

**Minutes of Stiffkey Parish Council Meeting held on Monday 5<sup>th</sup> February 2001 at 7.00pm.**

**Present:** L Jordan (Chairman), J Pearson, S Sutton, M Gerrard, E Gambrill and R Rogers

**In attendance:** The Clerk. and Councillor Bernard Crowe

**Apologies:** P C Ken Durrant and Mr S Harrison

**1 Minutes**

The Minutes of the last meeting held on Monday 4<sup>th</sup> December 2000 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**Report from Lord Buxton** - The Clerk read out a report from Lord Buxton following concerns raised at the last meeting regarding the high water levels in the River Stiffkey (attached). The Council agreed the Clerk would write to Environment Agency to invite their representative to attend a Council meeting to discuss the concerns raised.

**Street Lighting** There is a problem with the street light located outside the shop – The Clerk will contact Eastern Contracting to organise an inspection.

**3 Correspondence**

**P C Ken Durrant Police Liaison Officer** – Unable to attend this meeting.

**Norfolk County Council, Planning and Transportation:**

Norfolk Coast Transport Strategy – A149 Coastliner Route – Bus Stop Enhancements – In response to the Clerk's letter regarding road markings.

Driving in Winter Leaflet

Council Car Parking – Have your say

**Norfolk County Council Chief Executive Democratic Services** – Re Planning and Highways (Regulatory) Committee – Public Speaking.

**North Norfolk District Council** – Best Value Service Review Consultation.

**Norfolk County Association of Parish and Town Council :**

- Norfolk Link Issue No.122
- Details of interest free loans or grant application where appropriate, up to £1,000, grants must be with 50% funding.

*AFC*

### **3 Correspondence - Continued**

- Government Green Paper on Local Government Finance
- Norwich City Council – Parking in Norwich this Christmas
- Children's Playground Annual Inspection 2001

#### **Fakenham and District Crossroad Ltd. Literature**

##### **North Norfolk District Council :**

Changes to the Development Control Service including Speaking Rights at Committee.

County Council Election 3<sup>rd</sup> May 2001 – Reminder to register to vote.

Draft Register of Electors 2001 / 2001

##### **Peter Thomas, 8 The Greenway Re. The Greenway**

*Mrs Gambrill explained that she thought the letter was the result of a conversation that had taken place with Mr Thomas regarding the number of trees that they had been planting and it had been pointed out to him that they could not plant trees on private property, no matter how good their intentions. The Greenway is an unadopted track and not the responsibility of the Parish Council.*

*Referring to the litter that they collected and left in bags, the Chairman explained that this was perfectly in order but the litter had to either be taken away or arrangements have to be made with the refuse collection company to organise this to be done.*


*The Chairman explained that it was not the Parish Council's responsibility to collect the litter left by visitors on the marshes and to arrange for it's collection.*

*The Council was unable to give permission for the planting of trees or the litter collection etc that they so willing carried out because they did not have the authority to do so. However, the Council did appreciate the efforts put in by Mr Thomas and his brother.*

##### **Norfolk Coast Project:**

- Progress reports for the AONB Management Strategy
- Norfolk Coast Project Parishes Representatives Election

##### **Norfolk County Council Planning and Transportation:**

- Norfolk Coast Transport Strategy – Parking and Visitor Study Forum
- 

### 3 Correspondence – Continued

- Review of Norfolk's Speed Management Strategy

*The Parish Council had not heard from the Highways Department who had promised to a representative to speak at one of the meetings regarding this issue.*

*Concern was expressed that the A149 Muckledyke Hill is in very poor state of repair. The Clerk will convey the Council's concerns to the Highways Department.*

*The Clerk explained to the Council that it was very difficult to get a representative to attend Council Meetings – they had been invited on numerous occasions by other Council's but were always very reluctant to attend evening meetings. Their response is that if they attended all the meetings requested by Parish Council's they would not have any time left to do their work during the day.*

**Norfolk Rural Community Council** : Signpost Issue No. 60

**Norfolk County Association of Parish and Town Councils** :

- Norfolk Link Issue No. 123
- Travellers in Norfolk
- The Big C Appeal
- Training Opportunities
- The Impact of the Rural White Paper - Meetings
- Active Rural Communities
- Anglian Health and Safety Supplies Limited
- Handbook for Norfolk Parish and Town Councils 2001 Edition

**Norfolk County Council**

Local Area Committees – North Norfolk District

**Cancer Care Society** – Fund raising

**North Norfolk District Council** - Register of Electors

**Mrs S Sugden, 76 Wells Road, re Woodland at 'Big' Hill Stiffkey.** Mrs Sugden had received a letter from the NNDC following a meeting at the woodland regarding the replanting that she wished to carry out and suggested that she could apply for a grant to the NNDC for some hedging for the road side and to ask the Parish Council for a letter of support to be sent to the Countryside Planning Section - *The Council were very pleased to give this project their support.*



