

**STIFFKEY PARISH COUNCIL  
BALANCE SHEET AT 31<sup>ST</sup> MARCH, 2024**

|                    | Note     | Year Ended<br>31 <sup>st</sup> March, 2024 | Year Ended<br>31 <sup>st</sup> March, 2023 |
|--------------------|----------|--|--|
| <b>Assets</b>      |          | <b>£</b>                                   | <b>£</b>                                   |
| Cash at Bank       |          | 8,344                                      | 10,158                                     |
|                    |          | =====                                      | =====                                      |
| <b>Reserves</b>    | <b>1</b> |  |  |
| Earmarked Reserves |          | 2,800                                      | 5,043                                      |
| General Reserves   |          | 5,544                                      | 5,115                                      |
|                    |          | -----                                      | -----                                      |
|                    |          | 8,344                                      | 10,158                                     |
|                    |          | =====                                      | =====                                      |

**Note 1 Reserves**

**Earmarked Reserves**

|                  | Covid<br>Fund | Election<br>Reserve | Staffing | Community<br>First<br>Responders | Total    |
|------------------|---------------|---------------------|----------|----------------------------------|----------|
|                  | <b>£</b>      | <b>£</b>            | <b>£</b> | <b>£</b>                         | <b>£</b> |
| Opening Balance  | 800           | 1,500               | 500      | 2,243                            | 5,043    |
| Utilised in Year | -             | -                   | -        | (2,243)                          | (2,243)  |
|                  | -----         | -----               | -----    | -----                            | -----    |
| Closing Balance  | 800           | 1,500               | 500      | -                                | 1,300    |
|                  | =====         | =====               | =====    | =====                            | =====    |

**General Reserve**

|                                  |  |  |  |         |       |
|----------------------------------|--|--|--|---------|-------|
| Opening Balance                  |  |  |  |         | 5,115 |
| Excess of Payments over Receipts |  |  |  | (1,814) |       |
| Released from Earmarked reserves |  |  |  | 2,243   |       |
|                                  |  |  |  | -----   |       |
| Surplus for year                 |  |  |  |         | 429   |
|                                  |  |  |  |         | ----- |
| Closing Balance                  |  |  |  |         | 5,544 |
|                                  |  |  |  |         | ===== |
| <b>Total Reserves</b>            |  |  |  |         | 8,344 |
|                                  |  |  |  |         | ===== |

**STIFFKEY PARISH COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2024**

|                              | Year Ended<br>31 <sup>st</sup> March, 2024 | Year Ended<br>31 <sup>st</sup> March, 2023 |
|------------------------------|--|--|
| <b>Receipts</b>              | <b>£</b>                                   | <b>£</b>                                   |
| Precept                      | 7,430                                      | 7,104                                      |
| Cottage Access               | 1,500                                      | 1,500                                      |
| Bank Interest                | 286  | 110  |
| Camping Hill Garden Plots    | 10   | 90   |
| VAT Refund                   | 729  | 104  |
| Community First Responders   | 200  | 6,870                                      |
| Miscellaneous                | 44   | 63   |
|                              | -----                                      | -----                                      |
|                              | 10,199                                     | 15,841                                     |
|                              | =====                                      | =====                                      |
| <br><b>Payments</b>          |  |  |
| Clerk's Salary               | 3,390                                      | 3,103                                      |
| Mileage                      | 43   | 140  |
| Insurance                    | 449  | 413  |
| Subscriptions:-              |  | 204  |
| - Norfolk PTS                | 74   | -  |
| - Geosphere (Parish On-Line) | 32   | -  |
| - ICO                        | 35   | -  |
| Hall Hire                    | 150  | 263  |
| Audit Fees                   | 55   | 50   |
| Grants:-                     |  | 4,897                                      |
| - Local Lynx                 | 135  | 135  |
| - Fakenham CFRs              | 2,443                                      | -  |
| Training                     | 88   | -  |
| Dog Bins                     | 216  | 193  |
| Bank Charges                 | 72   | 72   |
| Camping Hill License         | 100  | -  |
| Street Lighting              | 658  | 901  |
| Cottage Access               | 1,500                                      | 1,500                                      |

|                   |        |        |
|-------------------|--------|--------|
| SAM2 Sign Battery | -      | 141    |
| Election          | 2,300  | -      |
| Laptop Repair     | 130    | -      |
| Poppy Wreath      | 20     | -      |
| Administration    | 31     | -      |
| VAT on Payments   | 92     | 729    |
|                   | -----  | -----  |
|                   | 12,013 | 12,741 |
|                   | =====  | =====  |

**Opening Cash at Bank**

|                 |        |
|-----------------|--------|
| Current Account | 244    |
| Deposit Account | 9,914  |
|                 | -----  |
|                 | 10,158 |

|  |          |
|--|----------|
| <b>Surplus of Payments over Receipts</b> | ( 1,814) |
|  | -----    |
|  | 8,344    |
|  | =====    |

**Closing Cash at Bank**

|                 |       |
|-----------------|-------|
| Current Account | 2,044 |
| Deposit Account | 6,300 |
|                 | ----- |
|                 | 8,344 |
|                 | ===== |

The accounts on pages 1 to 3 were approved by Stiffkey Parish Council.

.....  
**Cllr. M. Williams – Chairman**

.....  
**Date**

.....  
**Julie Chance – Locum Clerk**

.....  
**Date**

**STIFFKEY PARISH COUNCIL  
BANK RECONCILIATION AT 31<sup>ST</sup> MARCH, 2024**

| <b>Current Account</b>               | <b>£</b>     |
|--------------------------------------|--------------|
| Balance per bank statement           | 2,158.97     |
| Less:- Outstanding Cheque No. 300005 | 115.36       |
|                                      | -----        |
|                                      | 2,043.61     |
| <br><b>Deposit Account</b>           | <br>6,299.81 |
|                                      | -----        |
| Total per Accounts                   | 8,343.42     |
|                                      | =====        |