

## **Minutes of Stiffkey Parish Council Meeting held on Monday 1<sup>st</sup> February 2010.**

**Present:** Laurence Jordan, Stanley Sutton, Andy Nolan, Steve Bashforth, Eddie Procter, Mary Gerrard, 4 parishioners and the Clerk.

**Apologies:** Mark Harrison, Councillor Marie Strong and Councillor Jonathan Savory

### **1 Minutes**

The Minutes of the last meeting held on Monday 7<sup>th</sup> December 2009 were read, approved and signed as a true record by the Chairman.

### **2 Declarations of Interest**

No declarations of interest

### **3 Matters Arising**

**3:1 Village Sign** Eddy Procter had nothing further to report. The post appears to be in good condition and once the weather improves and the wood dries, it will be treated with some wood preserver and some minor repairs will be carried out.

**3:2 Phone Box** There is to be a formal opening by 'the friends of the phone box' later in the year. Electricity supply – 'The friends of the phone box' have also offered to meet the cost of the electricity supply.

**3:3 Website for Stiffkey** No further progress with the provision of a website.

**3:4 Village Hall** Due to the close proximity of the village hall to his home, Eddy Procter had kindly agreed to become custodian of the village hall and therefore has a key to assist with access to the village hall for Parish Council meetings.

**3:5 Land at Camping Hill** The Parish Council continues to express an interest in the purchase of this small piece of land for use as an allotment amenity for the village.

### **4 Correspondence**

#### **N N D C**

- Agenda

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#### **N C C**

- Validation for planning applications
- Top priority gritting routes

**Boundary Commission** Structural Review for Norfolk – Advice to the Secretary of State

### **5 Finance**

**The following expenditure was approved.**

**E-on Energy** – Monthly street lighting energy charge cost £48.60.

*L. D. I. -*

## 6 Planning

The following planning applications have been received:

**Mill Pightie House, Hollow Lane – Erection of replacement dwelling** - The Parish Council had no objection to this application.

## 7 Parish Plan

**Parish Plan** Stephen Bashforth informed the Parish Council that the information has been collated. A leaflet is now going to be produced and distributed to everyone in the village. An edited version of the information collated is proceeding slowly.

## 8 A O B

**8:1 Bottle Bank** It has been reported that some parishioners were requested by the owners of the Red Lion not to put their empty bottles in their bottle bank and if this was correct the reinstatement of a second bottle bank in the village needs to be considered. In the past The Knoll has been suggested as an appropriate site for an additional bottle bank but there appears to be some confusion as to the ownership of the Knoll and not all Councillors were in favour of the Knoll as a site for a bottle bank.

The Chairman offered to make some enquiries at the Red Lion to clarify the use of their bottle bank by parishioners before a decision is taken regarding an additional bank.

**8:2 Inscription** The Councillors agreed to put forward suggestions at the next meeting for a suitable inscription for the seat on Little Hill that has been donated to the village.

### 8:3 Village Hall Trustees


**Charity Commission** A considerable amount of discussion took place regarding the Charity Commission and trustees. A copy of the Deed of Gift for the village hall was available and it was clear from this document that Parish Councillors automatically became trustees of the village hall. If a Parish Councillor was not prepared to be a trustee they could not stand for the Parish Council.

The Clerk acknowledged that in future it must be made clear to prospective Parish Councillors that following their election to the Parish Council Councillors would become a trustee of the village hall.

The following queries were raised:

- ❖ Are Councillors required to fill in the Charity Commission Return form as individual trustees
- ❖ Does the Charity Commission require accounts to be submitted for each financial year
- ❖ Insurance provision – the Parish Council insurance provision does not cover the Councillors as trustees of the village hall – was insurance provision available.

It was agreed that a representative from the Charity Commission would be invited to attend a Parish Council meeting to help clarify the issues of trustees and the Charity Commission requirements.



## Minutes of Stiffkey Parish Council Meeting held on Monday 1<sup>st</sup> March 2010.

**Present:** Laurence Jordan, Stanley Sutton, Andy Nolan, Eddie Procter, Mary Gerrard, Mark Harrison, 4 parishioners, Councillor Marie Strong and the Clerk.

**Apologies:** Stephen Bashforth and Councillor Jonathan Savory

### 1 Minutes

The Minutes of the last meeting held on Monday 1<sup>st</sup> February 2010 were read, approved and signed as a true record by the Chairman.

### 2 Declarations of Interest

No declarations of interest

### 3 Matters Arising

**3:1 Village Sign by L Signs [www.lsigns.co.uk](http://www.lsigns.co.uk) 01638 713647** Eddy Procter informed the Parish Councillors that he had received 3 sketches for consideration by the Parish Council, one was a reworking of the original sign and the other two were variations of the old sign. The Councillors agreed that the sign was to be a replica of the old sign. In the three examples provided the Boar had been omitted

~~Mark Harrison offered to contact representatives from the W.I. and the Church to invite them to attend the next meeting to give them the opportunity to comment on the plans for the new sign.~~

**3:2 Bottle Bank** It has been suggested that a bottle bank could be located at the rear of the village hall car park. The Chairman offered to make some enquiries at the Red Lion to clarify the use of their bottle bank by parishioners before a decision is taken regarding an additional bank.

**3:3 Inscription** Mark Harrison offered to organise the inscription for the seat on Little Hill that has been donated to the village. Mark Harrison will also ensure the seat is secured as soon as time allowed.

### 4 Correspondence

#### N N D C

- Agenda
- Minutes of the Annual Parish and Town Council Conference
- Prescribed Waste and Recycling Service
- Proposed event for Town and Parish Councils – Allotments Thursday 6<sup>th</sup> July 6.00pm – 8.00pm at the Council Offices, Cromer
- Recruitment opportunities for the 2011 Census – temporary job opportunities contact [www.censusjobs.co.uk](http://www.censusjobs.co.uk)

#### N C C

- Validation for planning applications
- Top priority gritting routes

**Boundary Commission** Structural Review for Norfolk – Advice to the Secretary of State

**Norfolk Association of Local Councils** - Norfolk Link Issue 175

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#### 4 Correspondence - Continued

**Norfolk Rural Community Council** - The Good Neighbour Project – ‘taking steps to ensure we have the community we want in the future.’

**Playing Field Magazine** –Spring Issue

The National Trust – Litter picks for 2010 : Saturday 20<sup>th</sup> March – Stiffkey Marshes and Saturday 27<sup>th</sup> March – Blakeney Point. A copy of this poster will be placed in each of the Notice Boars.

#### 5 Finance

**The following expenditure was approved.**

**E-on Energy** – Monthly street lighting energy charge cost £48.60.

#### 6 Planning

The following planning application has been received:

The Old Hall, Church Street – Installation of painted paneling to dining room - The Parish Council had no objection to this application.

#### 7 A O B

**Overhanging Vegetation** Mark Harrison was disappointed to report that despite his request to Mr and Mrs Bennett at the Old Forge they have flatly refused to cut back the hedge. Eddie Procter also confirmed that he had spent half an hour highlighting the problems of the hedge and the danger to pedestrians and motorists but Mr and Mrs Bennett have still not agreed to cut the hedge back.