#### 4 Finance:

##### Expenditure

Clerks Salary and Expenses	£189.00
Eastern Electricity Direct Debit Payment - Jan	£28.19
Eastern Contracting - Paid by Standing Order	£13.14
Eastern Electricity Direct Debit Payment - Feb	£28.19

Bank Balances were available for inspection

#### 5 Planning

The Clerk has received the following planning application:

**64 Wells Road, Stiffkey** - Conversion of former butchers shop to dwelling. *The Council had been in support of this application, however permission had been refused by the NNDC Planning Committee on a number of grounds including highways.*

#### 6 A O B

**Report from Cllr Bernard Crowe** – copy attached.

**Village Hall Report** – Nothing much to report at the moment, there are no problems. Mr Ray Braithwaite has kindly offered to organise another Quiz Evening the last one had very popular and well attended

There being no further business, the meeting closed at 9.40pm.





**STIFFKEY PARISH COUNCIL**

**Chairman: Mr L Jordan**

**Clerk's Address:**

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: triciatc@lineone.net

28<sup>th</sup> February 2001

The next Parish Council Meeting will be held on **Monday 5<sup>th</sup> March 2001** in **STIFFKEY VILLAGE HALL at 7.00pm**. All parishioners are welcome to attend.

**A G E N D A**

- 1 **Apologies**
- 2 **Minutes of February Meeting**
- 3 **Matters Arising**
- 4 **Correspondence**
- 5 **Finance**
- 6 **Planning**
- 7 **Village Hall Report**
- 8 **Any Other Business**  
**Report from Cllr. Crowe**  
**Report from Cllr Ashworth**  
**Report from PC Durrant (if duty allows)**
- 9 **Parishioners Question Time**
- 10 **Date of Next Meeting: Monday 2<sup>nd</sup> April 2001**

*Patricia Crowe*  
*Clerk to the Parish Council*

27<sup>th</sup> February 2001

**Minutes of Stiffkey Parish Council Meeting held on Monday 5<sup>th</sup> March 2001 at 7.00pm.**

**Present:** L Jordan (Chairman), M Harrison, J Pearson, and M Gerrard

**In attendance:** The Clerk. and Councillor Bernard Crowe

**Apologies:** P C Ken Durrant, E Gambrill, S Sutton and R Rogers

**1 Minutes**

The Minutes of the last meeting held on Monday 5<sup>th</sup> February 2001 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

**River Stiffkey** The Clerk informed the Council an invitation has been sent to the Environment Agency to attend a meeting of the Parish Council to discuss the concerns raised by the Council regarding the high water levels in the River Stiffkey. A copy of Lord Buxton's report has also been sent to them for their information and comment.

Mr M Harrison explained that the report was Lord Buxton's personal view and that they had both agreed to differ on the cause of the problem and the suggested methods which could be implemented to alleviate it. Mr Harrison said that Item 3; paragraph 3 in particular had been taken out of context. What he had said was that when a mechanical clearing was undertaken on his stretch of the river it had reduced the water level at Warham and not as stated in Lord Buxton's Report in the village. Mr Harrison felt that if Lord Buxton carried out the same mechanical clearance on his section of river there would be a significantly reduced water level in the village.

**The Greenway** A letter of acknowledgement has been sent to Mr Thomas in response to his letter. Expressing the Council's appreciation for their efforts, but also explaining that the Council does not have the authority to give permission for the planting of trees. Also outlining the procedures that need to be followed when they require the bags of litter collected from the marsh to be removed.

**Woodland at Big Hill** In response to the letter sent to Ms J Sugden from the NNDC a letter has been sent on behalf of the Council in support of a grant from the NNDC in respect of hedging.

**Street Light** Following a report at the last meeting, Eastern Contracting have been contacted regarding the street light which appears to have a broken globe.

**3 Correspondence**

**NNDC**

- Notice of Meetings



### 3 Correspondence - Continued

#### Councillor Bernard Crowe

- Land at Rear of Camping Hill, Stiffkey – due to Mr Kidd's prolonged sick leave, Mr Bowles will now carry out a valuation when he is next in the area.

#### Norfolk County Council

- **Public Notice - All Public Rights of Way Closed.** The Council agreed that Mr M Harrison would put up all necessary notices wherever appropriate to help protect the village from the threat of Foot and Mouth.

#### Norfolk Waste Management Partnership

A draft household waste management strategy for Norfolk to 2002

#### Norfolk Coast Project

A N O B Update newsletter and report from the Norfolk Coast Community Conference.

#### D E T R

The Local Government Act 2000 – Draft model code of conduct consultation paper, final proposals on general principles of conduct.

#### E D P

Village of the Year Competition – application form.

