Mr Mayhew, the Traffic Calming Engineer of the Norfolk County Council together with newly appointed assistant Mr Gavin Smith and to come to lunch afterwards. The Chairman would not be attending the meeting, having previously spoken to Sir Bernard about traffic calming.

OTHER AGENDA MATTERS

CASUAL VACANCY - STIFFKEY PARISH COUNCIL

Letter had been received from NNDC confirming no claim for an election to be held had been received by the Corporate Development Department during the statutory fourteen day period referred to in the public notice which had been displayed on the village notice boards and the vacancies therefore fell to be dealt with forthwith by the Parish Council through its cooption procedures.

After this letter had been received the Clerk had posted notices on the village notice boards informing parishioners that two vacancies had arisen on the Council and for applicants to apply in writing to her by Wednesday February 12th (the date of this meeting).

One application in writing had been received by the Clerk from Mrs Eva Gambrell, who was present at the meeting.

It was agreed by all present that Mrs Gambrell should be coopted on to the Parish Council and she thereupon took up her place on the Council forthwith.

Enquiries would be made to see if anyone else was interested in applying for the one remaining vacancy on the Council.

VICE CHAIRMAN OF STIFFKEY PARISH COUNCIL

Due to the post of Vice Chairman of the Parish Council now being vacant it was proposed by Mark Harrison, seconded by Barbara Butler and agreed by all present that Miles Hodges be appointed Vice Chairman of Stiffkey Parish Council.

APPOINTMENT OF MINOR AUTHORITY GOVERNOR

This post had now been filled by Mr R E Smith of Wells-next-the-Sea for the period commencing 10 January 1997 and ending 9th January 2001.

PLANNING DECISION MONITORING AND SEMINARS

Letter received from North Norfolk District Council regarding two matters being considered by Members of the District Council's Development Committee, the first being arrangements for Members to review the outcome of planning decisions on the ground and secondly some preliminary thoughts as to arrangements for the next round of planning seminars. NNDC enquired if the Parish Council wished to submit any cases which they considered an example of development they felt had been particularly successful, unsuccessful, or caused local controversy. Councillors did not wish to submit any cases.

Regarding seminars for Parish and Town Councils on planning matters, another seminar was to be arranged and advance warning as to dates timing and locations would be given.

ANGLIA IN BLOOM

Entry Form and details received by the Council for this event. The Parish Council did not wish to take part.

EDP NORFOLK BEST KEPT VILLAGE COMPETITION

The Parish Council decided not to take part in the competition this year.

NORFOLK STRUCTURE PLAN REVIEW TO 2011

Copy of the consultation draft Structure Plan had been received and would be circulated to Councillors. Any comments on the draft should be received by NCC by 7 March 1997.

FINANCE

Cheques for the following were signed:

Audit Commission - Audit fee 95/96 @ £22.40 p.h. £67.20 + VAT @ 17.5% £11.76 = £78.96

NNDC - street lighting repairs/maintenance:

A/c dated 13.01.97 for period ending 30.06.96 £7.50 +VAT £1.31 = £8.81

A/c dated 13.01.97 for period ending 30.09.96 £145.27+VAT £25.42 = £170.69

A/c dated 13.01.97 for period ending 31.12.96 £87.37 +VAT £15.29 = £102.66

Eastern Electricity monthly STO of £31.96 was paid from the Parish Council's Account in January for energy charge

FAKENHAM & DISTRICT CAB

A letter of appeal had been received by the Parish Council from Fakenham & District CAB, which included the CAB at Wells-next-the-Sea. It was agreed that a donation of £20 would be sent by the Parish Council.


PLANNING

Application for Listed Building Consent (Trustees of Stiffkey Old Hall) regarding replacement of defective window with similar design but double glazed was examined by Councillors. There were no objections to the application.

THE MEETING CLOSED at 8.10 p.m.

DATE OF NEXT MEETING: Wednesday 12 March 1997 at 7 pm.

12 February 1997



STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 12 March 1997 at 7.00 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) B Butler, L Jordan M Harrison E Gambrill and M Gerrard and T Groom (District Councillor)(for latter part of meeting)

APOLOGIES: M Hodges (Vice Chairman)

PUBLIC: 3

Before the meeting commenced the Chairman welcomed Mrs Mary Gerrard who had been coopted on to the Council to fill the remaining vacancy of Councillor he also welcomed Mr Tim Venes Project Officer from the Norfolk Coast Project and Mr Gavin Smith special Project Officer (Transport)

The Chairman then invited a member of the public present, Sir Bernard Feilden, to bring the Council up to date on matters concerning traffic calming in Stiffkey which he had instigated. Sir Bernard said that the situation was on hold because Mr Mayhew had not attended a meeting the previous day, as arranged because of matters known to the Council.

If speed bumps were to be introduced into Stiffkey it would be advantageous for traffic to travel at 20 m.p.h. when no extra lighting would be required. If the village was still a 30 m.p.h. zone, then any bumps within this zone would have to have lights on each side of each bump and the cost would be prohibitive. Sir Bernard had been quoted by Bullens the price of £200 for each proposed speed bump and had approached various people in the village who had agreed to finance the intended project. To reduce the speed of traffic through Stiffkey to 20 m.p.h. speed tests through the village would have to be carried out.

The Chairman then invited Mr Gavin Smith special Project Officer (Transport) of Norfolk Coast Project but also working with Norfolk County Council Planning and Transportation for his views on the matter. Mr Smith said the County Council would not do anything in Stiffkey because there were not enough accidents. He made clear the fact that if any money were forthcoming from the Coast Project (Transport) it would not be immediately but maybe around the year 2000. He said that a village could be used as a pilot project for traffic calming in the future and suggested Stiffkey might become such a project. He said it was essential to get 20 mph through the village if speed bumps were to be introduced. He also said that the County Council were at the moment unsure of their policy regarding private individuals funding highway projects in villages.