The Councillors agreed that the NCC representative Quinton Barker would be asked to attend another site meeting to inspect the hedge.

It seems the drains through the street appear to be blocked and Mr. Barker will also be asked to carry out an inspection.

**Overhanging Branches.** Concerns were once again raised that despite assurances this work would be done last autumn, the Electricity Board has not cut the overhanging branches through the electricity cables which could cause power failures.

**Finger Post** The finger post located outside of The Old Post Office is missing.

**Signage** Following the resurfacing of the A149 on the west side of the village to the Warham turn it was suggested that the 30 m.p.h. sign should be moved further back from the entrance to the village. This request will also be put to Mr Quinton Barker for consideration.

**Appreciation** The Parish Council wished to record a vote of thanks to the residents of Warburgh for removing the overhanging branches.



### 8:3 Village Hall Trustees

**Charity Commission** A considerable amount of discussion took place regarding the Charity Commission and Trusteeship. A copy of the Deed of Gift for the village hall was available and it was clear from this document that Parish Councillors automatically became trustees of the village hall. The photocopy of the deed of gift gave the impression that perhaps a final page was missing and an accurate copy was to be investigated.

The Clerk had been in contact with the Charity Commission to ask if a representative could attend a meeting of the Parish Council and representatives from the Village Hall Committee, however they had declined the request. They had explained that they look after 190,000 charities and could not attend meetings.

The Charity Commission had explained that the Parish Councillors are not required to fill in the Charity Commission Return form as individual trustees. They are the Corporate Body and there is a section on page 12 of the registration form which is applicable to Parish Councils.

The Clerk confirmed that the Charity Commission require annual accounts to be submitted annually if the income for the village hall is above £10,000, only a total figure of income and expenditure has to be submitted for each financial year if the income is below £10,000. If the income is less than £5,000 the village hall would not be required to be a registered charity. It is not a legal requirement for the village hall to be registered as a charity if the income is below £5,000. The village hall could, if the income is very small, voluntarily deregistered, but if there is an upturn of income for the village hall they would need to re-register. It is beneficial to retain the charitable status even though the income at the moment is very low. The serving members of the village hall are not required to be named Trustees.

The Secretary of the Village Hall Janey Sugden had also been in contact with the Charity Commission Case Team and has been provided with some very helpful detailed information which is as follows:

*The governing document for this charity is the Deed of Gift dated 30<sup>th</sup> December 1936 which is effected by the Charities Trusts (Validation) Act 1954. Under clause 1(d) of this document Stiffkey Parish Council are responsible for appointing a Committee for the purpose of making bye-laws, rules and regulations for the efficient working of the village hall. Clause 1(e) clearly states that this committee shall consist of all members of the Parish council ex officio and representatives of the ex-service men, the Church of England, the Methodist Church, the Women's Institute, The Cricket Club and the Football Club.*

*The deed confirms the Parish Council are the sole trustees for the land but also all members of the Parish Council are members of the management committee. With regard to the latter this would appear to be in an individual capacity as opposed to corporate so they are individually responsible for the administration and management of the hall therefore personally liable. Guidance relating to personal liability, role and responsibilities of a trustee and charities effected by the Charitable Trusts (Validation) Act 1954 can be found on our website.*

Janey Sugden had studied the insurance provision provided by the Parish Council insurers and confirmed that the Parish Council insurance does not indemnify the Councillors as trustees of the village hall but it is possible for the Council to obtain insurance provision as trustees through Northern Counties Insurance.

It was agreed the Clerk would investigate the cost of the trustee's insurance provision.

**Report from Jonathan Savory**



### **Budget**

At the Full Council meeting of February 24<sup>th</sup> the main business was to set the budget for the forthcoming financial year 2010-11. Cllr P Moore Liberal Democrat Portfolio Holder for Financial Services presented his seventh budget. The proposed increase in the North Norfolk share of the Council Tax is 2.8% an increase of £3.78 making a band D property £138 87 / year. Two reasons put forward for some of the increase was the reduction in Government Grants for the provision of bus passes and Interest Rate cuts on NNDC Investments. It was stated that a rise of 2.8% could be the highest by any District Authority in Norfolk this year. Following the usual cross party debate the proposal was put to the vote and carried by 28 votes to 9 with 2 abstaining. On a positive note investment in Wells by NNDC on the Maltings and the Sack House will total £165K.

### **Local Government Review**

There is a lull in the process at the moment however a whole county unitary authority is looking less likely.

### **North Norfolk Signs**

A member of the public asked when signs saying "Welcome to North Norfolk" were to be erected This had been agreed by NNDC last September, the signs are expected to be up by the end of April.

### **Victory Housing**

Following the move of Victory Housing to North Walsham it has been announced the new offices will be known as Tom Moore House. This in memory of Tom Moore who has served as a board member of Victory from the transfer of homes from NNDC and as a District Councillor from 1973 and also a champion of affordable housing.

### **Report from Wells Safer Neighbourhood Team**

Please can you send our apologies for not being able to attend the Parish Council meeting this evening. Crime report as follows:

1 x Theft from Motor vehicle – unlocked vehicle entered and 'sat nav' taken from within.  
1 x Call to Holiday Let for a domestic related incident.  
Nothing else to report.

### **Report from Councillor Marie Strong**

#### **Environment Agency Flood Warning Direct:**

The EA's automated system of issuing flood warnings – both saline and fluvial – is being scrutinised. As the lead member on the scrutiny I need any comments, questions, praise or criticism, no later than 21 April. The more detail you can give the better. Everything you send will be formulated into questions and put to the EA to answer at 10.00 am on Tuesday 18 May at a meeting of the Fire & Community Scrutiny Panel. Any member of the public can attend.

### **Second Homes Council Tax**

The parishes in our division account for more second homes council tax than any other division in the North Norfolk District, and conceivably in Norfolk. 25% of this tax is to be taken to fuel an Infrastructure Fund which will benefit urban rather than rural parishes. It was my understanding that all parishes would receive full details of the proposal; since that has not happened I have now asked, and been promised, that hard copies of a background document and a letter asking for opinions will be sent to each of our parishes.

*r A r*

The deadline set for responses is Friday 23 April. In the light of the delay in sending information I have asked for an extension but for now please note 23 April. Whilst your parish may not have major infrastructure needs I think it would be helpful to the County if you identified such needs as you visualise in the near/distant future. Copies to me would be useful for any discussion in which I am engaged.

### **Broadband and Mobile 'Phone Reception**

As promised we are gathering information as to problems/inadequacies and will then press the commercial providers not simply to improve current reception but invest in the next generation broadband structure for Norfolk – and I shall emphasise for our rural areas. But it needs everyone who uses broadband to act now: register with Eastern Region and Broadband Uplift Scheme – [www.erebusonline.org.uk](http://www.erebusonline.org.uk) You need only put your postcode and email address but as much information as possible will help the campaign. The outcome will be a database pinpointing demand down to postcode level. It would be useful if you would copy your information to me – or indeed if you have difficulty registering. To check your speed go to: [broadbandspeedchecker.co.uk](http://broadbandspeedchecker.co.uk)

### **Wells Field Study Centre**

You will have read that funding has been removed from the Centre, that closure has been recommended and school groups are being asked to transfer to Holt Centre. However with support from many people my plea that consultation should take place prior to closure has been agreed. A system for consultation is being compiled and information will be released once all the details are finalised. However please note that 7.00 pm on Monday 24 May in the Maltings there will be a meeting for all members of the community as part of the consultation – the main downstairs room has been booked to allow for as many people who wish to attend. Invitations will be sent to as many local groups as can be identified but in any case it is an open meeting. (There will be separate meetings for schools and environmentalists groups to which invitations will be sent.)