### 4 Finance

The Clerk has received the following expenditure notices:

#### Eastern Contracting

Monthly Maintenance Charge -	Direct debit	£13.14
Monthly Energy Charge -	Direct Debit	£28.19

The Bank Statement available for inspection

### 5 A O B

Mrs E Gambrell was on holiday and therefore no village report was available. The Clerk has put up notices to inform parishioners that the next meeting would be the Annual General Meeting on Monday 7<sup>th</sup> May 2001.

#### Council Report:

Councillor Bernard Crowe read out his report (copy enclosed in the Minute book).

## 5 A O B - Continued

Councillor Crowe reported a considerable amount of work had been done in preparation for the new budget.

He reminded members that they could save a lot of money by obtaining a season ticket for NNDC Car Parks instead of paying the hourly charge which had been increased to 35p an hour.

Cllr. Crowe urged the Council to go to see the Glaven Caring Centre's new extension and refurbishment of the unit which has now been completed. It is a tremendous local project and a great credit to everyone concerned.

Telecommunication Masts: Cllr Crowe reported that a number of requests had been received for locations in Blakeney, Cley and Wiveton which is cause for a considerable amount of concern, but Stiffkey is very fortunate that the mast located at Cockthorpe has ensured there are no problems in Stiffkey.

**Bus Stop Enhancement Sign** The Chairman reported the new sign had been removed within 36 hours of it being put in place. The Clerk was instructed to request a replacement and to get some spares, to enable any signs that are removed to be replaced as quickly as possible.

**No 10 The Greenway** The Chairman asked if any plans had been submitted regarding the improvements that are being carried out. The clerk explained that no planning application had been received and if the improvements were internal, planning permission would not be required but building regulation inspections would be required. The Chairman felt that the work being carried out was for internal and external work and therefore asked the Clerk to contact the Enforcement Officer at NNDC to investigate.

**Street Sign** The 'Wells Road' street sign had been removed. Cllr Crowe would find out the contact name to enable the Clerk to request a replacement.

The Councils expressed their thanks to Mr M Harrison for organising the disposal of the vegetation which had been removed from behind the Village Hall.

**The Clerk reminded the Council that the next meeting would be held on the 2<sup>nd</sup> April.**

### **Reminder:**

**The Annual Report to Parishioners would be held on Monday 7th May, which would be followed by the Annual General Meeting of the Village Hall Committee.**

There being no further business the meeting closed at 9.20pm.





Minutes of Stiffkey Parish Council Meeting held on Monday 5<sup>th</sup> <sup>April</sup> March 2001 at 7.00pm.

**Present:** L Jordan (Chairman), M Harrison, J Pearson, and M Gerrard, E Gambrill, S Sutton and R Rogers.

**In attendance:** Mr E Procter, the Clerk, Councillor Bernard Crowe and PC Ken

**1 Minutes**

The Minutes of the last meeting held on Monday 5<sup>th</sup> March 2001 were read approved and signed as a true record by the Chairman.

**2 Matters Arising**

- **River Stiffkey** - Mark Harrison gave a brief report regarding the contents of a copy letter between the Environment Agency and North Norfolk Internal Drainage Board.
- **Land at Rear of Camping Hill** – due to Mr Kidd's prolonged sick leave, Mr Bowles has now carried out a valuation which has been set at £3,500 for amenity and conservation purposes only. The Council has been given two options, one is to rent the land from the NNDC at £150 per annum or to purchase it, however, this would mean that they would never own it.

The Clerk reminded the members, that before making a decision they could look into the possibility of obtaining a loan from the NCPTA. This could be paid back over a period of years, but of course interest would be payable. The members agreed that the Clerk should make inquiries and report back at the next meeting.

Mr Gambrill reported that a family who live at the adjoining property have indicated a wish to purchase is possible.

- **Village of the Year Competition** The Council felt they did not meet the criteria for the competition and therefore decided not to enter this year.
- **Project Out-Reach** Following a report from Cllr Bernard Crowe the Parish Council formally expressed in interested in the provision of an internet provider in the village to be recorded in the Minutes and wished to be included in this scheme – possibly to have provision provided at the Post Office.
- **Bus Stop Sign** - The Clerk will investigate why a bus stop sign has not been placed at the bus shelter at Camping Hill and convey the Council's concern regarding the bus stop at Greenway Corner which is considered to be very dangerous and suggest that it is relocated by the Council Houses on Wells Road instead.

**3 Correspondence**

**North Norfolk District Council:**

### 3 Correspondence – Continued

- Agenda volume 1 and 2
- Re: Norfolk County Council Performance Plan

#### **Norfolk County Council:**

- North Norfolk Area Committee
- Local Bus Variation – King’s Lynn, Hunstanton, Wells – Sheringham Route

**Awards for All:** Open Day at Ipswich Conference Centre, 25 Henley Road, Ipswich  
– 5<sup>th</sup> April, 2001.

**Dr Diana Mortimer, ESFJC:** Re. Wash and North Norfolk Coast European Marine Site – Article for inclusion in the Glaven Valley.

