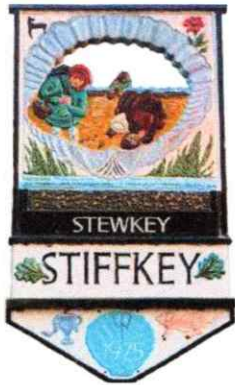


# STIFFKEY PARISH COUNCIL

Chairman:- Councillor M. Williams

Vice-Chairman:- Councillor J. Lawrence

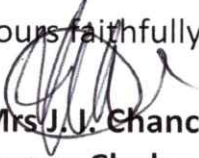


Dear Sir/Madam,

16<sup>th</sup> January, 2024.

You are hereby summoned to attend a meeting of **Stiffkey Parish Council** to be held on **Monday 22<sup>nd</sup> January, 2024** at **7.00 pm** in **Stiffkey Village Hall**.

Yours faithfully,

  
Mrs J. J. Chance  
Locum Clerk.

## AGENDA

1. **Minutes of the Meeting held on Monday 27<sup>th</sup> November, 2023.**  
To agree the Minutes of the Meeting held on Monday 27<sup>th</sup> November, 2023 and to discuss matters arising from the November meeting.
2. **To receive apologies for Absence.**
3. **To receive declarations of interest and requests for dispensations.**
4. **Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited 15 minutes (maximum of 3 minutes per person).
5. **To agree the Budget and Precept for 2024/25.**
  - 5.1 To consider earmarked reserves and general reserves shown at the year end 31<sup>st</sup> March, 2023 and agree action.
  - 5.2 To agree payment of the earmarked reserves to the CFR.
  - 5.3 To approve purchase of a new battery for SAM.

**Locum Clerk:-** Julie Chance, Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP  
Telephone No:- 07305048062  
Email:- [clerkstiffkey@gmail.com](mailto:clerkstiffkey@gmail.com)

6. **To receive update concerning Casual Vacancy and agree action.**
  - 6.1 To receive update concerning resignation and agree action.
  
7. **County and District Councillors' Reports.**
  - 7.1 County Councillor's Report.
  - 7.2 District Councillor's Report.
  
8. **To consider any Planning Matters and agree action.**
  
9. **To receive update concerning Footpath Modification Application for the addition of a footpath to the Definitive Map and Statement in the parish of Stiffkey.**
  
10. **To receive update concerning Bridge.**
  - 10.1 To note the date of the community meeting for display of the designs – 25<sup>th</sup> January, 2024.
  - 10.2 To note the date for submission of the planning application – Spring 2024.
  
11. **To receive update on Social Media Facebook and Website.**
  
12. **To receive update concerning Openreach – Circulated.**
  
13. **To receive update concerning Blakeney Surgery – Circulated.**
  
14. **Police.**
  - 14.1 To receive report from Cllr. Williams following SNAP meeting.
  
15. **To consider meeting dates for 2024.**
  
16. **Finance.**
  - 16.1 To receive cash book and agree action.
  - 16.2 To agree bank statements against cash book.
  - 16.3 To consider banking arrangements and agree action.
  - 16.4 To consider the following payments. £

Clerk's salary, office allowance and travel	
payslip circulated – January	270.10
HMRC	57.68
T.T. Jones Electrical – Street Lighting	41.51
NPTS Training	24.00

**17. Matters for next agenda.**

**17.1** Policy Review Schedule.

**17.2** Maintenance of Assets Schedule.

**17.3** Locum Clerk's Contract of Employment.

**18. Correspondence – To note.**

**18.1** Norfolk ALC – Various Papers – Circulated.

**18.2** NNDC – Community Housing Crisis – Circulated.

**18.3** Primary Care Supplies – Defibrillators – Circulated.

**18.4** CAN's Newsletter – Circulated.

**19. Date of the next meeting.**

The next meeting has been noted as Monday 25<sup>th</sup> March, 2024 at 7.00 pm in the Stiffkey Village Hall.

**20. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC.**

**21. To agree the appointment of Locum Clerk.**