### **Shoreline Management Plan (Old Hunstanton to Weybourne)**

Our last chance to see the revised plan, before it goes for ratification by the District Council and County Council, will be on Tuesday 25 May 2010 at the Maltings (time to be confirmed). As stakeholders we are all invited and everyone with any interest should attend.

### **Recycling Centre:**

Whilst realising that cuts have to be made I am sorry to confirm that Wells recycling centre will become 'part-time' from Tuesday 20 April. The site will be closed on Tuesdays, Wednesdays and Thursdays and open Friday, Saturday Sunday and Monday. Further information and opening times can be found at [www.norfolk.gov.uk/recyclingcentres](http://www.norfolk.gov.uk/recyclingcentres).

*The following is an update from your Safer Neighbourhood Team. The information can be shared or used to update local publications including newsletters and parish magazines.*

Review of monthly outcomes for Wells – March 2010

Male to appear in court in May for obstructing a police officer and public order offences

Male arrested for drink driving remanded in custody after being on bail for the same offence. Appears in court in April.

Male to appear in court in April charged with driving under the influence.



The quarterly SNAP meeting held on March 11 attracted a record turnout of members, the conference proved productive and with the three new priorities chosen by those in attendance. The panel commented positively on the action that the team had undertaken over the period.

Wells Police Boat was utilised for the first time this year launched from Blakeney Quay to carry out patrols to Cley and Morston Harbour.

Two vehicles seized in Wells for no insurance

A 'Shop Watch' scheme in Wells was launched. Eight businesses were identified due to previous thefts and potential vulnerability to participate. Each of the stores welcomed the scheme which uses a radio system to help deter and tackle retail crime.

A male was arrested for sexual offence, he was interviewed and a file has been submitted to the Crown Prosecution Service.

A male was apprehended for harassment; he was interviewed at Wells Police Station and reported for the offences.

A male was arrested on suspicion of theft after being found in possession of stolen goods and red diesel.

A male has been arrested on suspicion of handling stolen goods as a result of forensic evidence.

A female was detained for being in possession of an offensive weapon in a public place; she was cautioned for the offence.

Following criminal damage being caused to a car, a 42-year-old woman was arrested in Wighton.

A male was detained in Wells for causing damage to a van in Wells, the enquiry continues.

A male who was arrested for driving with excess alcohol following a road traffic collision, failed to provide an evidential sample of breath. He has been charged with this offence and disqualified from driving until the case reaches court.

A male from Wells was also arrested on suspicion of driving with excess alcohol following a collision in Wells.

A male was arrested in relation to the spate of burglaries which had been occurring at churches in the North Norfolk area. CCTV evidence of the offender at two scenes has been obtained; he is currently on bail pending a CPS decision.

In March there were four non-injury road traffic collisions in the Wells area. Two males were arrested after a collision in Warham Road, Wells, after leaving the scene. No vehicle collisions have resulted in injury.

Crimes for March are one theft of fuel from a vehicle in Wells; a theft of heating oil reported in Wighton; two thefts of garden ornaments, incidents police believe are linked; and a domestic related theft of money. There have been three burglaries of houses in the area, in Blakeney, Cley and Wells. Three beach huts were damaged at Wells, items have been seized for DNA analysis and enquiries are ongoing. A school in Walsingham had a window smashed and forensic evidence has led to a suspect being identified.



Damage was also caused to the village hall in Walsingham, it is not believed these incidents are linked but officers continue to make enquiries. Three vehicles have been damaged over this period, there is a possibility of CCTV evidence identifying the offender, enquiries are therefore continuing.

A Restorative Justice (RJ) conference was held in relation to an assault which took place in Wells. Both female participants agreed to positive outcomes and the meeting was successful. Another RJ conference was held in relation to problems caused by four youths, their parents were present along with the victim and partner. A successful outcome was reached, £200 compensation was offered and an apology was received.

Officers have again been holding impromptu surgeries on the Norfolk Coasthopper buses whilst travelling between parishes.

An initial planning meeting was held in relation to the travellers' pilgrimage at Walsingham.

Joint patrols were carried out by team members with the truancy officers for North Norfolk District Council

A meeting was held with the Eastern Sea fisheries at Lowestoft in relation to Wild life issues on the North Norfolk Coast

Team members attended a disco at Wells Alderman Peel High School to help deter underage drinking. One 14-year-old male was dealt with for smelling strongly of intoxicating liquor. A letter was sent home to his parents. The event was deemed a success.

#### **Remaining Parish Council Meeting dates for 2010**

Monday 10<sup>th</sup> May      Annual Report to Parishioners  
Monday 7<sup>th</sup> June  
Monday 5<sup>th</sup> July  
No Meeting in August  
Monday 6<sup>th</sup> September  
Monday 4<sup>th</sup> October  
Monday 1<sup>st</sup> November  
Monday 6<sup>th</sup> December



## Minutes of Stiffkey Parish Council Meeting held on Monday 12<sup>th</sup> April 2010.

**Present:** Laurence Jordan, Stanley Sutton, Andy Nolan, Eddie Procter, Mark Harrison, 5 parishioners, Councillor Marie Strong and the Clerk.

**Apologies:** Mary Gerrard

### 1 Minutes

The Minutes of the last meeting held on Monday 1<sup>st</sup> March 2010 were read, approved and signed as a true record by the Chairman following the removal of paragraph 3 of item 3:1 which was as follows:

*Mark Harrison offered to contact representatives from the W.I. and the Church to invite them to attend the next meeting to give them the opportunity to comment on the plans for the new sign.*

### 2 Declarations of Interest

No declarations of interest

### 3 Matters Arising

**3:1 Village Sign by L Signs [www/lsigns.co.uk](http://www/lsigns.co.uk) 01638 713647** Eddy Procter informed the Parish Councillors that despite his best efforts he had no further news to report. Further discussion took place regarding the possible design of the sign. Eddy Procter clarified that it had been approved by the Parish council that the new sign was to be a replica of the old one, photographs which gave a clear picture of the old sign had been provided to L Signs, they also had the old sign, which although very worn, it should have been possible to produce an accurate mould. The Chairman stressed that every effort must be made to get it right, as the sign will be there for a long time.

The Chairman also suggested that if anyone has a design or would like to produce a drawing this could be considered.

Mark Harrison suggested that once some options were available a public meeting could be organised to give everyone the opportunity to make their views known.

Eddy Procter agreed to contact L Signs and request a drawing of the proposed sign as a replica of the old one and to stress that no work was to be carried out on the new sign until agreement had been reached.