**Cllr Bernard Crowe North Norfolk Conservative Association** – Newsletter.

### 4 Finance

The Clerk has received the following invoices:

NCAPTC Subscription	£64.80
Clerks Salary	£252.17

Eastern Contracting Lighting maintenance bankers order    £13.14

Eastern Energy Charge – direct debit                    £28.19

The bank statements were available for inspection and all transaction approved by the internal auditor.

### 4 Reports

**Cllr. Bernard Crowe’s – Report** (attached in the Minute Book).

**PC Ken Durrant** - He was pleased to be able to attend this meeting, there were no problems to report at the moment. There is an excellent Homewatch scheme within the village and the literature is left at the Post Office for distribution. The Council asked PC Durrant for feedback from the last speed check carried out in the village.

**Continued/.**

#### **4 Reports - Continued**

**Village Hall Report** - Mrs Gambrell was pleased to report a cooker had been donated, it was in excellent order and has been tested and approved by a qualified electrician.

However, it is very large and this may cause the trip in the fuse box to blow, due to a surge of electricity if all the elements are used at one time.

The small cooker which is now no longer needed will be put up for sale.

**Village Hall Committee** - An official certification test will be organised to ensure the insurance cover is valid. The new cooker will be tested and fitted at the same time.

Two new heaters are needed for the hall and it has been suggested a fundraiser is organised to help with the cost.

There is a problem with some of tiles in the entrance hall; the location of spares will be investigated at the close of the meeting.

The office chair is in very poor conditions and needs to be removed and replaced with something more suitable.

Concerns were expressed regarding a pile of soil that has been left on the side of the building; it would appear this is above the damp course and will cause damp if it is not removed. Eddie Procter offered to clear the soil away from the building.

#### **5 Planning**

**No 10 The Greenway** Following concerns raised by the Chairman at the last meeting the Clerk has been in touch with the Enforcement Officer who will carry out an inspection of the property and report back to the Clerk.

**Former Butcher Shop** As reported at the last meeting the NNDC had turned down the planning application. Cllr Bernard Crowe and Mrs Cox will hold a meeting next week and he will recommend that another planning application is put in with a request that it is to go to the committee for consideration rather than being dealt with under delegated powers as was the case with the first application.

#### **6 A O B**

**Foot and Mouth Crisis** - Mark Harrison reported that the Camp Site would reopen at Easter.

**Stiffkey Fete** A letter has been printed in the Norfolk Link from David Webb indicating that this year would be the last year he would be organising the village fete. Therefore a group of volunteers need to get together to organise the 2002 fete. It was agreed a formal thank you would be done at the close of this year's fete to David Webb for his many years of support to this event.



## DISTRICT COUNCILLOR'S NOTEBOOK

### GLAVEN CARE CENTRE

The extension and improvements to the Glaven Care Centre are now finished. The work was completed on time and to the satisfaction of the Committee. I have thanked the District Council on behalf of the Community and now would like to pay a special thanks to the Chairman of the Committee, Dr Tony Allibone and to the Treasurer, Mr Eddie Ray who have been the prime movers.

A site visit will be arranged shortly to consider resurfacing the paths to the sheltered housing to allow better access for wheel chairs and tri-walkers.

### ROAD WORKS

The pedestrian refuge is now in place on the A149 near the Blakeney Village Hall. Discussions and a site visit have taken place regarding the provision of bus pull-ins. This will incur spending by the County Council, if approved, and determination of the cost of moving British Telecom furniture near the bus shelter. In practice, it is unlikely that we will see much movement before the County Council Elections on 3 May 2001.

The reactive speed limit sign is now in place in Morston and should contribute towards improved road safety. You will also see that bus stops along the A149 have been re-positioned where required in the interests of safety, and provided with improved signage.

### PROJECT 'REACHOUT'

The District Council has been successful in securing funding from central government under Project 'Reach Out'. This is an 'Invest to Save' programme which aims to transform the provision of services and information by making fuller use of Internet and web-site technology. Local Authorities are encouraged to move current services towards the concept of 'UK On-Line' by 2005.

NNDC has called for expressions of interest. Parish and Town Councils will have the opportunity of bidding for funds to gain Internet access to NNDC's



services. Other opportunities will become available for the operation of community web-sites by Parish and Town Councils and also by private individuals/organisations which can satisfy community objectives. It is also planned to locate Internet access points in suitable locations such as libraries and village halls.

#### COUNCIL TAX 2001/02

The Full Council of the NNDC approved its element of the Council Tax for 2001/02 on 28 February 2001. The proposals put forward by the Executive Committee were reduced from a 5.6 % increase to 4.5 %. The average Band 'D' will be £866.34 comprising:

District Council Tax	91.62
Norfolk County Council	691.11
Norfolk Police Authority	83.61
 Total	 £ 866.34

The average Parish and Town precepts is £20.37.