After discussion the Clerk was instructed to write to Mr Mayhew and invite him to attend a Parish Council Meeting, either in the evening or daytime at his convenience to discuss traffic calming measures and to say the Parish Council had discussed the matter with Sir Bernard and would like to further clarify the situation.

Two members of the public and Mr Gavin Smith then left the meeting

The Chairman then invited Mr Tim Venes Project Officer from the Norfolk Coast Project for his opinion on the decision regarding Halvergate Marshes (RUPPS) where although there was historic use of vehicles thereon the roads would revert to a bridleway. The Chairman thought the same thing could apply to Stiffkey. As Mr Venes had only taken up his position as Project Officer a few weeks previous he had not had time to look into the position but would do so.

Mr Venes handed to the Clerk details of the proposed Management Strategy for the Norfolk Coast and which would not be a document saying what should and should not be allowed in great detail but it would involve a process of wide consultation with local people and other interests. At an early stage in the process, instead of later, the Project wishes to find out from people who live in the area what they see as its special qualities, how they would like to see the area in the future, and what they see as the main problems or issues that could be addressed by the partnership.

The Clerk notified the Parish Council of the fact that Stiffkey WI was planning to pick up litter either in the village or on the Marsh on Saturday 26 April 1997 and asked Mr Venes if he could help in any way. Mr Venes would liaise with Mrs Gerrard (President of Stiffkey W.I.) and newly appointed Councillor. Mr Harrison offered his help for clearing of rubbish collected.

The attention of Mr Venes was called to erosion around bridges on the Marsh on the path leading from Bangay and other dilapidation of such bridges. Mr Venes had not yet had time to inspect such

12 March 1997

A.M.C.

bridges but would make enquiries and Mr L Jordan would inspect the bridges and report back to the Council

Mr Venes then left the meeting.

MINUTES OF PREVIOUS MEETING of 12 February 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES
NNDC STREET LIGHT MAINTENANCE

The Chairman reported that the electrician approached by Mr Hodges had not been able to match the quote from Eastern Electricity and accordingly it was agreed that a three year contract should be entered into with Eastern Electricity, the former contract with North Norfolk District Council having been cancelled.

FAKENHAM & DISTRICT CAB

A letter of thanks for the £20 donation had been received

FINANCE

Form for signatories to Parish Council cheques completed

OTHER AGENDA MATTERS

NORFOLK RURAL DEVELOPMENT AREA ANNUAL REVIEW for 1995 -1996

Taken by Councillors for circulation

NORTH NORFOLK ENVIRONMENT FORUM

Draft document taken by Councillors for circulation. The 'consultation period' is due to last until the end of April 1997. At that time, the document will be amended to take account of representations.

NORFOLK RURAL TRANSPORT CONFERENCE

Invitation for Councillors to attend a Rural Transport Conference organised by NCC, Norfolk Rural Community Council and Age Concern, Norfolk. To be held on Friday 18 April 1997 at the Links Country Park Hotel and Golf Club, West Runton between 10.00 a.m. and 4.00 p.m. The Clerk was interested in attending the meeting but would be unable to attend until around 1.30p.m. Questionnaire discussed and Clerk to fill in and return.

AOB

FOOTPATH BETWEEN CAMPING HILL HOUSING ESTATE AND PLAYING FIELD

Letter received bringing the Council's attention to the fact that the footpath mentioned above was given by Lord Buxton as a footpath only and not as a Bridlepath and requesting that something be done about the fact that horses had been seen using the path as a Bridlepath which could cut up the path. After discussion it was decided the Clerk should send a letter stating that they had taken note of the letter but as the path was not a definitive path no formal action could be taken by the Parish Council. Mr Harrison to have a word with those allegedly concerned.

PLANNING

Amended plans regarding alterations at 84A Wells Road Stiffkey were examined by Councillors who had no objections

RECYCLING REFUSE CONTRACT

Mr Groom informed Councillors that the new Recycling Refuse Contract initiated by NNDC which was due to start in April 1997 would not now start until 2nd June because the new vehicles needed for such a collection would not be manufactured in time.

STREET LIGHT

Reported out at entrance to Hollow Lane. Clerk to report to EE

THE MEETING CLOSED at 8.45 p.m.

DATE OF NEXT MEETING: Wednesday 9 April 1997 at 7 pm.

12 March 1997



DECLARATION OF ACCEPTANCE OF OFFICE

Parish of STIFFKEY

I, EVELYN WINIFRED CAMBRILL having been coopted to the office of Councillor hereby declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgment and ability.

DATED this 12 day of MARCH 1997

Signature Eva g

This declaration was made and subscribed before me

Proper Officer / Member
of the Parish Council

Or list

DECLARATION OF ACCEPTANCE OF OFFICE

Parish of STIFFKEY

I, MARY FRANCES GERRARD having been coopted to the office of Councillor hereby declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgment and ability.

DATED this 12 day of March, 1997

Signature Mary Ferrard

This declaration was made and subscribed before me

Proper Officer / Member
of the Parish Council

[Signature]

STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 09 April 1997 at 7.00 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) M Hodges (Vice Chairman) B Butler, L Jordan E Gambrill and M Gerrard and T Groom (District Councillor)

APOLOGIES: M Harrison

PUBLIC: 1

MINUTES OF PREVIOUS MEETING of 12 March 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES

TRAFFIC CALMING

A meeting had taken place on Wednesday 2nd April at 2 pm in Stiffkey Village Hall attended by Mr Gavin Smith Special Project Officer (Transport) Norfolk Coast Project - also working with NCC, A Curtis (Chairman), M Gerrard and M Harrison (Councillors) APOLOGIES Mr N Mayhew and Mr G Ashworth. The Chairman reported that traffic calming was discussed and it was thought that a 20mph speed limit in the middle of the village and colouring areas of the road surface to draw attention to the speed limit would be advantageous.