**3:2 Bottle Bank** The Chairman offered to make some enquiries at the Red Lion to clarify the use of their bottle bank by parishioners before a decision is taken regarding an additional bank.

**3:3 Inscription** Mark Harrison informed the Parish Councillors that the sign has been produced and this was circulated to the Councillors. Eddy Procter kindly agreed to fix the plaque to the seat. Mark Harrison also confirmed the seat is to be secured as soon as time allowed.

### 4 Correspondence

#### N C C

- Operation of the Norfolk Infrastructure Fund – Yours views

#### 4. Correspondence – Continued

**N N D C** North Norfolk Pathfinder Issue No 2

**Steven Bashforth** Letter of resignation from the Parish Council.

**Susy Reynolds and Rocky Husain** Expressing their concerns that dogs are not kept on a lead in the area of Mill Pightle and the playing field.

Permission was requested to erect two permanent wooden signs – one to be put at the bottom of Hollow Lane and the other at the end of the Mill Pightle fence, opposite the children's swings requesting that dogs are kept on leads at all times. The signs would be professionally made. In addition to this it was also requested if the Parish Council would be willing to erect a sign somewhere near the children's swings (and or at the bottom of Hollow Lane) asking that all dog owners pick up after their dogs and take it home with them. They would be happy to arrange for the sign to be put in place.

The Parish Council approved these requests.

**Highways Department – Speed Checks** The Clerk distributed copies of the report received following the recent speed checks that had been held on 12<sup>th</sup> December 2009 at three different times during the day.

The average speed in the east direction was 25.5 mph the speed in the west direction was 28.2 mph. Some concerns were expressed that this average speed data was not correct as the number of vehicles exceeding the speed limit in the east direct was 5 with a top speed of 35 mph and in the west direction 17 vehicles exceeded the speed limit with a top speed of 44 mph.

The Councillors agreed the speed check should be carried out again but at a different time of the day preferably between 7.30 and 9.30am and 4.00pm and 6.00pm.

#### 5 Finance

**The following expenditure was approved.**

**E-on Energy** – Monthly street lighting energy charge cost £48.60.

#### 6 Planning

**6:1 68 Wells Road** – Erection of replacement garage/outbuilding – The Parish Councillors had no objection to this application.

**Notice of Decision:**

**6:2 The Old Hall, Church Street** – Installation of painted paneling to dining room – Permission for development

#### 7 A O B

**Overhanging Vegetation, road surfaces, drainage and signage.** The Clerk confirmed that the NCC representative Quinton Barker had been asked to attend another site meeting which had been arranged for Wednesday 14<sup>th</sup> April at 9.30am.

### **8:3 Village Hall Trustees - Charity Commission**

Janey Sugden confirmed that some progress had been made regarding the charity commission which was not as had been expected, but felt that the information she had obtained should firstly be conveyed to the Village Hall Committee at their next meeting, she will then provide a more detailed report to the Parish Councillors at their next meeting.

### **8 Web Site**

Janey Sugden produced and distributed copies of an example of a possible web site for the village of Stiffkey. It was agreed this item would be on the next agenda for further discussion

### **9 Parish Plan**

Janey Sugden confirmed that a draft version is being prepared which will be produced and available for consultation.

### **Report from Jonathan Savory**

#### **Budget**

At the Full Council meeting of February 24<sup>th</sup> the main business was to set the budget for the forthcoming financial year 2010-11. Cllr P Moore Liberal Democrat Portfolio Holder for Financial Services presented his seventh budget. The proposed increase in the North Norfolk share of the Council Tax is 2.8% an increase of £3.78 making a band D property £138 87 / year. Two reasons put forward for some of the increase was the reduction in Government Grants for the provision of bus passes and Interest Rate cuts on NNDC Investments. It was stated that a rise of 2.8% could be the highest by any District Authority in Norfolk this year. Following the usual cross party debate the proposal was put to the vote and carried by 28 votes to 9 with 2 abstaining. On a positive note investment in Wells by NNDC on the Maltings and the Sack House will total £165K.

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#### **North Norfolk Signs**

A member of the public asked when signs saying "Welcome to North Norfolk" were to be erected This had been agreed by NNDC last September, the signs are expected to be up by the end of April.

#### **Victory Housing**

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## Report from Councillor Marie Strong

### News from the County Council

#### IMPORTANT DATES

**Environment Agency Flood Warning Direct:** The EA's automated system of issuing flood warnings – both saline and fluvial – is being scrutinised. As the lead member on the scrutiny I need any comments, questions, praise or criticism, no later than 21 April. The more detail you can give the better. Everything you send will be formulated into questions and put to the EA to answer at 10.00 am on Tuesday 18 May at a meeting of the Fire & Community Scrutiny Panel. Any member of the public can attend.

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**Broadband and Mobile 'Phone Reception:** As promised we are gathering information as to problems/inadequacies and will then press the commercial providers not simply to improve current reception but invest in the next generation broadband structure for Norfolk – and I shall emphasise for our rural areas. But it needs everyone who uses broadband to act now: register with Eastern Region and Broadband Uplift Scheme – [www.erebusonline.org.uk](http://www.erebusonline.org.uk) You need only put your postcode and email address but as much information as possible will help the campaign. The outcome will be a database pinpointing demand down to postcode level. It would be useful if you would copy your information to me – or indeed if you have difficulty registering. To check your speed go to: [broadbandspeedchecker.co.uk](http://broadbandspeedchecker.co.uk)

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**Recycling Centre:**

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**Remaining Parish Council Meeting dates for 2010**

Monday 10<sup>th</sup> May      Annual Report to Parishioners

Monday 7<sup>th</sup> June

Monday 5<sup>th</sup> July

No Meeting in August

Monday 6<sup>th</sup> September

Monday 4<sup>th</sup> October

Monday 1<sup>st</sup> November

Monday 6<sup>th</sup> December

Minutes of Stiffkey Parish Council extra-ordinary Meeting on Wednesday  
28<sup>th</sup> April 2010

Present: Laurence Jordan, Stanley Sutton, Andy Nolan, Mark Harrison, Eddie Procter, Mary Gerrard.

Minutes.

The meeting was called by the chairman, Laurence Jordan, following the N.N.D.C. meeting which he attended at Morston last week.

He explained that Stiffkey no longer had a clerk of the Parish council and that it was necessary to appoint a qualified clerk before the annual general meeting in May.

It was proposed that Mrs. D. Dann be approached to take on the role as she is presently the acting clerk for Cley P.C.

This was agreed by the council and L. Jordan will approach Mrs Dann after consulting with North Norfolk District Council about this issue.

Beverley Jordan has offered her services as clerk on a permanent basis if needed in the future.

It was stated that Stiffkey Parish Council's finances are in order but that the whereabouts of the Council Cheque book is not known at present following official enquiries.

Laurence Jordan has been to the bank to open a new account and it is thought that it is possible for the precept to be used as normal when necessary.

**Planning**

A new planning application will be discussed at the next council meeting.

**Mr. Q. Barker**, assistant Highways engineer.

His report was read by L. Jordan.

M. Harrison will contact him on the subject of the bridge in Stiffkey which is potentially dangerous.

**A.G.M.**

Owing to present circumstances, it was decided to defer the A.G.M. until after the next Parish Council meeting. An audit of the accounts needs to take place.