## **District Councillor's Notebook**

### Grants for Green Projects

The District Council is offering grants of up to £100 for small, 'green' community projects. Grants will be up to 50% of the cost of a project. It may not seem much but £100 can be a great help to schools or community groups with bright ideas. For details, please contact Frances Francis on 01263 516207.

### Village Shop Rate Relief

I am pleased to advise that all villages in the Blakeney & District Ward qualify on the Rural Settlement List as at 1.1.2001.

### Periodic Electoral Review (PER)

The Periodic Electoral Review is planned to start in September 2001. NNDC is to make a submission to the Local Government Commission for England as the first stage. The working party's start point is to achieve as near as possible representational equality. For example: Blakeney Ward is around the median point with 1475 electors. On the other hand' Horning and Mundesley are each represented by a single district councillor but have 952 and 2207 electors respectively. Holt has 2943 electors and two district councillors without a clear geographical split between them. We can see that to obtain representational equality, there will be a need to make boundary changes. My view is to go for single Member Wards.

Other areas to be considered are:

Council size. More Members, less or no change?

Electoral Cycle. Should Members retire by thirds with elections on three out of every four years; or halves with elections every second year?

I will keep you up to date when the discussions start.

### Electoral Reform in Local Government

Electoral reform is also on the national political agenda. The Local Government Association (LGA) is undertaking an assessment. Its key principles are that the electoral system must provide:

strong support for the community leadership role in local authorities

the link between councillors and defined communities

stable and coherent leadership

help to increase electoral turn out

relatively easy introduction

for the existence of independent councillors as well as councillors who support political parties

The electoral systems under consideration are First Past The Post, the Alternative Vote, the Single Transferable Vote, and the Additional Member System. I will keep you informed about the debate when the NNDC forwards its views in early February . I believe that main point which has been omitted to date is public consultation on locally preferred systems. Why not provide a local choice through referendums as with the Executive arrangements under the Local Government Act 2000?

**STIFFKEY PARISH COUNCIL**

**Chairman: Mr L Jordan**

**Clerk's Address:**

Wildfowlers Cottage

High Street

Cley

NR25 7AP

Tel: 01263 740843

e-mail: tcrowe@morstonassets.com

28<sup>th</sup> March 2001

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**A G E N D A**

- 1 Apologies
- 2 Minutes of March Meeting
- 3 Matters Arising
- 4 Correspondence
- 5 Finance
- 6 Planning
- 7 Village Hall Report
- 8 Any Other Business

Report from Cllr. Crowe

Report from Cllr Ashworth

Report from PC Durrant (if duty allows)

- 9 Parishioners Question Time

- 10 **THE ANNUAL REPORT TO PARISHIONERS TO BE FOLLOWED BY THE MONTHLY MEETING WILL BE HELD ON MONDAY 7<sup>th</sup> MAY 2001.**

*Patricia Crowe*  
*Clerk to the Parish Council*

27<sup>th</sup> March 2001



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**3 Correspondence**

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*1/1/01*

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*\* with Mrs. Gamad*

**Continued/.**



#### **4 Reports - Continued**

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#### **6 A O B**

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**Stiffkey Fete** A letter has been printed in the Norfolk Link from David Webb indicating that this year would be the last year he would be organising the village fete. Therefore a group of volunteers need to get together to organise the 2002 fete. It was agreed a formal thank you would be done at the close of this year's fete to David Webb for his many years of support to this event.



6     **A O B**

**Date of the Annual Report to Parishioners** due to the normal date of the next meeting falling on Bank Holiday the Council agreed to hold the Annual Report to Parishioners on Monday 14<sup>th</sup> May 2001. This will be followed by the Monthly Parish C Council Meeting.

The Council also agreed with assistance from the Village Hall Committee that refreshments would be provided for everyone attending the above meetings.

There being no further business them meeting closed at 8.45pm..

A handwritten signature in cursive script, appearing to read "L.C. Johnson".



## STIFFKEY PARISH COUNCIL

**Clerk's Address:**  
Wildfowlers Cottage  
High Street  
Cley  
NR25 7AP  
Tel: 01263 740843

23<sup>rd</sup> April 2001

The next Parish Council Meeting will be held on **MONDAY 14th MAY 2001 following the Annual Report to Parishioners** in **STIFFKEY VILLAGE HALL**. All parishioners are welcome to attend.

