

# STIFFKEY PARISH COUNCIL

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Minutes of the Parish Council Meeting of  
Stiffkey Parish Council on Tuesday 21st January 2020 7pm at Stiffkey Village Hall.

**Present:** Alex Hooper (Chair) Ian Moy, David Clifton, Ian Curtis, Karensa Clayden, David Smallridge, Phil Harrison. NNC Marie Strong and one member of the public.

1) Apologies and declarations of interest. There were no apologies

KP declared an interest in item 4c request grant from SSSC.

PH declared an interest in item 4c request grant from SSSC and item 8 planning application PF/19/2122

2) To approve the minutes of 25<sup>th</sup> November 2019 and matters arising not on the agenda. With the correction of Karensa Playden to Claydon the minutes were proposed as correct by DS seconded by IC.

3) Reports from Cllr Ward NNDC, Cllr Marie Strong, NCC and comments from members of the public. Karen Ward had sent apologies.

Report from Cllr Marie Strong. Norfolk Fire Brigade were now providing fire safety checks for the elderly.

The toilets at Norwich Bus station were being refurbished.

The County Council boundary changes consultation was now under way, there was some discussion regarding 2<sup>nd</sup> home owners and their inclusion on the electoral role. It was agreed to look at encouraging 2<sup>nd</sup> home owners to sign up to electoral role.

A member of the public spoke of the unofficial role taken on by Lawrence who used to look after the marshes he offered to help continue this role it would be a shame to lose the local knowledge

4) Governance and Financial Matters

a) On the proposal of PH seconded by KP the following payments were approved:-:

G Williamson Salary	367.60
HMRC	86.80
G Williamson Expenses	11.70
Local Lynx	87.50
TT Jones	32.22
Case Insurers	502.89

b) Update re signatures on Bank Account. Barclays still appeared to be confused over the Chairs change of name. This was still ongoing.

c) To consider request for grant from SSSC. Although SSSC had submitted accounts as per requested they were for 2018/19 and now quite out of date. It was unclear what their

current balance was. General agreement was we are willing to help but require request for specific items such as insurance rather than just 'a donation'. There is a new committee now taking things forward and looking at events for this year. AJ proposed that we agree to pay toward the insurance up to £500.00 on the production of the invoice. **This was put to a vote and carried 3 votes for, two against and 2 abstentions.** It was then agreed that no further donations would be made without better details and clerk would look at application form.

d) To consider proposal from Cllr Curtis;

*For Parish Council to pay the invoice and cover any small funding gap following repairs to Greenway. Current costs £2055 +vat with approximately £1,900.00 of funding from other sources.*

Cllr Curtis explained he had spoken to residents on the Greenway regarding payment toward repairs to the Greenway. 7 residents had agreed to pay towards repairs no holiday homes were involved. Harrisons would pay £1,000 toward costs. The current situation was that Cllr Curtis would collect donations and once all payments were in work would start and payment would be made by PC.

e) To discuss activities to be included in 2020/2021 budget figure.

KC produced written proposals for two projects the first to increase awareness of 20mph speed limit in the village to include hi viz vests with 20mph on them one free per household plus some to sell and AH added the additional suggestion of 20mph stickers for bins out on the roadside on collection day:

the second to establish a community support network in the village an e mail database of local residents willing to help others less able or in need. Admin support from Councillors with a sim only mobile phone, leaflets to be printed.

IC suggested a contribution toward repairing the final stretch of The Greenway down to the car park, he had written to National trust to ask for a contribution and is awaiting a response.

AH proposed helping to promote a safer, better environment and to encourage resident to walk footpaths and report faults and potholes. This would help in promoting the village It was estimated to look at all these projects would cost in the region of £1,700.00.

f) To agree the budget and decided the precept for 2020/21. There was much discussion re the budget the Clerk could now remove monies spent on footpath from ring-fenced funds as this had been used to repair steps. Also monies set aside for an event making a total of £1,700.00 which could now be set aside for projects as at 4e. It was agreed it was better to have a small increase each year rather than a sudden large amount so it was suggested we increase the precept from £4,910.00 by £200.00 to £5110.00 an increase of under 4%

6) Continued Business - Deferred to March meeting

7) New business. None reported

8). Planning.

PF/19/2009 Two story side extension and two storey/single-storey rear extensions including refurbishment works to existing house and demolition of detached outbuilding to rear.

Meadow Lea Cottage, 14 Church Street, Stiffkey. There was much discussion on this application but please note it was withdrawn from submission by the owners shortly after the meeting.

Councillor Harrison as the applicant for the next application then left the meeting.

PF/19/2122 Conversion and alterations of former army training buildings to four holiday lets Land to the West of Greenway, Stiffkey. There were quite a few objections to this application but as regards to planning rules it was decided to comment on light pollution and the dark skies policy in the area and access which was down small roads not designed for additional traffic.

#### NNDC Decisions

PF/19/1438 Erection of stable block including field shelter, tack/feed room, covered yard and hay room. Land to the North of Wells Road, Stiffkey. Approved

LA/19/1572 Internal and external alterations including fenestration and layout changes, replacement windows and glazed extension to south elevation to incorporate area under open archways into property. 35, Wells Road, Stiffkey NR23 1QH. Approved

PF/19/1849 Dormer window and velux window on rear elevation (south) to facilitate loft conversion. 67, Wells road, Stiffkey NR23 1QE. Refused

PF/19/1880 Removal of condition 4 (restricting occupancy of annex to purposes ancillary to the dwelling only) of planning permission pF/17/1428 to allow use of annex as holiday accommodation. Horseshoe copse, 149, Camping Hill, Stiffkey NR23 1QL Undecided

PF/19/1923 Demolition of porch and erection of single storey rear extension 3, Bridge Street, NR23 1QP Awaiting decision.

LA/19/1924 Demolition of porch and erection of single storey rear extension, fenestration changes and internal alterations. 3, Bridge Street, Stiffkey NR23 1QP. Awaiting decision

#### 9) Correspondence not already on agenda

- Cluster 1 police newsletter e mailed
- Clerks and Councils direct with clerk
- NCC Highway Rangers visit with clerk
- NNDC Tree planting scheme e mailed
- Norfolk PTS training programme with clerk
- NNDC request for stories war at home with clerk
- Victoria Halliday Ambulance response times meeting  
23<sup>rd</sup> January at Cley with clerk/chair

10) Date of 2020 Meetings and items for next agenda.

Items for next agenda to include items in connection with the National trust  
Wooden Posts erected at the bottom of Greenway.

The emptying of the dog mess bin,

Stoney Road,

NT vehicles driving down the Banghy.

Next meeting Monday 23<sup>rd</sup> March