

STIFFKEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on 7th November 2016 in the Village Hall

PRESENT: Cllr Denham (Chairman), Cllrs Cooke, Curtis, Harrison, Jones and Lawrence.
Di Dann Acting Parish Clerk. No public

1. Welcome and to consider apologies and reasons for absence

There were apologies from NCC Cllr Strong and NNDC Cllr V Fitzpatrick.

2. Declarations of interest and requests for dispensations by Councillors in any of the agenda items

Cllr Denham advised of a new interest to be included on his DPI form.

3. Minutes of the Meeting held on 19th September 2016

On a **PROPOSAL** by Cllr Cook, it was **AGREED** that the Chairman sign the minutes.

Cllr Lawrence received clarification on his role in the Footpath Priority Group.

4. Matters arising on the Minutes (for information only), not included on the agenda

Clerk to obtain information on a convex mirror near to the PO Stores.

LED Lighting tender documents had been sent out with a request for them to be returned by 31st December.

Cllr Cooke to confirm price of speed stickers for bins.

5. Reports from County and District Councillors, and Police, if attending

5.1 NCC Cllr M Strong had sent an update regarding broadband.

5.2 NNDC Cllr V Fitzpatrick had sent a report. This detailed information on the BIG Society fund; BT has written to North Norfolk District Council to confirm the start of a 90-day consultation over the removal of 74 least-used public payphones in the District; a Public Inquiry was to be held into two wind turbine applications which had been turned down by North Norfolk District Council; NNDC has used an injunction, (part of the powers given to the Council under the Anti-Social Behaviour, Crime and Policing Act) in relation to a drunk man in Cromer; NNDC in partnership with Broadland District and Kings Lynn and West Norfolk Borough Councils, had awarded a new pest control contract to Millennium Pest Control Ltd.

5.3 There was no police attendance. The Clerk was asked to write to the Police Inspector, in due course, to request a meeting relating to speeding in the village.

6. Public Participation

There was none.

7. Updates on 5 Year Action Plan, Village Questionnaire, Annual Event and Website.

Members agreed that the Questionnaire should go out as presented. It was considered to be a form for over 18's, with extra copies being made available at the PO or from the website

The Questionnaire would be included within a Newsletter. Members would be circulated the draft Newsletter.

The Chairman was shortly meeting the Cricket Club to discuss a week end of Cricket.

The Website was now live, some amendments will be made following comments from Councillors.

8. Correspondence list

8.1 A list of correspondence received had been circulated (refer attached). Since the list had closed the following had been received:

8.2 Report from Victoria Egan of the National Trust. This was read. It was **AGREED** to ask Ms Egan to attend the meeting following the budget meeting.

8.3 Request for a reply from the Police concerning a meeting "Visible Policing Strategy" to be held in Fakenham on 23rd November. The Clerk or Chairman would attend. The issue to be raised was speeding.

9. Planning Matters

As detailed on the correspondence list

10. Land opposite the Red Lion.

After discussion, it was **AGREED** to obtain a quote for maintaining the area and include this in the budget. Cllr Cooke would arrange for the site to be tidied. Minutes of 1978 would be investigated for the historical background to the land.

11. Governance and Financial Matters

11.1 Financial Statement for the period 20th September to 7th November 2016. Current Account £11,157.04; Business Reserve Account £1692.67. It was noted that the second part of the precept had been received from the District Council on 30th September. On a **PROPOSAL** by Cllr Cooke the following payments were approved: 7th November, Cheque No 214 D Dann Salary (£371.25) and Expenses (£129.68) Total £500.93 for the quarter ending 30th September 2016; 7th November, Cheque No 215 D Dann Refund re costs relating to the website £115.08; 7th November Cheque No 216 Donation to the Lynx £50.

Any donations of under £100 would not need to adhere to the grant application policy and would be agreed at a council meeting.

On a **PROPOSAL** by Cllr Jones it was **AGREED** that regular entries should be made to the Lynx. The Clerk would liaise with the Chairman.

11.2 Renewal of the NorfolkALC membership was discussed and would be reconsidered at the January budget meeting.

11.3 Review of Governance Documents. The Clerk had reviewed documents and made recommendations for changes to the Standing Orders and Financial Regulations in line with changes in legislation. On a **PROPOSAL** by Cllr Jones these were **APPROVED**.

12. Receive any update from Committees

12.1 Village Hall. No update.

12.2 Stiffkey Social Services Committee. After discussion, it was **AGREED** that a new grant application should be submitted to the Parish Council including the work which was planned and the costings for the project. In order to maintain momentum and to avoid any existing grants being withdrawn due to timing it was **AGREED** that members would take an e mail vote on the project grant application

13. Matters for inclusion on the next Parish Council agenda.

Budget, BT box. Members would be sent a copy of the draft budget, and would forward their feedback relating to projects, to the Clerk.

14. Date on next meeting: 4th January 2017.

There being no further business the meeting closed at 8.30 p.m.

.....

.....