After discussion by those present it was agreed that the Clerk should write to Mr Smith and ask for a coloured road surface at each entrance to the village - a 20mph speed limit from the Red Lion to Church Knoll and also on Bridge Street. Also to ask for signs at each entrance to the village stating 'speed check zone' as were currently in place at North Creake.

RUPPS / BOATS

Letter received from Mr Tim Venes, Project Officer, Norfolk Coast Project, following up points raised at the last meeting stating as follows:

"**RUPP's** (Roads Used as Public Paths) have to be reclassified by law. Where traditional use by vehicles is not proven, they should be reclassified as **Bridleways** (open to horse riders and cyclists as well as walkers). Where use over the past 20 years is proven, they should be reclassified as **BOAT's** (Byways Open to All Traffic). The idea is that this will resolve the rather vague status of RUPP's.

In the case of the coast path at Stiffkey, evidence is still being gathered by the County Council, to assist in deciding on how it should be reclassified. This may well result in a public enquiry at some point in the future.

The situation at Halvergate is not directly comparable since disturbance of birds at an internationally important site was taken into account here, but would be unlikely to apply at Stiffkey. Moreover, the County Council's view is that under the existing legal framework, this should not be a factor, and the inspector's decision was not consistent with that in a similar case nearby, so there may be an appeal against the inspector's decision.

As regards the footbridges on the path out on to the marshes, these are on a registered footpath and I understand that the Coast Project has put some funding into these in the past, although they are actually the responsibility of the County Council. I understand from Tim Lidstone-Scott that the design of the bridges may be contributing to the damage by tides, and I will look into the possibility of amending this and then handing over future maintenance to the County Council."

FOOTBRIDGES (on path out on to Marshes)

In a letter to the Council Mr Venes stated " these are on a registered footpath and I understand that the Coast Project has put some funding into these in the past, although they are actually the responsibility of the County Council. I understand from Tim Lidstone-Scott that the design of the bridges may be contributing to the damage by tides, and I will look into the possibility of amending this and then handing over future maintenance to the County Council."

Mr Jordan reported he had inspected the bridges and apart from missing rails these were in

reasonable repair

LITTER PICK

The Litter Pick at Stiffkey had been arranged for Saturday 26th April 1997.

NNDC STREET LIGHT MAINTENANCE

New Public Lighting Maintenance Agreement signed by Chairman also letter received from EE announcing a 7% cut in electricity charges and enclosing two copies of schedule which were signed by Chairman. Clerk to return documents.

FOOTPATH BETWEEN CAMPING HILL HOUSING ESTATE AND PLAYING FIELD

It was reported that horses were not now using the footpath.

PLANNING

Permission granted for extension at 84A Wells Road Stiffkey

OTHER AGENDA MATTERS

CLOSURE OF PUBLIC TOILETS

The Clerk had received a reply from NNDC to her letter regarding the proposed closure of Public Toilets, especially the one at Morston. The letter stated that the Council is still considering possible closure of some of its toilets. In other cases it is seeking support of other interested parties in monitoring existing toilets. Mr Fincham would ensure Councillors were aware of the Parish Council's views when they debate the issue.

Mr Groom reported that the matter had gone back to Health and Works who refused to accept the recommendation for permanent closure. Morston toilets were to stay open for the period to 31st October and would be closed for the winter time, when hopefully something would be sorted out.

HIGHWAY CORRIDOR: ENVIRONMENTAL AIMS AND POLICIES

Letter from NCC enclosing document setting out a set of common aims which covered consultation, construction, signing, lighting, roadside verge management, trees and other environmental protection measures related to the highway, and welcoming views from the Parish on the proposed Aims and Policies.

NORWICH AND NORFOLK VOLUNTARY SERVICES

Letter from Mrs Sheila Mathias, Voluntary Services Coordinator, enclosing profile for completion and return, also poster which had been put on village notice board. Mrs Mathias would be very willing to come and speak to any local groups about NNVS.

FINANCE

1. Received £21 from NNDC - interest on Surveyors land sale money.
2. £10.80CR - E Electricity
3. Bank Statements - balances at 27 March £44.73CR in Community Account and £52.05CR in Business Premium Account.
4. Agreed to pay subs of £44.70 to NCAPTC
5. Agreed to pay subs of £8 to Norfolk Rural Community Council.

AOB

RUBBISH ON WASTE LAND

The attention of Mr T Groom (District Councillor) was drawn to rubbish left on waste land belonging to NNDC, being most northern plot of land at Camping Hill on the east side of Bangay going down to the Marsh. Mr Groom to investigate.

BLAKENEY AREA ADVISORY GROUP MEETING

Usually attended by the Chairman, who would be unable to attend in this instance. Mrs Gambrill and / or Mr Hodges would try to attend.

DATE OF NEXT MEETING & AGM - Wed. 14 May 1997 at 7pm.

9 April 1997

14/5/97

STIFFKEY PARISH COUNCIL

The ANNUAL PARISH MEETING was held in Stiffkey Village Hall on Wednesday 8 May 1996 at 7.00 p.m.

Councillors present were: A Curtis, J Greenacre, B Butler, L Jordan, M Harrison A Millar and M Hodges also Mr T Groom (District Councillor)

Members of the public - two

MINUTES OF THE LAST ANNUAL PARISH MEETING of 12 April 1995 were read out and confirmed as a true record and then duly signed by A Curtis

Financial statement. The Clerk presented a financial account for the year ended 31 March 1995 and issued copies to Councillors. This was examined and approved. The Chairman, Mr A Curtis then gave his annual report in which, amongst other things, he mentioned the village Newsletter which had been started and painting of the village sign.