The meeting closed at 7.50 p.m.



**Minutes of Stiffkey Parish Council Meeting held on Monday 10<sup>th</sup> May 2010.**

**Present;** Laurence Jordan, Stanley Sutton, Andy Nolan, Eddie Proctor, Mary Gerrard, Mark Harrison, Councillor Marie Strong, Councillor Jonathan Savory, Solicitor Elizabeth Smith, 4 parishioners and (temporary) Clerk.

**Apologies:** Police

**1. Minutes**

The minutes of the last meeting held on Monday 12<sup>th</sup> April 2010 were handed out to the Parish Council, but the minutes of the Extra-ordinary Meeting held on Wednesday 28<sup>th</sup> April 2010 will be given to each Parish Council Member when they have been copied.

**2. Chairman's Report**

Due to the circumstances there was no Agenda and no minutes for the AGM available. Laurence Jordan thanked all parties for their support. There have been six planning applications that have been received. There are copies of plans that still need to be discussed. Mark Harrison was thanked for the hedge cutting and all his hard work. The matter of the hedge at 3 Church Street, Stiffkey is still ongoing. Marie Strong will follow up this matter and challenge as it is still dangerous for walkers.

Laurence Jordan thanked Stanley Sutton for all his hard work regarding the Playing Field and commented that it was disappointing that there would not be a fete this year.

**3. Declarations of Interest**

No declarations of interest.

**4. Matters Arising**

**4.1 Parish Clerk**

Solicitor Elizabeth Smith from North Norfolk District Council informed the Parish Council of the current situation regarding the former Clerk. The Police are involved and more and more is coming to light. Elizabeth Smith requested that the matter should not be discussed any further and refer all questions from the media to North Norfolk District Council and they would then refer them to the Police. Should any of the Parish Councillors wish to discuss the matter with the Solicitor the contact details are as follows: - Elizabeth Smith, Legal Services NNDC, Tel: 01263 516043, E-mail: [elizabeth.smith@north-norfolk.gov.uk](mailto:elizabeth.smith@north-norfolk.gov.uk), Fax: 01263 516335.

Elizabeth Smith also advised that the Clerk's Job must be advertised in a Local Newspaper and that this should be done as quickly as possible so that applicants can be vetted at the next meeting. It was suggested that this advert should be in the Fakenham & Wells Local Newspaper. Toolkit/Guidance notes have been provided by NNDC and that they (Parish Councillors) should refer to the Toolkit for the Clerk's Contract of Employment. It was also mentioned that the new Clerk should be supervised carefully to ensure that this situation does not happen again.

The Solicitor also recommended that there should be new accounts opened and new signing mandates put in place. Forms to be obtained from Barclays Bank in order for this to be carried out.





A Training Day for Parish Councillors will be held at Colby on the 26<sup>th</sup> May 2010 and it was recommended by the Solicitor that at least one person from this Parish should attend. Clerk to get booking forms from Sue Lake.

Elizabeth Smith also agreed that copies of the cheques issued to the former Clerk should be obtained as this would assist the Police should they be required. Clerk (temporary) to arrange to get these from the Bank. It was also mentioned that the Police may at some point need to have the books back for their ongoing investigation.

#### **4.2 Appointments**

Laurence Jordan was appointed as the Chairman and Mark Harrison was appointed as Vice Chairman.

### **5. Correspondence**

#### **5.1 Village Hall Committee**

Letter received from Village Hall Committee with regard to a box of papers which included the original Deed of Gift should be returned to the Village Hall for the Committee to examine its contents and arrange for archiving.

Elizabeth Smith, Solicitor advised the Parish Council that they should continue to hold and ensure security of the relevant documents.

#### **5.2 Village Hall Committee**

Letter received from Village Hall Committee with regard to ongoing issues in relation to The Charity Commissioners.

#### **5.3 North Norfolk Shoreline Plan**

Invitation to Parish Council to attend Shoreline Meeting which is to be held on Tuesday 25<sup>th</sup> May 2010.

### **6. Finance**

The following expenditure was approved.

**Village Hall Hire GBP 150.00**

**Village Sign GBP 730.00**

**E-on Energy GBP 47.95**

### **7. Planning**

The following planning application has been received:

Planning Ref: PF/10/0432 Rose Cottage, 82A Wells Road, Stiffkey, Wells, Norfolk – The Parish Council objects to this development for the following two reasons:-

1. Overdevelopment in that part of the Village
2. Parking problems

### **8. A. O. B.**

#### **Homewatch**

Homewatch is to be revised and reformed. All Co-coordinators will have to complete a registration form. The Homewatch signs will be replaced. Andrew Dixon is Coordinator for the area. He was unable to get to the meeting tonight, but will be delivering the registration forms to John Pearson for the Stiffkey Coordinators to fill in. Mary Gerrard informed the meeting that the Homewatch held the sum of GBP 151.00 on account for any expenses.

#### **Highways**



The Highways have been back in touch and the proposed moving of the Village Speed signs has been declined. Legally they cannot be moved more than 10 yards but they would be willing to paint roundels on the road outside the speed signs. With regard to the matter of Village Speeding they would be putting up repeaters signs and adding more speed limit signs to the Village. It was noted that the work that has been carried out already is actually worse to walk upon than before as it is loose and banked up to high. This is work that has been done on the side of the road between 3 Church Street and the Village Hall.

#### **Pavements**

Councillor Marie Strong advised that at a meeting she had proposed that money from Second Homes should come back to the Parish's that are giving the most i.e. they have the highest proportion of Second Homes. This money could be used to fund Pavements in the narrow streets. The answer was no for the present time.

#### **Scira Funding**

It was noted by one of the Parishioners that the Wind farm Developers have a pot of money that they are giving to local causes. Could the Village apply for funds? – Village Hall Committee is already looking into this. Councillor Marie Strong advised that there would be a Committee set up to allocate the funds in due course.

#### **Village Sign**

Parish Council was advised that the sign requirements are in place and it was agreed to move forward with the new sign. E Proctor has carried out remedial work to keep the post and base in order ready for the new sign. It was also noted that the WI would be sorting out a new tree to be planted at the same time as the new sign is to be put into place.

#### **Report from Councillor Marie Strong**

At the Cabinet meeting on 10 May I again pursued (strongly) the idea that villages contributing to the Norfolk Infrastructure Fund by means of second homes council tax should benefit with an allocation of that fund ie for the parishes in the Wells Division. The answer, in brief, was no! However I will continue to pursue.

This month much of my news is as before but with updates. However there is one fresh and I think exciting piece of news - the Tour of Britain cycle race is coming to Wells on Thursday 16 September. Specific details will be released later but the cyclists will race through Holkham grounds, into Wells and a sprint stage will take place along the quayside – along the coast to Stiffkey then to Sherringham and inland. If you keep your eyes peeled you should see Olympic and World Champions speed past. (Bonus the roads will be checked for potholes).