### A G E N D A

- 1 Apologies
- 2 Nomination of:  
Chairman  
Vice Chairman  
Internal Auditor
- 3 Minutes of April Meeting
- 4 Matters Arising
- 5 Correspondence
- 6 Finance
- 7 Planning
- 8 Any Other Business
- 9 Parishioners Question Time
- 10 Date of Next Meeting: Monday 4th June 2001

*Patricia Temple-Crowe  
Clerk to the Parish Council*

23<sup>rd</sup> April 2001

# STIFFKEY PARISH COUNCIL

**Clerk's Address:**

Wildfowlers Cottage  
High Street  
Cley  
NR25 7AP  
Tel: 01263 740843

23<sup>rd</sup> April 2001

**DUE TO BANK HOLIDAY MONDAY FALLING ON THE NORMAL  
DATE OF THE PARISH COUNCIL MEETING:**

The Annual Report to Parishioners Meeting will be held on **MONDAY 14<sup>th</sup> MAY 2001** at 7.00pm in **STIFFKEY VILLAGE HALL** followed by the monthly Council Meeting. All parishioners are welcome to attend.

## **A G E N D A**

- 1** Apologies
- 2** Minutes of previous Annual Report to Parishioners
- 3** Chairman's Report
- 4** Presentation of the Accounts for the year ended 31<sup>st</sup> March 2001
- 5** A O B

*Patricia Temple- Crowe  
Clerk to the Parish Council*

23<sup>rd</sup> April 2001

**Minutes of Stiffkey Annual Report to Parishioners held on Monday 8<sup>th</sup> May 2000 at 7.00pm.**

**Present:** L Jordan (Chairman), J Pearson, S Sutton, R Rogers, M Gerrard and E Gambrill

**Apologies:** M Harrison and Cllr Bernard Crowe

**In attendance:** The Clerk, Mr Bassingthwaite (retiring Clerk) and Mr Jordan

**1 Minutes**

The Minutes of the last Annual Report to Parishioners held on Monday 10<sup>th</sup> May 1999 were read approved and signed as a true record by the Chairman.

**2 Annual Report**

Mr L Jordan Chairman of the Council thanked the Councillors for their support during the past year. He expressed his thanks and those of the Council to the retiring Clerk Mr Bassingthwaite.

The past year had been successful for the village, who had won an award following the introduction of the highways traffic project. Lord Buxton and Mr Harrison ensured the village was kept in a neat and tidy order.

The homework scheme was working very well and an asset to the village as was the Shop and Post Office and the litter pick organised by the WI.

Under the leadership of <sup>R. Rogers</sup> ~~Mr S Sutton~~ the Village Hall Committee was run in its usual very efficient manner and the committee and volunteers of the Village Hall ensured this excellent facility continues to thrive.

**3 Finance Report**

The Clerk presented the annual accounts for the year ending 31<sup>st</sup> March 2000 which were unanimously approved and duly signed by the Chairman and Clerk.

There being no further business the Annual Parish Council Meeting closed at 7.30pm.

*L. Jordan* 14/5/2001

**STIFFKEY PARISH COUNCIL**

**Clerk's Address:**  
Wildfowlers Cottage  
High Street  
Cley  
NR25 7AP  
Tel: 01263 740843

1<sup>st</sup> June 2001

The next Parish Council Meeting will be held on **MONDAY 4th JUNE 2001** in **STIFFKEY VILLAGE HALL**. All parishioners are welcome to attend.

**A G E N D A**

- 1 Apologies
- 2 Minutes of April Meeting
- 3 Matters Arising
- 4 Correspondence
- 5 Finance
- 6 Planning
- 7 Any Other Business
- 8 Parishioners Question Time
- 10 Date of Next Meeting: Monday 2<sup>nd</sup> July 2001

*Patricia Temple-Crowe  
Clerk to the Parish Council*

1<sup>st</sup> June 2001



**Minutes of Stiffkey Parish Council Meeting held on Monday 4<sup>th</sup> June 2001 at 7.00pm.**

**Present:** L Jordan (Chairman), M Harrison, J Pearson, and M Gerrard, E Gambrill.  
S Sutton and ~~R Rogers~~.

**In attendance:** Mr Adnitt, Mr Leach, M J Lawrence and the Clerk

**Apologies:** Mr R Rogers and Cllr. Bernard Crowe

Before the commencement of the meeting the Chairman welcomed Mr John Adnitt and Mr James Leach who are representatives from the Parochial Church Council and had asked to attend the Parish Council Meeting to discuss ways in which the Church could contribute more to the life of the village.

Mr Adnitt and Mr Leach conveyed the following points:

- The Parochial Church Council expressed a willingness to become more involved in the work of the Parish Council if they wished. i.e. a representative of the Parochial Church Council to attend meetings.
- The numbers attending Church averaged between 12 – 15, this number often includes visitors and although they were a small band, they enjoyed looking after the Church and Churchyard and everything appertaining to it.
- On special occasions during the year, for example Mothering Sunday, Easter etc. a large number of parishioners and visitors are in attendance.
- They would like to see the Church enjoyed more the by the village.
- The Church is indebted to Randell Fielding, or the past 20 years he been a tremendous support to the Church and its fabric.
- A group of volunteers helped keep the Church clean and to look after the Churchyard
- They are conscious the Church is a village resource.
- Mr Adnitt raised the issue of Church Knoll, the Church are fairly certain that they own it. However, they asked if it would be possible to approach the District Council or County Council to ask if it would be possible to get improvements to the road surface at Church Knoll, which would improve the use of this area and the parking facility.
- The Parochial Church Council also expressed their concern regarding the speed of traffic through the village.