Members of the public were invited to speak and Mr J Jordan complained about the speed of traffic which is now getting worse and urged the Council to 'keep at them'. The Clerk was asked to write to the Highways Dept and ask if they have got any assessment of the various schemes for traffic calming implemented in various parts of the County.

Nominations were taken for the new Chairman. Mrs B Butler proposed Mr A Curtis, Mr J Greenacre seconded the proposition and it was carried unanimously. Nominations were then taken for the new Vice Chairman. Mr M Harrison proposed Mr J Greenacre, Mrs A Millar seconded the proposition and it was carried unanimously.

A Vote of Thanks to the Chairman was given by Mr L Jordan and thanks were also given to the Clerk.

The meeting closed at 7.35 p.m.

A. Curtis
14/5/97

STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 14 May 1997 at 7.20 p.m. in Stiffkey Village Hall immediately following the Annual Parish Meeting

PRESENT: A Curtis (Chairman) M Hodges (Vice Chairman) B Butler, L Jordan E Gambrill M Harrison and M Gerrard

PUBLIC: nil

MINUTES OF PREVIOUS MEETING of 9 April 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES

TRAFFIC CALMING

Fax received from Mr Gavin Smith stating " the suggestions put forward for a 20mph zone in Stiffkey could form the basis for a "pilot project" for the Norfolk Coast Project. It is intended that this possibility should be discussed by the Project's Joint Advisory Panel at its meeting of 15 July and the County Council's Highways Sub-Committee at its meeting of 19 September. One issue is the lack of funds within the Highway Authority to undertake such work. It will be necessary to explore ways in which the work might be funded, although it is not possible at this stage to give any guarantee. If Stiffkey were to be adopted as a "pilot project", the next stage would be to establish a working group, including representation from the Parish, jointly to produce a design. This is not therefore the time to comment in detail upon your suggestions. However, it would be helpful to know if the Parish Council would support a pilot scheme in Stiffkey."

A copy of the village entrance sign being designed by Starston Parish in cooperation with the County Council incorporating a representation in metal of the windpump distinctive to that village was not enclosed with the Fax.

After discussion it was agreed the Clerk should write to Mr Smith to say the Council would support the pilot scheme.

LOCAL SURVEY ON THE NORFOLK COAST

Incorporated in the above mentioned Fax from Mr Gavin Smith was a paragraph to state that there would shortly be a consultation with households, Parishes and other interested organisations, on the perceived transport problems and opportunities of the Norfolk Coast Area of Outstanding Natural Beauty within which Stiffkey lies. Stiffkey would be receiving a letter on this matter, as would all households within the Parish. It was intended that this would lead to a consultation document on a Transport Strategy for the AONB, which would be sent for comment formally to Parishes by the end of the year.

Mrs Gambrill had been informed that letters would be sent to the Village Shop for delivery to houses in Stiffkey. The Chairman would examine the letters before they were distributed.

LITTER PICK

Mrs Gerrard reported that 19 people had joined in with the Litter Pick on the Marsh and through Stiffkey and a lot of rubbish had been collected. A very important thing had come to light during the litter pick which was **IF ANY DEAD SEALS, DOLPHINS OR THE LIKE ARE FOUND ON STIFFKEY MARSH THE PUBLIC HEALTH DEPARTMENT OF NORTH NORFOLK DISTRICT COUNCIL SHOULD BE NOTIFIED AND THEY WILL REMOVE THEM .**

ELECTRICITY

Two letters received from Eastern Electricity as follows:

14 May 1997

H. M. E.

- (a) **Pole Bracket 5 Wells Road Stiffkey** - following a recent visit to this pole bracket the electrician had reported that due to deterioration the lantern head is in need of replacing. This can be replaced with a new 80W MBFU type lamp, the same as the rest of the village at a cost of £98.00 ex VAT.
- (b) **Pole Bracket 9 Church Street Stiffkey** - following a recent visit to the above pole bracket the electrician had reported that due to vandalism it required a new perspex bowl. This could be replaced with a new bowl at a cost of £41.66 ex VAT.

After discussion and following an inspection on site re: (b) the Council decided to go ahead with the replacement in (a) but not to proceed with (b) because the damage did not appear detrimental to this light.

CLOSURE OF PUBLIC TOILETS

Letter received from Mr Fincham NNDC enclosing copy of his letter to the National Trust regarding Morston Quay Public Toilets as follows:

"I am writing to advise you that the Council has now reached its decision on these Public Toilets. It shares your concerns about the number of visitors to this Site and the need to ensure that proper facilities are available. The debate centres around whether or not the cost of these facilities should be provided wholly by Council Tax Payers or by the National Trust, who own the Site and receive income from the visitors.

The Council has decided to continue to provide fully, at its own cost, these facilities but also to discuss their transfer or seek contributions from interested Organisations by the end of October. The situation will then be reviewed.

A meeting will be arranged shortly to discuss this with you, and I hope that we can reach a solution which is in the public's best interest and acknowledges the responsibilities of both our Organisations.

RUBBISH ON WASTE LAND

c/f waiting for report from Mr T Groom

BLAKENEY AREA ADVISORY GROUP MEETING

Mrs G Green, who had attended this meeting had given a report to the Chairman on matters discussed, which included Public Loos, repair of Greenway and vandalism.