Broadband and Mobile 'Phone Reception: There has been some response to my request for details as to your reception and speeds but we continue to need more information. We must press the providers to ensure rural Norfolk is not left behind. Some of us remember the fight to get broadband access in Wells now we have another fight. The next generation offers double even the best present speeds! We do not want to be left behind again so register with Eastern Region and Broadband Uplift Scheme – [www.erebusonline.org.uk](http://www.erebusonline.org.uk) You need only put your postcode and email address but as much information as possible will help the campaign. The outcome will be a database pinpointing demand down to postcode level. It also helps communication if you copy your information to me – or indeed if you have difficulty registering.

Environment Agency Flood Warning Direct: I have received considerable information regarding EA's automated system of issuing flood warnings and am compiling questions to be presented to the EA. The EA will be attending the Fire & Community Scrutiny Panel at 10.00 am on Tuesday 18 May to answer our questions. Any member of the public can attend.

Wells Field Study Centre: Letters should have gone out by now inviting anyone in Wells with an interest in the Centre to a meeting at the Maltings on Monday 24 May at 7.00 pm. If you have not received a specific invitation please accept mine now. (Schools and Environmentalists will be invited to separate



meetings as will people interested in the Holt Centre.) For anyone failing to read last month's Quay just to say that funding has been removed from the Centre but we are undertaking a detailed consultation as to how we can keep the Centre open. For information about the Centre visit [www.norfolk.gov.uk/outdoorlearning](http://www.norfolk.gov.uk/outdoorlearning). If you wish to contribute to the e-survey visit [www.norfolk.gov.uk/outdoorlearning](http://www.norfolk.gov.uk/outdoorlearning) and click on to the consultation icon.

Shoreline Management Plan (Old Hunstanton to Weybourne): Key Stakeholders will be receiving an invitation to see the revised maps for the SMP. The invitation will be to the Maltings on Tuesday 25 May 2010 from 4.00 pm until 7.00 pm with presentations at 4.30 and 6.00 pm.

#### Recycling Centre:

Folk are still arriving at the Centre not realising there is a new schedule. Please note that Wells recycling centre became 'part-time' from Tuesday 20 April. The site is closed on Tuesdays, Wednesdays and Thursdays and open Friday, Saturday Sunday and Monday. Further information and opening times can be found at [www.norfolk.gov.uk/recyclingcentres](http://www.norfolk.gov.uk/recyclingcentres).

There is also a telephone number and Email address with regard to reporting Potholes or the general condition of the highway and they are as follows:- tel no. 0344 800 8009 E-mail [highways@norfolk.gov.uk](mailto:highways@norfolk.gov.uk)

#### **Report from Councillor Jonathan Savoury**

The piece of land at Camping Hill, Stiffkey is overgrown again and this has been discussed with Paul Ingham and should be sorted in the near future.

A discussion took place with Jill Fisher regarding this piece of land and it transpires that due to the situation and access the valuation has decreased. The Parish Council expressed an interest in obtaining this land for allotments for the Parishioners and it was decided to write to Jill Fisher in order to move this forward.

On 28<sup>th</sup> April 2010 a Council Meeting was held in order to Appointment the Members of the Cabinet and it was duly noted that there was a lack of members from this area.

The Planning Committee will continue to run as one whole area for the life of the Council. This will save money but Members will have to travel further and the Councillor expressed his concerns about this.

With regard to the Grays Building at Wells it was agreed that a Compulsory Purchase Order could be put in place, however at the same meeting one of the family members advised the Council that the family had finally agreed that the building was going to be put on the market.

Also discussed was the matter of the Re-development of the Maltings at Wells. The Project Re-Development Group will be the main leaseholder for the building but that means that various leases will need to be surrendered.

#### **Membership of Norfolk Association of Parish Councils**

It was recommended that Stiffkey should become members of the above. The Clerk will look into the costs and report back.

#### **Steel Filing Cabinet**

It was brought to the attention of the Parish Council that a while ago one of the Previous Clerks purchased a steel filing cabinet in which to keep all the documentation. This appears to have been removed and the Chairman was going to look into the matter.



**From:** Strong, Marie  
**Date:** 05/11/10 23:25:51  
**To:** bevjordan241@btinternet.com  
**Subject:** FW: County News

#### News from the County Council

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County Councillor Dr Marie Strong  
[marie.strong@norfolk.gov.uk](mailto:marie.strong@norfolk.gov.uk)  
07920 286 597

Wells Division: Barshams and Houghton St. Giles, Binham, Blakeney, Brinton and Sharrington, Field Dalling and Saxlingham, Great Snoring, Hindringham, Holkham, Langham, Letheringsett with Glandford, Morston, Sculthorpe, Stiffkey, Stody & Hunworth, Thornage and Little Thornage, Great & Little Walsingham, Warham, Wells-next-the-Sea, Wighton, Wiveton.

I attended the Cabinet meeting of 4 May where two agenda items concerning Wells were discussed.

#### Festival Amusements

Mr Gray addressed members and advised the family had reached agreement between themselves and the site will be placed on the market later this week.

The Leader of the Council allowed me to speak. I supported the Compulsory Purchase Order for Grays Arcade and was pleased agreement had been reached and a way forward was now possible for redevelopment.

Cabinet approved the Compulsory Purchase Order should redevelopment not occur.

#### Wells Maltings Project Steering Group

The Leader of the Council allowed me to voice my support for the following recommendations.

1. Cabinet to provide officer and member support for the project pre-development stage 2010-13.
2. Cabinet to agree support for the Maltings Project Steering Group to take forward the new Wells Maltings Trust that will become the main leaseholder of the building.
3. Cabinet supports the activity to take forward the renegotiation of leaseholds by the Benjamin Foundation and Wells Community Assoc in order to provide one lease for the new Wells Maltings Trust.
4. Cabinet to grant authority for financial support of £30,000 to be secured from the Local Business Growth Incentive. This funding will support the recruitment of a Project and Facilities manager for the development phase of the capital project.

Cabinet approved these recommendations.

Jonathan Savory  
District Councillor Priory Ward

jds@thelaurals.plus.com

## District Councillors Notebook

I attended the Full Council meeting of April 28<sup>th</sup> the main business was the appointment of Councillors to positions as follows:

Chairman Cllr G Lisher Lib Dem Fakenham

Vice Chairman Cllr B Cabbell Manners Conservative Cromer

Leader Cllr V Gay Lib Dem North Walsham

### Members of the Cabinet

Cllr P Bevan Jones, Strategic Housing and Supporting Communities. Lib Dem Sheringham

Cllr V Gay, Building Control and Area Planning. Lib Dem North Walsham

Cllr G Jones, Organisational Development, Communications, Customer Services and ICT. Lib Dem Gaunt

Cllr P Moore, Financial Services, Corporate Assets, Revenues and Benefits. Lib Dem North Walsham

Cllr H Nelson, Leisure and Cultural Services, Tourism, Conservation, Design and Landscape. Lib Dem Sheringham

Cllr E Seward, Environmental Health, Environmental Services, Sustainability, Legal and Democratic Services. Lib Dem North Walsham

Cllr C Stockton, Planning Policy, Coastal Strategy, Economic Development. Lib Dem Waterside

### Review of Development Control Single Committee Structure

A saving of £11470 would result from efficiency savings through staffing following a lengthy debate it was resolved to adopt a newly constituted single committee structure comprising of 14 Members. This will be for the remainder of the life of the current Council this arrangement will be reviewed in the Spring of 2011.