4.0

- The local Lynx Magazine is also an excellent vehicle to represent village issues.
- Mr Leach explained to the Council that the Church is now part of two groups of parishes that are administered by Reverend Penny, who has overall responsibility for 15 parishes. A newly ordained priest will be moving into the training house at Bale and will have particularly responsibility to outreach in Stiffkey.
- The P.C.C. now takes on even more responsibilities to help run the Church as well as take part in many of the projects and activities that are organised within the village.

The Chairman thanked Mr Leach and Mr Adnitt for giving the Council an insight into the work of the Church and conveyed their thanks to members of the PCC who contributed to the life of the village.

The Chairman agreed the Parish Council could look into the possibility of getting improvements to the road surface at the Knoll, particularly as it would appear this area is used as a turning point for Council vehicles.

The Council agreed the Clerk should send a copy of the Minutes to Mr Adnitt, which would allow him to take out any relevant information that could be included in the Local Lynx. The Council also agreed an annual donation could be made towards the Local Lynx.

Mr Harrison asked if there were any specific areas that the PCC would like the Council to become involved in. Mr Adnitt explained that the PCC would like to encourage increased liaison and more regular contact.

## 1 Minutes

The Minutes of the last meeting held on Monday 14<sup>th</sup> May 2001 were read approved and signed as a true record by the Chairman.

## 2 Matters Arising

**Purchase or Rent of Amenity Land at Camping Hill.** Following the last meeting, the Clerk had obtained an application form to apply for a loan from the Norfolk County Association of Parish and Town Councils. The Council discussed the possible purchase of this land at length, and Mr S Sutton and Mr Harrison offered rent-free loans.

**Mr Robert D Pearson, Wildcroft, Greenway, Stiffkey :** The clerk had received a declaration of interest in purchasing the land for sale at the rear of Camping Hill / Bangay Lane, Stiffkey from Mr Pearson.

Continued/.



## **2. Matters Arising – Continued/.**

Mr Sutton proposed that the Clerk should arrange a meeting with Mr Bowles from the NNDC and representatives of the Council to discuss the issue in depth, but proposed that in principle the Council agrees to purchase the land in question. This was approved by the Council. A final decision would be made after the meeting has taken place.

## **3 Correspondence**

**Mrs Eva Gambrill :** Letter of resignation from the Parish Council.

*The Clerk informed the Council that a notice has been posted in both notice boards informing parishioners that there was a vacancy on the Parish Council. The Clerk explained that if an election was not requested, the Council would be in a position to co-opt at their next meeting, or to put up a notice inviting parishioners to volunteer.*

**Stiffkey Parochial Church Council :** Helen Leach, John Adnitt, James Leach

Suggesting improved liaison and co-operation between the Church's contribution to the life of the village and the suggestion that representatives of the Parochial Church Council attend a Parish Council meeting at which the question of increased contact and co-operation is discussed.

*The Council unanimously welcomed this suggestion and agreed that this would take place at the next meeting in June.*

**Norfolk County Council:**

- Vegetation Cutting on Public Rights of Way Poster
- Foot and Mouth Disease – Public Access Restrictions Update
- Homecare Recruitment Campaign
- Norfolk 2025 Forecasting Conference Report and Speakers Papers (distributed)
  
- \* Review of Norfolk's Speed Management Strategy
  
- \* Changes to Household Waste Recycling Centres

**North Norfolk District Council:**

- \* A Planning Strategy for Wells-next-the-sea
- \* A whole settlement Strategy Project
  
- County Council Elections – 7<sup>th</sup> June 2001
- Contaminated Land Inspection Strategy – Consultation Draft (distributed)
- Agenda for Meeting held on 25<sup>th</sup> April 2001 (distributed)



- Rural Transport Week – publicity details (distributed)
- North Norfolk Joint Area Committee – West Area Committee Meeting 16<sup>th</sup> May (noted).
- Parish Newsletter Issue No. 58 (distributed)

**Royal Mint Business to Business** - Golden Jubilee (noted)

**Norfolk Constabulary** - Enclosing Parish Flood Plan. Operation Seawitch. (distributed).

**Norfolk Rural Community Council** – Information letter and leaflet (distributed).

#### 4 Finance

##### Expenditure

The Clerk has received the following invoices, which were approved for payment:

Cornhill Insurance	£146.16
Eastern Contracting - Bankers Order April	£13.14
Eastern Contracting Bankers Order for May	£13.14
Eastern Energy – Direct debit	£28.19

##### Income:

Parish Precept - first instalment	£1200.00
Interest on Land Sale	£ 15.75

The Bank Statements were available for inspection and the internal auditor approved all transactions. The above transactions related to the May Meeting.