RURAL DEVELOPMENT PROGRAMME FOR 1997-1998

Taken for examination by Councillors

1997 SURVEY OF RURAL SERVICES

Questionnaire sent which would be completed by Clerk

NORFOLK CONSTABULARY

Letters sent concerning how to contact Police, details of local meetings and of Liaison Officers, including the one concerned with Stiffkey who is **PC 623 Mileham**. Also enclosing form for completion by Clerk if the attendance of Liaison Officer is required at Parish Council Meeting.

1997 PLANNING SEMINARS

Letter from NNDC inviting Council members to attend a meeting on 2nd June at Holt Community Centre. Six people hoped to attend.

FINANCE

- (a) NNDC - 1st instalment of Parish Precept received - £750
- (b) EE - Wayleave payment received £32.79
- (c) New Direct Debit form for EE signed - £27.55 pm (energy) and £12.56 (maintenance)
- (d) Cheques signed for
 - (i) Norfolk Rural Community Council subs - £8
 - (ii) NCAPTC subs £44.70
 - (iii) Cornhill Insurance Premium £99.79

14 May 1997

A.M.C.

- (iv) EE Contracting - two maintenance payments of £12.56 each
- (v) V Firmage - for painting of sign at Greenway "Slow" instead of 10mph - £5

PLANNING

- (a) Councillors inspected Planning Application - alterations to outbuildings to improve access and provide store for L P G Cylinders at 12 Church Street Stiffkey - they had no objection
- (b) Listed Building Consents had been granted in respect of (a) above and also a replacement window at Stiffkey Old Hall.

AOB

POST OFFICE

Mrs Gambrill reported on progress at the Post Office, which valuable service to the village depended on custom to keep it open.

SIGN AT GREENWAY

The Chairman reported that Mr V Firmage had repainted the sign at Greenway to read "Slow" instead of 10 mph. It was agreed unanimously that Mr Firmage be paid £5 for his work.

TREES ON GREENWAY

It was reported that three Chestnut trees had been planted there by Mr Thomas.

DATE OF NEXT MEETING - Wed. 11 June 1997 at 7pm.

D L O A
11/6/97

STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 11 June 1997 at 7.20 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) B Butler, L Jordan E Gambrill M Harrison and M Gerrard also T Groom (District Councillor)

PUBLIC: nil

MINUTES OF PREVIOUS MEETING of 14 May 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES

TRAFFIC CALMING

Councillors examined copy of the Starston Village sign received from Mr Gavin Smith, Norfolk Coast Project

LOCAL SURVEY ON THE NORFOLK COAST

Questionnaires delivered in Stiffkey by Louise and Natasha. A Questionnaire sent to the Council was completed and would be returned.

ELECTRICITY

Pole Bracket 5 Wells Road Stiffkey c/f

RUBBISH ON WASTE LAND

It had been reported to the Chairman that this land had been sold.

1997 PLANNING SEMINARS

Letter from NNDC inviting Council members to attend a meeting on 2nd June at Holt Community Centre. Five people had attended and as a result the Clerk had received a supply of Neighbour Notification letters.

OTHER AGENDA MATTERS

STIFFKEY CONSERVATION AREA

Details of the new description of this had been received. It was taken by Councillors to study.

NORFOLK MAGISTRATES COURTS COMMITTEE - REVIEW OF ACCOMMODATION AND STAFFING

Two consultation documents in relation to reviews taken by Councillors to study

ROAD TRAFFIC REDUCTION NATIONAL TARGETS BILL

Letter from Friends of the earth read out regarding this Bill. Clerk to put letter on notice board.

NCAPTC 1997 AGM

Any motions for the AGM to reach office by 31 July 1997. The Council had none.

AOB

PARISH COUNCIL DEEDS AND DOCUMENTS

The Clerk informed new Councillors that the Parish Council's deeds and documents were kept at the Church and not at the Bank. Because there was no schedule of these deeds and documents on file she was worried that details of their whereabouts would be lost. After discussion it was decided to remove the deeds and documents from the Church and examine them at the next meeting.

TRAFFIC SPEED CHECK

Mr Jordan thought a speed survey should be carried out at Wells Road, Stiffkey on a weekday between 5pm to 9pm. This was agreed by Councillors and Clerk to write to Police, also asking for a report of the findings of the last speed check which had not been received by the Council.

VERGE CUTTING

It was reported that during the recent grass verge cutting between Stiffkey (Camping Hill) and White Birdges on the Stiffkey - Morston A149 road several of the reflector posts were 'mown down' by the grass cutter. Clerk to report to NCC Planning & Transportation.

HYMN

A request had been made by Stiffkey PCC that members of the Parish Council choose a hymn for the church service on August 24th 1997. Councillors to think about it.

DATE OF NEXT MEETING - Wed. 9 July 1997 at 7pm.

DR. [Signature]
9/7/97

STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 09 July 1997 at 7.20 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) L Jordan M Gerrard also T Groom (District Councillor)

PUBLIC: nil

MINUTES OF PREVIOUS MEETING of 11 June 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES TRAFFIC CALMING

c/f

RUBBISH ON WASTE LAND

Contrary to the minutes of 11 June 1997 the Chairman had investigated this matter and found that this land had not been sold and still belonged to NNDC.

LOCAL SURVEY ON THE NORFOLK COAST

Letters had been received by Parishioners from Norfolk Coast Project inviting them to attend a meeting on Friday 11 July at the Maltings, Wells to discuss the issues raised by the survey.

PARISH COUNCIL DEEDS AND DOCUMENTS

Deeds and documents relating to the Parish Council examined by Councillors present at the meeting. They would then need to be taken to the Auditors with the annual accounts for examination.

TRAFFIC SPEED CHECK

Letter received from Norfolk Constabulary, Norwich stating the Traffic Office that covers Stiffkey area had been consulted but speed checks were not available.