**Minutes of Stiffkey Parish Council Meeting held on Monday 7<sup>th</sup> June 2010.**

**Present;** Laurence Jordan, Stanley Sutton, Andy Nolan, Eddie Proctor,  
Mark Harrison, Councillor Marie Strong, Councillor Jonathan Savory, PC Simon  
Blakeley, 3 parishioners and (temporary) Clerk.

**Apologies:** Nil

**1. Minutes**

The minutes of the previous meeting held on the 10<sup>th</sup> May 2010 had been received by all members and duly signed off as correct.

**2. Declarations of Interest**

No declarations of interest.

**4. Matters Arising**

**4.1 Police Crime Report**

Since the last meeting only two Crimes has happened in this Village and they are as follows:-

John Pearson – Theft of Tools

Mrs. C Reynolds – Distraction Crime

The only other item that the Police have had to deal with was a Missing Person from the local Camp Site but that person turned up later at a Local Public House.

With regard to the Speed Camera\Gun they has been some confusion as to places to set up in the village, plus the Camera has broken down in the past but has been repaired and is ready for action. They will be using the Camera in the near future to help with the Speeding.

**4.2 Councillor Strong's Report**

Councillor Strong reported that the request for the Speed Signs to be moved had been declined. However, the Speed Repeater Signs had been granted and also the speed roundels would be put into place. Work for some of this appears to have started already in Bridge Street.

A meeting was held with regard to the Wells Field Study Centre and it was agreed that it should be kept for education and they are still fighting to keep it for that purpose. There is a Website that is available for comments which is [www.norfolk.gov.uk/outdoorlearning](http://www.norfolk.gov.uk/outdoorlearning) - click on the consultation icon and leave your remarks/comments

With regard to Shoreline Management it is "Hold the Line" and protect what is already in place.

Concerns have been raised with regard to the Flood Warning System and an exercise now has to be undertaken re the mobile messages as it appears no one takes responsibility for ensuring that those messages have actually been received.

With regard to the Hedge/Footpath matter it needs to be examined further and Councillor Strong asked that the Land Registry be contacted to see who owns the land. Sarah Price (Footpaths) has no record held of it being a footpath. Also documentary evidence needs to be found with regard to this hedge/footpath which could stretch back to 1984.

**4.3 Councillor Savory's Report**



Councillor Savory reported that Mrs. Reynolds has been in contact with him regarding the plot of land at the front of her house. She has received a letter from the Local Authority advising that they will no longer be cutting the grass in that area. Why is this being stopped? The Chairman believes that this land may be Parish land. This needs to be assessed.

The plot of land behind the houses at Camping Hill has still not been cleared of weeds/brush etc and her will chase to get this completed. In the meantime, the Clerk will chase the matter of the Allotments on this piece of land with Gill Fisher.

There appears to be progress on the 46 Wells Road site (building site) and someone has been seen on site and it was understood to have been an Architect.

It was asked why the Travelers Site at Fakenham was standing empty – could it be cost. The Councillor was going to look into this.

## **5. Correspondence**

### **5.1 Mrs. G Whitworth**

Letter received from concerned resident of Camping Hill relating to the number of Cars that are still using Bangey for access to the marshes. It was decided that before anything further could happen the Parish Council needed to look at the ownership of the land concerned before any barriers etc could be put into place. Was the land District land or Glebe, this would need to be checked. Councillor Savory was going to check with District and the Clerk will investigate the Church connection.

### **5.2 Fire Authority Safety Plan**

Questionnaire received with regard to the above.

### **5.3 Invitation to Event for Town and Parish Councils – Allotments**

An invitation was received to attend the above which would be held on Thursday 8<sup>th</sup> July 6pm – 8pm at the Council Offices, Cromer.

### **5.4 Norfolk Minerals and Waste Local Development Framework**

Proposals and Development Plan documentation plus DVD with a questionnaire for interested parties to comment.

### **5.5 Area Forum**

Invitation received for members to attend the Area Forum Thursday 17<sup>th</sup> June 2010 6pm onwards.

### **5.6 Priory Parishes Group**

Invitation received to attend the above hosted at Binham starting at 7.30 on Tuesday 8<sup>th</sup> June 2010.

### **5.7 Letter of Resignation**

Letter received from Mr. Edward Proctor resigning his position on the Parish Council.

## **6. Finance**

The following expenditure was approved.

E-on Energy £47.95      Paid via DDR from main account.  
Job Advert £102.74

New number Two account will be up and running very shortly. Fraud case still ongoing and this may take sometime to complete.





## 7. Planning

The following planning application decision has been received:-

Planning Ref: - PF/10/0340 – 68 Wells Road, Stiffkey, Wells, Norfolk - Permitted but subject to listed conditions

## 8. A. O. B.

### 8.1 Homewatch

The Homewatch scheme is being set up but it is very slow progress at the moment. Andrew Dixon would like to get Stiffkey up and running first. There will be a meeting to be held in the near future details to follow.

### 8.2 Village Sign

E Proctor has carried out remedial work to keep the post and base in order ready for the new sign, however, it is very slow progress and it is understood that work had to be carried out on the old sign in order for the mould to be taken. Mr. Proctor is chasing via Email and should have some photos at some point.

### 8.3 Bridge

Ivy to be cleaned from Bridge and trees to be removed then repair work to take place which should be carried out September 2010.

### 8.4 Street Lighting

It was reported that a Street Light was not functioning correctly at 150 Camping Hill. It appears to be on for most of the time. Mr A Nolan will obtain the light number and this will be forwarded to Mr Jones to be sorted.

### 8.5 Parish Plan

Parish Plan is still ongoing.

### 8.6 Steel Filing Cabinet

It was brought to the attention of the Parish Council that a while ago one of the Previous Clerks purchased a steel filing cabinet in which to keep all the documentation. This appears to have been removed and the Chairman was going to look into the matter. Request will have to go via the Police with regard to this matter. It was also suggested that we may be able to get a Filing Cabinet from Docking who had surplus office supplies. This Filing Cabinet would enable all documents to be held in one place.

### 8.7 Job Adverts

The Council will have to advertise 3 positions for Parish Councillors following the resignations of Mr Proctor, Mr Bashforth and Mrs Gerrerd. The advert for these will be placed in the notice boards throughout the village along with a copy of the Job advert for the Clerk (as per request). Mr Curtis asked if there would be a problem in getting new Councillors in light of the situation with the Village Hall and Trustees. This was a situation which had been in place for some time and had not affected recruitment before, and it was also pointed out that for most of the parties who had left it was for personal reasons.

### 8.8 Bottle Bank

The bringing back of the Bottle Bank has been agreed by both the Parish Council and the Village Hall Committee as it would bring much needed funds into the Village.

Meeting finished 8.45 pm



**Minutes of Stiffkey Parish Council Meeting held on Monday 5<sup>th</sup> July 2010.**

**Present;** Laurence Jordan, Stanley Sutton, Mark Harrison, 6 Parishioners & Clerk.

**Apologies:** Andy Nolan, Marie Strong, Jonathan Savory, Police

**1. Minutes**

The minutes of the previous meeting held on the 7<sup>th</sup> June 2010 had been received by all members and duly signed off as correct.

