

STIFFKEY PARISH COUNCIL

Clerk Glynis Williamson 01263 711371 e mail: clerk@stiffkeyvillage.org

Minutes of the Parish Council Meeting of
Stiffkey Parish Council on Monday 22nd July 2019 7pm at Stiffkey Village Hall.

A closed meeting was held prior to the meeting to discuss co-option of two councillors. The current councillors were unable to reach a consensus over the applications so it was decided none of the candidates would be selected and further applicants would be invited, in due course.

Present: Alex Jones (Chair) Karen Clayden, Ian Curtis, Ian Moy,

Chair's announcements: AJ wished to mention Lawrence Jordan a resident of the village who had recently passed away, he had been chair and a worthy member of the Parish Council for some years.

She also wished to draw attention to Lee Winkworth of the village who had recently graduated with a 1st Class Honours degree in Mathematical physics.

1) Apologies and declarations of interest. Apologies from David Clifton. No declarations of interest.

2) To approve the minutes of 14th May 2019 and matters arising not on the agenda. On the proposal of IC seconded KC the minutes were approved as a true record.

3) Reports from Cllr Ward NNDC, Cllr Marie Strong, NCC and comments from members of the public. Written report from Cllr Strong attached.

Cllr Ward reported that it was three months since the election and NNDC were undertaking a capability and capacity review to ensure all resources were in the right place, The consultation for the local plan was underway and there had been over 2000 responses, there were no plans for any changes in the Stiffkey status.

4) Governance and Financial Matters

a) To approve the following payments:

On the proposal of IC seconded by KC the following payments were approved.

G Williamson Salary	£ 307.05
HMRC	£ 76.70
G Williamson Expenses	£ 13.10
T Jones Jul/Aug/Sept Maint	£ 31.50
Aidan Marshall - auditor	£30.00
Donation to Church	£250.00
Came and Company	£510.80

- b) To agree and sign the 2018/19 Annual Governance Accountability Statement
- c) To agree and sign the 2018/19 Accounting Statement.

The accounts had been circulated and the clerk read out the statements. On the proposal of KP seconded by IM the Annual statements were agreed and signed by Chair and Clerk.

To update signatures on Bank Account.

Barclays Bank will now only issue Bank Mandate forms to current signatories Clerk provided the Chair with phone details and bank statements. It was agreed that KP and IC would both be added to the signatories. There was however still a problem only one signatory AJ was left on the account, it was agreed the clerk would contact Chris Cooke as a current signatory and ex councillor to ask if he would sign cheques that had been authorised.

Action: Chair to contact Barclays to change signatures, Clerk to contact Chris Cooke ask if he would sign authorised cheques.

6) Continued Business

a) Garden Plots –Cllr ward had investigated the current situation and there were several areas like this across the area and all were on this type of rolling lease. She confirmed that NNDC have no intention of building on this land so the lease situation was the best we could currently get. She advised all land in the parish should be registered as there had been occasions of land grab when a piece of land had not been registered, She will bring all pieces of land unregistered to the next meeting.

b) Village event to discuss information distributed, and decide on next actions. KP advised that the outdoor cinema was now fully booked and she was now concentrating on something for 2020. It was thought it might be a good idea to hold an open evening to invite parishioners to ask their opinion on an event for next year later discussions added that they could also be asked about use of the phone box.

c) To consider request for repairs to handrail by the war memorial as a memorial to 75th anniversary of D Day landings. There had not been time to follow up grants for this, it was suggested big society may help. Quotes for the work would be needed. IC suggested we tried place in Fakenham.

d) Update and further action re dog mess on Bangay and report on other footpaths Victory Housing had looked at the mess and this had been cleared but they advised the fence was not theirs. Councillors doubted this and Clerk would go back and ask who owned fence.

AJ advised that several of the footpaths had fallen into disrepair permissive paths white bridge to Cockthorpe. Clerk to write to Harrisons and Buxtons to ask if paths could be cleared.

IC also queried why the bushes on the coastal path had been cut so far back early in the year damaging birds nests.

Clerk to continue to follow up fence: Write to land owners as requested and ask NCC in future to cut fences later in year and not so deep.

7) New business.

Phone Box: the clerk had discovered the PC had owned the phone box since 2009. Several suggestions were made including defibrillator but councillors were not sure this would be the right place, because of the layout of the village.

8). Planning.

PF/19/0978 Two storey rear extension
Flint Cottage, 21, Wells Road, Stiffkey No comments

PF/19/0980 Proposed Loft Conversion with velux roof terrace window to rear elevation
67, Wells Road, Stiffkey No comments or objections

NNDC Decisions

PF/19/0109 Single Storey side extension 18, Church Street, Stiffkey. Permit subject to conditions

PF/19/0728 Erection of Single storey rear and side extensions, 133 Camping Hill, Stiffkey
Permit with conditions

9) Correspondence not already on agenda

- Cluster 1 police newsletter e mailed
- Further Information rural housing conference 06/09/19 Dereham e mailed
- NNDC First draft Local Plan e mailed
- NNDC Draft design guide and landscape assessment e mailed
- Clerks and Councils direct with clerk
- SNT Priorities
- Environment Agency – Maintenance with Clerk
- Temp Closure of Wighton Road e mailed
- Tim Adams request for funding ** e mailed
- Police and crime commissioner Q and A Fakenham e mailed

The clerk was asked to write to Tim Adams to say thank you but we had no funding available.

10) Date of 2019/20 Meetings. 23 Sept: 25th November 2019
27 Jan: 23 March 2020

Agenda for next meeting KW to give short presentation on what to look for when assessing planning applications.