A similar request had been made by Stiffkey Parish Council in June 1996. The Officer who responded to that request stated that during the checks that were made, very few exceeded the speed limit.

It was noted that because Wells Road is constricted by high walls, the actual speed of vehicles appear higher owing to the "tunnel" effect and noise re-bound.

There are guide-lines to be adhered to in the use of speed detection equipment and it would also appear that Wells Road is difficult to use some equipment, however the Parish Council's letter would again be forwarded to the Traffic Office in charge of Stiffkey area with a request that, when other operational commitments permit, checks be made.

VERGE CUTTING

Letter received from NCC Planning and Transportation stating they were glad the Parish Council had brought the matter to their attention and would investigate the matter raised.

HYMN

An appropriate Hymn was chosen

OTHER AGENDA ITEMS

NORFOLK RURAL COMMUNITY COUNCIL AGM

Would take place at 7pm on 22 July 1997 at Raveningham Hall near Lodden

NORFOLK RESIDENTIAL DESIGN GUIDE

Had been produced by a working group of officers from NCC and all the Norfolk District Councils. The Guide had just been published as a consultation draft and copies were available for inspection at

09 July 1997

NNDC Offices in Cromer, Fakenham and North Walsham. Any comments to be received by 01.07.97, however comments received after that date would be included in a summary of responses to be prepared for consideration by the working group prior to the finalisation of the guide.

INLAND FLOODING LEAFLETS

Letter received from NNDC enclosing copy of Inland Flooding Leaflet and enquiring if the Council would like more leaflets for distribution to interested parties. Clerk to order 24 extra leaflets.

'KEEPING NORFOLK HIGHWAYS IN GOOD REPAIR'

Letter received from NCC enclosing booklet explaining what the Maintenance Division do and providing useful points of contact.

NATIONAL REGISTER OF VILLAGE LOCK-UPS etc. - SURVEY

Questionnaire received. Clerk to complete and return by 17.09.97

FINANCE

- (i) Cheque signed for £115.15 to EE for replacement of lantern head 5 Wells Road (£98 + VAT)
- (ii) Cheque signed for A M Curtis - for strimmer cord - £1.85
- (iii) Bank Statements to 27 June 1997 produced as follows:

Community Account	CR balance £592.53
Business Premium Account	CR balance £2.11

AOB

CIVIL PROTECTION COMMUNITY COORDINATOR

Letter received from NNDC asking for a volunteer to be Civil Protection Community Coordinator for Stiffkey (to be endorsed by the Parish Council). Clerk to display the letter on village notice board.

PLANNING

Letter received from NNDC attaching amending details which had been approved as a non-material amendment to the extension at 84A Wells Road Stiffkey

DATE OF NEXT MEETING - Wed. 10 September 1997 at 7pm.

J L CA
10/9/97

STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 10 September 1997 at 7.20 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) M Hodges (Vice Chairman) L Jordan, M Gerrard B Butler, E Gambrill and M Harrison

PUBLIC: nil

MINUTES OF PREVIOUS MEETING of 9 July 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES

TRAFFIC CALMING

The Clerk reported on a message received from Mr Gavin Smith whereby he had informed her that the setting up of a 20mph zone in Stiffkey had satisfactorily gone through the first of two meetings, the final Highway Sub Committee meeting was fixed for 19 September with a recommendation to proceed and thereafter a working committee would be set up including representatives from the parish. One of the conditions for the go-ahead of the traffic calming measures was that no less than £2000 would be contributed by Stiffkey Parish Council. Because the Parish Council had no available finance and had previously notified Mr Smith of the position it was presumed that this referred to money being raised at the present time in the village for such scheme. There followed a long discussion on this subject and the outcome was that Messrs Harrison and Hodges would contact Mr Gavin Smith to clarify the situation regarding finance before the meeting of 19 September (the Chairman and also the person in charge of raising finance in the village being on holiday during the period up to that date).

LAND AND LIFE SURVEY RE THE NORFOLK COAST

Letter received from Tim Venes, Project Office on Norfolk Coast Project enclosing copies of the summary from the results of the main report produced by University College, together with copies of a report for the recent meeting at the Maltings. These were circulated. Any comments to be made by end of September.

PARISH COUNCIL DEEDS AND DOCUMENTS

It was agreed by all Councillors that the Deeds and documents relating to the Parish Council should be returned to Stiffkey PCC for custody in their safe.

INLAND FLOODING LEAFLETS

Additional leaflets had been received and would be circulated to interested parties

NATIONAL REGISTER OF VILLAGE LOCK-UPS etc. - SURVEY

The Clerk reported Mr C Jarvis was helping her with information regarding the village Pound and had taken slides of the site which were awaiting being returned from processing.

CIVIL PROTECTION COMMUNITY COORDINATOR

The letter had been displayed on village notice board.

OTHER AGENDA ITEMS

WASTE LOCAL PLAN

Letter received from NCC stating the Plan had been approved by the County Council's Planning and Transportation Committee on 12 June 1997 and enclosing a copy. Any objections should be made in writing by 6 October 1997 and would be considered at a local inquiry. Plan taken for circulation.