**2. Declarations of Interest**

No declarations of interest.

**4. Matters Arising**

**4.1 Police Crime Report**

Since the last meeting no crimes had been reported in the Village. A question was raised regarding the enforcing of the speed limits in the village – the response is as follows- : If you are caught exceeding a speed limit you can and will be prosecuted in line with the current law. This is for both 20 and 30 mph speed limits.

**4.2 Councillor Strong's Report**

**Broadband and Mobile Phone Coverage in Norfolk – Public Event on Thursday 29<sup>th</sup> July 2010**

As you will have read previously I am a member of the Norfolk County Council Working Group looking at current provision of Broadband and Mobile Phone coverage in Norfolk and explore methods of improving and increasing its provision.

The Working Group would like to invite you to attend an afternoon session (1-5) at Norfolk County Council (address below) where we hope members of the public, senior County Councillors and business stakeholders will come and talk about their experiences with broadband and mobile phone coverage in their particular area of work and residence. We aim to make this a high profile media event to help emphasise the message that Norfolk needs to have much improved services in both broadband and mobile phone coverage.

If you are able to attend please contact Laura Childs on 01603 224295 or email [laura.childs@norfolk.gov.uk](mailto:laura.childs@norfolk.gov.uk). Alternatively you can write to Laura at Room B18, Cultural Services, County Hall, Martineau Lane, Norwich NR1 2UA. Refreshments will be available.

**4.3 Councillor Savory's Report**

46 Wells Road – Spoke to Miss Jo Medler who dealt with the last planning application she referred me to Mr. Gary Linder Senior Planner who advised me that the plot was in new ownership and a local architect was in the process of drafting new plans.

Mr. Linder was hopeful a new planning application will be forthcoming in the near future and optimistic it will be better worked out.



I expressed the Parish Councils wish to see this site developed soon.

*Grass cutting outside Mrs. C Reynolds* – Victory Housing have been cutting this grass but this is no longer the case and I shall be contacting Victory Housing to see why this has stopped and who owns the land.

## **5. Correspondence**

### **5.1 NNDC – Green Build 2010**

Invitation to be Green Build event which takes place on the 11<sup>th</sup> and 12<sup>th</sup> Sept 2010 at Felbrigg, Cromer.

### **5.2 Norfolk Police**

Letter advising of Changes with the Constabulary.

### **5.3 NNDC – New Housing Strategy for North Norfolk**

Two letters relating to the above advising of more information to follow.

## **6. Finance**

The following expenditure was approved.

E-on Energy £47.95      Paid via DDR from main account.  
Insurance AON £372.24

Fraud case still ongoing and this may take sometime to complete. Number Two account is up and running.

## **7. Planning**

The following planning application decision has been received:-

Old Hall Farm – Returned with No Objections from the Parish Council ✓

The following planning decision has been received:-

Rose Cottage, 82A Wells Road, Stiffkey - Refused ✓

## **8. A. O. B. ✓**

### **8.1 Homewatch**

The Homewatch scheme is being set up but it is very slow progress at the moment. Andrew Dixon would like to get Stiffkey up and running first. There will be a meeting to be held in the near future details to follow.

### **8.2 Village Sign**

Nothing further with regard to the sign.

### **8.3 Bridge**

Ivy to be cleaned from Bridge and trees to be removed then repair work to take place which should be carried out September 2010.



#### **8.4 Street Lighting**

New Contractors have put themselves forward for the Stiffkey Parish and this will be looked into by the Chairman

#### **8.5 Job Adverts**

The Council has advertised 3 positions for Parish Councillors following the resignations of Mr Proctor, Mr Bashforth and Mrs Gerrerd; however, we are still awaiting confirmation from NNDC of any applicants for the positions. Once confirmation has been received of the situation then the Parish Council will Co-opt on three interested parties. A special meeting may be called in order for this to take place. Forms will be sent from NNDC for the new members to complete upon application.

It was also confirmed the Miss Beverley Jordan was being offered the Clerk's Job. It was requested that letters advising of the situation be sent to all the applicants.

#### **8.6 Bottle Bank**

The bringing back of the Bottle Bank has been agreed by both the Parish Council and the Village Hall Committee as it would bring much needed funds into the Village. The Chairman would get in contact with NNDC to arrange this.

#### **8.7 Private Security**

In light of Mrs Reynolds's crime a system was suggested by Mr White (The Rectory) for the elderly in the village. This would be something like a panic button to call for assistance and a local would attend. Mr White was going to look into this and perhaps obtain some funding. It was proposed that when Mr White had all his information and prices that he should be invited to address the meeting.

#### **8.8 Greenway Trees**

Mr Harrison asked the Parish Council for their opinion with regard to the state of the trees in Greenway. He pointed out that they are directly on top of the water main and need to be thinned out. The question arose as to who the land belongs to on which the trees are situated which requires further study of the Public Enquiry Documentation. This documentation should be able to show who owns the trees by giving clear guidelines as to distance from verge to verge and clear measurements. There are concerns over the water mains and the damage that could already be taking place. It was proposed to set up a meeting with Mr Vaughan-Jones to discuss this further.

#### **8.9 Land at Camping Hill Access**

It was brought to the attention of the Parish Council that there was a problem with accessing the Land at the back of Camping Hill for the contractor due to rough cut the property on behalf of NNDC. This was due to the trees from Mr Whites' property overhanging the lane. The contractors' tractor was unable to get passed to gain access to the property. However, the Parish Council was concerned that if they cleared the overhanging branches it would encourage more traffic down the bridleway and we already have a problem in that department. It was suggested that the contractor should be given an alternative route. Councillor Savory will be contacted and requested to ask the contractor to return using the new route.

#### **9.0 New Signs – Footpath**

It was suggested by one of the Parishioners that we should have signs at the edge of the Village that read as follows "Beware there are no footpaths?" which would encourage traffic to be more cautious and careful when driving through the village. The Chairman stated that we have tried to improve the situation in the village and the matter is still ongoing but it was agreed that there is still traffic problems which need to be addressed.

#### **9.1 Footpath at Camping Hill – Victory Housing**

One of the parishioners was concerned with the state of the footpath which runs along the front set of houses at Camping Hill. This is in a very bad state of repair and these needs to be addressed for health and



safety reasons. The Parish Council Chairman said that he would enquire with Victory Housing as to available funding to sort out this matter.

### **9.2 On street Parking**

It was brought to the attention of the Parish Council that the parking in the village is dangerous and should be assessed and arrangements made to sort out the situation. It is a particular problem near the Chapel especially during the summer months with the increased traffic. It was also noted that it causes increased congestion with the farm traffic and the Coast-hopper buses. It was suggested that we should have a no parking zone. It was noted that people continue to park on the rumble strips which should not be the case as they are for pedestrians. It was also noted that on the planning terms and conditions for the Chapel all parking was to be in the Lamp Shop Car Park.

**Meeting finished 8.45 pm**

A handwritten signature in black ink, appearing to be 'H. John', written in a cursive style.