

**Minutes of the Meeting of Stiffkey Parish Council held on
Monday 29th November 2021 at 7.30pm at Stiffkey Village Hall**

Present: Alexandra Hooper (Chairman)
Kerensa Claydon
Ian Curtis
Hannah Darby
Philip Harrison
David Smallridge
Catherine Moore, Parish Clerk

Also present: District Councillor Victoria Holliday and 6 members of the public.

1. Apologies for Absence

Apologies for absence were received from David Clifton.

2. Covid Memorial Plaque

Mr Carter was not available due to unforeseen circumstances.

3.

4. Presentation by Planning Places Limited

A presentation was given regarding the proposed development at Hillcrest. It was noted that this was just a presentation to Council, and the Council reserved the right to comment once the full papers were received.

Looking at a new house at the top of the hill, the applicants were looking to move to the area permanently. The existing holiday let would be re-let, and three houses (two affordable and one holiday let) would be built. Highways have been consulted and have suggested informal passing bays outside the property.

This would be a contemporary home with local features, with the existing style on the frontage.

The Clerk would be sent a PDF copy of the documents presented.

Affordable housing was open to what North Norfolk District Council wished to have, but it was preferred to have first time buyers with 30% off market value.

The applicants were looking for comments in the new year once the plans had been circulated, then a pre-application would be submitted.

The application would be discussed at the January 2022 meeting to consider the documents submitted. It was suggested that a village meeting could be arranged by the developer to discuss this further.

ACTION: Clerk

5. Public Forum

a) Public
None.

b) County Councillor
Not present.

c) District Councillor

Victoria Holliday's report had been circulated. It was noted that there was a £6.9M Winter Hardship fund, with some to Universal Credit applicants and some by application. Additional help was available.

The new pool in Sheringham was opened on 29th November.

A rapid response vehicle was on a three month trial in Fakenham. There was no movement on a first responder scheme for the Wells area.

The Local Plan would be out for consultation in January, but would be a more procedural consultation.

Shoemakers Cottage was recommended to have an indicative traffic management plan for the development. Other planning applications were being considered, and it was noted that the Planning department appeared to be inconsistent in their responses and decisions. Victoria offered to arrange a meeting with the Director of Planning after the winter period, inviting them to a Parish Council meeting to discuss these concerns.

ACTION: Clerk

6. Declaration of Interest for items on the agenda

None.

7. Minutes of the meeting held on Monday 27th September 2021

The minutes of the meeting were **agreed**, proposed by Ian Curtis, seconded by Phil Harrison, all in favour, and were signed by the Chairman.

8. Matters Arising from the Minutes

a) Allotment Tenancies

The Clerk reported that the allotment tenancies had been sent, and signed copies returned for all except one which had required an amendment to the details of the plot holder. This had been chased up.

ACTION: Clerk

b) Update on Greenway / Stoney Road / Bangay Repairs

It was reported that:

- Greenway: the junction on Greenway had been resurfaced and the white lining was booked to be done. There was the possibility of some repairs along Greenway.
- Stoney Road – a holding response had been received from the National Trust and this would be chased up.
- Bangay: The vegetation had been strimmed and the pallets would be removed. The owner would be carrying out the necessary tree works, and was now aware of the height and width requirements.

ACTION: Clerk

9. Finance

a) Financial Update

The Council had £9,253.98 in the bank as of 31st October 2021.

b) Payments

It was **agreed** to pay the following, proposed by Kerensa Claydon, seconded by Ian Curtis, all in favour:-

C Moore	Salary & Expenses Oct & Nov 2021	£352.90
HMRC	PAYE Oct & Nov 2021	£88.40
Eon	Street Light Electric – 2 months	£54.11
The Poppy Appeal	Wreath	£19.00

10. Correspondence

None. Councillors were asked to let the Chairman or Clerk know if there was anyone who could benefit from the Hardship Fund.

11. Planning

a) New Applications

None

b) Applications considered between meetings

- i. PF/21/2758 Grays Cottage, 3 Riverbank: Single storey rear extension with roof terrace above; installation of windows at basement level.

COMMENTS SUBMITTED

- ii. PF/21/2777 Werrin, Greenway: Variation of conditions 2 & 3 of planning permission PF/20/1428 to allow for amendments to the design of previously approved scheme for extensions to dwelling.

OBJECTED – COMMENTS SUBMITTED

c) Decisions

PF/20/1202 Former Army Buildings, Greenway: Conversion of former army training buildings into four holiday lets suitable for disabled persons. **APPEAL DISMISSED**

PF/21/2758 Grays Cottage, 3 Riverbank: Single storey rear extension with roof terrace above; installation of windows at basement level. **WITHDRAWN**

The Chairman raised the issue of Meadow Lea noting that the manager of the site had asked for costs associated with the traffic management issues. The Chairman noted that the cost to repair the ramp at the Village Hall was around £4,000. The impact on the local farmer was around £500 in additional time and mileage.

Representatives of the pub noted that staff struggled to get to work. Boats had to be pressured washed at Wiveton instead of Stiffkey costing around £500 extra. Sanders tangible costs for the shuttle service were £7,850. It was noted that the lights were expected to be there for another 10 days. The Clerk was asked to pass on these costs to the developer and Highways, noting that a representative of the developer had been invited. **ACTION: Clerk**

It was noted that there were more concerns with the February traffic management due to there being a scaffold present. It was suggested that the County Councillor should be engaged regarding the traffic issues. It was felt that February was not a good time for this, due to half term and agricultural activity. Victoria Holliday would discuss this with Michael Dalby. **ACTION: VH**

12. Other Matters

a) Street Lighting Electric Charges

The Clerk reported that Eon were increasing their charges from 1st December 2021, however a market comparison had shown that there were negligible savings to be made by moving provider. The new charges were noted.

b) Parish Partnership Schemes

No schemes were put forward. An application could be made for the maintenance of paths, however the PC could become responsible going forward, or getting agreement with owners. A suggestion was made that equipment for maintenance could be purchased, however this would have to be in the next round of funding. It was felt that Hollow Lane was dangerous, and it was confirmed that the farm would be happy to maintain their part of Hollow Lane. However part of the path was in other ownership. It was suggested that the NCC Countryside Access Officer could be engaged to give advice regarding maintenance to ensure it was safe for pedestrians. **ACTION: Clerk / AH**

c) Queen's Platinum Jubilee Celebrations

It was suggested that the Village Hall Committee could take a lead on a celebration event and could use it as a fund raiser. Councillors were asked to consider what people might like to do and bring ideas back to the January meeting. **ACTION: ALL**

d) Tree Planting

Free trees were available, this would be considered at the next meeting. It was suggested that trees could be planted along Greenway.

ACTION: Clerk

e) Ambulance Response Times

The Chairman had some literature from the NHS and information would be included in the Lynx. The Rapid Response Vehicle in North Norfolk was a real asset and would be campaigned to keep it after the trial – data was being monitored on an ongoing basis. The Chairman was pushing for a first responder in the village however the kit had to be paid for, and they had to use their own car. A defibrillator for the village had been suggested, however there was not a central location that it would work at. A First Responder would cover the whole village and surrounding area.

f) Budget and Precept 2022/23

The Clerk presented the draft budget for 2022/23. It was **agreed** that the precept would be £5,340, proposed by Alexandra Hooper, seconded by David Smallridge, all in favour. This represented a 3.58% increase, £40.64 per Band D property.

13. Date of Next Meeting

The next meeting would take place on Monday 31st January 2022 at 7.30pm at Stiffkey Village Hall.

The meeting closed at 8.50pm.

CHAIRMAN