RECYCLING IN NORTH NORFOLK

10 September 1997

A. M. C.

Letter received from NNDC informing the Council that waste disposal options within the County had been under close scrutiny. It was clear that at current collection rates landfill sites would soon be full, and then may not be the most environmentally friendly option in dealing with our waste. In response NNDC had launched a new back door recycling service for the residents of the District. With regard to recycling via bottle, paper and can banks, the revenue amounts for materials recycled via "banks" is less than that obtained via the new service, because of contractors' overheads and servicing costs and has fallen dramatically over the last year. Also with the new scheme the public did not have to transport their recyclables to banks, thus providing environmental benefits in the reduction of waste going to landfill, reduced vehicle emission and conserving natural resources (ie fuel etc). In addition much higher recycling rates can be obtained. However, there is a cost to the Council Tax payer of North Norfolk and it is important that any income is ploughed back into recycling projects (ie the money is also recycled). NNDC had carried out a review of the current "bring" recycling service and had decided to:

1. Maintain and augment glass banks. Glass is not collected within the doorstep recycling scheme as it would contaminate the other materials and present a health and safety problem
2. Not install any further banks (except glass) within the District
3. Carry out a phased removal of all banks (except glass) on NNDC land
4. Removal all banks (except glass) within NNDC's scheme on Parish/Town Council land/sites subject to consultation with yourselves.

This action is required to ensure the viability of the doorstep scheme, provides for a more integrated approach to waste management and ensures that income is recycled back into recycling projects for the benefit of all Council Tax payers in North Norfolk and the environment as a whole.

HEDGEROW REGULATIONS 1997

Regulations and letter taken by Councillors for circulation

NELSON RETURNS TO GREAT YARMOUTH

Letter received from Bruno Peek, Pageantmaster for 'Nelson Returns To Great Yarmouth' 6th & 7th November 2000 enclosing Pageant Brochure and asking for volunteers, suggesting that each council proposed 3 candidates for selection or a suitable candidate could be appointed by The Military Consultant and Drill Marshall if a willing volunteer cannot be found. The cost of hiring uniform and musket etc, along with public liability insurance, and food for two days, would be £195 plus vat Soldiers could be sponsored locally, by fund raising, or under sections 144 and 145 of Town or Parish Funds. Candidates would be expected to attend at least 5 of 6 drill sessions and seminars held on one Sunday each month during the 6 months leading up to the event.

The Parish Council considered Stiffkey was too far away from Yarmouth for any volunteers to take part in this Pageant.

NORFOLK RURAL TRANSPORT CONFERENCE

Details were given

CROMER AND FAKENHAM MAGISTRATES COURT

Letter received from David Prior MP regarding proposed closure and Cromer and Fakenham Magistrates Court. After discussion it was decided Clerk should write to Martin Sale, Justices' Chief Executive stating that the Council were opposed to the proposed closure.

NATIONAL LOTTERY CHARITIES BOARD: FUNDING OPPORTUNITIES

Details of applying for a Lottery grant in particular for Improving people's living environment and Voluntary sector development.

NCAPTC

Notice of AGM 11 October 1997 at County Hall Norwich and also training sessions for new
10 September 1997

Councillors and Clerks

FINANCE

(i) **Parish Precept 1998/1999.**

It was agreed by all that this should be set at £1,500 for the year ending 31 March 1999 - no change from the present year.

(ii) **Eastern Electricity** - standing order and cheque value £50.24 (four months maintenance accounts) signed

(iii) **Street lamp** - £100 received from Stiffkey Fete towards updating street lamp on Church Street.

It was agreed that the street lamp outside the cottages on Church Street should be updated and Clerk to arrange this.

(iv) **Audit** - accounts were approved and forms for Audit Commission were signed

AOB

none

DATE OF NEXT MEETING - Wed. 08 October 1997 at 7pm.

Mr LA
8/10/97

STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 08 October 1997 at 7.00 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) M Hodges (Vice Chairman) L Jordan, M Gerrard E Gambrill and M Harrison

APOLOGIES: B Butler

PUBLIC: nil

MINUTES OF PREVIOUS MEETING of 10 September 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES

TRAFFIC CALMING

The Highway Sub Committee had passed a recommendation concerning the establishment of a 20mph zone in Stiffkey at a meeting on 19 September 1997. Three Stiffkey parishioners had been appointed to attend a Working Committee Meeting on 21st October, namely, Miles Hodges (Vice Chairman of Stiffkey Parish Council) Mark Harrison (Parish Councillor) and John Pearson.

The Chairman reported on a meeting in the Village Hall on 1st October when around 50 people from various organisations, including NCC and NDCC had attended, concerning traffic calming in Stiffkey. This meeting, and the outcome, was discussed, after which Mark Harrison proposed that the Parish Council should not be responsible for any finance for a traffic calming scheme in the village and if any individual would like to make a donation the Parish Council would not object. The proposition was seconded by Laurence Jordan and carried unanimously.

PARISH COUNCIL DEEDS AND DOCUMENTS

Had been returned to Stiffkey PCC for custody in their safe.

NATIONAL REGISTER OF VILLAGE LOCK-UPS etc. - SURVEY

The Clerk reported that Mr C Jarvis had provided a slide of the village Pound and filled in the information required on the form, which had been sent off.

CROMER AND FAKENHAM MAGISTRATES COURT

Letter sent to Martin Sale, Justices' Chief Executive stating that the Council were opposed to the proposed closure.

NORFOLK COAST PROJECT - ACHIEVEMENTS AND PLANS FOR THE FUTURE

Letter from Norfolk Coast Project enclosing the document "Building on Success - Achievements 1991 - 1997 and Plans for the Future". This document was taken by Councillors for circulation.

FINANCE

- (i) **Stiffkey Village Hall** - cheque signed for £50, being one year's rent of Village Hall for Parish Council Meetings
- (ii) **Stiffkey PCC** - cheque signed for £50, being donation to Stiffkey Parish Church towards churchyard maintenance
- (iii) **Royal British Legion** - It was agreed that the Parish Council would provide money for a wreath, together with a small donation to the British Legion. Mr L Jordan would collect wreath and notify the Council when the cheque was needed.
- (iv) **Clerk's salary** - was agreed at £300 and cheque signed
- (v) **Parish precept** - remaining half received, being £750
- (vi) **Auditors's certificate** - received for year to 31 March 1997
- (vii) **Accounts of Parish Council** - examined by Councillors

08 October 1997

A. M. C

AOB

NATIONAL TRUST ADVISORY GROUP MEETING

Mrs Gambrell had attended the meeting. She reported she had been asked if the Parish Council would write a note to say that Greenway was an unadopted road. The Parish Council did not agree to such a note being sent.