All financial records, statements etc. are with the Audit Commission. The Clerk will attend an audit inspection on the 20<sup>th</sup> June at Fakenham.

#### 5 A O B

Mr J Lawrence explained to the Council that due to the resignation of David Webb after the annual Fete in August, a sub committee has been formed to organise the Fete for 2002. The sub committee hoped funds would be raised at the Fete by residents in the village for the village. The sub committee hoped to move away from the present format of a very large car boot, with entertainment provided.

The first meeting of the sub committee would be held on Monday 11<sup>th</sup> June at the Red Lyon and this would be followed a few weeks later by a further meeting to be held in the village hall.

There being no further business them meeting closed at 9.35pm.



## PERIODIC ELECTORAL REVIEW

We will commence in July 2001 the Periodic Electoral Review under the direction of the Local Government Commission for England. The objective of the Review is to achieve fair electoral arrangements within the NNDC area. As an example, Horning returns a District Councillor from an electorate of 940 whereas the District Councillors of North Walsham represent around 2500 electors each. Imbalances like that must be addressed to produce electoral equality.

The target number for representation by Wards is 1750, plus or minus 10%. Blakeney Ward has 1620 electors so we are within the target bracket. However, we have to take account of the adjacent Wards and the composition of their electors, and this may have an impact upon this Ward. The figures used in the Review will be 2001 figures projected to 2006.

The principle of grouping parishes is that rural parishes will be 'warded' with rural, and urban with urban. It is possible that some 're-warding' of parishes will occur within the District area. The Commission has the power to subdivide a parish into two or more areas, or amend parish wards where they already exist. It also has the power to alter the number of parish councillors to be elected from parish wards where they already exist. It cannot create new or joint parish councils or abolish existing parish councils. NNDC is now empowered to alter the boundaries between civil parishes.

At present, NNDC has 46 elected councillors. The Commission has advised that it will accept representation of between 44-48 in order to effective and convenient local government and to achieve the same number of electors per ward. It has also advised that full consultation with the electorate is required and the achievement of cross party political consensus is highly desirable. The methodology to be used is to start from the parish base and work towards electoral parity ward by ward.

The timings are:

Start	July 2001
Consultation on NNDC submissions	21 October 2001
Draft recommendations	March 2002
Comments from Electorate	May-June 2002

Implementation May 2003 so that the next District Elections will be based on the results of the Periodic Electoral Review (PER).

NNDC will set up a PER Working Group of 11 members in order to achieve political balance. Its task will be to achieve fair electoral arrangements based upon consultation and consensus.

### **CONTAMINATED LAND**

Local Authorities now have a duty to address contaminated land in their District. The initial requirement is to adopt an Inspection Strategy setting out the details on inspection arrangements and timescales involved.

Where a given parcel of land has been determined as 'contaminated land', remedial action will be required. If the land is a 'special site' then the Environment Agency becomes the enforcing authority. For most land in North Norfolk in private ownership, the District Council will become the enforcing authority. Remediation notices will be served as necessary with follow up enforcement action including prosecution or works in default being used to secure compliance.

Where the land is in ownership of NNDC, the Council has a duty to undertake the necessary action. The Council may involve former owners of the sites. Similarly, the Council may become involved with remediation work on former Council land. Failure to take remedial action would lead to enforcement action being taken against the Council.

Where land is in the ownership of Town and Parish Councils, the same requirements apply. The District Council is the enforcing authority. In the case of rural parishes, the possible contaminated sites are surveyors allotments which were once used as a source for road building material and later, in some cases, as dumps. There could be significant cost implications to County, District, Town and Parish councils.

### **COUNTY COUNCIL ELECTIONS**

We welcome Cllr Derek Baxter (Con) to the Wells Division vice Cllr Graham Ashworth (Ind). He will be the County Councillor for the Blakeney & District Ward. We welcome Cllr John Perry-Warnes (Con) vice Cllr

Tony Groom (LD) in our next door Holt Division which includes the Glaven Valley villages with whom we have close relationships. I would like to thank the outgoing councillors for the work they done in the past.

### **NORFOLK COAST PARTNERSHIP**

At the round of voting for the Norfolk Coast AONB Central Parishes Representative Election which was concluded on 31 May 2001, I was elected by 12 votes to 4 to become the Central Parishes representative. The Towns and Parishes who participated were Holkham, Wells Next the Sea, Warham All Saints, Wighton, Stiffkey, Binham, Morston, Langham, Blakeney, Wiveton, Glandford, Letheringsett, Cley Next the Sea, Salthouse, Kelling, and Weybourne. I look forward to serving them and have arranged for Godfrey Sayers, my predecessor, and Tim Venes, AONB Officer to bring me up to date. May I thank Godfrey for all the work he has done over the past few years and for his agreement to continue to provide advice.