RUPPS (Roads used as Public Paths)

Mr Harrison reported on a conversation he had with Lord Buxton regarding RUPPS, and in particular CRF No. 6. There followed a discussion on this matter and Mr Harrison proposed the Parish Council write to Mrs Larter of Norfolk County Council and say that "Stiffkey Parish Council feels strongly that we would not like the CRF 6 made into a **BOAT***". This proposal was seconded by Mr Hodges and carried unanimously. Clerk also to enquire at what stage the reclassification of RUPPS had reached.

* **Byway Open to All Traffic**

FLOODING

It was reported that the road had flooded at White Bridges after the recent rain.

DATE OF NEXT MEETING - Wed. 12 November 1997 at 7pm.

O 2 LA
12/11/97

STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 12 November 1997 at 7.00 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) L Jordan, M Gerrard E Gambrill and B Butler also T Groom (District Councillor)

APOLOGIES: M Hodges

PUBLIC: nil

MINUTES OF PREVIOUS MEETING of 8 October 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES

TRAFFIC CALMING

The Chairman reported on a meeting of the Working Committee in October. The matter was discussed. Draft plans were awaited. c/f

CROMER AND FAKENHAM MAGISTRATES COURT

Letter received from Martin Sale, Norfolk Magistrates Courts Committee thanking the Council for their response to the consultation documents in respect of this Review. The Council's comments would be helpful in assisting the management team in formulating proposals for the consideration of the Committee.

RUPPS (Roads used as Public Paths)

Letter received from Mrs Larter, Norfolk County Council thanking the Council for their letter and stating that as explained previously, the re-classification categories of these RUPPs will be decided on the basis of evidence of how the public have used them in the past and not on peoples' preferences.

At the moment, no decision had been reached but Mrs Larter would endeavour to keep the Council advised of progress in the future.

POPPY APPEAL

Council had obtained one wreath which had been placed at the War Memorial. Cheque was signed for wreath and donation to The Royal British Legion. Mrs Gambrill volunteered to organise the distribution of poppies in 1998 and would, if necessary collect them. Clerk to mention this to Mrs Emmerson and also mention that The Red Lion at Stiffkey are also agreeable to having poppies in the Pub.

OTHER AGENDA ITEMS

COMMUNITY HOSPITALS IN NORTH NORFOLK

Letter received from David Prior MP regarding press reports following the publication by the Health Authority of the 1998/99 Health Plan for Norfolk. He was concerned that the spotlight might again fall on the Community Hospitals in North Norfolk, and especially Kelling and enclosing copy of his letter to John Alston and asking the Council to support the North Norfolk Community Hospitals once the debate begins in earnest. The Council agreed they would.

FINANCE

EE - October and November maintenance accounts of £12.56 each paid by direct debit and £3.61 credit on October energy account credited to Bank account on 27.10.97


ELECTRICITY

Eastern Electricity had sent a Street lighting action code history account which was discussed. Although the Clerk had ordered the new street light it had not yet been installed.

BROKERAGE SCHEME FOR FAKENHAM AREA

Various correspondence which had been received regarding a Brokerage scheme for the Fakenham area was brought to the attention of the Council. The concept of brokerage was to match up spare vehicle resources with individuals and groups who need transport. It coordinates existing provision rather than necessitating purchase of a vehicle which is unlikely to be used by one organisation all the time. After discussion it was proposed by Mrs E Gambrill seconded by Mr L Jordan that the Council should join the scheme and that the sum of £50 should be given towards the scheme. Clerk to notify NCC.

DATE OF NEXT MEETING - Wed. 10 December 1997 at 7pm. in Stiffkey Village Hall


10/12/97

STIFFKEY PARISH COUNCIL

A meeting was held on Wednesday 10 December 1997 at 7.00 p.m. in Stiffkey Village Hall

PRESENT: A Curtis (Chairman) M Hodges (Vice Chairman) L Jordan, M Gerrard E Gambrill B Butler and Mark Harrison

PUBLIC: nil

MINUTES OF PREVIOUS MEETING of 12 November 1997 were taken as read were confirmed as a true record and duly signed by the Chairman

MATTERS ARISING FROM MINUTES

TRAFFIC CALMING

A further meeting had been arranged by those concerned to discuss this matter c/f

ELECTRICITY

Clerk had phoned EE who confirmed they had been contacted previously by her regarding a new lamp although, as yet, it had not been installed.

OTHER AGENDA MATTERS

LEISURE STRATEGY

Taken for examination by Councillors

SCHEDULE OF PROPOSED MODIFICATIONS TO NORTH NORFOLK LOCAL PLAN DEPOSIT DRAFT

Taken for examination by Councillors

STIFFKEY CONSERVATION AREA

Two copies of up to date maps of Stiffkey Conservation Area showing the extent of the Conservation Area had been forwarded to the Clerk. These were examined by Councillors. The Clerk was asked to enquire what were the pros and cons of being in a conservation area.

AOB

LITTER PICK

Mrs Gerrard announced there would be another Litter Pick initiated by the WI in April

WATER LEAK (GREENWAY)

It was reported there was a water leak under Greenway. Mr Harrison to attend to.

DATE OF NEXT MEETING - Wed. 14 January 1998 at 7pm. in Stiffkey Village Hall

[Handwritten signature]
14/1/98